

CITY OF DUARTE 2024/25 Budget

June 11, 2024



Projected General Fund – 2024/25

GF Revenues	\$23,738,400
GF Expenditures	<u>\$26,289,800</u>
Deficit	(\$ 2,551,400)

\$2M is phase 1 of Hunt Dr landscape median project
Special Project funds (former ARPA) and \$500,000
is the Envision Ford sign contribution



Projected General Fund - Revenues

FY 2024-25

General Fund Revenue is projected to be \$300k more than 23/24

Construction related revenues are less than recent years, but at or above historical averages

Sales Tax revenue is slightly more than recent years



Projected General Fund - Revenues

FY 2024-25

Building Permit
revenue -
\$500,000

19/20 \$2.1M, 20/21 \$2.1M, 21/22 \$2.5M,
22/23 \$700k, 23/24 \$550k

5-year average prior to 19/20 = \$550k

Plan Check
revenue -
\$400,000

19/20 \$1.5M, 20/21 \$2M, 21/22 \$1M,
22/23 \$289k, 23/24 \$600k

5-year average prior to 19/20 = \$375k

Conservative assumptions do not include Wyndham, Town Ctr north, or school site development



Projected General Fund - Revenues

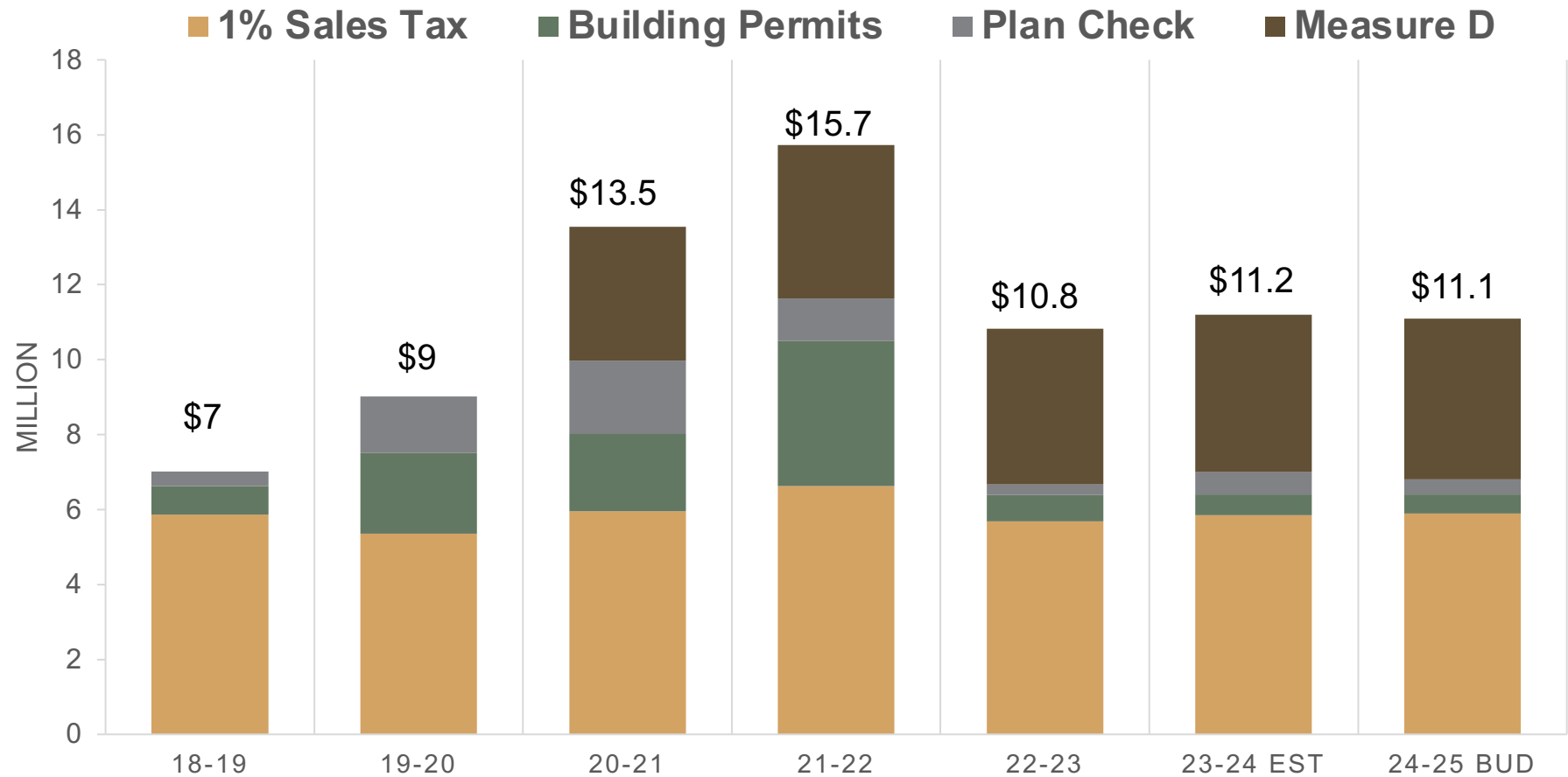
FY 2024-25

Sales Tax revenue \$10.2 million	20/21 \$9.5M
	21/22 \$10.8M
	22/23 \$9.8M
	23/24 \$10M



Projected General Fund - Revenues

FY 2024-25



Projected General Fund - Expenses

FY 2024-25

Overall General Fund Expenses are \$2.4M more than 2023/24

\$2M for first phase of Landscape Median Project funded by Special Project fund (former ARPA)

\$500k for Envision Ford Sign contribution



Projected General Fund - Expenses

FY 2024-25

Department Budgets

