



# City of Duarte

COMMUNITY DEVELOPMENT DEPARTMENT

1600 Huntington Drive

Duarte, CA 91010

Ph: 626-357-7931 | Fax: 626-358-0018

www.accessduarte.com

# Permit Application Plan Check #: \_\_\_\_\_

## PROJECT INFORMATION

JOB ADDRESS:		ASSESSOR PARCEL NUMBER:
BUILDING: <input type="checkbox"/> RESIDENTIAL-SFR <input type="checkbox"/> RESIDENTIAL-MFR <input type="checkbox"/> COMMERCIAL	IMPROVEMENTS: <input type="checkbox"/> NEW <input type="checkbox"/> ALTERATION <input type="checkbox"/> REPAIR	
IS THIS AN OSHPD PROJECT AND/OR BUILDING? <input type="checkbox"/> YES <input type="checkbox"/> NO	IS THIS RELATED TO A CODE ENFORCEMENT CITING/CASE? <input type="checkbox"/> YES <input type="checkbox"/> NO	
PROPOSED WORK DESCRIPTION:		
SPECIAL CONDITIONS:		
NEW BLDG/ADDITION (SQ. FT.):	REMODEL/TI (SQ. FT.):	CUBIC YARDS HANDLED:
CONSTRUCTION TYPE:	OCCUPANCY GROUP:	NUMBER OF STORIES:
VERY HIGH FIRE ZONE: <input type="checkbox"/> YES <input type="checkbox"/> NO	ZONE:	CENSUS CODE:

## PERMIT INFORMATION (SEE REVERSE SIDE)

MARK ALL THAT APPLY:	<input type="checkbox"/> BUILDING: VALUATION \$ _____		<input type="checkbox"/> POOL: VALUATION \$ _____				
	<input type="checkbox"/> ELECTRICAL	<input type="checkbox"/> MECHANICAL	<input type="checkbox"/> PLUMBING	<input type="checkbox"/> SEWER	<input type="checkbox"/> SOLAR	<input type="checkbox"/> GRADING	<input type="checkbox"/> MISC

## OWNER INFORMATION

NAME:	PHONE NUMBER:
ADDRESS:	CITY, STATE, ZIP:
OWNER-BUILDER: <input type="checkbox"/> YES <input type="checkbox"/> NO	EMAIL:

## APPLICANT INFORMATION (INDIVIDUAL APPLYING FOR PERMIT)

NAME:	PHONE NUMBER:
ADDRESS:	CITY, STATE, ZIP:
EMAIL:	

## ARCHITECT / ENGINEER / DESIGNER INFORMATION

NAME:	PHONE NUMBER:	
ADDRESS:	CITY, STATE, ZIP:	
LICENSE NO:	EXPIRATION DATE:	EMAIL:

## CONTRACTOR INFORMATION

NAME:	PHONE NUMBER:	
ADDRESS:	CITY, STATE, ZIP:	
CONTRACTORS LICENSE NO:	CLASS:	EXPIRATION DATE:
WORKERS COMPENSATION CARRIER:		
POLICY NO:	EXPIRATION DATE:	



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# Permit Application

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**COPPER TUBE FOR WATER PIPING MUST BE TYPE K IF COPPER IS USED; OTHER MATERIALS SUBJECT TO PLUMBING CODE REQUIREMENTS**

ELECTRICAL	
Qty:	Description
	E1. New Single & Two Family Residential Building (Sq. Ft)
	E2. New Multifamily Residential Building (Sq. Ft)
	E3. Temporary Power Service
	E4. Temporary Power Distribution
	E5. Branch Circuits (15 or 20 ampere 120 volt)
	E6. Branch Circuits (15 or 20 ampere 208-277 volt)
	E7. Outlets (receptacles, switches, lighting)
	E8. Lighting Fixtures (each)
	E9. Lighting Fixtures – pole or platform mounted (each)
	E10. Lighting Fixtures – theatrical type or assemblies (each)
	E11. Residential Appliances (3 HP or less)
PROVIDE TOTAL ABOVE	Dishwasher ____ Washing Machine ____ FAU ____ Range Hood ____ Exhaust Fan ____ Clothes Dryer ____ Garbage Disposal ____ Other Appliance: ____
PROVIDE TOTAL ABOVE	E12. Non-Residential Appliances (3 HP or less) Exhaust Fan ____ Water Htr ____ Laundry Mach ____ Drinking Fountain ____ Vending Machine ____ Clothes Dryer ____ Other Appliance: ____
	E13. Power Apparatus: Motors, Generators, Transformers (4-10 HP)
	E14. Power Apparatus: Motors, Generators, Transformers (11-50 HP)
	E15. Power Apparatus: Motors, Generators, Transformers (51-100 HP)
	E16. Power Apparatus: Motors, Generators, Transformers (Over 100 HP)
	E17. Service Panels (399 Amps or less)
	E18. Service Panels (400 to 1000 Amps)
	E19. Service Panels (Over 1,000 Amps)
	E20. Signs, Outline Lighting System or Marquee (1 circuit)
	E21. Signs, Outline Lighting System or Marquee (each add'l circuit)
	E22. Busways (for each 100 ft or fraction thereof)
	E23. Carnivals & Circuses – Generators
	E24. Carnivals & Circuses – Rides and Booth Lighting

