

AGENDA

**REGULAR JOINT MEETING OF THE CITY COUNCIL OF THE
CITY OF DUARTE, SUCCESSOR AGENCY TO DISSOLVED REDEVELOPMENT
AGENCY OF THE CITY OF DUARTE, THE DUARTE HOUSING AUTHORITY, AND
THE DUARTE COMMUNITY FACILITIES FINANCING AUTHORITY**

TUESDAY, OCTOBER 28, 2014

7:00 p.m. – Regular Session

7:00 p.m. – Duarte Public Financing Authority
(Separate Agenda follows this Agenda) – Page 41

COUNCIL CHAMBERS, 1600 HUNTINGTON DRIVE, DUARTE, CALIFORNIA 91010

MISSION STATEMENT

With integrity and transparency, the City of Duarte provides exemplary public services in a caring and fiscally responsible manner with a commitment to our community's future

LIZ REILLY, MAYOR
TZEITEL PARAS-CARACCI, MAYOR PRO TEM
JOHN FASANA, COUNCILMEMBER
MARGARET FINLAY, COUNCILMEMBER
SAMUEL KANG, COUNCILMEMBER

City/Agency/Authority Staff:

Darrell George, City Manager
Kristen Petersen, Assistant City Manager and Director of Administrative Services
Craig Hensley, Community Development Director
Cesar Monsalve, Director of Parks and Recreation
Brian Villalobos, Director of Public Safety Services
Jeffrey Melching, City Attorney
Marla Akana, City Clerk

ADDRESSING THE CITY COUNCIL/SUCCESSOR AGENCY/HOUSING AND FINANCING AUTHORITIES:

If you wish to address the City Council, Successor Agency, Housing Authority, or Financing Authority on any item on the Agenda, you should fill out a Speaker Card indicating which item or items on the Agenda you wish to speak about, and hand the card to the City Clerk. You will be called to the Podium when that item is heard by the City Council/Successor Agency/Housing Authority/Financing Authority. If you wish to address the City Council, Successor Agency, Housing Authority, or Financing Authority on any item that is not on the Agenda, but that is within the subject matter jurisdiction of the City/Agency/Housing Authority/Financing Authority, you may do so under the "Oral Communications" portion of the Agenda. At the podium, before starting your remarks, please state your name and city of residence for the record.

ADA ACCESSIBILITY NOTICE: In compliance with the Americans with Disabilities Act, if you need assistance to participate in this meeting, you should contact the City Manager's office at (626) 357-7931. Notification no later than 1:00 p.m. on the day preceding the meeting will enable the City to make reasonable arrangements to assist your accessibility to this meeting.

Notice: Any documents distributed by the City/Agency/Authorities to a majority of the City Council/Successor Agency/Housing Authority/Financing Authority Board less than 72 hours prior to the City Council/Successor Agency/Housing Authority/Financing Authority meeting will be made available for public inspection at City Hall, 1600 Huntington Drive, Duarte, CA 91010, during normal business hours, except such documents that relate to closed session items or which are otherwise exempt from disclosure under applicable law.

Notice: Duarte City Council meetings are videotaped for later broadcast on DCTV. Attendance at the meeting constitutes consent by members of the public to the City's and any third party's use in any media, without compensation or further notice, of audio, video, and/or pictures of meeting attendees.

1. CALL TO ORDER OF CITY COUNCIL, SUCCESSOR AGENCY TO DISSOLVED REDEVELOPMENT AGENCY, HOUSING AUTHORITY, AND COMMUNITY FACILITIES FINANCING AUTHORITY, AND NOTATION OF ANY ABSENCES
2. ADOPTION OF THE AGENDA
3. PLEDGE TO THE FLAG
4. MOMENT OF REFLECTION
5. FITNESS/MENTAL WARM-UP
6. SPECIAL ITEMS – Page 1
 - A. Recognition – Juliana Bago, 100th Birthday
 - B. Recognition – Christian Ma, Eagle Scout Project
 - C. Recognition – Victor Valenzuela, NAACP Civic Award Recipient
 - D. Recognition – Tyrone Johnson, Duarte CVS Pharmacy, Tobacco-Free Store
 - E. Public Safety update
 - F. Redevelopment dissolution update
 - G. City of Duarte message board unveiling
(There were will be 15-minute break to tour the new message board sign)
7. ANNOUNCEMENTS OF UPCOMING COMMUNITY EVENTS
Any person who wishes to make a brief announcement of a future community event that is open to the general public may do so at this time.
8. ORAL COMMUNICATIONS—ITEMS NOT ON THE AGENDA (30 MINUTES)
Any person wishing to speak on any issue that is not on the Agenda, but that is within the subject matter jurisdiction of the City/Agency or Authorities, may do so at this time. The opportunity to speak is on a first come, first serve basis. Each person may speak once for no more than 3 minutes and there is a maximum of 30 minutes for all Oral Communications at this time. Under the Brown Act, members of the City Council/ Successor Agency/Housing Authority/Financing Authority, and staff can respond only with a brief reply to issues raised in Oral Communications, and no action on such matters may take place at this meeting.
9. ITEMS TO BE ADDED TO THE CONSENT CALENDAR
10. CONSENT CALENDAR – Page 9
All matters listed on the Consent Calendar are to be approved with one motion unless a member of the City Council/Successor Agency/Housing Authority/Financing Authority removes an item for separate action. Any consent calendar item for which separate action is requested shall be heard as the next Agenda item. The respective entity's consent items are shown in parentheses at the end of each item as "CC" for City Council, "SA" for Successor Agency, "HA" for Housing Authority, and "FA" for C.F. Financing Authority.
 - A. Approval of Minutes – October 14, 2014 (CC/HA/SA/FA)
 - B. Approval of Warrants – October 28, 2014 (CC/HA/SA/FA)
 - C. Motion to introduce and/or adopt all resolutions and ordinances presented for consideration by title only and waive further reading (CC/HA/SA/FA)
 - D. Recommendation to authorize the City Manager to execute a Memorandum of Understanding with Duarte Historical Society for operation and maintenance of the Museum, and to approve \$2,500 allocation (CC)
 - E. Recommendation to authorize the City Manager to execute a Memorandum of Understanding with Cal South Soccer Association to construct a futsal and multi-sport court facility (CC)
 - F. Recommendation to authorize the City Manager to execute an Agreement with CGI Communications, Inc., to participate in the 2014 Community Showcase Video Program (CC)
 - G. City Council/City Manager Conference Attendance (CC)
11. ITEMS REMOVED FROM CONSENT CALENDAR

12. BUSINESS ITEMS – Page 27
 - A. Designation of Voting Delegate and Alternate for National League of Cities 2014 Congress of Cities and Exposition Annual Business Meeting, November 22, 2014, in Austin, Texas
 - B. Discussion concerning the City of Duarte participating in the Host Town Program for the Special Olympics World Games Los Angeles 2015 (A three-day program that takes place prior to the Opening Ceremony of the Special Olympics World Games – July 21-24, 2015)
13. CONTINUATION OF ORAL COMMUNICATIONS
*Any person who did **not** speak during the initial 30 minute Oral Communications period earlier in the meeting, who wishes to speak on any issue that is not on the Agenda but that is within the subject matter jurisdiction of the City Council/Successor Agency/Housing Authority/Financing Authority, may do so at this time. Each person may speak once for no more than 3 minutes. Under the Brown Act, members of the City Council/Successor Agency/Housing Authority/Financing Authority, and staff can respond only with a brief reply to issues raised in Oral Communications, and no action on such matters may take place at this meeting.*
14. ITEMS FROM CITY COUNCIL/SUCCESSOR AGENCY/HOUSING AUTHORITY/FINANCING AUTHORITY MEMBERS AND CITY MANAGER/EXECUTIVE DIRECTOR (AB 1234 reports on trips, conference attendance, and meetings)
15. ADJOURNMENT – In memory of Eleanor David, Pat Esquivel, and Kenneth Aramburo

MEMORANDUM

TO: City Council
FROM: City Manager
DATE: October 22, 2014
SUBJECT: Comments on Agenda Items, Meeting of October 28, 2014

Note: The Duarte Public Financing Authority will hold its regular meeting either before or after the City Council Meeting.

ITEM 6.A. The City Council will recognize Duarte resident Juliana Bago in celebration of her 100th birthday. Juliana and her husband Luis, who passed away in 2002, have seven children, six girls and one boy, who have enjoyed her generosity and love for all of their lives. Being a meticulous person and a perfectionist in the best way possible, Juliana had a varied career beyond helping to raise her children and their cousins. She was very involved in fashion design and embroidered dresses, and she also worked at the public markets in Navotas selling meats. In 1974, Juliana moved to the United States and now lives in Duarte, enjoying a quiet pleasant life in our City.

ITEM 6.B. The City Council will recognize Christian Ma on the completion of his Eagle Scout Project. His project was to prep and paint some of the fencing located at the former hockey rink site in anticipation of the site being converted for use as futsal soccer courts.

ITEM 6.C. Head Boxing Trainer Victor Valenzuela was recently honored as an NAACP Civic Award recipient. The City Council will recognize Mr. Valenzuela for this honor. Victor Valenzuela has been with the City of Duarte for eight years. Victor was raised and grew up in Duarte where his mother Lena Valenzuela has a park named in her honor. Victor has been boxing for over 27 years. Coming from being a trainer at Azusa Boxing gym for years, he transformed the Duarte Boxing gym into a well-known gym nationally with countless amateur titles and a professional world titleholder under his guidance. A soft-spoken man with a big heart and big talent, Victor is the backbone of the Duarte Boxing gym. He is well respected by all the youth, staff, and community members.

ITEM 6.D. CVS Pharmacy in Duarte will be recognized for becoming a “tobacco free” retailer. General Manager Tyrone Johnson will attend the Council meeting to receive the recognition. As a demonstration of its commitment to health, CVS announced the end of tobacco sales at its pharmacies as of September 3, 2014, nearly a month ahead of its previously targeted date of October 1. In February, the company announced that it would end the sale of cigarettes and tobacco products at its CVS Pharmacy stores, making CVS Pharmacy the first and only national pharmacy chain to take this step in support of the health and well-being of its patients and customers.

ITEM 6.E. The City’s Public Safety Director will provide a public safety update on all related matters this past month.

ITEM 6.F. Staff will provide an update on any current issues related to the dissolution of redevelopment.

ITEM 10.D (Consent Calendar). The City and the Duarte Historical Society have a long history of collaborating on projects and programs. The organization owns and maintains the Duarte Historical Museum located at 777 Encanto Parkway. For years, the organization has solely maintained and

insured the building. However, as the building continues to age, the need for additional capital repairs on the building is growing. Historically, the City has assisted with repairs and desires to continue to provide an annual level of support. The proposed MOU outlines the overall operation of the building in terms of insurance, hours of operation, etc. as well as the City's desire to provide \$2500 worth of financial assistance towards building repairs. Repairs in excess of \$2500 would be considered on a case-by-case basis. This MOU may not be assigned to any other party without the City's consent, and may be terminated by the City at any time upon 60 days prior written notice.

ITEM 10.E (Consent Calendar). This item is related to an MOU between the City and California State Soccer Association – South (Cal South) to construct a futsal and multi-court playing area at the old hockey rink site, at no cost to the City. The refurbishment of the now blighted old hockey rink site has been a primary goal of the Parks and Recreation Department, and forming a partnership with Cal South will allow the site to be renovated and to be made available for public recreational use.

Futsal is played on a hard court surface and is played using five players on each team, and uses a ball that is 30% less “bouncy.” In recognition of this growing trend, the Cal South Soccer Foundation has partnered with like-minded organizations, such as SCMAF (Southern California Municipal Athletic Federation), Cal South, and Sport Court of Southern California to help build futsal courts within local municipal sites. In addition to futsal, the courts will be painted to allow for multiple uses, such as volleyball, so that in the future, a variety of sports could be played. Futsal is an exciting and growing sport, and the Parks and Recreation Department is confident that this court area will be a fine addition to the many parks and programs now being offered to our residents.

