

September 23, 2014

AGENDA

**REGULAR JOINT MEETING OF THE CITY COUNCIL OF THE
CITY OF DUARTE, SUCCESSOR AGENCY TO DISSOLVED REDEVELOPMENT
AGENCY OF THE CITY OF DUARTE, THE DUARTE HOUSING AUTHORITY, AND
THE DUARTE COMMUNITY FACILITIES FINANCING AUTHORITY**

TUESDAY, SEPTEMBER 23, 2014

5:30 p.m. – Closed Session

7:00 p.m. – Regular Session

COUNCIL CHAMBERS, 1600 HUNTINGTON DRIVE, DUARTE, CALIFORNIA 91010

MISSION STATEMENT

With integrity and transparency, the City of Duarte provides exemplary public services in a caring and fiscally responsible manner with a commitment to our community's future

LIZ REILLY, MAYOR
TZEITEL PARAS-CARACCI, MAYOR PRO TEM
JOHN FASANA, COUNCILMEMBER
MARGARET FINLAY, COUNCILMEMBER
SAMUEL KANG, COUNCILMEMBER

City/Agency/Authority Staff:

Darrell George, City Manager
Kristen Petersen, Assistant City Manager and Director of Administrative Services
Craig Hensley, Community Development Director
Cesar Monsalve, Director of Parks and Recreation
Brian Villalobos, Director of Public Safety Services
Jeffrey Melching, City Attorney
Marla Akana, City Clerk

ADDRESSING THE CITY COUNCIL/SUCCESSOR AGENCY/HOUSING AND FINANCING AUTHORITIES:

If you wish to address the City Council, Successor Agency, Housing Authority, or Financing Authority on any item on the Agenda, you should fill out a Speaker Card indicating which item or items on the Agenda you wish to speak about, and hand the card to the City Clerk. You will be called to the Podium when that item is heard by the City Council/Successor Agency/Housing Authority/Financing Authority. If you wish to address the City Council, Successor Agency, Housing Authority, or Financing Authority on any item that is not on the Agenda, but that is within the subject matter jurisdiction of the City/Agency/Housing Authority/Financing Authority, you may do so under the "Oral Communications" portion of the Agenda. At the podium, before starting your remarks, please state your name and city of residence for the record.

ADA ACCESSIBILITY NOTICE: In compliance with the Americans with Disabilities Act, if you need assistance to participate in this meeting, you should contact the City Manager's office at (626) 357-7931. Notification no later than 1:00 p.m. on the day preceding the meeting will enable the City to make reasonable arrangements to assist your accessibility to this meeting.

Notice: Any documents distributed by the City/Agency/Authorities to a majority of the City Council/Successor Agency/Housing Authority/Financing Authority Board less than 72 hours prior to the City Council/Successor Agency/Housing Authority/Financing Authority meeting will be made available for public inspection at City Hall, 1600 Huntington Drive, Duarte, CA 91010, during normal business hours, except such documents that relate to closed session items or which are otherwise exempt from disclosure under applicable law.

Notice: Duarte City Council meetings are videotaped for later broadcast on DCTV. Attendance at the meeting constitutes consent by members of the public to the City's and any third party's use in any media, without compensation or further notice, of audio, video, and/or pictures of meeting attendees.

THE FOLLOWING ITEMS WILL BE HEARD AT 5:30 P.M.

1. CALL TO ORDER OF CITY COUNCIL, SUCCESSOR AGENCY TO DISSOLVED REDEVELOPMENT AGENCY, HOUSING AUTHORITY, AND COMMUNITY FACILITIES FINANCING AUTHORITY, AND NOTATION OF ANY ABSENCES
2. ADOPTION OF THE AGENDA
3. CLOSED SESSION
 - A. Public Input – *Members of the public wishing to speak concerning the closed sessions listed below may do so at this time. Each person may speak once for no more than 3 minutes.*
 - B. Public Employee Performance Evaluation – Pursuant to Government Code Sections 54957(b)(1) and 54957.6; Annual evaluation of City Manager; Designated City representative: Jeff Melching, City Attorney

THE FOLLOWING ITEMS WILL BE HEARD NOT EARLIER THAN 7:00 P.M.

