



**AGENDA  
CITY OF DUARTE  
PUBLIC UTILITIES, COMMUNICATIONS  
AND TECHNOLOGY COMMISSION  
March 8, 2023 – 7 PM  
Duarte Community Center**

1. CALL TO ORDER
2. PLEDGE OF ALLEGIANCE
3. ROLL CALL
4. ITEMS FROM PUBLIC  
If you wish to address the Commission, please come to the front of the room when invited by the Chairperson prior to that item being addressed. Each person may speak once for no more than 3 minutes.
5. APPROVAL OF MINUTES
  - A. Minutes from the Public Services Commission meeting of January 25, 2023
6. ITEMS OF BUSINESS
  - A. Oath of Office for newly appointed Commissioners
  - B. Presentation on new online technology services from Duarte Financial Services Manager Angela Chiaromonte and Duarte City Clerk Annette Juarez.
7. STAFF LIAISON COMMUNICATIONS
9. ITEMS FROM COMMISSION MEMBERS
8. ADJOURNMENT

In compliance with the Americans with Disabilities Act, if you need assistance to participate in this meeting, you should contact City Hall at (626) 357-7931, extension 230. Notification no later than 1:00 p.m. on the day preceding the meeting will enable staff to make reasonable arrangements to assist your accessibility to this meeting.

Note: Any documents distributed by City Staff to a majority of the Commission less than 72 hours prior to the Commission meeting will be made available for public inspection at Duarte City Hall, 1600 Huntington Drive, Duarte, CA 91010, during normal business hours, except such documents that relate to closed session items or which are otherwise exempt from disclosure under applicable law.

City of Duarte  
Public Utilities,  
Communications, and  
Technology Commission  
January 25, 2023

1. CALL TO ORDER

The meeting was called to order at 7 PM.

2. PLEDGE OF ALLEGIANCE

Commissioner Dalessandro led the Pledge of Allegiance.

3. ROLL CALL

Present: Rodriguez, Riley, Dalessandro, Tovar

Absent:

Staff: Rocha, Juarez, Petersen

4. ITEMS FROM THE PUBLIC

None

5. APPROVAL OF MINUTES

Commissioner Riley made a motion to approve the minutes from November 30, 2022. Chair Rodriguez seconded the motion. The minutes were approved unanimously.

6. ITEMS OF BUSINESS

A. Oath of Office for newly appointed Commissioners

City Clerk Annette Juarez administered the Oath of Office to re-appointed Commissioner, Pattie Dalessandro.

B. Reorganization

1. Appointment of Commission Chair

Commissioner Dalessandro nominated Commissioner Rodriguez to serve another year as Commission Chair. Commissioner Rodriguez accepted the nomination. Commissioner Riley seconded the motion. The appointment was approved unanimously.

2. Appointment of Commission Vice Chair

Commissioner Dalessandro nominated Commissioner Riley for Commission Vice Chair. Commissioner Riley accepted the nomination. Chair Rodriguez seconded the nomination. The appointment was approved unanimously.

C. Presentation on the Foothill Transit Route Survey from Joseph Raquel, Director of Planning, Foothill Transit, and Kristen Petersen, City of Duarte Assistant City Manager/Director of Administrative Services

Joseph Raquel presented the Foothill Transit Forward initiative which proposed changes to two existing bus routes to address the issue of lower ridership of the Duarte-owned ebuses.

Assistant City Manager/Director of Administrative Services Petersen provided additional context about the ownership of buses, the contract with Foothill Transit, and answered Commissioner questions about ridership, financials, and considerations of future transit solutions.

Commissioners were encouraged to engage in and inform their networks of several future forums hosted by Foothill Transit to solicit feedback on the Duarte bus routes.

7. STAFF LIAISON COMMUNICATIONS

Staff member Rocha informed the Commission that a future topic for the group will be the consideration of recommending a City app for mobile phones, potentially as a Special Meeting in February. She also announced that the 2023 Route 66 Parade Chairs were hosting an informational meeting for those interested in joining the Parade Planning Committee via Zoom on Tuesday, January 31 at 6 PM. Interested Commissioners could register on the City website for the Parade Planning Committee meeting. Lastly, Staff member Rocha announced that the registration for the San Gabriel Valley Women's Summit on Tuesday, March 7, 2023, was open. Tickets could be purchased at the Duarte Chamber of Commerce website.

8. ITEMS FROM COMMISSION MEMBERS

None

9. ADJOURNMENT

Chair Rodriguez adjourned the meeting at 8:19 PM.