ITEM 10.F (Consent Calendar). This item recommends Council approval of an Agreement with CGI Communications, Inc., for the City to participate in the 2014 Community Showcase Video Program. Staff researched CGI Communications, Inc., and the opportunity to participate in the no-cost program. CGI has partnered with the U.S. Conference of Mayors and the National League of Cities on the Savings and Solutions program in order to provide municipalities a marketing tool to showcase community assets and attributes. NLC's Savings and Solutions program offers services that provide value-added solutions and cost savings to cities. CGI administers the Community Showcase Video Program, and has worked with many cities including South Pasadena, El Monte, South El Monte, Bellflower, Montebello, Upland, and more.

The City of Duarte will receive a total of four fully produced videos (60-90 seconds) which would be prominently featured on the City's website and shared with the community through various alternative channels. The videos will include a welcome by the Mayor, and three additional topics at the City's discretion, such as business, quality of life, or education. Video production typically takes 10 to 16 weeks from start to finish. City staff is involved during the entire process to ensure the City is well represented, ranging from selection of video topic(s), script writing, locations, and more.

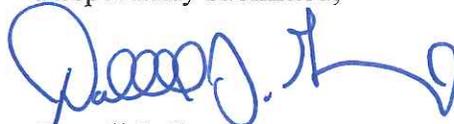
ITEM 12.A. The National League of Cities Annual Business Meeting will be held on Saturday, November 22, 2014, at the conclusion of the Congress of Cities and Exposition in Austin, Texas. As a direct member, Duarte is entitled to vote at this meeting. Based on our population as of the 2010 Census, we may cast one vote. To be eligible to cast a city's vote, a voting delegate and alternate(s) must be officially designated by the city using the credentials form, and the city's membership in NLC must be up to date. NLC bylaws expressly prohibit voting by proxy. At this point, only Councilmember Finlay has registered to attend the conference.

ITEM 12.B. This is a discussion and consideration to participate in the Host Town Program for the Special Olympics World Games Los Angeles 2015. The Special Olympics World Games will be held in venues throughout the Los Angeles region from July 25 – August 2, 2015, and are being described as the “largest sports-and-humanitarian event in the world in 2015, and the single biggest event in Los Angeles since the 1984 Olympic Games.” There will be 7,000 athletes and 3,000 coaches (representing 177 countries) competing in 25 Olympic-style sports, along with 30,000 volunteers and an anticipated 500,000 spectators coming into the region.

The Special Olympics organization made a presentation about the Host Town Program, a three-day program that takes place prior to the Opening Ceremony of the games, from July 21-24, 2015. At their Host Towns, athletic delegations from around the world are welcomed and celebrated. Events include getting to know the community, its members, taking part in cultural activities unique to the area, and practicing/resting for the games. Host Towns are responsible for approximately 100 athletes, and provide lodging, food, training facilities, activities, and local transportation during the three-day program.

Staff is seeking direction from the Council as to whether or not you would like to pursue the City’s formal participation in Special Olympics 2015 as a Host Town. If that is the direction, staff will come back at the next Council meeting with the outline of the City’s commitment to the program during the three-day visitation. Currently, staff is in discussion with the City of Hope in terms of hosting a luncheon and campus tour, in addition to working out the logistics for a pool and BBQ event followed by a dance for our guests at the Community Center.

Respectfully submitted,



Darrell J. George
City Manager



MEMORANDUM

TO: MAYOR AND CITY COUNCIL

FROM: CESAR MONSALVE, DIRECTOR OF PARKS AND RECREATION

SUBJECT: BIRTHDAY RECOGNITION FOR JULIANA BAGO

DATE: OCTOBER 28, 2014

We are very happy to celebrate the 100th birthday of a special Duarte resident, Juliana Bago. Juliana Bago was born in the City of Navotas in the Metro Manila area of the Philippines. Navotas occupies a narrow strip of land along the eastern shores of Manila Bay. Juliana and her husband Luis Bago, who passed away in 2002, had 7 children, 6 girls and 1 boy who have enjoyed her generosity and love for all of their lives. However, Juliana's great giving spirit extended beyond her own children as she also paid for her nephews and nieces to enroll in the university. Being a meticulous person and a perfectionist in the best way possible, Juliana had a varied career beyond helping to raise her children and their cousins. She was very involved in fashion design and embroidered dresses and she also worked at the public markets in Navotas selling meats. In 1974, Juliana moved to the United States of America and now lives in Duarte, enjoying a quiet pleasant live in our lovely town.

The City of Duarte is honored to celebrate Juliana Bago's 100th birthday with her family.



MEMORANDUM

TO: MAYOR AND CITY COUNCIL

FROM: CESAR MONSALVE, PARKS AND RECREATION DIRECTOR

SUBJECT: EAGLE SCOUT PROJECT

DATE: OCTOBER 28, 2014

Christian Ma recently completed an Eagle Scout Project to prep and paint some of the fencing located at the old hockey rink site in anticipation of the site being converted for use as Futsal soccer courts. The work involved a great deal of labor-intensive prep work and painting and the completed work is a major improvement to the facility.

Christian organized every aspect of the project with City assistance and he completed the project in a timely manner and the result is a more presentable viewing area for spectators and a cost savings for the City. The City of Duarte would like to recognize Christian Ma for his great work and volunteerism.

Victor Valenzuela—Civic Award

Victor Valenzuela has been with the City of Duarte for 8 years. He is the Head Boxing Trainer at the Duarte Boxing gym housed at Duarte Teen Center. Victor was raised and grew up in Duarte where his mother Lena Valenzuela has a park named in her honor. Victor has been boxing for over 27 years.

Coming from being a trainer at Azusa Boxing gym for years, he transformed the Duarte Boxing gym into a well-known gym nationally with countless amateur titles and a professional world titleholder under his guidance. A soft-spoken man with a big heart and big talent, Victor is the backbone of the Duarte Boxing gym. He is well respected by all the youth, staff, and community members.

On June 26, 2010, Victor was inducted into the California Boxing Hall of Fame! He is an extraordinary person with a passion for changing the lives of youth. Victor goes above and beyond for the youth that he mentors, and he is a coach and father figure to many who do not have one. He volunteers countless hours of his personal time to train young men and women in the sport of boxing. Boxing takes a tremendous amount of self-discipline, diet, healthy nutrition, and training to be successful. Many youth have stated that Victor and boxing have saved their lives from drugs and gangs. Victor also works full-time at the City of Hope where he has made great strides in hiring youth to work under him and train them in his profession, so they can have employment and can strive to make a better life for themselves, inside the ring and out.

Victor is well known in Pasadena, Azusa, Duarte, El Monte, Hawaiian Gardens, and many other cities and states, as a powerhouse boxing coach and icon in the sport. He has trained boxing greats such as Paul Banke and Zack Padilla. Victor has taken US national teams all around the world to compete with athletes from other countries, including Mexico, Hawaii, and Tahiti. He is a professional who works with hundreds of at-risk youth, and makes many personal sacrifices. People like him are far and few. He is one to be respected and admired.



We're Tobacco Free

It's official! All CVS/pharmacy locations are tobacco free as of September 3, 2014, beating our original target date by nearly a month. When we first shared our decision to remove cigarettes and tobacco from the shelves of our 7,700 CVS/pharmacy locations, some called it a bold decision. We called it the right decision then, and we call it the right decision now.

We all know the dangers associated with tobacco products. In fact, smoking is the leading cause of premature disease and death in the United States with more than 480,000 deaths each year. While the prevalence of cigarette smoking has decreased from approximately 42 percent of adults in 1965 to 18 percent today, the rate of reduction in smoking prevalence has stalled in the past decade. More interventions, such as reducing the availability of cigarettes, are needed.

"CVS Health is always looking for ways to promote health and reduce the burden of disease," said Troyen A. Brennan, M.D., M.P.H., Chief Medical Officer of CVS Health. "Putting an end to the sale of cigarettes and tobacco will make a significant difference in reducing the chronic illnesses associated with tobacco use."

For some of our customers this is nothing new; they already experience a tobacco-free CVS/pharmacy. For example, two stores in the San Francisco market and dozens of stores in Massachusetts – where tobacco sales are banned by local ordinance – are tobacco free. And since the spring, new and relocated CVS/pharmacy stores have opened without cigarettes and other tobacco products behind the counter.

"Every day, all across the country, customers and patients place their trust in our 26,000 pharmacists and nurse practitioners to serve their health care needs," said Helena B. Foulkes, President of CVS/pharmacy. "The removal of cigarettes and other tobacco products from our stores is an important step in helping Americans to quit smoking and get healthy."

Throughout the rest of 2014, our CVS/pharmacy stores will be unveiling new signage behind the checkout and will introduce a robust smoking cessation program and an enhanced selection of nicotine replacement products in select stores.

Learn more about our smoking cessation program [here](http://www.cvs.com/quit-smoking). (<http://www.cvs.com/quit-smoking>)



Let's Quit Together

Since announcing our decision to stop selling cigarettes and tobacco products in our CVS/pharmacy retail stores, we've received an outpouring of public support. Our colleagues nationwide spent months preparing for the day that we declared CVS/pharmacy tobacco-free. But helping people quit smoking goes well beyond simply removing product from our store shelves. It's about engaging them in ways that only CVS Health is equipped to do.

"In quitting tobacco, we announced our plans to help the 18 percent of Americans who smoke," said Larry Merlo, President and CEO of CVS Health. "We know that 7 in 10 smokers want to quit, so we've built a comprehensive national smoking cessation program that will help them do so."

Based on research, we know that the most effective smoking cessation programs combine four critical components: an assessment of the smoker's readiness to quit, medication support, coaching and education.

"The combination of medication and coaching is especially powerful," says Nancy Gagliano, M.D., Chief Medical Officer for CVS/minuteclinic. "In fact, it can nearly double quit rates from 7 percent to 15 percent. That's an important difference when you consider that the average smoker will try to quit anywhere between seven and nine times."

And when smokers are trying to quit, we know that one size does not fit all.

"The path to becoming smoke free doesn't start in the same place for everyone. That's why our program is designed to offer the 'interested quitter' many ways to interact with our services," says Helena Foulkes, President of CVS/pharmacy. "Our integrated business model, that includes CVS/pharmacy, CVS/caremark, CVS/minuteclinic and CVS/specialty, allows us to reinforce important resources at every venue and touch point."

For example, patients in our stores have access to cessation-related materials, as well as face-to-face clinical expertise from our nurse practitioners and pharmacists. We're supplementing those options with digital resources, and a 1-800 number to connect people who want to quit to services in local communities. Our Pharmacy Benefit Management clients can utilize those resources as well. Clients may also arrange for onsite services at their locations where their employees meet with nurse practitioners and pharmacists at worksite events, such as benefits fairs.

Learn more about our smoking cessation program (<http://www.cvs.com/quit-smoking>) and our smoking cessation resources (<http://www.minuteclinic.com/>).



CVS Caremark Announces Corporate Name Change to CVS Health to Reflect Broader Health Care Commitment

WOONSOCKET, R.I., September 3, 2014 — CVS Caremark Corporation (NYSE: CVS) announced today that it is changing its corporate name to CVS Health to reflect its broader health care commitment and its expertise in driving the innovations needed to shape the future of health.

“For our patients and customers, health is everything and CVS Health is changing the way health care is delivered to increase access, lower costs and improve quality,” announced Larry J. Merlo, President and CEO, CVS Health. “As a pharmacy innovation company at the forefront of a changing health care landscape, we are delivering breakthrough products and services, from advising on prescriptions to helping manage chronic and specialty conditions.”

CVS Health includes the company’s retail business, which continues to be called CVS/pharmacy; its pharmacy benefit management business, which is known as CVS/caremark; its walk-in medical clinics, CVS/minuteclinic; and its growing specialty pharmacy services, CVS/specialty. With 7,700 retail pharmacies, 900 walk-in medical clinics, a leading pharmacy benefits manager with nearly 65 million plan members, and expanding specialty pharmacy services, CVS Health enables people, businesses and communities to manage health in more affordable, effective ways.