4. PLEDGE TO THE FLAG
5. MOMENT OF REFLECTION
6. FITNESS/MENTAL WARM-UP
7. PUBLIC REPORT OF CLOSED SESSION ITEMS
8. SPECIAL ITEMS – Page 1
 - A. Introduction – Duarte’s Promise Fellows
 - B. Public Safety update
 - C. Redevelopment dissolution update
9. ANNOUNCEMENTS OF UPCOMING COMMUNITY EVENTS
Any person who wishes to make a brief announcement of a future community event that is open to the general public may do so at this time.
10. ORAL COMMUNICATIONS—ITEMS NOT ON THE AGENDA (30 MINUTES)
Any person wishing to speak on any issue that is not on the Agenda, but that is within the subject matter jurisdiction of the City/Agency or Authorities, may do so at this time. The opportunity to speak is on a first come, first serve basis. Each person may speak once for no more than 3 minutes and there is a maximum of 30 minutes for all Oral Communications at this time. Under the Brown Act, members of the City Council/Successor Agency/Housing Authority/Financing Authority, and staff can respond only with a brief reply to issues raised in Oral Communications, and no action on such matters may take place at this meeting.
11. ITEMS TO BE ADDED TO THE CONSENT CALENDAR
12. CONSENT CALENDAR – Page 2
All matters listed on the Consent Calendar are to be approved with one motion unless a member of the City Council/Successor Agency/Housing Authority/Financing Authority removes an item for separate action. Any consent calendar item for which separate action is requested shall be heard as the next Agenda item. The respective entity’s consent items are shown in parentheses at the end of each item as “CC” for City Council, “SA” for Successor Agency, “HA” for Housing Authority, and “FA” for C.F. Financing Authority.
 - A. Approval of Minutes –September 9, 2014 (CC/HA/SA/FA)
 - B. Approval of Warrants – September 23, 2014 (CC/HA/SA/FA)
 - C. Motion to introduce and/or adopt all resolutions and ordinances presented for consideration by title only and waive further reading (CC/HA/SA/FA)
 - D. Notice of absence by Nathan Kirschenbaum from Economic Development Commission Meeting of 9/3/14 (Receive and File) (CC)
 - E. Authorization for City Manager to execute a contract with Commercial Door company in the amount of \$20,021 to repair Duarte Senior Center partition wall, and approval of budget amendment in the amount of \$21,521 for repair and in-house parts and supplies (CC)

- F. Recommendation from Duarte Youth and Family Committee to appoint Jacqueline Hasty to the Duarte Youth and Family Committee (CC)
- G. City Council/City Manager Conference Attendance – 19th Annual California JPIA Risk Management Educational Forum, October 29-31, 2014, Santa Barbara; 29th Annual Pasadena NAACP Ruby McKnight Williams Awards Dinner; October 2, 2014, Pasadena (CC)
- 13. ITEMS REMOVED FROM CONSENT CALENDAR
- 14. RESOLUTION – Page 25
Council Bill 14-R-22 A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF DUARTE, CALIFORNIA, ESTABLISHING A COMMUNITY RELATIONS PARTNERSHIP AND ADOPT-A-UNIT PLAN WITH THE HEADQUARTERS AND HEADQUARTERS TROOP, 1-18 CAVALRY
- 15. BUSINESS ITEMS – Page 29
 - A. Selection of City of Duarte’s nominee for San Gabriel Basin Water Quality Authority Board Member to represent cities without prescriptive water pumping rights
 - B. Approval of Burrtec Waste Services annual performance review, and authorization of one-year extension of Burrtec Waste Services agreement
- 16. CONTINUATION OF ORAL COMMUNICATIONS
*Any person who did **not** speak during the initial 30 minute Oral Communications period earlier in the meeting, who wishes to speak on any issue that is not on the Agenda but that is within the subject matter jurisdiction of the City Council/Successor Agency/Housing Authority/Financing Authority, may do so at this time. Each person may speak once for no more than 3 minutes. Under the Brown Act, members of the City Council/Successor Agency/Housing Authority/Financing Authority, and staff can respond only with a brief reply to issues raised in Oral Communications, and no action on such matters may take place at this meeting.*
- 17. ITEMS FROM CITY COUNCIL/SUCCESSOR AGENCY/HOUSING AUTHORITY/FINANCING AUTHORITY MEMBERS AND CITY MANAGER/EXECUTIVE DIRECTOR (AB 1234 reports on trips, conference attendance, and meetings)
- 18. ADJOURNMENT

MEMORANDUM

TO: City Council
FROM: City Manager
DATE: September 18, 2014
SUBJECT: Comments on Agenda Items, Meeting of September 23, 2014

ITEM 8.A. The City Council will be introduced to the current year Promise Fellows. The six VIP Fellows for the 2014-15 term began their 11-month service on September 8, and will serve through August 17, 2015. They are: Merari Aquino (Duarte Public Safety Office), Rachel Black (Foothill Unity Center), Amy Cortez (Boys and Girls Club of the Foothills), Cesar Garcia (Foothill Family Services), Ashley Indick (Duarte Teen Center), and Rejoice Griffis, Duarte Recreation Department, Lead).

ITEM 8.B. The Public Safety Director will provide an update on the latest issues facing the City on public safety related matters.

ITEM 8.C. An update will be presented on all issues pertaining to the dissolution of redevelopment.

ITEM 12.E (Consent Calendar). This item asks for the City Council to authorize the City Manager to execute a contract with Commercial Door Company to repair the Duarte Senior Center partition wall. In addition, the authorization to approve a budget amendment in the amount of \$21,521 will be necessary. The refurbishment or replacement of the Duarte Senior Center electric partition door/wall has been deferred for several years, and is included on the deferred projects list. The partition door/wall serves an important function at the Senior Center, and was designed to allow for two programs to take place at the same time due to the soundproof design of the wall, allowing for diverse and multiple programming. Since the Senior Center was opened in 1994, the partition door/wall has been in operation almost on a daily basis, and has been used as the original design was intended. Staff contacted several door repair and installation companies, and the only company willing to provide a bid solely on the repair of the partition door/wall was Commercial Door Company.

ITEM 14. This is a resolution to consider establishing a community relations partnership and "Adopt-A-Unit" Plan with the Headquarters and Headquarters Troop, 1-18 Cavalry (HHT). The HHT is requesting the City of Duarte to partner with them through their "Adopt-A-Unit" program. The HHT is part of the California State National Guard. The National Guard, traditionally a community-based organization, provides vital resources to local communities during natural disasters.