MECHANICAL	
Qty:	Description
	M1. Equipment (100,000 BTU or less)
PROVIDE TOTAL ABOVE	Furnace ____ Heater ____ Boiler ____ Refrigeration Compressor ____ Absorption Unit ____
PROVIDE TOTAL ABOVE	M2. Equipment (More than 100,000 to 500,000 BTU) Furnace ____ Heater ____ Boiler ____ Refrigeration Compressor ____ Absorption Unit ____
PROVIDE TOTAL ABOVE	M3. Equipment (More than 500,000 BTU) Furnace ____ Heater ____ Boiler ____ Refrigeration Compressor ____ Absorption Unit ____
	M4. Air Handling Unit (2,000 CFM or less)
	M5. Air Handling Unit (2,001 to 10,000 CFM )
	M6. Air Handling Unit (10,001 CFM or more )
	M7. Appliance Vents
	M8. Evaporative Cooler
	M9. Air Inlets and Outlets (each)
	M10. Air inlets and Outlets (if # unknown, for each 1,000 sq. ft)
	M11. Ventilation Fans (each)
	M12. Ventilation System (not a portion of any a/c system)
	M13. Alteration of Existing Duct System
	M14. Fire Damper
	M15. Commercial Kitchen Hood (Product Conveying System)
	M15. Spray Booth (Product Conveying System)

**OTHER:**

PLUMBING	
Qty:	Description
	P1. Plumbing Fixtures (each fixture)
PROVIDE TOTAL ABOVE	Clothes Washers ____ Drinking Fountain ____ Floor Drains ____ Lavatories/Sinks ____ Hose Bibbs ____ Bathtubs/Showers ____ Floor Sinks ____ Toilets ____
	P2. Water Heater and/or Vent
	P3. Roof drain
	P4. Trap Primer
	P5. Dishwasher
	P6. Drainage and/or Vent Piping (each fixture)
	P7. Water Piping Replacement ( for each fixture)
	P8. Water Piping Line (1 ½ inch and smaller)
	P9. Water Piping Line (2 inches and 3 inches)
	P10. Water Piping Line (Over 3 inches)
	P11. Sprinkler System (each backflow prevention device)
	P12. Gas Pressure Regulator
	P13. Water Pressure Regulator
	P14. Water Treating Equipment
	P15. Low Pressure Gas Piping System (5 outlets or less) - Each additional outlet over 5
	P16. Med./High Pressure Gas System (each system)
	P17. Gas Meter (Private)
	P18. Industrial Waste Interceptor
	P19. Backwater Sewer Valve
	P20. Solar Water Heating System
	P21. Swimming Pool Drainage Trap & Receptor
	P22. Future Stacks or Branches (each waste inlet)
	P23. Backflow Devices on Unprotected Water Supplies

SEWER	
Qty:	Description
	S1. Public Sewer Connection
	S2. Disconnect, Abandon, Alteration or Repair to Sewer
	S3. Private Sewage Disposal System
	S4. Connection of Each Additional Building
	S5. House Sewer Manhole
	S6. Grey Water System
	S7. Cesspool, Overflow Seepage Pit, Percolation Test Pit
	S8. Installation of Section of House Sewer for Future Use

COMBINATION POOL (includes bldg, elect, plumb, mech, excavation work)	
Qty:	Description
	Standard Plan Pool (Standard Plan# _____)
	Custom Pool

SOLAR PHOTOVOLTAIC SYSTEMS	
Qty:	Description
	Residential PV System – Per Inverter (Less than 10 kw)
	Residential PV System – Per Inverter (10 kw to 50 kw)
	Commercial PV System (per module)

MISCELLANEOUS	
Qty:	Description
	Site Inspection (Occupancy Group R or U)
	Site Inspection (All other occupancies)
	Demolition Inspection
	Special Safety Provision Inspection
	Additional review due to changes to approved plans