“Each year, CVS Health touches more than 100 million people by playing an active, supportive role in each person’s unique health experience and in the greater health care environment,” said Merlo. “Consumers are increasingly taking control of their own health and, through our 26,000 pharmacists and nurse practitioners, we are helping people on their path to better health.”

CVS Health has a portfolio of programs to help people manage chronic disease and connects patients with pharmacists who help them stay on their prescribed medications. Digital capabilities are supplementing these programs to give customers a full view of their prescriptions. CVS Health’s Specialty Connect and Maintenance Choice programs integrate the company’s mail and retail capabilities, providing choice and convenience for patients. CVS Health is also forging strategic alliances with physicians and health plans through both CVS/pharmacy and CVS/minuteclinic to provide clinical support, medication counseling, chronic disease monitoring and wellness programs for their members.

As a further demonstration of its commitment to health, CVS Health also announced the end of tobacco sales at CVS/pharmacy as of September 3, nearly a month ahead of the previously targeted date of October 1. In February, the company announced that it would end the sale of cigarettes and tobacco products at its CVS/pharmacy stores, making CVS/pharmacy the first and only national pharmacy chain to take this step in support of the health and well-being of its patients and customers.

“Along with the start of CVS Health, the sale of cigarettes and tobacco products at CVS/pharmacy ends today. By eliminating cigarettes and tobacco products from sale in our stores, we can make a difference in the health of all Americans,” Merlo declared.

“The sale of tobacco in a retail pharmacy conflicts with the purpose of the health care services delivered there,” added Troyen A. Brennan, M.D., M.P.H., Chief Medical Officer, CVS Health. “Even more important, there is evidence developing that indicates that removing tobacco products from retailers with pharmacies will lead to substantially lower rates of smoking with implications for reducing tobacco-related deaths.”

Results of a new study from CVS Health (<http://cvshealth.com/Research-TobaccoSales>), included in a *Health Affairs* blog (<http://healthaffairs.org/blog/2014/09/03/integrity-in-retail-health-care-rethinking-the-sale-of-tobacco-products>), show that the enactment of policies to eliminate the sale of tobacco products at retailers with pharmacies in San Francisco and Boston was associated with up to a 13.3 percent reduction in purchasers of tobacco products.

“Today should mark a call to action by all retailers involved in health care,” said Matthew L. Myers, President, Campaign for Tobacco-Free Kids. “We urge other retailers with pharmacies to follow the powerful example set by CVS/pharmacy and end tobacco sales.”

In addition to removing cigarettes and tobacco products for sale, CVS Health kicked off a comprehensive and uniquely personalized smoking cessation campaign to help millions of Americans to quit smoking.

“Quitting smoking is one of the most important things you can do to improve your health and protect the health of your family, but quitting isn’t easy,” said Helena Foulkes, President, CVS/pharmacy.

The CVS Health smoking cessation program, designed with input from national experts, combines the efforts of CVS/pharmacy, CVS/minuteclinic and CVS/caremark to help smokers quit and includes four critical components: an assessment of the smoker’s readiness to quit, education to give smokers the information and tools they need to quit, medication support to help curb the desire to use tobacco and coaching to help individuals stay motivated and prevent relapses.

“We learned following our announcement in February that nearly everyone has a tobacco story and was eager to tell it,” Foulkes continued. “So, today we are launching a social campaign – #OneGoodReason – in which we are inviting everyone to share their personal stories of how smoking and tobacco use has affected their lives. Our hope is that through the sharing of these stories we can spark a movement that will make lasting improvements in health across our country.”

“Today, as CVS Health, we are tobacco-free, reinventing pharmacy and taking our place among leaders in the health care community,” Merlo concluded.

CVS Health is a pharmacy innovation company helping people on their path to better health. Through our 7,700 retail pharmacies, 900 walk-in medical clinics, a leading pharmacy benefits manager with nearly 65 million plan members, and expanding specialty pharmacy services, we enable people, businesses and communities to manage health in more affordable, effective ways. This unique integrated model increases access to quality care, delivers better health outcomes and lowers overall health care costs. Find more information about how CVS Health is shaping the future of health at www.cvshealth.com (<http://www.cvshealth.com>).

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MINUTES

JOINT CITY COUNCIL/CITY COUNCIL AS SUCCESSOR AGENCY TO DISSOLVED REDEVELOPMENT AGENCY/HOUSING AUTHORITY/COMMUNITY FACILITIES FINANCING AUTHORITY OF THE CITY OF DUARTE REGULAR MEETING – OCTOBER 14, 2014

CALL TO ORDER The City Council/City Council as Successor Agency to Dissolved Redevelopment Agency/Housing Authority/Community Facilities Financing Authority of the City of Duarte met in a regular meeting in the Council Chambers, 1600 Huntington Drive, Duarte, California. Mayor Reilly called the meeting to order at 6:31 p.m.

RECORDATION OF ATTENDANCE The following were in attendance:
PRESENT: Fasana, Kang, Paras-Caracci, Reilly
ABSENT: Finlay
ADMINISTRATIVE STAFF PRESENT: City Manager George, City Attorney Melching

ADOPTION OF AGENDA Kang moved, Paras-Caracci seconded to adopt the Agenda, and carried with Finlay absent.

CLOSED SESSION
Public Employee Performance Evaluation There was no public input. Melching announced the Closed Session was pursuant to Government Code § 54957(b)(1) and 54957.6; Public employee performance evaluation; Annual evaluation of City Manager; Designated City representative: Jeff Melching, City Attorney. The Closed Session concluded at 6:45 p.m. City Council reconvened at 7:03 p.m., with four members present, and Finlay absent.

PLEDGE TO THE FLAG Joanna Gee led the Pledge of Allegiance to the Flag.

MOMENT OF REFLECTION A moment of reflection was observed.

FITNESS/MENTAL WARM-UP Paras-Caracci and Reilly provided the warm-up.

PUBLIC REPORT OF CLOSED SESSION ITEM Melching reported that during the Closed Session, City Council completed the evaluation of the City Manager, and confirmed that the action was recorded by the City Attorney.

SPECIAL ITEMS
Proclamation–Red Ribbon Week Mayor Reilly read and presented the Proclamation for Red Ribbon Week to Brian Villalobos, who described the events that will take place during the week of October 23-31, 2014.

Presentation – Vector Control
Asian Tiger Mosquito Jason Farned, San Gabriel Valley Mosquito and Vector Control District, presented an overview about the Asian tiger mosquito, including history, operations, infestations, expansion map, strategy, Chikungunya virus, pesticides, and large-scale treatments.
Paras-Caracci suggested information presented by Vector Control about mosquitos be placed on the City’s website. Mayor Reilly suggested the information include how to sign up to receive notifications of spraying treatments.

ANNOUNCEMENTS

Nathan Kirschenbaum, American West Bank, presented a check for \$1,000 for the Ramp-Up Duarte Program. Mayor Reilly thanked American West Bank, and introduced Manoj Patel, Re-building Together, who described the program.

Sheryl Lefmann announced Amazing Family Race on October 18, and upcoming Chamber events.

Joanna Gee, Duarte Library, announced upcoming events, story times, and programs in October and November.

Karen Herrera presented community announcements about City events, seminars, and activities in October and November.

Kristen Petersen announced that the Duarte transit study survey is being conducted, and surveys will be available at a number of locations in the City, as well as online.

ORAL COMMUNICATIONS

The following spoke on items not on the Agenda.
Brian Villalobos – Great Shakeout, pedestrian safety.

CONSENT CALENDAR

Fasana moved, Kang seconded to approve the Consent Calendar as follows, and carried with Finlay absent.
Approve Items A, B, C, E, F, G.
Receive and File Item D.

RESOLUTION NO. 14-26
Nominee – SG Basin Water
Quality Authority Board

Item F–Council Bill 14-R-26 A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF DUARTE, CALIFORNIA, NOMINATING COUNCILMEMBER LUIS AGUIÑAGA (SOUTH EL MONTE) TO REPRESENT CITIES WITHOUT PRESCRIPTIVE WATER PUMPING RIGHTS ON THE BOARD OF THE SAN GABRIEL BASIN WATER QUALITY AUTHORITY

BUSINESS ITEMS

ENA – Genton Property Group
Agreement – Kosmont & Assoc.
Budget Amendment
946-962 Huntington Drive and
1305, 1415, 1523, 1437 Hunting-
ton Drive

Craig Hensley presented the staff report about the Exclusive Negotiating Agreement with Genton Property Group, the Professional Services Agreement with Kosmont & Associates, and the budget amendment, and introduced Jonathan Genton who answered questions from City Councilmembers.

Kang moved, Fasana seconded to authorize the City Manager to enter into an Exclusive Negotiating Agreement with Genton Property Group for the properties at (1) 946-962 Huntington Drive [APNs 8530-013-902, 093 & 904]; and (2) 1305, 1415, 1423 and 1437 Huntington Drive [APNs 8530-004-900-904], and to authorize the City Manager to sign a Professional Services Agreement with Kosmont & Associates for an economic analysis, and to approve a \$35,000 budget amendment to the Fiscal Year 2014-2015 General Fund Budget, and carried with Finlay absent.

Digital Networks Group
Contract – Civic Center AV

Karen Herrera presented a staff report about the contract for the Civic Center Audio Visual System, including background, RFP process, and fiscal impact, and introduced Paul Prushan and

Alden Zuniga, Digital Networks Group, Inc., who answered questions from City Councilmembers pertaining to costs and equipment.

Fasana moved, Paras-Caracci seconded to authorize the City Manager to execute a contract with Digital Networks Group, Inc., in the amount of \$182,899.10 for the Civic Center Audio Visual System, and carried with Finlay absent.

PUBLIC HEARING

Council Bill 14-R-23

Duarte Hazard Mitigation Plan

Council Bill 14-R-24

Guidelines for preparing Seismic Hazard Reports

Council Bill 14-R-25

Brush Clearance Plan

Mayor Reilly announced this was the time and place set for a Public Hearing to consider three Council Bills.

Melching read by title Council Bill 14-R-23:

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF DUARTE ADOPTING AN UPDATED DUARTE HAZARD MITIGATION PLAN IN ACCORDANCE WITH FEDERAL DISASTER MITIGATION ACT OF 2000

Melching read by title Council Bill 14-R-24:

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF DUARTE ADOPTING GUIDELINES FOR PREPARING SEISMIC HAZARD REPORTS AND ACCOMPANYING BACKGROUND REPORT ON THE HAZARD OF SURFACE FAULT RUPTURE IN THE CITY OF DUARTE

Melching read by title Council Bill 14-R-25:

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF DUARTE ADOPTING A BRUSH CLEARANCE PLAN

Notice of the hearing had been given, the affidavit is on file, and no written correspondence was received about the item.

Irma Hernandez, Senior Planner, presented a detailed staff report about the three proposed resolutions, and provided information about consultants, technical advisory committee, and funding.

Aaron Pfannenstiel, RBF Consulting, presented an overview of the Hazard Mitigation Plan, including compliance, importance, hazard profiles, risk assessment, hazard ranking, critical facilities, mitigation actions, and review process.

Tania González, Earth Consultants International, presented an overview of the Seismic Hazards Mitigation Guidelines, including fault rupture, Sierra Madre Fault Zone, Alquist-Priolo Act, active fault definition, fault studies, permitted construction, land uses, and liquefaction studies.

Irma Hernandez presented an overview of the Brush Clearance Plan, including goals and the five mapped areas.

Mayor Reilly asked if anyone in the audience wished to speak on the item. There were none.

Fasana moved, Kang seconded to close the Public Hearing, and carried with Finlay absent.

RESOLUTION NO. 14-23
RESOLUTION NO. 14-24
RESOLUTION NO. 14-25

Fasana moved, Paras-Caracci seconded to adopt Resolution No. 14-23, Resolution No. 14-24, and Resolution No. 14-25, and carried with Finlay absent.

ITEMS FROM CITY COUNCIL/
CITY MANAGER

GEORGE: Stated he met with Edison representatives, and the wall has been painted.