By entering into a community partnership with the National Guard Headquarters, they would agree to partner on the following: provide Council an annual update on the mission, capabilities and training of the Troop; invite the Council and community members to an annual Armory Open House; invite the Mayor to the annual Cavalry Ball, changes of command and other ceremonies; conduct annual briefings for local service clubs and community organizations; provide static displays and color guards for community events; support local schools and displays in order to educate the greater community about the military; and participate in disaster preparedness planning, training and exercises.

ITEM 15.A. A letter from the San Gabriel Basin Water Quality Authority (WQA) was received requesting nominations of candidates for the office Member of the Board of Directors, representing cities without pumping rights. The WQA was established by the State Legislature in 1993 to develop, finance, and implement groundwater treatment programs in the San Gabriel Valley. The WQA is under the direction and leadership of a seven-member board, one member each from an overlying

municipal water district, one from a city with water pumping rights, one from a city without water pumping rights, and two members representing water purveyors. To date, the City has received letters from two councilmembers (City of Rosemead Mayor Pro Tem Margaret Clark, and City of South El Monte Mayor Luis Aguiñaga), asking for your support and your nomination to serve on the Board. Resolutions nominating a candidate must be received by the WQA at least 60 days prior to the election, by October 20, 2014.

ITEM 15.B. The City Council is being asked to approve the Burrtec Waste Services annual performance review, and authorize a one-year extension of the services agreement. In 2009, as part of Amendment No. 3 to the "Agreement Between the City of Duarte and Burrtec Waste Industries," the City and Burrtec agreed to an annual "Performance Review" process. Under the Agreement, the Performance Review must be conducted on an annual basis beginning in 2014. City staff has received and evaluated documentation provided by Burrtec, and has compiled the Performance Review. The Performance Review addresses a variety of services and issues, including: (1) mandatory commercial/multi-family recycling, (2) bulky item pick up, (3) commercial/residential complaints (including response time), (4) sharps and used oil collection, (5) AB 341 compliant versus non-compliant businesses (including outreach), and (6) a future plans category that would address such pending topics as organics recycling.

The proposed results of the Performance Review are included in Attachment A to the staff report, and are favorable. If an extension is approved, documentation of that extension will be bundled with other miscellaneous amendments to the Agreement (which may result from the rate review process to be conducted in the coming months) and presented to the City Council in November 2014.

Respectfully submitted,



Darrell J. George
City Manager



MEMORANDUM

TO: MAYOR AND CITY COUNCIL

FROM: CESAR MONSALVE, PARKS AND RECREATION DIRECTOR

SUBJECT: DUARTE AMERICORPS VIP FELLOWS (DUARTE'S PROMISE)

DATE: 9/23/14

For the 14th year the City of Duarte's Promise program will work hard to recruit volunteers for various City sites and organizations and local Duarte partner sites. The AmeriCorps VIP Fellows are now assigned to these sites to support volunteerism throughout our community. The six VIP Fellows for the 2014-2015 term began their 11-month service on September 8 and will serve through August 17, 2015.

VIP Fellows and their service locations are as follows:

Merari Aquino, Duarte Public Safety Office
Rachel Black, Foothill Unity Center
Amy Cortez, Boys and Girls Club of the Foothills
Cesar Garcia, Foothill Family Services
Ashley Indick, Duarte Teen Center
Rejoice Griffis, Duarte Recreation Department, Lead

The Duarte's Promise program is supervised by Recreation Supervisor Lupe Valerio and is now operating out of the Parks and Recreation Department. All 6 VIP Fellows have been invited to attend the September 23, Duarte City Council meeting for introductions.

MINUTES

JOINT CITY COUNCIL/CITY COUNCIL AS SUCCESSOR AGENCY TO DISSOLVED REDEVELOPMENT AGENCY/HOUSING AUTHORITY/COMMUNITY FACILITIES FINANCING AUTHORITY OF THE CITY OF DUARTE REGULAR MEETING – SEPTEMBER 9, 2014

CALL TO ORDER The City Council/City Council as Successor Agency to Dissolved Redevelopment Agency/Housing Authority/Community Facilities Financing Authority of the City of Duarte met in a regular meeting in the Council Chambers, 1600 Huntington Drive, Duarte, California. Mayor Reilly called the meeting to order at 5:35 p.m.

RECORDATION OF ATTENDANCE The following were in attendance:
PRESENT: Fasana (arrived prior to Closed Session), Finlay (arrived prior to Closed Session), Kang, Paras-Caracci, Reilly
ABSENT: None
ADMINISTRATIVE STAFF PRESENT: City Manager George, City Attorney Melching

ADOPTION OF AGENDA Kang moved, Paras-Caracci seconded to adopt the Agenda, as amended to consider Item 12.E (Consent Item) after Item 7.B (Special Items), and to correct the title of Item 14.A to read “in the amount of \$44,500,” and carried with Finlay and Fasana not present.