- City Manager's office - \$111k for November election costs
- Public Safety - \$191k increase for Sheriff's contract and \$45k for new ALPR Camera system
- Community Development - \$2M for Phase 1 Landscape Median project, \$500k for Envision Ford sign, \$150k for Pops Rd Pkg lot and \$60k for New LED lights in parks
- Parks & Rec - \$300k for City Yard electrical, \$928k for City Hall Façade and \$35k for new Fitness Ctr equipment
- Administrative Svc - \$180k increase for the CalPERS unfunded liability payments



Projected General Fund - Expenses

FY 2024-25

Chamber of Commerce

- Budget includes \$32k for Chamber expenses through December 2024
- \$25,000 has been included for the City to hire Stratiscope for a community wide business survey and chamber services assessment
- Staff to return to Council with recommendations on future Chamber scope and funding prior to December 2024



Projected General Fund - Expenses

FY 2024-25

Carry over Project/Programs

- Finish Recreation Trail Landscape design \$50k
- Continue with Lee Associates on Town Center North \$80k
- Complete Pool Renovation Construction Drawings \$192k



Projected General Fund - Expenses

FY 2024-25

New Project/Programs

- Hazard Mitigation Plan \$40k
- Public Art Utility Box Program \$16k
- New Family attractions at City Picnic \$7k
- Teen Ctr MPR floor \$20k
- Teen Ctr Ice Machine \$4k
- Seniors Got Talent event \$6k
- Additional CHYLL (middle school) programming \$4k
- Two Duarte Dance travel competitions \$5k
- Upgrade internet at Teen Ctr, Public Safety & City Hall \$7k