KANG: Stated the Hazard Mitigation Plan is awesome, and inquired about the CERT program (Villalobos responded).

FASANA: Thanked staff for the plan, stated Mountain Avenue has been improved, congratulated the Congressional staff for naming the San Gabriel Mountains a national monument, he would like to see correspondence supporting legislation about the national recreation status, he and Mayor Reilly heard a presentation about raising the minimum wage and requested a report about the process, and stated we need to be vigilant and aware regarding the Ebola emergency.

PARAS-CARACCI: Congratulated Victor Valenzuela for receiving the NAACP Civic Award, thanked the City of Hope for sponsoring a table, thanked the Route 66 Parade committee, stated she received a letter with photos of the park, and inquired about the slide and rubberized surface (Monsalve responded).

REILLY: Attended Chamber brown bag luncheon at Montessori School, stated it is wonderful what Victor has done with the boxing program, thanked Nathan Kirschenbaum and the bank for the generous donation to the Ramp Up Duarte program, stated AB 1147 was signed which improves local control over massage parlors, inquired about our ordinances (Melching responded), attended Business Connection breakfast, stated the picnic and parade were wonderful, she and Councilmember Kang attended a meeting regarding the Special Olympics, she would like us to look into being a host city, provided information to Councilmembers, and asked that this item be on an upcoming Agenda.

ADJOURNMENT

Fasana moved, Paras-Caracci seconded to adjourn the meeting at 10:15 p.m., and carried with Finlay absent.

Mayor Elizabeth Nowak Reilly

ATTEST:

City Clerk

Agenda Memo City Manager's Office

To: Mayor and Members of the Duarte City Council

From: Karen Herrera, Deputy City Manager

Date: October 22, 2014

Re: Approval of A Memorandum of Understanding Between the City of Duarte and the Duarte Historical Society, and \$2,500 allocation

Recommendation: That the Duarte City Council approve a Memorandum of Understanding (MOU) between the City of Duarte and the Duarte Historical Society (DHS), and both authorize the City Manager to execute the MOU and approve the allocation of \$2500 from the unappropriated General Fund reserve to Account No. 1610-7652.

Background: Since 1951, the Duarte Historical Society has been in existence in the City and has operated the Duarte Historical Museum located at 777 Encanto Parkway since its relocation to the site in the 1980's. For the most part, DHS maintains and operates the facility year round and has regular museum operation hours: (1) first and third Wednesdays of every month from 1:00 pm to 3:00 pm, and (2) every Saturday from 1:00 pm to 4:00 pm. The group also provides, on a twenty-four hour a day, seven-day per week basis, historical information on the web at www.duartehistory.org. Pending availability of staff and/or volunteers, they also provide support for a variety of community events annually, including any combination of the following: (i) Glenn Miller Party, (ii) Bird Watch Walk, and (iii) Craft Fair.

For years, the organization has solely maintained and insured the building. However, as the building continues to age, the need for additional capital repairs on the building is growing. Historically, the City has assisted with repairs, and desires to continue to provide an annual level of support.

Discussion: The City and the Duarte Historical Society have a long history of collaborating on projects and programs as described above. The proposed MOU outlines the overall operation of the building in terms of insurance, hours of operation, etc. as well as the City's desire to provide \$2500 worth of financial assistance towards building repairs. Repairs in excess of \$2500 would be considered on a case-by-case basis. The MOU also stipulates that it may not be assigned to any other party without the City's consent, and may be terminated by the City at any time upon sixty (60) days prior written notice.

Fiscal Impact: The cost of the annual MOU with the Historical Society is \$2500 with the possibility of the City contributing additional dollars if a large capital related expense should occur at the facility.

Exhibit A: Duarte Historical Society Memorandum of Understanding

**MEMORANDUM OF UNDERSTANDING BETWEEN CITY OF DUARTE
AND DUARTE HISTORICAL SOCIETY**

This MEMORANDUM OF UNDERSTANDING BETWEEN CITY OF DUARTE AND DUARTE HISTORICAL SOCIETY ("**MOU**") is made and entered into between the City of Duarte, a municipal corporation ("**City**") and the Duarte Historical Society ("**DHS**") as of October _____, 2014. City and DHS are each referred to herein individually from time to time as a "**Party**" and collectively, as the "**Parties**".

RECITALS

A. DHS has been in existence since 1951 and operates the building located at 777 Encanto Parkway, Duarte, CA 91010 (the "**Property**") which is the site of the Duarte Historical Museum. DHS has indicated its continued interest in operating the Duarte Historical Museum and serving as the official historian of the City of Duarte.

B. The City desires to provide a level of support for the Duarte Historical Museum. Currently the provides landscaping services for the building.

AGREEMENT

NOW, THEREFORE, for good and valuable consideration, the receipt and sufficiency of which are hereby acknowledged, City and DHS hereby agree as follows:

1. Operation of Museum. DHS shall operate the Duarte Historical Museum in a manner consistent with principles set forth in DHS Official By-laws, rules and regulations. In furtherance of the foregoing, DHS do all of the following:

Manage, operate and staff the Duarte Historical Museum for public use at such hours and times as determined by DHS not less than three hours per week,. DHS may choose to close its facility for up to two weeks per year for maintenance and/or other facility related issues. All efforts will be made to notify the public in advance of the closure. Current hours of operation are as follows: (1) first and third Wednesdays of every month from 1:00 pm to 3:00 pm, and (2) every Saturday from 1:00 pm to 4:00 pm.

a. Provide, on a twenty-four hour a day, seven day per week basis, historical information on the web at www.duartehistory.org.

b. Pending availability of staff and/or volunteers, provide support for a variety of community events annually. Programs are not cumulative, vary from year to year and could include any combination of the following: (i) Glenn Miller Party, (ii) Birdwatch Walk, and (iii) Craft Fair.

c. Actively promote the use of the Duarte Historical Museum facility to the public, access users, and Charter Communications through a variety of methods including but not limited to community networking events, cable scroll, press releases, access programming, website.

2. Support. The City shall budget the sum of \$2500 a year to assist with needed repairs and maintenance. DHS shall request work as necessary. Such maintenance repairs

shall include but not be limited to the alarm system, air conditioning, large-scale plumbing and other projects necessary to keep the building in good working orders excluding custodial work. Should the repair exceed \$2500, the City will consider assistance on a case-by-case basis. DHS shall, in addition to this funding, actively seek additional sources of funds.

3. Additional Assurances; Inspections. DHS shall maintain the Duarte Historical Museum in good condition, and shall return to City, upon City's request, any goods or equipment purchased with City funds. DHS shall provide additional reasonable assurances as City may request from time to time including standard indemnification agreements, and the provision of commercially reasonable insurance. On reasonable prior written notice, City may (1) inspect the Duarte Property, and (2) inspect DHS's books and records for the three year period preceding any request for inspection.

4. Indemnification; Liens. DHS shall at all times indemnify, defend, and hold City and the Property, free, clear and harmless from any claims, liens, demands, charges, encumbrances or litigation arising directly or indirectly out of any use, occupancy or activity of DHS, or out of any work performed, material furnished, or obligations incurred by DHS in, upon, about or otherwise in connection with the Property and shall pay or cause to be paid for all work performed and material furnished to the Premises which will or may result in a lien on the Property, and will keep the Property free and clear of all mechanic's liens and materialmen's liens. City shall not be responsible for any damages or liabilities to the extent caused by the negligence or willful misconduct of DHS or any of its officers, officials, employees, agents, or representatives acting in an official capacity. The foregoing shall survive the expiration or earlier termination of this Agreement as to claims arising or accruing prior to the expiration or termination of this Agreement.

5. Termination; Assignment: This Agreement may not be assigned by DHS to any other party without the City's consent, and may be terminated by the City at any time upon sixty (60) days prior written notice.

6. No Agency; Independent Board of Directors: DHS is not an agent, employee, or party otherwise affiliated with the City, and enters into this transaction at arms-length as an independent contractor. DHS shall actively seek and recruit members of the public to serve on its Board of Directors.

7. Notices: Notices to DHS shall be addressed to "Duarte Historical Society President, P.O. Box 263, Duarte, CA 91009-0263." Notices to City shall be addressed to "Karen Herrera, Deputy City Manager, 1600 Huntington Drive, Duarte, CA 91010." Any party may change its addressee for notice by giving written notice to the other party at any time.

8. Entire Agreement: This MOU is the entire agreement of the parties and supersedes all other prior agreements either written or oral. The MOU may be amended only by written agreement executed by the parties.

(SIGNATURE PAGE FOLLOWS)

IN WITNESS WHEREOF, the parties hereto have executed and entered into this MOU to be effective as of the Effective Date.

DHS

Date: _____

By: _____
DHS Board President

CITY OF DUARTE

Date: _____

By: _____
Darrell J. George, City Manager

ATTEST:

Marla Akana, City Clerk

APPROVED AS TO FORM:

Jeffrey Melching, City Attorney



MEMORANDUM

TO: MAYOR AND CITY COUNCIL

FROM: CESAR MONSALVE, PARKS AND RECREATION DIRECTOR

SUBJECT: RECOMMENDATION TO AUTHORIZE THE CITY MANAGER TO SIGN A MEMORANDUM OF UNDERSTANDING WITH CAL SOUTH SOCCER ASSOCIATION TO CONSTRUCT A FUTSAL AND MULTI SPORT COURT FACILITY

DATE: OCTOBER 28, 2014

Recommendation

To authorize the City Manager to sign a Memorandum of Understanding (MOU) between the City of Duarte and California State Soccer Association-South (Cal South) authorizing Cal South to construct a Futsal and Multi-Court playing area at the old hockey rink site. Cal South will agree to construct the courts at no cost to the City.

Discussion

The refurbishment of the now blighted old hockey rink site has been a primary goal of the Parks and Recreation Department and forming a partnership with Cal South will allow the site to be renovated and be made available for public recreational use.

Cal South is a 501c3 California public benefit corporation that has been in existence since 1979. Currently, Cal South boasts a \$3,000,000 operating budget and has 11,500 youth and adult soccer teams from throughout Southern California enrolled in its programs. The grant-awarding branch of Cal South, the Cal South Soccer Foundation has added the increasingly popular sport of small-sided soccer known as **Futsal** as a new element of support within its current grant structure. Futsal is played on a hard court surface and is played using 5 players on each team and uses a ball that is 30% less "bouncy". Each half of a game is only 20 minutes long and the skills and ball striking movements are completely applicable to regular soccer play. For these reasons the **U.S. Soccer Federation's** development training model has added Futsal instruction for youth players as part of its training program and the excitement and demand for Futsal has now greatly increased in recent years. In recognition of this growing trend, the Cal South Soccer Foundation has partnered with like-minded organizations, such as SCMAF (Southern California Municipal Athletic Federation), Cal South and Sport Court of Southern California to help build futsal courts within local municipal sites. The Foundation has created a model where a city or organization can take an unused hardscape, an old tennis court for instance, and then renovate the space at a low cost to create a Futsal court. These courts in turn allow space for the creation of futsal leagues, tournaments and clinics within these cities. The Foundation works with a grantee organization called **Toque, LLC** to come into cities and either run the leagues, camps and clinics or train city staff to run them.

Conclusion

The City of Duarte has used recycling grant funds to purchase bleacher benches for the courts and also enlisted an Eagle Scout to complete work on painting a fence located inside the court area. Additionally, the court lights were repaired in anticipation of this use. Some mid-year adjustments may need to be made to the current 2014-15 operating budget for the purchase of some start up supplies and the creation of a small fenced in storage area, but these costs are anticipated to total less than \$2,000. The 2015-16 operating budget will need to include some Futsal-specific expense increases including allocating additional maintenance work and associated costs, sport supplies purchases and Recreation Leader staff time. Additional expenses could also include increased electrical expenses for court light usage. Anticipated revenue to help offset these expenses will come from the formation of adult Futsal leagues and court use rentals.