CLOSED SESSIONS
1) Real Property – Hunt. Drive
2) Public Employee Performance Evaluation
There was no public input. George announced the first Closed Session was pursuant to Government Code § 54956.8; Conference with real property negotiators; Negotiating parties: City of Duarte and Genton Property Group; City negotiators: Darrell George, Craig Hensley; Under negotiation: Price and terms of payment; Concerning properties at 1305, 1415, 1423, and 1427 Huntington Drive and 946-962 Huntington Drive (APNs 8530-013-902, 903 & 904; 8530-004-900-904). The second Closed Session was pursuant to Government Code § 54956(b)(1) and 54956.6; Public Employee Performance Evaluation; Annual evaluation of City Manager; Designated City representative: Jeff Melching, City Attorney. The Closed Sessions concluded at 7:05 p.m. City Council reconvened at 7:06 p.m., with all members present.

PLEDGE TO THE FLAG Kay Pearlman led the Pledge of Allegiance to the Flag.

MOMENT OF REFLECTION A moment of reflection was observed.

FITNESS/MENTAL WARM-UP Melching, Fasana, and Kang provided the warm-up.

PUBLIC REPORT OF CLOSED SESSION ITEMS Melching stated during the first Closed Session, City Council received a report regarding price and terms, and gave staff direction for going forward with the negotiations. During the second Closed Session, City Council held a discussion, with no reportable action taken.

SPECIAL ITEMS

Recognition – Duarte Library Teen Volunteers “Volunteens”

Kay Pearlman, Duarte Library, described the “volunteens” program. Mayor Reilly presented Certificates of Appreciation to the teen volunteers, and congratulations were extended.

Presentation – Cal Trans I-210 Connected Corridors

Sam Esquenazi, Cal Trans, provided an overview of the I-210 Connected Corridors Project, including plan, concept, goal, approach to congestion reduction, existing systems working together, project limits, corridor assets, major freeway incidents, operational scenario, and anticipated improvements to the corridor.

Olympia Youth Orchestra Request for co-sponsorship

George stated this item was continued from the last meeting.

Russell Decker introduced Maestro Fung Ho, who presented information about the Olympia Youth Orchestra and his credentials, and answered questions from Councilmembers pertaining to request for co-sponsorship, fiscal impact, sound system, liability insurance, and upcoming concert.

Paras-Caracci moved, Kang seconded to approve the request by the Olympia Youth Orchestra for City co-sponsorship of the concert to be held on December 6, 2014, at the Duarte Performing Arts Center, and carried unanimously.

ANNOUNCEMENTS

Jerry Delker, Elks Lodge, announced programs for bikes, helmets, and dictionaries, and invited attendance at fundraisers.

Kay Pearlman, Duarte Library, encouraged all to enter the L.A. County bookmark contest that will run through October 11.

Joanna Gee, Duarte Library, announced upcoming programs, story times, and classes in September and October.

Karen Herrera announced upcoming community activities, programs, workshops, and meetings in September and October.

ITEMS ADDED TO CONSENT

Paras-Caracci moved, Kang seconded to add attendance at the (1) Santa Anita Family YMCA Red Envelope Gala on October 1, 2014, Santa Anita Race Track (2) California Contract Cities Board of Directors Meeting on September 17, 2014, Marina del Rey; and (3) Duarte Education Foundation Benefit Dinner on October 11, 2014, Duarte, to Consent Calendar Item 12.F, and carried unanimously.

CONSENT CALENDAR

Paras-Caracci moved, Kang seconded to approve the Consent Calendar as amended as follows, and carried unanimously.

Approve Items A, B, C, D, F.

Remove Item E (Considered/Approved as a Special Item).

BUSINESS ITEMS

Contract – Creative Design ADA Transition Plan

Craig Hensley presented a staff report about the ADA transition plan and recommended consultant.

Glenn Dea, Creative Design Consultants, provided additional information and answered questions from City Councilmembers

about pedestrian connections for bikeways.

Finlay moved, Paras-Caracci seconded to authorize the City Manager to execute a contract with Creative Design Consultants (CD/A) in the amount of \$44,500 for preparation of an ADA Transition Plan, and to approve a \$14,500 budget amendment, and carried unanimously.

Exclusive Negotiating Agmt.
Arbor Capital Group
1263 Huntington Drive

Craig Hensley presented a staff report about the proposed Exclusive Negotiating Agreement with Arbor Capital Group, and introduced Tristan Harris.

Fasana moved, Kang seconded to approve the Exclusive Negotiating Agreement with Arbor Capital Group for the property at 1263 Huntington Drive to establish a retail center, and carried unanimously.

RESOLUTION
Council Bill 14-R-21
Implementation of Statewide
Water Conservation Provisions

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF DUARTE, CALIFORNIA, IMPLEMENTING THE STATE-WIDE WATER CONSERVATION PROVISIONS IN THE CITY OF DUARTE

Brian Villalobos presented a staff report about the proposed resolution, and answered questions from City Council pertaining to citations and violations.

RESOLUTION NO. 14-21

Fasana moved, Paras-Caracci seconded to adopt Resolution No. 14-21, and carried unanimously.

ITEMS FROM CITY COUNCIL/
CITY MANAGER

KANG: Stated he was sorry he missed the last meeting, attended the League Conference in Los Angeles, it was very beneficial, encouraged all to attend the Get Back to Work Boot Camp at the Library, inquired about the status of street sweeping, and asked that it be discussed at possibly the next meeting.

PARAS-CARACCI: Attended the San Gabriel Valley Economic Partnership Awards Gala, congratulated honorees and thanked City of Hope, stated her neighbors police themselves on street sweeping days, inquired about programs for recyclables at shopping centers due to the homeless situation, and asked how we can help them.

