



**AGENDA**  
**CITY OF DUARTE**  
**PUBLIC SERVICES COMMISSION**  
**September 14, 2022 – 7 PM**  
**Duarte Community Center**

1. CALL TO ORDER
2. PLEDGE OF ALLEGIANCE
3. ROLL CALL
4. ITEMS FROM PUBLIC  
If you wish to address the Commission, please come to the front of the room when invited by the Chairperson prior to that item being addressed. Each person may speak once for no more than 3 minutes.
5. APPROVAL OF MINUTES
  - A. Minutes from the Public Services Commission meeting of July 13, 2022
6. ITEMS OF BUSINESS
  - A. Update on General Commission Topics (PEG Channel, City website, broadband, solid waste and recycling updates)
7. STAFF LIAISON COMMUNICATIONS
9. ITEMS FROM COMMISSION MEMBERS
8. ADJOURNMENT

In compliance with the Americans with Disabilities Act, if you need assistance to participate in this meeting, you should contact City Hall at (626) 357-7931, extension 230. Notification no later than 1:00 p.m. on the day preceding the meeting will enable staff to make reasonable arrangements to assist your accessibility to this meeting.

Note: Any documents distributed by City Staff to a majority of the Commission less than 72 hours prior to the Commission meeting will be made available for public inspection at Duarte City Hall, 1600 Huntington Drive, Duarte, CA 91010, during normal business hours, except such documents that relate to closed session items or which are otherwise exempt from disclosure under applicable law.

City of Duarte - DRAFT  
Public Services Commission  
July 13, 2022

1. CALL TO ORDER

The meeting was called to order at 7:01 PM.

2. PLEDGE OF ALLEGIANCE

Commissioner Riley led the Pledge of Allegiance.

3. ROLL CALL

Present: Rodriguez, Teleke, Riley

Absent: Dalessandro, Tovar

Staff: Rocha

4. ITEMS FROM THE PUBLIC

None

5. APPROVAL OF MINUTES

Commissioner Riley made a motion to approve the minutes from May 11, 2022. Vice Chair Teleke seconded the motion. The minutes were approved unanimously.

6. ITEMS OF BUSINESS

Due to the presenter from the San Gabriel Valley Council of Governments being delayed, the Commission moved the order of the presentations. Burrtec Waste Industries was the first presenter.

- A. Presentation on implementation of Duarte's SB 1383 Residential Food Waste Program from Michael Heftman, Municipal Services Manager, Burrtec Waste Industries, Inc

Michael Heftman introduced himself as the Municipal Services Manager for Burrtec Waste Industries, Inc., the City of Duarte's franchise waste hauler. He then gave a presentation on the implementation of Duarte's SB 1383 Residential Food Waste Program. SB 1383 went into effect January 1, 2022. The residential food waste program component of the legislation goes into effect on September 1, 2022. The program requires residents to dispose of food waste in their green organics bins. Mr. Heftman showed a video and discussed what food waste goes into the bin, how best to mitigate odors, and how the program will be enforced.

Chair Rodriguez asked for clarification on how program participation would be measured. Mr. Heftman explained the process of route reviews.

Commissioner Riley and Vice Chair Teleke requested additional information on the procurement requirements of SB 1383.

Commissioner Riley had an additional question regarding the success of kitchen pails to collect food waste. Mr. Heftman provided information based on other communities. Staff member Rocha also explained that kitchen pails will be available on a first-come, first-served basis at the City Picnic on September 24, 2022.

B. Presentation on the San Gabriel Valley Regional Food Recovery Program from Alex Fung, Senior Management Analyst, San Gabriel Valley Council of Governments

Alex Fung introduced himself as a Senior Management Analyst with the San Gabriel Valley Council of Governments (SGVCOG) and lead project manager on the San Gabriel Valley Regional Food Recovery Program of which the City of Duarte is a participant. Mr. Fung explained the requirements of the legislation, the first phase of the Regional Food Recovery Program, and the implementation of phase two in fall 2022.

Chair Rodriguez and Commissioner Riley asked additional questions regarding program structure. Mr. Fung and Staff Rocha explained the current limited capacity of food recovery organizations, that the program is optional for small restaurants, and the use of technology to aid in the program rollout.

7. STAFF LIAISON COMMUNICATIONS

Staff Rocha provided an update on the remaining summer activities hosted by the City and also asked the Commissioners if there were any business items they would like to see in August. The Commissioners did not have any business items.

Chair Rodriguez asked when the City would be able to livestream Council meetings again, the status of the PEG channel contract, and if current City property uses recycled water.

Staff Rocha explained that new technology is required to livestream and that that parts were delayed in delivery due to supply chain issues, but everything had been ordered. Ms. Rocha also clarified that Tripepi Smith's contract was scheduled to renew in the fall and staff was planning to place the Commission's PEG channel provider recommendation into the contract renewal negotiation versus Tripepi Smith having two separate contracts. Staff Rocha will have to confer with Community Development regarding current recycled water usage in the City.

Staff Rocha also informed the Commissioners that staff successfully submitted a proposal to Assemblywoman Blanca Rubio's office for a legislative appropriation for funding to conduct a broadband connectivity assessment. The City received \$200,000 in funding, \$50,000 above what

was requested.

Lastly, Staff Rocha let the Commission know that the memorial service for Mayor Pro Tem Tzeitel Paras-Caracci was that Saturday, July 16, 2022.

8. ITEMS FROM COMMISSION MEMBERS

None

9. ADJOURNMENT

Chair Rodriguez adjourned the meeting at 8:02 PM.

DRAFT