When the hockey rink was in use some residents in the surrounding area of Duarte Park filed several complaints about noise and parking. One remedy to this problem that satisfied the resident's concerns at that time is still in place; restricted permit-only parking on Bloomdale Avenue on the residential side of the street. The noise problem could never be properly resolved due to the loud sound the hockey puck would make when striking the wooden rink walls. Futsal play does not have these sound problems and is not any noisier than a regular outdoor basketball game so noise is not anticipated to be a problem. As an additional precaution, included in the MOU is a stipulation that all nighttime usage will be required to end by 9pm.

In addition to Futsal, the courts will be painted to allow for multiple uses such as volleyball so that in the future a variety of sports could be played. Futsal is an exciting and growing sport and the Parks and Recreation Department is confident that this court area will be a fine addition to the many parks and programs now being offered to our residents. MOU is attached.

Memorandum of Understanding

This Memorandum of Understanding (hereinafter "MOU",) is made by and between Cal South Soccer Foundation ("Foundation") a California nonprofit public benefit corporation, and the City of Duarte, Department of Parks and Recreation ("City"), a California municipal corporation with regard to the following.

RECITALS

- A. Foundation is a nonprofit corporation recognized as tax-exempt as described in section 501(c) (3) of the Internal Revenue Code, established for the purpose of providing technical advice and financial and logistical support to government entities and soccer organizations in the development and operation of soccer facilities and program designed to foster the physical, mental and emotional growth and development of America's youth through national and international soccer competitions.
- B. City operates a public park known as **Duarte Park** ("Park") located at **1344 Bloomdale Street, CA 91010**.
- C. Futsal is a sport that is a derivative of soccer played on a basketball size court. Futsal is a sport recognized by, and operated under rules developed by, Federation International de Football Associations ("FIFA"), the official international governing body for the sport of soccer.

NOW, THEREFORE, the parties mutually agree as follows:

1. Responsibilities of City

- 1.1 Within 1-2 weeks of the signing of this MOU by both parties, City will make available to Foundation one or more rectangular hard surface courts (each, a "Court") at Park with dimensions no smaller than 16 meters by 25 meters, each having aprons of no less than two meters on all sides, to be used as futsal courts (the "Futsal Court," whether in the singular or plural). For purposes of clarification only, the Courts may be existing basketball, tennis, volleyball, or handball courts or any flat hard surface parcel maintained by City. The date City makes the Court(s) available to the Foundation may be referred to as the "Delivery Date". City will coordinate the Delivery Date with Foundation in order to ensure that Foundation is able to make such improvements as are necessary to the Futsal Court pursuant to Section 2.1 as soon thereafter as possible.
- 1.2 Within 7-30 days of the Completion Date (as defined in Section 2.1), City will use its best efforts to work with Foundation to create a ribbon cutting ceremony for the Futsal Court (the "Ribbon Cutting") that will include the participation of City elected officials, local sports organizations, City staff, and local media. Foundation will be responsible for the event. The date of the Ribbon Cutting may be referred to herein as the "Commencement Date."

- 1.3 Throughout the Term of this MOU (as defined in Section 3.1), City commits to make the Futsal Court available to the Foundation or, at its designation, California State Soccer Association - South ("Cal South") for no less than four weekends (Friday evening through Sunday evening) per twelve-month period commencing with the Commencement Date. All activities conducted by Foundation or Cal South during these weekends will be subject to the City permit and application processes and City will retain the right of final approval as provided in City Administrative Policies and Procedures for Community Facilities and Sports Facilities.
- 1.4 City will collaborate with Foundation, to sub-contract with a professional futsal provider, on terms acceptable to the City to coordinate and manage youth and adult futsal programming for the Futsal Court (the "Programming") during available days and times set aside for that purpose pursuant to an agreement between City and such entity. The entity will be required to meet all City policy requirements including but not limited to insurance and fingerprint clearance as well as existing City codes and park use regulations. City's agreement with such entity is to be for a period of no less than the Term.
- 1.5 City will permit the Foundation, at Foundation's expense, to paint or have painted signage, in conformance with applicable City signage rules, no smaller than 4 feet by 6 feet (the "Plaque") including futsal rules and the logos of Foundation partner organizations. The plaque is to be located at a site conspicuous and adjacent to the Futsal Court (a) on the side of an adjacent or nearby building, (b) to be mounted to a fence adjacent to or near the Futsal Court, or (c) to be erected as a stand-alone plaque adjacent to the Futsal Court. Foundation will provide signage and sign posts for the Plaque as necessary.
- 1.6 Public use of the Futsal Court other than in conjunction with the Programming shall be at the discretion of the City including the authority to rent and/or authorize use of the courts for physical education, team practices and games. Furthermore, the City will make the courts available without charge to members of the public during non-rental and non-City organized activity dates and times. For public, City, organized or non-organized activities, the courts will only be available for use during the following days and times: School year Mondays through Fridays from 3:00 pm to 9:00 pm and during non-school year dates and during school breaks Mondays through Fridays 8:00 am to 9:00 pm. On Saturdays and Sundays the courts will be available for use from 8:00 am to 9:00 pm. The courts will be made available for Duarte Unified School District use during school operating hours for the purpose of conducting physical education classes.
- 1.7 Through the Term, City will properly maintain the Futsal Court and will properly maintain, store and make available to the public futsal goals and balls provided by the Foundation pursuant to this MOU.

2. Responsibilities of Foundation

- 2.1 Within 7-14 days of the Delivery Date, Foundation will paint or have painted on the Futsal Court with acrylic paint all lines pursuant to FIFA requirements for futsal courts as well as additional multi-courts including but not limited to Volleyball and Basketball, and will provide City with futsal goals and balls for public use and enjoyment on the Futsal Court. City agrees to store goals when courts are unsupervised and provide alternate goal substitutes. Foundation agrees to replace damaged goals used during supervised play during the Term. The latter of the date all court lines are painted or the futsal goals and balls are provided may be referred to herein as the "Completion Date."
- 2.2 Foundation will bear all costs for: resurfacing, painting and other improvements to the Court(s); the Ribbon Cutting Ceremony (with the exception of payroll costs associated with City Staff participating therein); the Plaque; and futsal goals and balls to be provided pursuant to Section 2.1.

3. Term and Modification

- 3.1 The Term of this MOU shall commence on the Effective Date and terminate at 12:01 a.m. on the day three years from the Commencement Date. This MOU may be renewed if agreed to by both parties in writing. The word "Term" shall include any renewal terms.
- 3.2 This MOU constitutes the only agreement, and supersedes all prior agreements and understandings, both written and oral, between the parties with respect to the subject matter hereof. All Exhibits hereto are a material part of this MOU and are incorporated by reference. This MOU, including any Exhibits hereto, may not be amended or modified, except in a writing signed by both parties to this MOU.

4. Indemnification

- 4.1 Each party, hereby irrevocably and unconditionally agrees, to the fullest extent permitted by law, to defend, indemnify, and hold harmless the other party and its officers, directors, elected officials, trustees, employees, agents, and volunteers from and against any and all claims, liabilities, losses, and expenses (including reasonable attorneys' fees) directly, indirectly, wholly, or partially arising from or in connection with its performance of this MOU or from or in connection with any act or omission of the party or any of its respective officers, directors, elected officials, trustees, employees, agents, or volunteers arising from or in connection with this MOU.

5. Breach

- 5.1 Subject to the extensions of time set forth herein, failure or delay by either party to perform any term or provision of this MOU constitutes a default hereunder. The party who fails or delays must commence to cure, correct or remedy such failure or delay and shall complete such cure, correction or remedy with reasonable diligence.
- 5.2 If an event of default occurs, prior to exercising any remedies hereunder, the injured party shall give the party in default notice of such default. If with fifteen (15) calendar days after such notice is received or deemed received, the party in default has not cured the default, the injured party may institute legal action to cure, correct or remedy. The parties acknowledge that monetary damages may not constitute adequate relief or remedy in the event of a default and that, in the event of a default that is not cured pursuant to this Section 5.2, the injured party, at its option, may seek specific performance of the terms of this MOU pertaining to such default.
- 5.3 Failure or delay in giving notice of default will not constitute a waiver of any default, nor shall it change the time of default. Except as otherwise expressly provided in this MOU, any failures or delays by either party in asserting any of its rights and remedies as to any default shall not operate as a waiver of any default or of any such rights or remedies. Delays by either party in asserting any of its rights and remedies shall not deprive either party of its right to institute and maintain any actions or proceedings which it may deem necessary to protect, assert or enforce any such rights or remedies.

6. Miscellaneous

- 6.1 The provisions of this MOU are severable, and if any part of this MOU is determined to be unenforceable, the remaining provisions shall remain fully valid and enforceable. Additionally, if any provision of this MOU is determined to be overboard or unenforceable, the interpretation and applicability of the provision shall be limited to the extent necessary to make it enforceable.
- 6.2 Each party agrees to execute all documents reasonably necessary to carry out the purpose of this MOU and to cooperate with the other in the fulfillment of the terms of this MOU.
- 6.3 The parties hereby represent that they have the authority to enter into this MOU and every provision thereof, and agree to take all steps reasonably necessary to affect this MOU.
- 6.4 This MOU may be executed in counterparts, and each counterpart, when duly executed, shall have the efficacy of a signed original. Faxed and emailed signatures will be accepted as originals. Photographic copies of such signed counterparts may be used in lieu of the originals for any purpose.

- 6.5 Unless the context clearly requires otherwise, (a) usage of plural, singular and neutral forms of words are each deemed to include the others; (b) the masculine, feminine, and neuter genders are each deemed to include the others; (c) the words "shall," "will," or "agrees" are mandatory, and "may" is permissive; (d) "or" is not exclusive; and (e) "includes" and "including" are not limiting.
- 6.6 Each party and its counsel have participated fully in the review and revision of this MOU. Any rule of construction to the effect that ambiguities are to be resolved against the drafting party shall not be applied in interpreting this MOU.
- 6.7 No delay or omission to exercise any right, power, or remedy accruing to any party under this MOU shall impair any right, power, or remedy of that party, nor shall it be construed as a waiver of, or consent to, any breach or default. No waiver of any breach, or any right or remedy under this MOU (a) shall be effective unless it is in writing and signed by the party making the waiver; (b) shall be deemed to be a waiver of, or consent, to any other breach, failure of a condition, or right or remedy, or (c) shall be deemed to constitute a continuing waiver unless the writing expressly so states.
- 6.8 This MOU shall be governed by and construed in accordance with the Laws of the State of California applicable to a contract executed and performed in such State, without giving effect to the conflicts of laws principles thereof. Any dispute that arises under or relates to this MOU (whether contract, tort, or both) will be resolved in the California Superior Court for the County of Orange.

City and Foundation have signed this MOU as of _____, 201____.

THE CITY OF DUARTE DEPARTMENT OF PARKS AND RECREATION ("City")

By: _____
 Darrell George, Duarte City Manager

CAL SOUTH SOCCER FOUNDATION ("Foundation")

By: _____
 Cal South Soccer Foundation Authorized Designate

Agenda Memo City Manager's Office

To: Mayor and Members of the Duarte City Council

From: Karen Herrera, Deputy City Manager

Date: October 20, 2014

Re: Approval of Agreement with CGI Communications, Inc. to participate in the 2014 Community Showcase Video Program, and authorize the City Manager to execute Agreement

Recommendation: That the Duarte City Council approve an agreement with CGI Communications, Inc. to participate in the 2014 Community Showcase Video Program, and authorize the City Manager to execute the Agreement.

Background: City Council has expressed an on-going interest in bolstering community outreach efforts, transparency initiatives and citizen engagement. As such, the City Manager's office continuously researches various platforms and opportunities in order to achieve the Council's request.

The City Manager's office utilized the findings from a recent communications assessment conducted by Tripepi Smith and Associates to identify opportunities. Opportunities were identified based on a process consisting of onsite interviews with City staff, outside public agencies, local utility providers and other key community members in addition to conducting a media audit taking a six-month look back at the City's media coverage. Lastly, Tripepi Smith analyzed the City's existing communication platforms to determine how the City could improve and expand current communication methods.