Projected General Fund – 2024/25

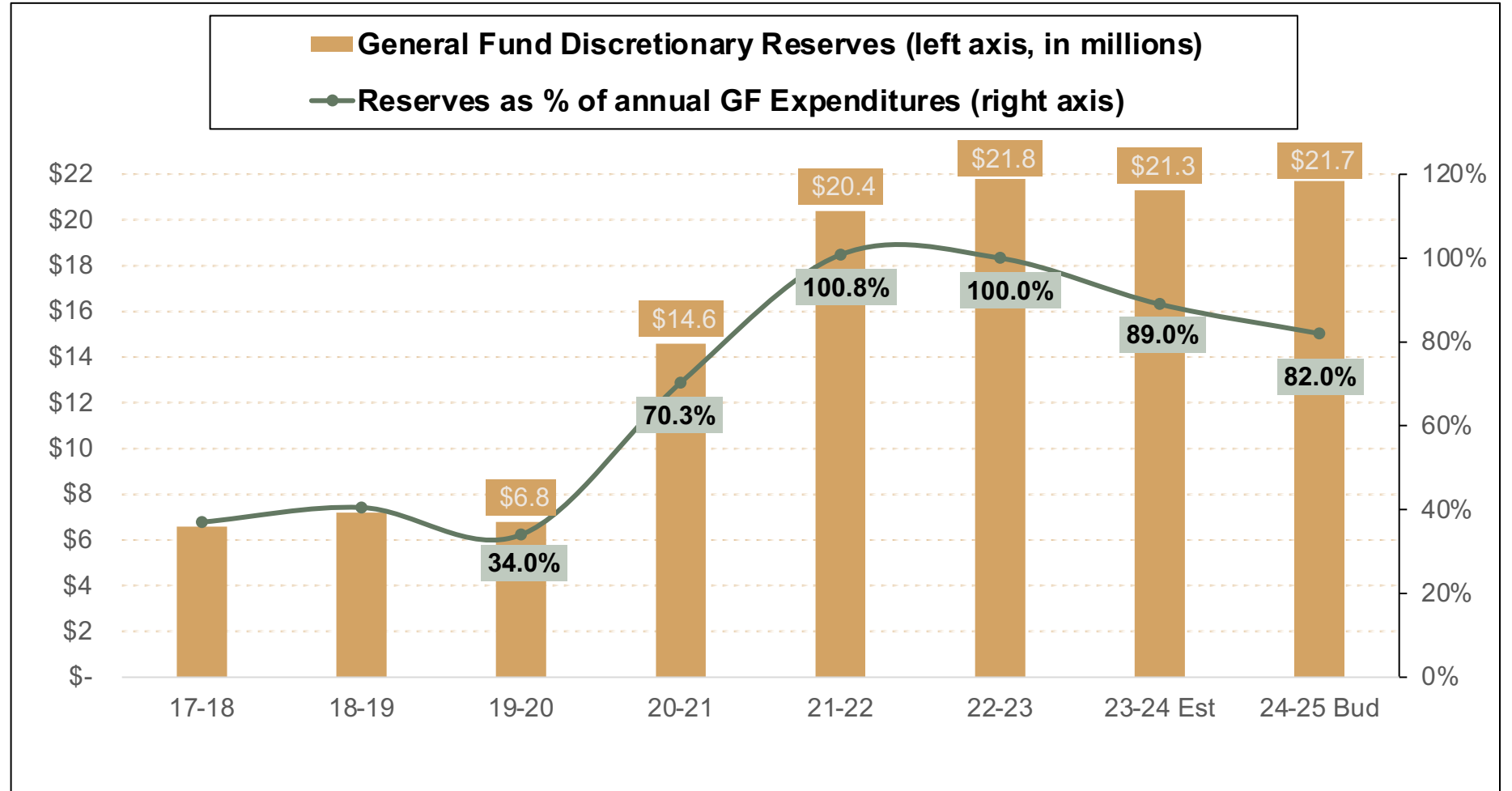
GF Projected Revenues	\$23,738,400
GF Projected Expenditures	<u>(\$25,801,400)</u>
GF Projected Deficit	(\$ 2,063,000)

Estimated GF Fund Balance as of June 2025

Non-spendable – Land Held for Resale	\$ 2,739,000
Restricted – Development Projects	\$ 2,050,000
Restricted – Storm Drain Projects	\$ 94,000
Restricted – Pension Costs	\$ 249,000
Committed – Vehicle Replacement	\$ 31,000
Committed – Public Art	\$ 224,000
Assigned – Special Projects	\$ 2,649,000
Unassigned (86%)	\$22,162,800



Projected General Fund – 2024/25



Projected Other Funds – 2024/25

Carryover Projects

- Huntington Dr Street PS&E & Traffic Study City limit to City limit - \$200k Gas Tax
- Watson Recreation Trail improvements - \$800k Federal Appropriation grant
- Highland Promenade - \$1.1M Measure M grant
- Fish Cyn trail assessment - \$46k grant
- ADU standard plan design - \$30k Affordable Housing funds
- SB 9 New Dev. guide for duplex and lot split - \$40k Affordable Housing funds