FASANA: Stated there are a number of dimensions and issues regarding homelessness, not all want help, and we may need to periodically look at that.

FINLAY: Attended Mesa Association dinner and Mobility 21 transportation summit, inquired if the City takes payments online, and stated we need to do that.

REILLY: Attended Mesa Association dinner, provided disaster data form to staff, stated it is something we might use for Neighborhood Watch, attended Duarte Woman's Club tropical night, Economic Partnership awards event, library food demonstration,

and Splendid China event, announced Health and Family Wellness Expo on September 20 at Northview Intermediate School, and thanked Roger Hernandez for the opening ceremony.

ADJOURNMENT

Fasana moved, Paras-Caracci seconded to adjourn the meeting at 8:52 p.m., in memory of Steven Sotloff, and carried unanimously.

Mayor Elizabeth Nowak Reilly

ATTEST:

City Clerk

MEMORANDUM



TO: CITY COUNCIL
FROM: COMMISSIONER Nathan Kirschenbaum
SUBJECT: NOTICE OF ABSENCE FROM ECONOMIC DEVELOPMENT COMMISSION MEETING
DATE: 9-10-14

REASON FOR ABSENCE:

ACCIDENT VACATION OTHER*
 SICKNESS DEATH IN FAMILY

DATE OF MEETING ABSENCE 9-3-14

* EXPLANATION OF ABSENCE Lower Back Injury

Nathan Kirschenbaum
SIGNATURE

ABSENCE NOTED BY CITY COUNCIL

DATE



MEMORANDUM

TO: MAYOR AND CITY COUNCIL

FROM: CESAR MONSALVE, PARKS AND RECREATION DIRECTOR

SUBJECT: AUTHORIZATION TO ENTER INTO CONTRACT FOR REPAIR OF SENIOR CENTER SOUNDPROOF PARTITION DOOR/WALL AND BUDGET AMENDMENT OF \$21,521.00

DATE: 9/23/14

Background

The refurbishment or replacement of the Duarte Senior Center electric partition door/wall has been deferred for several years and is included on the deferred projects list. The partition door/wall serves an important function at the Senior Center, and was designed to allow for two programs to take place at the same time due to the soundproof design of the wall, allowing for diverse and multiple programming. Since the Senior Center was opened in 1994, the partition door/wall has been in operation almost on a daily basis and has been used as the original design was intended.

In the last few years the door's functions have required numerous repairs both in-house and through a contractor called Commercial Door Company Inc. This company is one of the very few companies who will make service calls and repairs to old door hardware. In an effort to extend its function, \$2,000.00 was included in the fiscal 2014-15 Facilities Maintenance budget for added regular maintenance to the partition door/wall but unfortunately the door has now stopped functioning completely. The partition door/wall operates on a track drive system and the parts are worn and the chain and gears are damaged.

After carefully examining the condition of the partition wall panels and hinges, we have concluded that they are in very good functioning condition and should have many more years of use. Staff has contacted several door repair and installation companies and the only company willing to provide a bid solely on the repair of the partition door/wall is Commercial Door Co. All other companies contacted have instead bid for the complete replacement of the partition door/wall including the wall panels and hinges and the low bid was \$36,000.00. The operating system is the only part of the wall's function that needs replacement and Commercial Door Co. has provided a quote of \$20,021.00 for the replacement of the motor, replacement of the track and casters and the addition of new electrical wiring and ceiling repair.

Recommendation

Staff is recommending that the Council authorize the City Manager to enter into a contract not to exceed \$20,021.00 for the rehabilitation of the Senior Center soundproof partition door/wall operating system and approve a budget amendment of \$21,521.00 in account number 1610-8100 for the \$20,021.00 repair contract and \$1,500.00 for in-house parts and supplies.



State License # 272762

Commercial Door Company, Inc.

1374 E. Ninth Street - Pomona, CA 91766
Telephone: (909) 622-6400 - Fax: (909) 622-1463

Proposal & Contract No.: POM019068

Date: August 13, 2014

Submitted To:

Company: City Of Duarte
Address: 1600 Huntington Dr
City: Duarte
State: Ca Zip: 91010
Name: Jeff Risley
Office: (626) 357-7931 x249
Fax: () - Cell: (626) 945-8041

Jobsite:

Company: Senior Center
Address: 1610 Huntington Dr
City: Duarte, Ca
Contact: Jeff
Job Phone: (626) 357-7931 x249
Cell: (626) 945-8041
E-Mail: jrisley@accessduarte.com

We hereby submit the following proposal:

Service and repair 1- moving wall partition by replacement of the track and casters.

Total: \$14,500.00

Alternate add: \$5,521.30 Replace the motor operator while we are replacing the track X _____ initial to accept

Total with add: \$20,021.00

Exclusions: Cutting, painting and patching of ceiling, Electrical wiring / hookup

NOTES:

*Prices are based on non-prevailing wage work performed Monday thru Friday 7:30 a.m. to 4:00 p.m., unless otherwise specified.
*Commercial Door is fully insured however, special insurance requests are subject to an additional charge.

Terms:

We hereby propose to furnish **Materials Only X Labor and Material** - complete in accordance with the above specifications FOR THE SUM OF :

Payment to be made as follows: **Net 15 Net 30 COD X TBD Other:** _____

For Commercial Door by: Kelly Weiman Note: This proposal is good for 30 days.