Overall, the assessment found the City to have many of the basic elements in place to support communications and identified opportunities for improvements in City communications utilizing best practices. Specifically, Tripepi Smith recommended exploring new video asset creation opportunities wherein City staff can control the content and messaging.

Discussion: Staff researched CGI Communications, Inc. and the opportunity to participate in a no-cost Community Showcase Video Program. CGI Communications, Inc. has partnered with the U.S. Conference of Mayors and the National League of Cities (NLC) on the Savings and Solutions program in order to provide municipalities a marketing tool to showcase community assets and attributes. NLC's Savings and Solutions program offers services that provide value-added solutions and cost savings to cities. CGI administers the Community Showcase Video Program and has worked with many cities including: South Pasadena, El Monte, South El Monte, Bellflower, Montebello, Upland and more.

CGI was founded in 1988 and is a leading provider of high-impact marketing solutions to communities and small businesses. CGI's over-arching goal is to increase awareness for the communities and businesses that serve as the mortar to cities, towns, chambers and associations across the United States.

CGI has provided an agreement for the City's consideration, which stipulates the terms and conditions. The agreement outlines what CGI shall provide as a Community Video Program and program add-on. The agreement also outlines what the City is responsible for. Refer to Exhibit A to view the complete agreement.

Specifically, through the program, the City of Duarte will have the opportunity to receive a total of four fully produced videos (60-90 seconds) which would be prominently featured on the City's website and shared widely with the community through various alternative channels. The videos will include: a welcome by the Mayor and three additional topics at the City's discretion, such as business, quality of life or education. Video production typically takes ten to sixteen weeks from start to finish. City staff is involved during the entire process to ensure the City is well represented, ranging from selection of video topic(s), script writing, locations and more.

Additionally, the City can opt to utilize CGI's GoCast recording app. A "GoCast" is a two minute video which staff can easily record by using a smart phone, iPad device or similar device, and upload to the City website. Staff will also be able to remove video(s) from the website at any time.

This opportunity is in alignment with the City's communication goals, specifically providing quality service to residents and business community in an efficient and transparent manner and encouraging citizen participation and involvement in the local government process by providing opportunities for input.

Fiscal Impact: This is a no-cost service and product delivery agreement. CGI would also provide local businesses an opportunity to utilize the various digital media tools and services at a nominal cost.

Exhibit A: The 2014 Community Showcase Video Program Agreement

The 2014 Community Showcase Video Program

CGI Communications, Inc.
130 East Main Street, 5th Floor
Rochester, NY 14604
(800) 398-3029 phone
(866) 429-8611 fax

Name: Darrell George
Title: City Manager
Address: 1600 Huntington Drive
City, State, Zip: Duarte, CA 91010
Phone: 626-357-7931 x266
Email: georged@accessduarte.com
Website: www.accessduarte.com

This agreement is between CGI Communications, Inc. ("CGI") and the City of Duarte (the "City") and shall remain in effect from the date it is signed by both parties until the third anniversary of the date that the completed and approved Community Video Program is made available for viewing via a link on the www.accessduarte.com homepage, including any alternate versions of your homepage, for viewer access on different devices. Any termination or modification of this Agreement shall not take effect until the expiration of the current term.

CGI shall provide a Community Video Program as follows:

- One Welcome video from your Mayor or other civic leader
- Up to three additional videos to showcase various aspects of your community, for a total of (four) 1 minute community highlight videos
- One Community Organization chapter to promote charities, nonprofits and community development organizations
- Script writing and video content consultation
- A videographer will come to your location to film videos
- We reserve the right to use still images and photos for video production
- All aspects of video production and editing, from raw footage to final video including professional voiceovers and background music
- Final draft of Community Video Showcase content subject to your approval (up to 3 sets of revisions allowed). Any request for approval of revision, including final draft, shall be deemed approved if no response received by us within thirty (30) days of request
- Patented OneClick™ Technology and encoding of all videos into multiple streaming digital formats to play on all computer systems, devices, browsers, and Internet connection speeds; recognized player formats include WindowsMedia™ and QuickTime
- Store and stream all videos on CGI's dedicated server
- Business sponsors allowed on the perimeter of video panels
- Businesses will be allowed to purchase various digital media products and services from CGI and its affiliates
- Duration of sponsor participation will be one to two years and CGI is solely responsible for sponsorship fulfillment including all related aspects of marketing, production, printing, and distribution
- Viewer access of the Community Video Program from your website shall be facilitated by CGI, providing HTML source code for a graphic link to be prominently displayed on the www.accessduarte.com website homepage as follows: "Coming Soon" graphic link designed to coordinate with existing website color theme to be provided within 10 business days of execution of this agreement; "Video Tour" graphic link to be provided to replace the "Coming Soon" link upon completion and approval of videos
- CGI will own copyrights of the master Community Video Program
- The City will assume no cost or liability for this project and CGI will honor any request for termination of sales upon 30 day Notice and only if the City continuously provides the Community Video linkage from its Homepage for the duration of this contract

Program Add-On:

- CGI will provide its GOCast recording app and up to three (3) instant GOCast video widgets for placement on the City website. Each Cast allows for up to two (2) minutes of video which can be replaced or updated anytime

The City of Duarte shall:

- Provide a letter of introduction for the program on its letterhead
- Assist with the content and script for the Community Video Showcase
- Grant CGI the right to use City's name in connection with the preparation, production, and marketing of the Program
- Display the "Coming Soon" graphic link prominently on the www.accessduarte.com homepage within 10 business days of receipt of HTML source code
- Display the "Video Tour" link, of no less than 150 by 400 pixels, prominently on its www.accessduarte.com homepage, including any alternate versions of your home page, for viewer access on different devices for the entire term of this agreement
- Ensure that this agreement remains valid and in force until the agreed upon expiration date, regardless of administration
- Grant full and exclusive streaming video rights for CGI and its subsidiaries, affiliates, successors and assigns to stream all video content on Community Video Program and all related CGI Programs, including but not limited to its "Community Video Network"
- Represent and warrant that any and all photographs, videos, and other content it submits to us for use in any video or other production does not infringe on any third party's copyrighted material, trademark or other intellectual privacy or publicity rights and shall defend and indemnify us from any such claim or action

This Agreement constitutes the entire agreement of the parties and supersedes any and all prior communications, understandings and agreements, whether oral or written. No modification or claimed waiver of any provision shall be valid except by written amendment signed by the parties herein.

We, the undersigned, have read and understand the above information and have full authority to sign this agreement.

The City of Duarte, CA

CGI Communications, Inc.

Signature:



Name (printed):

Name (printed): Nicole Rongo

Title:

Title: Vice President of Marketing

Date:

Date: October 28, 2014

NATIONAL LEAGUE of CITIES

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Clarence E. Anthony

Deputy Executive Director

Antoinette A. Samuel

September 30, 2014

Marla Akana
City Clerk
City of Duarte
1600 Huntington Dr.
Duarte, CA 91010

Dear City Clerk Akana:

The National League of Cities' (NLC) Annual Business Meeting will be held on Saturday, November 22, 2014, at the conclusion of the Congress of Cities and Exposition in Austin, Texas. As a direct member city, your city is entitled to vote at this meeting. Based on your population as of the 2010 Census, each member city may cast between one and twenty votes. The number of votes for each population range can be found below.

POPULATION	VOTES	POPULATION	VOTES
Under 50,000	1 vote	500,000 – 599,999	12 votes
50,000 – 99,999	2 votes	600,000 – 699,999	14 votes
100,000 – 199,999	4 votes	700,000 – 799,999	16 votes
200,000 – 299,999	6 votes	800,000 – 899,999	18 votes
300,000 – 399,999	8 votes	900,000 and above	20 votes
400,000 – 499,999	10 votes		

To be eligible to cast a city's vote, a voting delegate and alternate(s) must be officially designated by the city using the enclosed credentials form and the city's membership in NLC must be up to date. NLC bylaws expressly prohibit voting by proxy.

At the Congress of Cities, the voting delegate must pick up and sign for the city's voting card at the Ask NLC Booth before the Annual Business Meeting and must be present at the Annual Business Meeting to cast the city's vote. The Ask NLC Booth will be open during scheduled times throughout the Congress of Cities and Exposition.

Please return the completed form to NLC by mail, fax (202-626-3109) or email membership@nlc.org before November 5, 2014, and keep a copy for your files. If you have any questions, please contact Mae Davis, at mdavis@nlc.org or 202-626-3150; or contact Gail Remy, Director of Member Relations at remy@nlc.org, or 202-626-3026.

Thank you,



Clarence E. Anthony
Executive Director

Enclosure





CREDENTIALS FORM

NATIONAL LEAGUE OF CITIES · 2014 CONGRESS OF CITIES AND EXPOSITION · AUSTIN, TEXAS

At the Annual Business Meeting on Saturday, November 22, 2014, from 2:30 p.m. to 4:30 p.m., each direct member city of the National League of Cities (NLC) is entitled to cast from one to 20 votes based upon the city's population per the 2010 census, through its designated voting delegate. Please indicate below your city and state, your voting delegate and alternate(s), and sign and date the form. The form should be returned by November 5, 2014.

The official voting delegate and alternate(s) for:

City of Duarte Duarte, CA

VOTING DELEGATE:

1. NAME: _____

TITLE: _____

ALTERNATE VOTING DELEGATE(S):

2. NAME: _____

TITLE: _____

3. NAME: _____

TITLE: _____

<p>FOR OFFICE USE ONLY</p> <p>Voting card issued to:</p> <p>(signature)</p> <p>Votes: (1)</p>

PLEASE SIGN AND RETURN THIS FORM TO NLC BY NOVEMBER 5, 2014
ATTENTION: MAE DAVIS, NATIONAL LEAGUE OF CITIES, 1301 PENNSYLVANIA AVE., NW, SUITE 550, WASHINGTON, DC 20004
EMAIL: MEMBERSHIP@NLC.ORG; FAX: 202-626-3109

Signature (city representative): _____

Title: _____ Date: _____

MEMORANDUM

TO: Mayor and City Councilmembers

FROM: Darrell J. George, City Manager

DATE: October 23, 2014

SUBJECT: Consideration of City of Duarte Participation in Host Town Program
Special Olympics World Games Los Angeles 2015

Background: Mayor Reilly, Councilmember Kang, and City staff recently attended a meeting for the Special Olympics World Games Los Angeles 2015. The cities of Azusa, Duarte, and Glendora were invited, along with Azusa Pacific University (APU) administration; however, the city of Azusa did not attend the meeting.

The Special Olympics World Games will be held in venues throughout the Los Angeles region from July 25 – August 2, 2015, and are being described as the “largest sports-and-humanitarian event in the world in 2015, and the single biggest event in Los Angeles since the 1984 Olympic Games.” There will be 7,000 athletes and 3,000 coaches (representing 177 countries) competing in 25 Olympic-style sports, along with 30,000 volunteers and an anticipated 500,000 spectators coming into the region.

The Special Olympics organization made a presentation about the Host Town Program, a three-day program that takes place prior to the Opening Ceremony of the games, from July 21-24, 2015. At their Host Towns, athletic delegations from around the world are welcomed and celebrated. Events include getting to know the community, its members, taking part in cultural activities unique to the area, and practicing/resting for the games. Host Towns are responsible for approximately 100 athletes, and provide lodging, food, training facilities, activities, and local transportation during the three-day program. The Special Olympics athletes will feel truly celebrated, and Host Town members will make friends for life.

Discussion: After the presentation, elected officials from the cities of Duarte and Glendora discussed the possibility of collaborating with APU to be a joint Host Town. APU is integral to the collaboration, as the program requires three nights of housing for the athletic delegations, and APU has offered to provide campus accommodation, facilities use, and breakfast for 100 athletes and their coaches. It is anticipated that the City of Duarte would be responsible for one full day of activities, and Glendora would host the delegation on the other day. The third day would be an overnight event handled by APU. At this time, it is unknown if the city of Azusa will be involved in this Host Town collaboration, or will be pursuing its own Host Town designation also in concert with APU.