Projected Other Funds – 2024/25

New Projects/Programs - CIP

- Teen Ctr Outdoor Boxing Addition – \$170k Measure A
- 24/25 Annual St Rehab Project – \$1.2M SB1, Measure M & R
- 24/25 Annual Concrete Repair - \$150k Measure R
- 24/25 Sidewalk Maint Project - \$120k Measure R & TDA
- 24/25 Annual Striping Project - \$70k Gas Tax
- Safe Routes to School improvements - \$30k Measure R
- 24/25 Annual Asphalt Repair - \$90k Gas Tax
- Annual ADA Ramp project - \$141k CDBG
- Hacienda Park Drywell project - \$150k Measure W
- Community Center AV Upgrades - \$185k PAEG



CIP 2024/25-2028/29

Changes since CIP workshop

- Huntington Dr Median Improvements - \$4M over next two years (Gen Fund - special projects funds)
- Teen Center Outdoor Boxing Addition - \$170,400 in 2024/25 (Measure A)
- Duarte Park Improvements - \$8.4M in the Unfunded Future Budget



Capital Improvement Program (CIP)

FY 2024-25 to FY 2028-29

Project Name	2024-25	2025-26	2026-27	2027-28	2028-29	Total
Streets and Roads						
Annual Street Rehabilitation Project (incl PS&E)	1,200,000	1,000,000	1,000,000	1,000,000	1,000,000	5,200,000
Annual Concrete Repair Project	150,000	150,000	200,000	200,000	200,000	900,000
Sidewalk Maintenance Project (Saw-cutting uplifts)	120,000	50,000	25,000	50,000	50,000	295,000
Annual Striping Project	70,000	70,000	75,000	75,000	75,000	365,000
Safe Routes to School Improvements	30,000	30,000	30,000	30,000	30,000	150,000
Annual Asphalt Repair Maintenance	90,000	90,000	90,000	90,000	90,000	450,000
Annual CDBG ADA Ramp Project	141,200	150,000	200,000	200,000	200,000	891,200
Citywide Traffic Counts	40,000	0	0	0	0	40,000
Huntington Drive PS&E And Traffic Study	200,000	0	0	0	0	200,000
Mea M Multi-Year Sbrgl Plan - Highland Promenade	1,133,000	234,000	0	0	0	1,367,000
Huntington Dr Median Improvements	2,000,000	2,000,000	0	0	0	4,000,000
Buena Vista/Central/Evergreen Traffic Signal Impr	0	600,000	0	0	0	600,000
Huntington Drive @ Las Lomas Traffic Signal Improvements(incl PS&E)	0	30,000	400,000	0	0	430,000
Annual Street Slurry Seal Project (incl PS&E)	0	120,000	120,000	120,000	120,000	480,000
Pavement Management Update	0	0	30,000	0	0	30,000
Huntington Drive Street Rehabilitation	0	0	3,000,000	3,000,000	2,000,000	8,000,000
Central Ave Street Rehabilitation Project (incl PS&E)	0	0	0	500,000	0	500,000
Subtotal - Streets and Roads	5,174,200	4,524,000	5,170,000	5,265,000	3,765,000	23,898,200



Capital Improvement Program (CIP)

FY 2024-25 to FY 2028-29

Project Name	2024-25	2025-26	2026-27	2027-28	2028-29	Total
Municipal Buildings, Grounds, Parks & Trails						
Donald & Bernice Watson Recreation Trail Improvements Project	800,000	800,000	0	0	0	1,600,000
Park Parking Lot Resurfacing Project	-	100,000	100,000	0	0	200,000
Pops Rd Parking Lot Construction	150,000	0	0	0	0	150,000
City Yard Electrical Upgrades	300,000	0	0	0	0	300,000
Teen Center Multi-Purpose Room Flooring Replacement	20,000	0	0	0	0	20,000
City Hall Building Façade Improvements	928,000	0	0	0	0	928,000
Fitness Center Equipment Replacement	35,000	43,000	0	0	0	78,000
Community Center AV Upgrades	185,000	0	0	0	0	185,000
Duarte Historical Museum Restroom ADA Upgrades	10,000	0	0	0	0	10,000
Teen Center Outdoor Boxing Addition	170,400	0	0	0	0	170,400
City Yard Modular Office Trailer	-	400,000	0	0	0	400,000
Hacienda Park Playground Equipment Replacement	-	0	500,000	0	0	500,000
Teen Center Roof and Rain Gutter Replacement	-	300,000	0	0	0	300,000
Community Center Façade Improvements	-	0	1,250,000	0	0	1,250,000
Duarte Park Resurface Futsal/Pickleball Courts	-	45,000	0	0	0	45,000
Duarte Historical Museum Interior Patching and Painting	-	8,000	0	0	0	8,000
Royal Oaks Park Building Floor Replacement	-	35,000	0	0	0	35,000