Acceptance & Authorization

Commercial Door agrees to furnish necessary labor, materials and tools to complete all contracted work to professional standards. Permits, electrical wiring, hook up for electrical operators and finish painting are not included unless specifically noted in this contract. Excludes any hidden damage due to concrete cutting. Delays in commencement or completion of work beyond our control will be billed at the applicable hourly rate. This contract constitutes the full agreement between Commercial Door and the customer. Any changes or additions to this contract must be in writing and signed by both parties. Alterations or changes to work specified in this contract that involve extra costs for labor or materials will require written authorization from the customer and will become additional charges to the contracted amount. In the event of litigation, the customer agrees to pay for all attorney's fees and court costs incurred by Commercial Door to enforce the terms of this contracts and it addendums.

Acceptance of Proposal: The above prices and specifications are satisfactory and hereby accepted. You are authorized as specified. Payment will be made as outlined above.

Date of Acceptance

P.O. Number

x Signature

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Duarte Youth & Family Committee

MEMORANDUM

TO: CITY COUNCIL

FROM: YOUTH AND FAMILY COMMITTEE

SUBJECT: COMMITTEE APPOINTMENT

DATE: September 23, 2014

Recommendation:

At the August 25, 2014 regular meeting of the Duarte Youth and Family Committee, Ms. Jacqueline Hasty was nominated to become a Youth and Family Committee member. Committee member Valerio moved to accept Ms. Hasty as a committee member and to ask the City Council to accept the nomination. Peters seconded. The motion carried unanimously.

Discussion:

By council resolution, The Youth and Family Committee can maintain a total of up to but not exceeding 12 members to serve as committee members. The addition of Ms. Hasty will bring the Committee total up to 8 members with more members being sought.

The Committee formally recommends that Jacqueline Hasty be approved to serve on the Youth and Family Committee. Attached is her application.



City of Duarte
1600 Huntington Drive
Duarte, CA 91010
(626) 357-7931

DUARTE YOUTH & FAMILY COMMITTEE APPLICATION

Please type or print legibly

Name Jacqueline Hasty Profession Sales Admin Assist & Small Bus
Owner

Address Po Box 1394 City Duarte

Phone Number _____ Cell Phone 626 222-5931

Email jhast56@gmail.com

Are you under age 24? _____ Yes No

What experiences do you have that will benefit the facilitation, implementation and evaluation of Duarte's Youth and Family Master Plan?

Professional Experience

- I worked for Leadership Pikes Peak, a non-profit organization, as the Program Coordinator/Events Planner for the Women's Community Leadership Initiative Program. I was responsible for recruiting volunteers and class participants of diverse backgrounds, professions and business sectors for WCLI program.
- I also worked for Goodwill Industries as Community Liaison/Workfare Coordinator. I developed and managed a variety of not-for-profit work sites for participants to complete the required work hours and gain employment experience.
- I was also Co-Founder of the Women 2 Women (W2W) Mentoring Program
- Education: Colorado Technical University, Colorado Springs, CO - Project Management Certifications
- Completed leadership education training at the Center for Creative Leadership

What are the key issues that you see impacting the quality of life for youth and families?
Lack of communication, lack of time spent together, peer pressure.

Please share additional insight about yourself and why you'd like to serve on the Youth & Family Committee?

- I grew up in Duarte and attended Maxwell, Northview and graduated from Duarte High School in 19##.
- I raised two wonderful sons, one graduated from DHS and served in Iraq (Army); the other is married, works and supporting his family.
- Still live in and own a business in Duarte
- I am very community-oriented and have a passion for giving back to my community.
- I want to help make Duarte a great place to live, work and play.
- I believe that the youth and their families should feel like they have a voice that matters and that they have something to contribute, which would help them become more involved in their own community.

Please list three local references that are familiar with your work/experience:

1. Name: Mayor Liz Reilly Phone Number: 626 253-6600
2. Name: Lupe Valerio Phone Number: 626 357-7931
3. Name: Lois Gaston Phone Number: 626 827-6732

Attach additional pages if necessary

MEMORANDUM

TO: Mayor and Councilmembers
FROM: Darrell J. George, City Manager
DATE: September 18, 2014
SUBJECT: Conference Attendance – City Council Meeting of September 23, 2014



California JPIA
19th Annual Risk Management Educational Forum
October 29-31, 2014
Fess Parker Resort, Santa Barbara
Registration: No charge (\$400 cancellation fee if no-show)
Hotel: \$199 – \$219 per night

Pasadena NAACP
29th Annual Ruby McKnight Williams Awards Dinner
October 2, 2014
Pasadena Hilton Hotel
\$150 per person



19TH Annual California JPIA Risk Management Educational Forum

Over 200 decision makers representing the Authority's membership and business partners have already registered. To register for the Forum, click [here](#).

Critical Content Public Agencies Can Use

Wednesday's opening session features risk managers from Authority members as they explain how to apply the key elements of a successful risk management program in a public entity. A central focus of this session is the importance of the leadership characteristics and traits that have resulted in lasting positive risk management change within the speakers' agencies.

Thursday's keynote speaker and talent management expert Lizz Pellet will guide Forum attendees through the process of attracting and retaining the right employees. Fifteen varied sessions round out Thursday's agenda. Review the full agenda [here](#).