Attached is information provided by the Special Olympics organization about becoming a Host Town. Staff is seeking direction from the Council as to whether or not they would like to pursue the City's formal participation in Special Olympics 2015 as a Host Town. If that is the direction, staff will come back at the next Council meeting with the outline of the City's commitment to the program during the three-day visitation. Currently, staff is in discussion with the City of Hope in terms of hosting a luncheon and campus tour, in addition to working out the logistics for a pool and BBQ event followed by a dance for our guests at the Community Center. Staff will pursue in-kind donations to offset some costs such as food, DJ, etc., however, staff time including use of our City Transit buses during our designated day would be incurred.

WHAT IS THE HOST TOWN PROGRAM?

The Host Town Program is a very special 3-day program that takes place prior to the Opening Ceremony of the Special Olympics World Games 2015. At their Host Towns, athletic delegations from around the world will be welcomed and celebrated. Their Host Town's schedule of events will include getting to know community members, taking part in cultural activities unique to your area, and—of course—practicing and resting for the games. The Special Olympics athletes will feel truly celebrated and Host Town members will make friends for life.

WHEN ARE THE HOST TOWNS?

Delegations arrive on July 21 and delegations depart on July 24, 2015.

WHAT COMMUNITIES CAN BE HOST TOWNS?

Host Towns can be the largest cities or the smallest towns in Southern California—and, in some cases, they can also be civic groups and clubs. Communities located from San Luis Obispo to San Diego are eligible. Altogether, there will be approximately 100 Host Towns.



HOW MANY ATHLETES WOULD SPEND TIME AT A HOST TOWN?

Host Towns will have the opportunity to roll out the red carpet for approximately 100 athletes—typically one or two delegations.

WHAT DOES A HOST TOWN HAVE TO DO?

The Host Town will be responsible for 100% of the costs of hosting their delegations, which includes expenses such as lodging and food. The World Games 2015 has experience advising Host Towns and can provide suggestions for securing in-kind donations and holding fundraisers.

WHY SHOULD MY COMMUNITY BECOME A HOST TOWN?

You and your neighbors will be taking part in the largest humanitarian and athletic event Los Angeles has seen since the 1984 Olympics. Over 7,000 athletes will show courage, determination and joy as they spend four days in your community and then go on to compete in 25 different events during the World Games. Your community will serve a very special role, welcoming Special Olympic athletes to SoCal and getting to know them. After these three never-to-be-forgotten days, the athletes will be changed for the better...and so will you.

For more information contact:

Joann Klonowski, Vice President, Host Town Program

Joann.Klonowski@LA2015.org | Office: (213) 892-6038 | Mobile: (213) 369-1510

IT'S EASY TO GET STARTED!

USE THE RESOURCES OF YOUR COMMUNITY TO SET UP YOUR HOST TOWN

-  **ACCOMMODATIONS** – You will need to identify approximately 50 double-occupancy rooms for the athletes in or near your community.

Talk to local colleges and universities about a donation of dormitory space. Or, speak to hotel chains in your area—many will want to be part of the Special Olympics experience either by donating space or providing rooms at a discount. Make sure you have plenty of volunteers on hand to welcome the athletes, show them to their rooms and assist with baggage.

-  **TRAINING FACILITIES** – You should make sure that the athletes have a way to practice their skills prior to the Games or just have an opportunity to work out.

Check with local schools to find out what facilities might be available, including a gym with training facilities, a soccer-style field and a track.

-  **FOOD** – You will want to supply nutritious food and plenty of water. As with any athlete, it is important that they be given healthy breakfasts, lunches and dinners.

Make arrangements with local restaurants, civic clubs, and colleges to provide meals for athletes. Involve community members in a giant Pot Luck. Ask local markets for food donations.

-  **TRANSPORTATION** – You should determine your transportation needs. The World Games 2015 will be responsible for bringing the Special Olympics athletes to and from your community. You will need to arrange transportation to bring them to local events during their visit.

Speak to local bus companies, car dealers or car rental agencies to see whether they can contribute their services or provide a discounted rate.

-  **ACTIVITIES** – You should plan some great activities to introduce the athletes to your community and spread the word about the World Games. Arrange for 2 two-hour events to be held on July 22 and July 23, and a possible activity on July 21 if the delegation arrives earlier in the day.

Be sure to highlight what is unique about your community, such as a historic site. Bring in local artists, writers, and performers to create special events. Look for interesting places to hold cultural events.

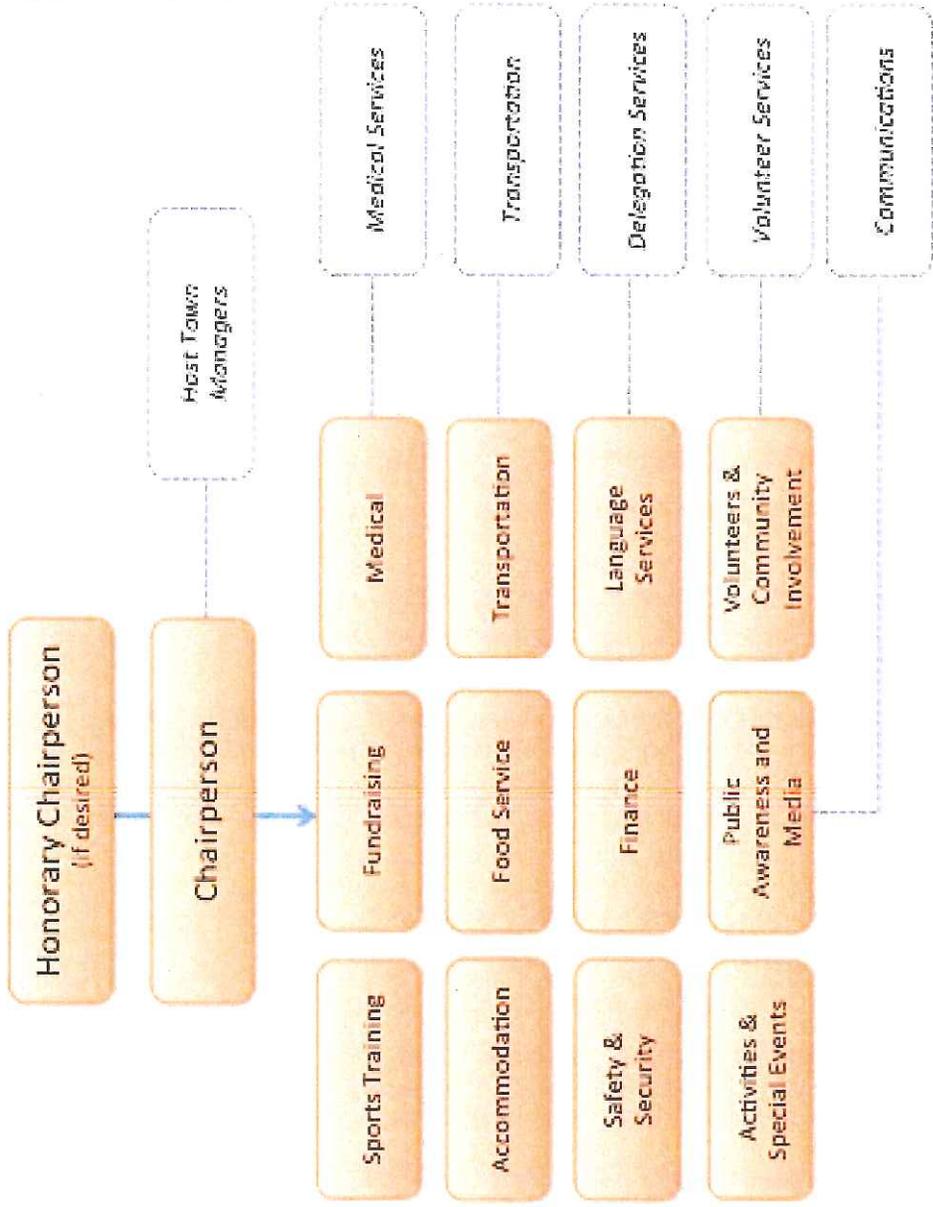
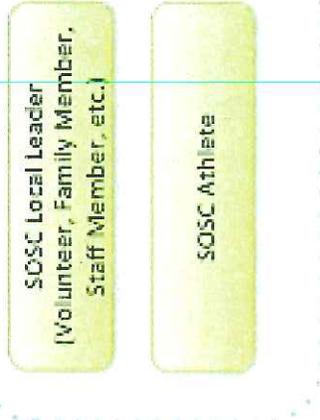
-  **SECURITY** – You will need to supply basic oversight of your events to make sure your three days go smoothly.

Recruit local volunteers to be on site.

Each Local Organizing Committee (LOC) should recruit the following volunteers to fill the following roles:

- **Chairperson:** Responsible for overseeing all aspects of the Host Town and responsible for recruiting and managing the members of the LOC.
- **Accommodations:** Responsible for securing and managing accommodation for the Delegations.
- **Transportation:** Responsible for securing and managing transportation to and from all events during Host Town.
- **Food Service:** Responsible for securing and managing all meal service for the Delegations to include three meals each day.
- **Activities and Special Events:** Responsible for coordinating an overall schedule of events for the Delegations.
- **Sports Training:** Responsible for securing the training facilities for the athletes.
- **Volunteers and Community Involvement:** Responsible for creating connections with local community leaders, youth groups and organizations to encourage volunteering.
- **Fundraising:** Responsible for raising funds and securing donations to cover the cost of the Delegations' participation in Host Town and related special events.
- **Public Awareness and Media Coordinator:** Responsible for establishing a public awareness campaign for the Host Town, informing local media of the delegates activities and appearances.
- **Language Service:** Responsible for recruiting local community volunteers who have language skills to support the Delegations visiting the Host Town.
- **Medical:** Responsible for informing the nearest hospital regarding the arrival of the athletes.
- **Finance:** Responsible for creating and managing an overall budget for Host Town activities.
- **Safety & Security:** Responsible for creating a safe and secure environment for the athletes.

WORLD GAMES Local Organizing Committee



GOC Link

Advisory Relationship

SOSC Advisors

Volunteers

Volunteers

SPECIAL OLYMPICS WORLD GAMES 2015 HOST TOWN – SAMPLE CALENDAR OF EVENTS

	8 AM – 9 AM	9 AM – 12 PM	12 PM – 1 PM	1 PM – 4 PM	4 PM – 6 PM	6 PM – 9 PM CURFEW	9 PM – 8 AM	
JULY 21	WELCOME DELEGATES DINNER OR SNACKS (DEPENDING ON ARRIVAL TIME)							OVERNIGHT
JULY 22	BREAKFAST	TRAINING*	LUNCH	CULTURAL/ COMMUNITY EVENT	REST TIME	DINNER & EVENING ACTIVITY	OVERNIGHT	
JULY 23	BREAKFAST	TRAINING*	LUNCH	CULTURAL/ COMMUNITY EVENT	REST TIME	DINNER & EVENING ACTIVITY	OVERNIGHT	
JULY 24	BREAKFAST	FAREWELL CEREMONY DELEGATES DEPART FOR ATHLETE VILLAGE						

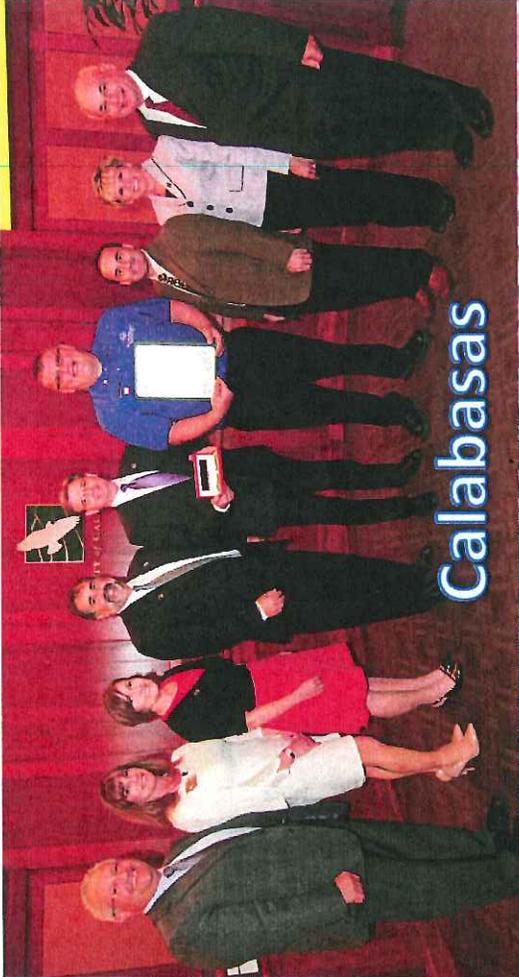
* Training occurs during this time period, but will not take up the entire three-hour period.



