

**CITY OF DUARTE  
PARKS AND RECREATION COMMISSION  
MINUTES**

Regular Meeting  
March 13, 2017

7:00 p.m.

ROLL CALL:                   PRESENT:                   Kirsten Nielsen, Elisabeth Dugan, Ted Rudolph, Anne Wilkins, Jim Dinsmore, Doug Edwards  
  
                                  ABSENT:                   Barbie Bylsma-Houghton  
                                  STAFF:                    Cesar Monsalve, Department Director  
                                  AUDIENCE:               Resident Steve Hernandez, Councilmember Liz Reilly

APPROVAL OF MINUTES:                   Wilkins moved and Dinsmore seconded to approve the February 2017 minutes. The motion carried unanimously.

ITEMS OF BUSINESS:

A. Field Use Waiver Requests:  
There were no waiver requests.

B. Recap of Golden Streets Event  
Monsalve presented an overview of the Golden Streets Open Streets event that took place on March 5. Highlights and Commissioner comments included the following:

- The hub festival area was well received and there was great cooperation with the City of Hope.
- There were no major incidents or injuries.
- The chances are slim that a similarly designed 7 city event could be organized again due to the difficulty of getting all parties involved to collaborate and share the same vision once again.
- 18 miles is too long a route for an open streets event.
- Public Safety officers noted many very vocal complaints from drivers and residents along areas of the route that were affected.
- Before deciding on whether to stage another event, some consideration should be made in light of the street modifications and other associated debris flow issues and resident's attitudes all due to the Fish Fire. These closures will be in place for a couple more years. The Department's preference is to wait a couple years before attempting another event but will

follow the direction from the Council and administration.

- Some Commissioners expressed a strong desire to see future open streets events.
- Monsalve stated that a less impactful route that would be 1.6 miles long could be located on Duarte Rd. from Highland Ave. to Mountain Ave.

C. Budget Discussion: Review of Deferred Projects List and Addition of Maintenance Part-Time Specialist Position

Monsalve provided the Commission with a power point slide show that highlighted the many repairs, maintenance and replacement projects that the Parks & Recreation Department anticipates that it will need to budget for and complete over the next few years. The projects are listed according to a timeline that includes Immediate Fiscal 2017-18, 1-3 years, 3-5 years and 5-10 years. Some projects listed with an estimated budget amount included Termite Abatement at City Hall, Public Safety Offices Replacement Carpeting, Rubberized Surface Repairs and many more. Included in the presentation was discussion on the need to begin compliance efforts based on the ADA Transition Plan. Several ADA upgrades are listed for attention over the next few years including compliance work to Royal Oaks Park restrooms, Otis Gordon restrooms and more. Commissioner comments included:

- The Senior Center could be expanded because they're running out of room.
- Any upgrades or replacement of restrooms at Beardslee Park should take into consideration DUSD's plans regarding student attendance and how that will impact future decisions on whether to remove schools; with Beardslee at the top of the list for future removal if the situation does not improve. Monsalve stated in response that a temporary \$10,000 fix could be made but it would only be a band aid fix to the deteriorating building.
- Asked when grant funding through the County will become available. Monsalve stated that July 2018 is the target date for funding to become available.

ITEMS FROM  
STAFF:

1. Staff presented the Senior Center and Teen Center newsletters and flyers.

ITEMS FROM  
COMMISSIONERS:

Youth and Family Committee (Y & F) Report & Commissioner

Report by Nielsen: No report

Wilkins

- Thanked the Parks & Recreation Department Secretary Pam Romero for adjusting format for the minutes when they are emailed out.
- She attended the Aloysia Moore Park outdoor fitness gym and park renovation opening event and said it was fun and went very well.
- Stated that she enjoyed the Golden Streets event and served as a Bike SGV volunteer and was able to visit several locations along the route and felt that South Pasadena's and Duarte's stops were great.

Dugan

- Stated that recreation programs and classes just ended and that she has enrolled the family for more programs and the process runs well.

Rudolph: No Report

Dinsmore

- Noted that he witnessed a horse rider riding his horse at a full gallop at Encanto Park and that the rider was thrown and the horse continued on without him and it could have been a potential danger. He asked if there are City codes pertaining to this.

Monsalve stated that horses are not allowed on park grounds and to contact Public Safety if this occurs.

- Asked why there isn't a crosswalk located at the corner of Buena Vista and Royal Oaks Dr.

Monsalve stated that he will reach out to the Community Development Department and will provide the Commission their response.

Edwards

- Announced that in the packet presented to the Commissioners by staff was a flyer for the upcoming Cesar Chavez Day activity at Westminster Gardens on March 25. Volunteers will work on a Garden of Prayer.

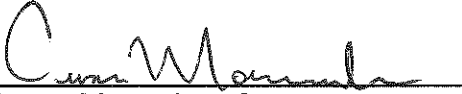
ITEMS FROM  
AUDIENCE:

Reilly announced that in the Duarte City News publication there are articles highlighting the Senior Center upgrades, the sidewalk improvements along Duarte Road, and the new

ADJOURNMENT: crosswalk on Mountain Ave.  
Wilkins moved and Dinsmore seconded to adjourn the meeting  
at 8:20 p.m. The motion carried unanimously.

Chairperson  
Dugan

ATTEST:

  
Cesar Monsalve, Secretary