

**CITY OF DUARTE  
PARKS AND RECREATION COMMISSION**

**MINUTES**

Regular Meeting  
October 10, 2016

7:01 p.m.

**ROLL CALL:**

**PRESENT:** Elisabeth Dugan, Ted Rudolph, Anne Wilkins,  
Jim Dinsmore, Kirsten Nielsen  
**ABSENT:** Tom Reyes, Ted Rudolph, Barbie Bylsma-  
Houghton  
**STAFF:** Cesar Monsalve, Department Director  
**AUDIENCE:** Council Member Liz Reilly, Resident Steve  
Hernandez

**APPROVAL OF  
MINUTES:**

Wilkins moved and Dinsmore seconded to approve the August 2016 minutes. The motion carried unanimously.

Dinsmore moved and Wilkins seconded to approve the September 2016 minutes. The motion carried unanimously.

**ITEMS OF  
BUSINESS:**

1. Field Use Waiver Requests:  
Cesar Monsalve, Parks and Recreation Director, reported that there were no waiver requests.
2. Upcoming Parks and Recreation Events Update: Community Yard Sale, Amazing Family Race and Halloween Carnival  
Monsalve announced that several events were coming up and one just occurred. The Community Yard Sale at the Senior Center parking lot was a big success with a full roster of vendors and a long waiting list. Many residents visited the yard sale. The Amazing Family Race is to be held on Saturday October 15 and it is a competition that takes place throughout the City as teams of 4 competitors race from stage to stage solving clues and competing in challenges, all the while having to obey all traffic laws while on foot or using public transit. \$400 prize to the winning team. The annual Halloween carnival will be held at Royal oaks Park on October 31 from 6:00 – 9:00 p.m. and there will be carnival booth games as well as many inflatable attractions in the Fun Zone. There will be 2 costume parades in the center of the event. This is the City's 2<sup>nd</sup> most popular single day event.

Discussion transitioned to the City Picnic event that was held on September 27. Commissioners gave positive comments about the event and some suggestions to improve the presentation included:

- Lengthen the event.
- Start the wine and beer garden later.
- Add carnival-style booth games for the children.
- Find a way to alter the layout so that booths are facing each other throughout.
- Create a food court and position the food vendors better so that it is less confusing.

1. Continued Dog Parks Discussion Per Duarte City Council Direction (30 Minute Maximum)  
Monsalve presented an overview of the previously shown

power point slide show with information on dog parks for the Commission to review and presented new slides that pertained to potential locations in the City. The Town Center Specific Plan slide show was shown first to illustrate what is planned for certain areas of the City including some empty lots. Highlights included the following information:

- Locations reviewed included the corner of Bradbourne Ave. and Huntington Dr., Encanto Park, above Glenn Miller Park (DUSD owned property), corner of Duarte Rd. and Mountain Ave., across from Hacienda Park and L.A. County/Army Corps of Engineer land adjacent to the City's maintenance yard on Highland Ave./Duarte Rd.
- The L.A. County ACE property appears the most viable with sufficient space and away from residents, but it would require many improvements, added utilities, a parking lot and paved road.
- Another option to explore is the L.A. County/ACE Lario Park in the City of Azusa.

Commissioners asked Monsalve to communicate with the appropriate representatives about both Lario Park and the maintenance yard adjacent ACE property to find out if there are any possibilities available for these locations as partnerships.

Dugan asked about the proposed community survey and stated that it would be appropriate to ask the residents about a dog park with a carefully worded question that details the available locations and costs if determined.

Dugan asked for the results of the Community Workshop that was conducted in conjunction with the L.A. County Needs Assessment process. Monsalve stated that he would forward the information.

ITEMS FROM  
STAFF:

1. Staff presented the Senior Center and Teen Center newsletters, Activity Reports and flyers.

ITEMS FROM  
COMMISSIONERS:

Youth and Family Committee (Y & F) Report & Commissioner Report by Nielsen: No reports – Absent

Wilkins

1. Asked if a map could be provided on the website to highlight the Amazing Family Race route.

Dugan – No Report

Rudolph - No report

Dinsmore

1. Reported that the enforcement to remove the ROP Extension soccer game users is improving. Stated that attention should be spent on Wednesdays as well and that he communicated with Officer Vaillencourt.

ITEMS FROM  
AUDIENCE:

Reilly announced that the Amazing Family Race will take place on Saturday October 15 for \$40 per team. Please see the Town Center Specific Plan on the City website.

ADJOURNMENT: Dinsmore moved and Nielsen seconded to adjourn the meeting at 8:05 p.m. The motion carried unanimously.

Vice-Chairperson  
Dugan

ATTEST:

  
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Cesar Monsalve, Secretary