


**MEMORANDUM**

**TO:** Amanda Hamilton, Public Works Manager  
**FROM:** City Clerk's Office  
**DATE:** October 9, 2019  
**SUBJECT:** Resolution No. 19-21 – Trench Repair Specification Policy

The Duarte City Council, at its meeting of October 8, 2019, adopted Resolution No. 19-21, as follows:

**RESOLUTION NO. 19-21 A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF DUARTE, CALIFORNIA, ADOPTING THE GENERAL PERMIT CONDITIONS AND TRENCH REPAIR SPECIFICATION POLICY**

Attached is a certified copy of the Resolution.

  
Marla Akana  
City Clerk

Attachment

**RESOLUTION NO. 19-21**

**A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF DUARTE, CALIFORNIA, ADOPTING THE GENERAL PERMIT CONDITIONS AND TRENCH REPAIR SPECIFICATION POLICY**

**WHEREAS**, the term “General Permit Conditions and Trench Repair Specification Policy” describes a comprehensive procedure for working within the City of Duarte’s right-of-way; and

**WHEREAS**, the policy includes general permit procedures, standards, regulations for public convenience and safety, preservation of property, project site maintenance, materials and equipment, trenching, compaction, and trench resurfacing; and

**WHEREAS**, the planning and coordinated development of General Permit Conditions and Trench Repair Specification Policy provides benefits in the areas of infrastructure cost savings, and public safety; and

**WHEREAS**, the General Permit Conditions and Trench Repair Specification Policy has benefits and value for the public health and welfare through requiring roadway and public right-of-way to be maintained during construction, restored accordingly; and

**WHEREAS**, adopting and implementing a General Permit Conditions and Trench Repair Specification Policy is necessary to provide guidance to owners, developers, utility companies, and contractors working within the public right-of-way; and

**WHEREAS**, the requirements established in the General Permit Conditions and Trench Repair Specification Policy shall be enforced by the Director of Community Development and his or her representative; and

**WHEREAS**, the City of Duarte wishes to commit to a General Permit Conditions and Trench Repair Specification Policy and desires that its Public Rights-of-Way form a comprehensive and integrated transportation network promoting safe and convenient travel for all users while preserving property, maintaining site maintenance, and using design guidelines and standards that support best practices;

**NOW, THEREFORE, THE CITY COUNCIL OF THE CITY OF DUARTE, CALIFORNIA, RESOLVES AS FOLLOWS:**

**SECTION 1.** The City Council approves and adopts the “General Permit Conditions and Trench Repair Specification Policy” set forth in Attachment “A” to this Resolution, which shall guide the restoration permits, procedures, and specifications for developers, utility companies, and contractors to follow while working within the public right-of-way in the City of Duarte.

/s/ Samuel Kang  
Mayor Pro Tem Samuel Kang

STATE OF CALIFORNIA )  
COUNTY OF LOS ANGELES ) ss.  
CITY OF DUARTE )

I, Marla Akana, City Clerk of the City of Duarte, County of Los Angeles, State of California, hereby attest to the above signature and certify that Resolution No. 19-21 was adopted by the City Council of said City of Duarte at a regular meeting of said Council held on the 8th day of October, 2019, by the following vote:

**AYES:** Councilmembers: Fasana, Finlay, Kang, Lewis, Reilly, Urias

**NOES:** Councilmembers: None

**ABSENT:** Councilmembers: Paras-Caracci

/s/ Marla Akana  
City Clerk Marla Akana  
City of Duarte, California