The Forum closes Friday with the return of Lizz Pellet, joined by succession consultant Doris Sims, as they discuss how to create a successful organizational culture, maintain it and plan ahead by having your future leaders already on board.

Hotel Accommodations

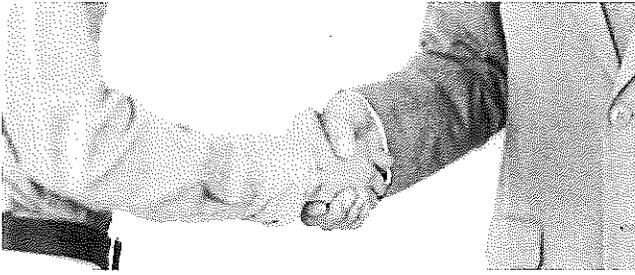
The block of rooms reserved at The Fess Parker Resort for the forum is sold out. Rooms may still be available at non-forum rates by calling 800-879-2929. Less than half of our additional room block at the nearby Hyatt Santa Barbara is still available. To reserve at the Hyatt, please click on this link: [Hyatt Santa Barbara](#) or call 805-882-1234.

For more information or to register for the Forum, click [here](#).

Sincerely,
California JPIA
forum@cjpia.org

powered by
cvent

Summary



Get your longboards and join the California JPIA at its 19th Annual Risk Management Educational Forum, this October at the Fess Parker Resort in Santa Barbara. Whether you are just learning to paddle or know how to catch a wave, we want you to show up in Santa Barbara where our aim is to get you angling along and riding the wave of risk management.

The most important influence on a wave is the shape of the ground. So it is with risk management, where the contours of our legal, physical, and organizational environments result in conditions that are rarely constant. The Authority's Educational Forum will help you understand the changing currents and equip you with needed tools to better forecast the size and direction of factors that can cause you to fall off the wave.

Details

When

Wednesday, October 29, 2014 - Friday, October 31, 2014

Where

The Fess Parker Resort
633 East Cabrillo Boulevard
Santa Barbara, California 93103
800-879-2929

[CONTACT US](#)
[California JPIA](#)

Additional Information

AGENDA

[Forum Agenda](#)

ATTIRE

[Forum Attire](#)

FEES

[Forum Fees](#)

HOTEL RESERVATIONS (Based on Availability)

[The Fess Parker Resort Reservations](#) - The block of rooms reserved at the Fess Parker Resort for the forum is sold out. Rooms may still be available at non-forum rates. We have also secured a room block at the Hyatt Santa Barbara located a short walk away at 1111 East Cabrillo Boulevard. The forum rate is \$199 per night. To reserve at the Hyatt, please click on this link: [Hyatt Santa Barbara](#) or call 805-882-1234.

Event Fees

Event	Member	Non-Member	Guest
Forum Registration	Free	\$450	N/A
Welcome Dinner	Included	Included	\$50
Sponsor Recognition Lunch	Included	Included	\$35
Thursday Night Reception	Included	Included	\$50

Cancellation and No-Show Policy

In order to ensure the success of the 2014 Risk Management Educational Forum, all registrants must adhere to strict guidelines regarding cancellations and no-shows. Doing so will enable better planning for instructors, catering, room space, and educational forum materials. As such, all cancellations postmarked on or before September 29, 2014 will automatically receive a full refund for any fees paid.

Members Please Read

If you cancel your registration after September 29, 2014, you will be subject to a \$400 cancellation fee, even though there was no charge for registration. You will also forfeit any fees paid for dining or guest activities, or be billed for owed fees. In addition, if you are a no-show at the educational forum, you will be subject to the same conditions. To avoid any cancellation or no-show fees, any registration may be transferred to another person from the same agency, upon written notification to the Authority prior to October 22, 2014.

Wednesday, October 29, 2014

- 12:00 PM - 5:00 PM **Forum Check-In & Registration** (Grand Ballroom Foyer)
- 12:00 PM - 1:00 PM **Opening Session Lunch, Registration, & Networking** (Grand Ballroom Foyer)

Opening Session

- 1:00 PM - 4:00 PM **Going from Ankle Slappers to Tubes: Opening Session - Building a Successful Risk Management Program** (Grand Ballroom)
Opening session attendees will learn and apply the key elements of a successful local government risk management program. In addition, the leadership characteristics and personality traits necessary for creating a meaningful risk management culture will be discussed. Attendees will also hear members speak on the importance of leadership and how that contributed to being able to implement lasting risk management strategies inside their agencies. Sponsored by York Risk Services Group, Inc.
Speakers: [Jeff Bills](#),
[Mike Casalou](#),
[Debra Garcia](#),
[Jim Lewis](#),
[Sean Robinson](#),
[Brad Vidro](#),
[Mary Ann Reiss](#),
[John Sterritt](#)
Moderators: [Melaina Francis](#),
[James Gross](#),
[Joe Eynon](#),
[Alex Mellor](#),
[Maria Galvan](#)

- 5:30 PM - 9:00 PM **Welcome Dinner** (Plaza del Sol - outdoors)
Say hello to old and new friends. Sponsored by Carl Warren & Company and Cihogoyenette, Grossberg & Clouse.