Capital Improvement Program (CIP)

FY 2024-25 to FY 2028-29

Project Name	2024-25	2025-26	2026-27	2027-28	2028-29	Total
Municipal Buildings, Grounds, Parks & Trails						
Royal Oaks Park Restroom ADA Upgrades	-	0	0	75,000	0	75,000
Encanto Park Building Roof Replacement	-	0	40,000	0	0	40,000
Duarte Historical Museum Air Duct Replacement	-	0	0	6,000	0	6,000
Teen Center Boxing Gym Ring Replacement	-	0	7,000	0		7,000
Fitness Center Façade Improvements	-	0	0	0	863,000	863,000
Royal Oaks Park Playground & Surface Replacement	-	0	0	750,000	0	750,000
Tzeitel Paras Caracci Park Gazebo Replacement	-	0	0	0	85,000	85,000
Encanto Park Basketball/Tennis Court Resurfacing	-	0	0	0	50,000	50,000
Subtotal - Muni Bldgs, Grnds, Prks & Trails	2,598,400	1,731,000	1,897,000	831,000	998,000	8,055,400



Capital Improvement Program (CIP)
FY 2024-25 to FY 2028-29

Project Name	2024-25	2025-26	2026-27	2027-28	2028-29	Total
Future Projects (i.e., Unfunded & Unscheduled)						
Streets and Roads						
Huntington Drive Median Improvements	0	0	0	0	0	4,000,000
Huntington Drive Traffic Signal Improvements	0	0	0	0	0	1,500,000
Kelwill & Buena Vista Traffic Signal Installation	0	0	0	0	0	350,000
Public Art Program	0	0	0	0	0	700,000
Huntington Drive Underground Utilities	0	0	0	0	0	2,000,000
Town Center Sidewalk and Ped Lighting Improvements (Phase 1)	0	0	0	0	0	220,000
Town Ctr Sidewalk and Ped Lighting Improvements (Future Phases)	0	0	0	0	0	5,000,000
Duarte Rd. Street Rehabilitation Project	0	0	0	0	0	600,000
Buena Vista Street Rehabilitation Project	0	0	0	0	0	600,000
Traffic Mitigations for SRTS	0	0	0	0	0	3,000,000
Central Ave Traffic Calming	0	0	0	0	0	200,000
NPDES						
Future Regional NPDES Projects	0	0	0	0	0	0
Tule Pond (WMP Regional Project)	0	0	0	0	0	0
Encanto Park (TBD)	0	0	0	0	0	0
Muni Bldgs, Grnds, Prks & Trails						
Duarte Park Improvements	0	0	0	0	0	8,400,000
City Hall ADA Improvements	0	0	0	0	0	600,000
Senior Center Façade Improvements	0	0	0	0	0	1,700,000
Duarte Historical Museum HVAC System Replacement	0	0	0	0	0	50,000
Beardslee Park Playground & Surface Replacement	0	0	0	0	0	600,000
Subtotal - Future Projects (i.e., Unfunded & Unscheduled)	0	0	0	0	0	25,520,000



Capital Improvement Program (CIP)
FY 2024-25 to FY 2028-29

Project Name	2024-25	2025-26	2026-27	2027-28	2028-29	Total
Total-All Projects						
Funded Projects	8,064,600	6,407,000	7,219,000	6,248,000	4,915,000	32,853,600
Future Projects	0	0	0	0	0	25,520,000
Total	8,064,600	6,407,000	7,219,000	6,248,000	4,915,000	58,373,600



Recommendation

- It is recommended that the City Council approve the 2024/25 Budget and Capital Improvement Plan for 2024/25 - 2028/29

