

**CITY OF DUARTE  
PARKS AND RECREATION COMMISSION**

**MINUTES**

Regular Meeting  
January 8, 2024

7 PM

**ROLL CALL/INTRODUCTIONS:**

**PRESENT:** Anne Wilkins, Jennifer Luna-Nguyen, Alex Streff  
**ABSENT:** Barbie Bylsma-Houghton, Ceci Carroll  
**STAFF:** Manuel Enriquez, Department Director  
**AUDIENCE:** Linda Stuphin, 26 Pickleball players

**PLEDGE OF  
ALLEGIANCE:**

Enriquez led the Pledge of Allegiance.

**OATH OF OFFICE:**

Postponed due to absence of Carroll. Wilkins nominated Streff for Chairperson and Luna-Nguyen seconded. The nomination carried unanimously. Wilkins nominated Luna-Nguyen for Vice Chairperson and Streff seconded. The nomination carried unanimously.

**PUBLIC  
COMMENTS:**

Public comment: One attendee spoke on behalf of 25 attendees and asked how the process was coming along regarding Pickleball Courts and also inquired about the results of the Flash Vote.

Linda Sutphin spoke on the proposed Dog Park at Duarte Park and that local resident's complaints about parking shouldn't be an issue as they have their driveways, restricted parking for residents only on the north side of Bloomdale Street, and yards for their dogs. She also commented that traffic issues are speculation at this point.

Enriquez announced that the Dog Park and Pickleball Courts are both business items on the agenda tonight.

**APPROVAL OF  
MINUTES:**

Luna-Nguyen motioned, and Wilkins seconded to approve the November 13, 2023, minutes. The motion was carried unanimously.

**ITEMS OF  
BUSINESS:**

A. Royal Oaks Park – Court Resurfacing Flash Vote Results

Enriquez gave an update of the project and the Flash Vote results. Some of the information presented included:

- The resurfacing of the Royal Oaks Park tennis courts is included in Capital Improvement Projects for 2023-24.

- The City got proposals from three vendors, as required, with the City selecting the best estimate. The following three striping options were proposed:
  - Stripe as is – like for like
  - Stripe with one court for tennis and the other court for permanent pickleball
  - Flip and stripe both courts for permanent pickleball courts
- The Commission was split on which option to choose so staff utilized a Flash Vote to survey registered residents.
- Enriquez shared Flash Vote questions, answers, and their comments with commissioners. Some information, answers, and comments included the following:
  - 333 residents were invited to participate in the survey which 110 residents responded.
  - Question 1
    - 84 have heard of pickleball but never played, 4 have never heard of Pickleball, 18 have played, and one that wasn't sure.
  - Question 2
    - 67 respondents use the parks to walk or run, 39 went to a park for a City-hosted event, 29 have visited to take their pet, and a few for a sport facility or sport. 4 stated that they've visited a park to specifically play pickleball.
  - Question 3
    - 45 stated they probably wouldn't use the courts, 34 would consider taking a Learn-to-Play Pickleball course. On the positive, 18 would probably use the courts, 18 would use the courts if they were anywhere in Duarte, 10 would use them weekly or more. There is some overlap as respondents were allowed to select more than one response. Some feel there wouldn't be a need for more than a few courts and others feel we need more than a few courts. Several commented that they would like 8 courts.
  - Question 4
    - 32 would like courts at Royal Oaks Park, 31 not sure, 21 answered Encanto Park, and 12 answered Duarte Park.
  - Some other comments included:
    - There should be Pickleball courts at all parks.
    - Someone noted not at Royal Oaks Park as the courts are near their home and their child plays tennis.
    - One stated wherever 8 courts can be set up to ensure safe, competitive play.

- One stated all parks. Start with one or two parks and then add more as needed.
  - One commented in some other city so they can pay for it.
  - One said to make sure there is enough space between courts for safety.
  - One noted the noise is louder than tennis.
- Given the results of the Flash Vote survey, speaking with some of our regular Pickleball volunteers, looking at the layout, speaking with one of our consultants, and considering safety, staff has put together three options.
    - Option 1 – Leave the courts as is based off of survey results and resurface two tennis courts.
    - Option 2 – Leave one side a tennis court and convert the other side to 2 Pickleball courts with fencing separating them.
    - Option 3 – One permanent tennis court and two permanent Pickleball courts, however, additional striping on the tennis court side so it could be utilized as Pickleball courts as well.
    - A possible 4<sup>th</sup> option could be 4 Pickleball courts.

Streff motioned and Wilkins seconded to choose option 3. The motioned carried unanimously.

B. Debrief: Community Meeting for Duarte Park Revitalization Project & Commission Direction

Enriquez shared the following information:

- About 25 local residents attended the meeting.
- They appreciated that the Dog Park was not near the residential area.
- They questioned the orientation of the basketball court.
- Many had concerns over parking and asked if additional parking could be added to the drawings.
- The revitalization is appreciated by the residents but some concerns regarding the homeless.
- One request was having the restrooms locked up overnight.
- The design team attended the meeting a brought forth another rough mockup of the project.
- The Community Garden component had to be pulled in order to incorporate additional parking.
- The basketball court was relocated with fencing added.
- Most components remained unchanged.

Commissioners had a brief discussion regarding the project.

Enriquez will bring it to Council potentially the first week in February.

Luna-Nguyen motioned and Streff seconded to present the revised concept design of the Duarte Park Revitalization Project to Council. The motion passed unanimously.

ITEMS FROM  
STAFF:

1. Enriquez wished everyone a Happy New Year and announced that the Pool Repair Project was moving along with the expectation of opening lap swim in early February.

ITEMS FROM  
COMMISSIONERS:

Wilkins:

- Nothing to report except she does remember not liking having to cross Buena Vista Street for an event at Duarte Park.

Luna-Nguyen:

- Wished everyone a Happy New Year.
- Stated she wasn't able to attend the Winter Recital as she was sick but that her husband attended and said she was glad the recital is back.
- Thanked the Parks and Recreation Department for expanding class offerings for the community.

Streff:

- Announced he's excited about the two projects moving forward and thanked the Parks and Recreation team for all their work.

ADJOURNMENT: Wilkins motioned and Streff seconded to adjourn the meeting at 8:20 PM. The motion was carried unanimously.

Chairperson

ATTEST:



Pamela Romero, Secretary