

**CITY OF DUARTE
PARKS AND RECREATION COMMISSION**

MINUTES

Regular Meeting
July 12, 2021

7 PM

ROLL CALL/INTRODUCTIONS:

PRESENT: Elizabeth Dugan, Barbie Bylsma-Houghton, Anne Wilkins, James Finlay, Kirsten Nielsen
ABSENT: Jennifer Luna-Nguyen
STAFF: Manuel Enriquez, Department Director
AUDIENCE: Jessica – Resident, Yami – Duarte Soccer League Secretary

PLEDGE OF ALLEGIANCE:

Dugan led the Pledge of Allegiance.

APPROVAL OF MINUTES:

None to approve, as previous month's meeting was not held due to lack of quorum.

PUBLIC COMMENTS:

Yami, from Duarte Soccer League, announced that the restrooms at the parks are not being consistently opened by 7 AM and asked if the restrooms fees could be reduced, as they feel they are too high.

Jessica, a Duarte resident, stated that she has three children involved in Duarte activities, she's glad to see we're offering summer camp, although it's at a limited capacity and the cost is a little high for families with multiple children. She also inquired as to when in-person sports would resume; and if open swim can be brought back this summer.

ITEMS OF BUSINESS:

A. RECAP: 2021 Independence Day Celebration & Fireworks Show
Enriquez gave a recap of the event. Some information included:

- Over 2,500 participants were in attendance – according to application we utilized to track event attendance
- Four vaccines were administered at the Vaccine Booth that was available during the event time
- The entertainment provided by *The Soto Band* was well received, although the sound system could be better
- The 50/50 Raffle raised about \$800 and the proceeds from

the raffle went to the National Veteran's Foundation

- No injuries were reported
- There was a great response in-person after the event and online with regards to the satisfaction of the pyro display and overall event

B. City News – Summer Edition/Summer Highlights

Enriquez gave an overview of upcoming summer events/highlights. Some information provided included the following:

- The Splashtacular Water Carnival will be held Wednesday, July 28th (limited capacity due to lifeguard shortage)
- The annual Touch-A-Truck event will be held August 4th from 1 – 3 PM at Encanto Park
- Summer Camps are in full swing and running at full capacity with waiting list
- Skateboard Camp is also being offered this summer and doing well in terms of enrollment

C. Fish Canyon Falls Restoration Project - Update

Enriquez reported that there is no word yet on the grant proposal awarding from the Rivers and Mountains Conservancy and he anticipates the City should receive word by the end of August/September.

ITEMS FROM
STAFF:

1. Staff also updated commissioners with the following information:
 - Nothing to report this evening.

ITEMS FROM
COMMISSIONERS:

Wilkins:

- Announced she loved the Independence Day event and is looking forward to attending next year.
- Asked about the schedule for the Senior Center now that it is reopening.

Enriquez explained that this is a soft opening, and a more traditional schedule would be available for the month of August.

Bylsma-Houghton:

- Announced she also enjoyed the July 3rd event and is proud of staff. She also was impressed with the Duarte Dance performance and thought it was cute.

Nielsen:

- Stated that it was nice to have the Senior Center open today.
- She much more prefers hosting Commission Meetings through Zoom

Finlay:

- Stated he was sad he missed the July 3rd event but is glad to hear all enjoyed it.
- Also stated he was glad programs have been heavily utilized.

Dugan:

- Announced that she has the same sentiments as fellow commissioners regarding July 3rd.
- Asked about summer staffing in parks.
- Asked Finlay if he could do her a favor and send a link to all commissioners regarding graffiti reporting.

Enriquez replied that he was happy to send the reporting link as staff and also explained that the Summer Supervised Parks program was not budgeted this year.

ADJOURNMENT:

Bylsma-Houghton moved and Finlay seconded to adjourn the meeting at 8:10 PM. The motion carried unanimously.

Chairperson

Dugan

ATTEST:



Pamela Romero, Secretary