

**CITY OF DUARTE
PARKS AND RECREATION COMMISSION**

M I N U T E S

Regular Meeting
December 12, 2016

7:01 p.m.

ROLL CALL: PRESENT: Elisabeth Dugan, Ted Rudolph, Anne Wilkins, Jim Dinsmore, Kirsten Nielsen, Barbie Bylsma-Houghton
 ABSENT: Tom Reyes
 STAFF: Cesar Monsalve, Department Director
 AUDIENCE: Resident Steve Hernandez

APPROVAL OF
MINUTES:

Wilkins moved and Dugan seconded to approve the October 2016 minutes. The motion carried unanimously.

There was not a November 2016 meeting due to lack of quorum. No minutes.

ITEMS OF
BUSINESS:

1. Field Use Waiver Requests:
Cesar Monsalve, Parks and Recreation Director, reported that there were no waiver requests.

2. Parks and Recreation Holiday Events Update
Monsalve provided a review of the annual holiday activity schedule for the Christmas season. Included were details on the Employee Recognition Dinner, Breakfast With Santa and Santa's Workshop, Winter Class Recital, Holiday Tree Lighting and Fiesta, Santa's Visit to Parks, Santa's Holiday Party, Santa's Mailbox, Teen Center Holiday Festival, Senior Center Holiday events and Santa's Hotline.

3. Continued Dog Parks Discussion Per Duarte City Council Direction (30 Minute Maximum)
At the last meeting there was a request by the Commission to explore discussion with appropriate representatives of the 2 previously discussed possible dog park locations: LA County/Army Corps of Engineer land adjacent to the City's maintenance yard on Highland Ave./Duarte Rd. and LA County/ACE Lario Park in the City of Azusa. Monsalve informed the Commission that both locations were rejected as possibilities. The maintenance yard location is not viable due to imminent intent to expand the City's yard and the location is part of a flood control area and there was no interest on the part of the County in regard to Lario Park. After discussion the Commission's consensus was to make a recommendation to the City Council that rejects the development of a dog park due to the lack of available locations that are suitable for that purpose.

Commissioner Dinsmore made a motion on behalf of the Parks and Recreation Commission to offer the Duarte City Council the following recommendation based on several months of analysis and research in regard to dog parks: The Parks and Recreation Commission has concluded that at this time there is not a viable location in the City of Duarte to locate a dog park that meets the minimum standards prescribed by the Joint Powers Insurance Authority for the design and construction of dog parks and there is not a viable location that meets the minimum appropriate and successful designs among existing high quality and safe dog parks

located throughout the region. The Commission recommends that if the Council is desirous of including a question about dog parks in the proposed City-wide survey, the Commission feels strongly that the question should indicate clearly, the land acquisition, design, construction and long term maintenance costs involved in the construction of a dog park. Seconded by Commissioner Dugan. The motion passed unanimously.

ITEMS FROM
STAFF:

1. Staff presented the Senior Center and Teen Center newsletters, Activity Reports and flyers. Monsalve announced that the Department was just notified that they have been awarded a \$30,000 technology grant for the Senior Center.

ITEMS FROM
COMMISSIONERS:

Youth and Family Committee (Y & F) Report & Commissioner Report by Nielsen:

1. Nielsen reported that the Y & F conducted a joint meeting with the Mayor's Youth Council (MYC) that went well. The Y & F requested that the MYC provide a representative at Y & F meetings three times per year and to agree to meet jointly in December each year. Nielsen expressed how impressed she was with the Teen Center facility and the Boxing Gym.

Wilkins

1. Reported that the Route 66 Parade Committee conducted its first meeting and more committee members are needed. The effort will be to reinvigorate the parade that did not take place in 2016. The new chairs of the parade will be the Be.Group.

Dugan: No Report

Rudolph: No Report

Dinsmore

1. Reported that there was some biking event at Encanto Park and a bike repair pop up canopy by some company or organization set up right on the street and he provided photos to Monsalve for follow-up action. Dinsmore wished all a happy and safe holidays.

Bylsma-Houghton

1. Thanked the City for presenting the Employee Christmas Recognition Dinner.

ITEMS FROM
AUDIENCE:

N/A

ADJOURNMENT:

Wilkins moved and Dinsmore seconded to adjourn the meeting at 8:08 p.m. The motion carried unanimously.

Chairperson
Bylsma-Houghton

ATTEST:



Cesar Monsalve, Secretary