



# **MEMORANDUM**

TO: Public Works Staff  
FROM: Amanda Hamilton, Public Works Manager  
DATE: October 9, 2019  
SUBJECT: General Permit Conditions and Trench Repair Specification Policy

This memorandum is to clarify the City's policy regarding street cuts on recently improved streets:

For streets that were reconstructed or overlaid the following shall apply:

No non-emergency street cuts will be permitted for a period of five (5) years from date of completion.

In case of a justified emergency (i.e. gas leak, etc.) or where street cuts have been authorized by the Public Works Manager, (such as in the case of major development requiring sewer or other utilities) within 5 years following the completion of reconstruction or overlay project, the permittee shall be required to grind 2" of existing asphalt, curb to curb and repave the surface for a distance of at least 25 feet beyond each side of the trench.

For streets that were slurry sealed, the following shall apply:

No non-emergency street cuts will be permitted for a period of Five (5) years from date of completion.

In case of a justified emergency or where street cuts have been authorized by the Public Works Manager, within 5 years following the completion slurry seal, the permittee shall apply a Type II slurry utilizing a licensed road slurry contractor over the surface, curb to curb, for a distance of at least 25 feet beyond each side of the trench.