Host Town Announcements



Long Beach



Calabasas



Thousand Oaks

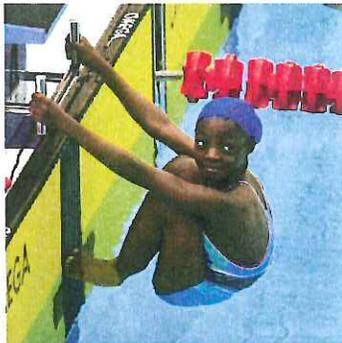


Studio City



Los Angeles is a city full of movie stars and all-stars. But in 2015, thousands of Special Olympics athletes will be the true stars.

Arriving from all corners of the world, 7,000 athletes will take the global stage in Los Angeles and show the world incredible courage, unwavering determination, and sheer joy. By living out their dreams in front of the world, they will open hearts and minds, and expand our collective sense of acceptance and inclusion.



FACTS AND FIGURES

Athletes: **7,000**

Coaches: **3,000**

Countries Represented: **177**

Duration: **9 Days**

Number of Events: **25**

Number of Volunteers: **30,000**

Honored Guests: **5,000**

Spectators: **500,000**

Media Representatives: **2,000**

Number of Venues: **27**

The 2015 World Games will be the largest event hosted by Los Angeles since the 1984 Olympic Games. The venues will be world-class, including Special Olympics Athlete Villages at USC and UCLA, and a **star-studded Opening Ceremony on July 25, 2015 at the Los Angeles Memorial Coliseum**, site of the 1932 and 1984 Olympic Games.

25 SPORTING EVENTS

Aquatics, Athletics, Badminton, Basketball, Beach Volleyball, Bocce, Bowling, Cycling, Equestrian, Football (Soccer), Golf, Gymnastics, Judo, Kayaking, Half Marathon, Open Water Swim, Power Lifting, Roller Skating, Sailing, Softball, Table Tennis, Team Handball, Tennis, Triathlon and Volleyball.

SPECIAL PROGRAMS

HOST TOWN: For the three days preceding the Opening Ceremony, 100 towns and cities across Southern California will host delegations from around the world. Athletes will get the welcome of a lifetime and, along with members of their Host Town, will take part in a fun schedule of cultural and sports activities.

HEALTHY ATHLETES: Volunteer healthcare professionals will provide athletes with free exams and services in seven clinical areas. Athletes will receive referrals for follow-up care, prescription eyewear, hearing aids and other life-changing care. Medical volunteers return to their schools and medical practices with the experience and desire to better treat people with intellectual disabilities.



Special Olympics
**WORLD
 GAMES**
 LOS ANGELES 2015

GET INVOLVED

JULY 25 – AUGUST 2, 2015 | 7,000 ATHLETES | 177 COUNTRIES | 25 SPORTS



Make the Special Olympics World Games truly memorable. Get involved today!

The ultimate goal of the Special Olympics World Games is to create a world that fully accepts and includes all people with intellectual disabilities – and ultimately *all* people with differences. Special Olympics Founder Eunice Kennedy Shriver recognized this movement would transform the world, one community at a time.

BE A VOLUNTEER

It will take 30,000 caring and committed volunteers to make sure that the Special Olympics athletes get the experience of a lifetime. Whether you can speak a foreign language, assist a team, or become an official **Fan in the Stands** to cheer on the athletes, visit LA2015.org/volunteer to sign up. If you'd like to get even more involved by hosting international athletes prior to the games by organizing a Host Town, visit www.LA2015.org/host-town.

SUPPORT AN ATHLETE

It takes \$2,500 to fund one athlete's participation in the World Games 2015. **Join the Support An Athlete** campaign and raise \$2,500 with your family and friends. You'll be paired with an athlete competing at the World Games and can follow your athlete's progress during the competition. Visit support.LA2015.org to see how much has been raised and get started with your page.

MAKE A DONATION

Every contribution helps. Give a gift at LA2015.com/donate and know that you're helping to expand the inclusion of people with intellectual disabilities in communities around the world.

BECOME A SPONSOR

Join some of the most respected companies in the world and become an official sponsor of Special Olympics World Games. To find out how, please contact Brian Erickson, Senior Vice President of Sales, at sponsor@LA2015.org.

STAY IN TOUCH ONLINE



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Like us on Facebook at www.fb.com/LA2015



Subscribe to the World Games newsletter at LA2015.org



Special Olympics
**WORLD
 GAMES**
 LOS ANGELES 2015

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 Barack Obama

**First Lady of the
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Special Olympics World Games Los Angeles 2015 truly is an international event. Without the participation of the many local programs around the world, the Special Olympics movement wouldn't continue let alone the World Games. The most recent count of participating delegations registered 177 countries – all are listed below.

- | | | |
|----------------------|---------------------|---------------------------------|
| Algeria | Croatia | Kazakhstan |
| Andorra | Cuba | Kenya |
| Afghanistan | Curacao | Korea |
| Albania | Cyprus | Kosovo (under UNSCR
1244/99) |
| Argentina | Czech Republic | Kyrgyz Republic |
| Armenia | Democratic Republic | Kuwait |
| American Samoa | Congo | Laos |
| Aruba | Denmark | Latvia |
| Australia | Djibouti | Lebanon |
| Austria | Dominica | Libya |
| Azerbaijan | Dominican Republic | Lithuania |
| Bahamas | Ecuador | Luxembourg |
| Baharain | Egypt | Macau |
| Barbados | El Salvador | FYR Macedonia |
| Bangladesh | Estonia | Malawi |
| Belarus | Faroe Island | Mali |
| Belgium | Fiji | Malaysia |
| Belize | Finland | Malta |
| Bermuda | France | Maldives |
| Bharat / India | Georgia Republic | Mauritania |
| Benin | Germany | Mauritius |
| Bhutan | Ghana | Mexico |
| Bolivia | Gibraltar | Moldova |
| Bonaire | Great Britain | Monaco |
| Bosnia & Herzegovina | Greece | Mongolia |
| Botswana | Guadeloupe | Montenegro |
| Brazil | Guatemala | Morocco |
| Brunei | Guyana | Montserrat |
| Bulgaria | Haiti | Myanmar |
| Burkina Faso | Honduras | Namibia |
| Cayman Islands | Hong Kong | Netherlands |
| Cambodia | Hungary | New Zealand |
| Camerun | Iceland | Nepal |
| Canada | Indonesia | Nicaragua |
| Chad | Iran | Niger |
| Chile | Iraq | Nigeria |
| China | Ireland | Norway |
| Chinese Taipei | Isle of Man | Oman |
| Colombia | Israel | Pakistan |
| Congo | Italy | Palestine |
| Comoros | Jamaica | Paraguay |
| Costa Rica | Japan / Nippon | Panama |
| Cote d'Ivoire | Jordan | |

Papua New Guinea
Philippines
Poland
Portugal
Puerto Rico
Qatar
Romania
Russia
Rwanda
San Marino
Samoa
Saudi Arabia
Senegal
Serbia & Montenegro
Seychelles
Singapore
Slovakia
Slovenia

Somalia
South Africa
Spain
Serendib (Sri Lanka)
St. Kitts & Nevis
St. Lucia
St. Martin
St. Vincents
Sudan
Suriname
Swaziland
Sweden
Switzerland
Syria
Tajikistan
Tanzania
Togo
Tongan

Thailand
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Turkey
Turkmenistan
Uganda
United Arab Emirates
Uruguay
Uzbekistan
Ukraine
Venezuela
Vietnam
Virgin Islands
Yemen
Zambia
Zimbabwe

AGENDA
DUARTE PUBLIC FINANCING AUTHORITY
REGULAR MEETING – TUESDAY, OCTOBER 28, 2014
7:00 P.M. COUNCIL CHAMBERS
1600 Huntington Drive, Duarte, California

1. CALL TO ORDER
2. ADOPTION OF AGENDA
3. APPROVAL OF MINUTES – Meeting of October 22, 2013
4. ORAL COMMUNICATIONS – ITEMS NOT ON THE AGENDA
Anyone wishing to speak on an issue that is not on the Agenda, but that is within the subject matter jurisdiction of the Authority may do so at this time. The opportunity to speak is on a first-come first-served basis. Each person may speak once for no more than 3 minutes and there is a maximum of 30 minutes for all Oral Communications. Under the Brown Act, members of the Authority Board and staff can respond only with a brief reply to issues raised in Oral Communications, and no action on such matters may take place at this meeting.
5. ITEMS FROM BOARD MEMBERS
6. ADJOURNMENT

ADDRESSING THE FINANCING AUTHORITY:

If you wish to address the Financing Authority on any item on the Agenda, you should fill out a Speaker Card indicating which item or items on the Agenda you wish to speak about, and hand the card to the City Clerk. You will be called to the Podium when that item is heard by the Authority. If you wish to address the Authority on any item that is not on the Agenda, but that is within the subject matter jurisdiction of the Authority, you may do so under the “Oral Communications” portion of the Agenda. At the podium, before starting your remarks, please state your name and city of residence for the record.

In compliance with the Americans with Disabilities Act, if you need assistance to participate in this meeting, you should contact the City Manager’s office at (626) 357-7931. Notification no later than 1:00 p.m. on the day preceding the meeting will enable the City to make reasonable arrangements to assist your accessibility to this meeting.

The Duarte Public Financing Authority was created in 1988 through a joint powers agreement between the Duarte Redevelopment Agency of the City of Duarte and the City of Duarte. Authorization for the Authority was created by the State through the Marks-Roos Bond Act of 1985. The Successor Agency to the Dissolved Redevelopment Agency of the City of Duarte, a separate public entity, succeeded to the position of the Redevelopment Agency upon dissolution of the Redevelopment Agency on February 1, 2012. The Authority has the ability to purchase and remarket bonds and/or notes sold by the Agency and the City, thereby facilitating public improvements by helping secure lower rates of interest and otherwise reducing financing costs. Members of the Duarte City Council serve as the Authority’s Board. The Authority is required to hold a minimum of one meeting each year on the 4th Tuesday of October.

Note: Any documents distributed by the Financing Authority to a majority of the Board less than 72 hours prior to the Authority meeting will be made available for public inspection at City Hall, 1600 Huntington Drive, Duarte, CA 91010, during normal business hours, except such documents that relate to closed session items or which are otherwise exempt from disclosure under applicable law.

MINUTES

**DUARTE PUBLIC FINANCING AUTHORITY
REGULAR MEETING – OCTOBER 22, 2013**

- CALL TO ORDER** The Duarte Public Financing Authority met in a regular meeting in the Council Chambers, 1600 Huntington Drive, Duarte, California. Chairperson Finlay called the meeting to order at 9:12 p.m.
- RECORDATION OF ATTENDANCE** The following were in attendance:
PRESENT: Fasana, Paras-Caracci, Reilly, Reyes, Finlay
ABSENT: None
ADMINISTRATIVE STAFF PRESENT:
Executive Director/Secretary George,
Authority Attorney Slater
- ADOPTION OF AGENDA** Fasana moved, Reilly seconded to adopt the Agenda, and carried unanimously.
- APPROVAL OF MINUTES** Fasana moved, Reilly seconded to approve the Minutes of October 23, 2012, and carried unanimously.
- ADJOURNMENT** Fasana moved, Reilly seconded to adjourn the meeting at 9:13 p.m., and carried unanimously.

Chairperson

ATTEST:

Secretary