

**CITY OF DUARTE  
PARKS AND RECREATION COMMISSION  
MINUTES**

Regular Meeting  
January 9, 2017

7:00 p.m.

**ROLL CALL:**

**PRESENT:**

Elisabeth Dugan, Ted Rudolph, Anne Wilkins,  
Jim Dinsmore, Barbie Bylsma-Houghton

**ABSENT:**

Tom Reyes, Kristen Nielsen

**STAFF:**

Cesar Monsalve, Department Director

**AUDIENCE:**

Resident Steve Hernandez, Councilmember  
Liz Reilly

**APPROVAL OF  
MINUTES:**

Wilkins moved and Dinsmore seconded to approve the December 2016 minutes. The motion carried unanimously.

**ITEMS OF  
BUSINESS:**

Wilkins moved and Dinsmore seconded to change the title of Item 5.B on the agenda to read: "Final Report to Duarte City Council on Dog Park Analysis and Commission Recommendation". The motion carried unanimously.

**1. Field Use Waiver Requests:**

Cesar Monsalve, Parks and Recreation Director, reported that there were no waiver requests.

**2. Parks and Recreation Upcoming Events Update**

Monsalve provided a review of several upcoming events including a MLK Day event to be held at the Performing Arts Center on January 12, presented game schedules for upcoming youth basketball leagues, updated the Commission on Golden Streets event planning for the event on March 5, and provided information about the upcoming staff training sessions that will cover Shelter Management and disaster preparedness on January 19 and 26 at the Community Center. Commissioners are invited to attend. Wilkins asked if CERT trained volunteers would benefit and Monsalve stated that he would check with Public Safety who oversee the CERT volunteers.

**3. Continued Dog Parks Discussion Per Duarte City Council Direction: (30 Minute Maximum) Final Report to Duarte City Council on Dog Park Analysis and Commission Recommendation**

Monsalve provided the Commission with the staff report that will be presented to the Duarte City Council and will return in February to report on the response and action by the Council.

**ITEMS FROM  
STAFF:**

1. Staff presented the Senior Center and Teen Center newsletters, Activity Reports and flyers.

**ITEMS FROM  
COMMISSIONERS:**

Youth and Family Committee (Y & F) Report & Commissioner Report by Nielsen: - No report

Wilkins

1. Asked why Nixle did not include information about the weekend shootings and previously didn't provide information

on the alleged bike trail assault and that it would be helpful for residents to know about these things. Monsalve stated he would check with the PIO and Public Safety.

Dugan: No Report

Rudolph: No report

Dinsmore

1. Reported that the City and parks are looking good.

Bylsma-Houghton

1. Noted that Duarte has been in the news quite a bit and for positive reasons with TV coverage about floods that shows how well Duarte has prepared and responded to flooding issues.

ITEMS FROM

AUDIENCE:

Reilly noted that DUSD has been doing a good job of informing Valley View School parents about mudflow issues.


ADJOURNMENT:

Wilkins moved and Dinsmore seconded to adjourn the meeting at 7:40 p.m. The motion carried unanimously.

Chairperson

Bylsma-Houghton

ATTEST:

  
Cesar Monsalve, Secretary