Thursday, October 30, 2014

- 7:00 AM - 8:30 AM **Breakfast & Registration** (Grand Ballroom Foyer)
Full breakfast buffet will be served from 7:00 a.m. to 8:30 a.m.

Keynote

- 8:30 AM - 10:00 AM **Who Do You Let Ride Your Break? - The Cultural Fit Factor** (Grand Ballroom)
One of the keys to any great organization is having the right people. In this informative keynote session, Lizz Pellet will guide you through the process of attracting and retaining employees that will help strengthen your agency's culture and preserve a winning attitude. In addition, Lizz will instruct the audience on how to repel employees that do not fit your agency's culture and can be a drain on your successful environment. Culture doesn't just happen, it is grown, maintained and nurtured! Sponsored by Kutak Rock LLP.
Speakers: [Lizz Pellet](#)
Moderators: [Jonathan Shull](#)

- 10:00 AM - 10:30 AM **Networking Break** (Grand Ballroom Foyer)

Speed Sessions - Morning

10:30 AM - 11:15 AM	<p>Keeping Track of Tides and Conditions: Competent Park and Playground Inspection</p> <p>What are the key elements to focus on at our facilities? With limited time and staff, learn to use resources in the most efficient way. This is a 45-minute session. This session will cover:</p> <ul style="list-style-type: none">• Areas to inspect• Reporting• Forms and schedules <p>Speakers: Sam "Butch" DeFilippo</p> <p>Moderators: Melaina Francis</p>
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Breakout Sessions - Morning

10:30 AM - 12:00 PM	<p>Being a Responsible Big Kahuna: Ethics for Elected Officials Part 1</p> <p>This session will provide part one of an in-depth discussion of the ethics issues facing elected and appointed officials. Participation in both part one and part two will satisfy the bi-annual training requirement of California AB 1234. Topics of discussion include:</p> <ul style="list-style-type: none">• Personal financial gain• Benefits and perks• Government transparency <p>Speakers: Christi Hogan, Michael Jenkins</p> <p>Moderators: Alex Mellor</p>
10:30 AM - 12:00 PM	<p>Ride the Current of ADA Compliance: ADA 101</p> <p>With ADA being passed over 20 years ago, this session will discuss the things your agency needs to accomplish now to start riding the current of compliance. Areas to be covered include:</p> <ul style="list-style-type: none">• Low or no cost compliance• Hands on approach to a plan• Making a difference today• Basic tools to develop and manage your transition plan <p>Speakers: Barbara Thorpe</p> <p>Moderators: Maria Galvan</p>
10:30 AM - 12:00 PM	<p>Staying on Your Board in Shark Infested Waters: Workers' Compensation Case Law Update</p> <p>This session will focus on how the workers' compensation system has changed since the 2012 reform. A brief overview of trends will be followed by an in-depth analysis of cases that have been issued in the last year and their impact on Authority members. Areas to be covered include:</p> <ul style="list-style-type: none">• Rising workers' comp rates• Cases that repealed 2012 reform• Recent beneficial cases for employers <p>Speakers: Elizabeth Gonia, Catherine Casper</p> <p>Moderators: Jeff Rush</p>

Speed Sessions - Morning

11:15 AM - 12:00 PM	<p>Cruising the Boardwalk: Best Practices for Managing Sidewalk Exposures</p> <p>Valuable lessons have been learned in defending members against sidewalk slip/trip and fall lawsuits. These lessons will be shared and members will learn the importance of having a formal sidewalk inspection and maintenance program. This is a 45-minute session. The discussion will</p>
---------------------	---

cover:

- Elements of a good inspection program
- Inspection procedures
- Proper documentation
- Successful motions for summary judgment

Speakers: [Michael Wroniak](#),
[Catherine "Catie" Mathers](#)

Moderators: [James Gross](#)

12:00 PM - 1:15 PM

Sponsor Recognition Lunch (Plaza Del Sol - outdoors)

The Educational Forum could not happen without the help of many dedicated people and generous donations from sponsors. Join us as we recognize our forum sponsors.

Speed Sessions - After Lunch

1:30 PM - 2:15 PM

Sharing Your Waves With Other Surfers: Public Records Act Requests

California Public Records Acts requests are quickly becoming the preferred method for the public and attorneys to obtain information from local public agencies. Navigating these requests properly is of the utmost importance in today's environment. This is a 45-minute session. Points covered in this session include:

- What has to be disclosed?
- Timelines for responses
- Private vs. public record

Speakers: [Morin Jacob](#)

Moderators: [Paul Zeglovitch](#)

Breakout Sessions - After Lunch

1:30 PM - 3:00 PM

Being a Responsible Big Kahuna: Ethics for Electeds Part 2 & The 2014 Surf Report:Legislative Update

This session is part two of the in-depth discussion of the ethics issues facing elected and appointed officials. Participation in both part one and part two will satisfy the bi-annual training requirement of California AB 1234.

Topics of discussion include:

- Personal financial gain
- Benefits and perks
- Government transparency

This session will conclude with an update on California's political climate, an overview of the pending elections and the status of 2014 bills that may affect your agency. The areas of exposure will include the following:

- Workers' compensation
- Liability
- Health benefits

Speakers: [Christi Hogin](#),
[Julianne Brovles](#),
[Michael Jenkins](#)

Moderators: [Alex Mellor](#)

1:30 PM - 3:00 PM

Ending the Endless Summer: Conducting Reasonable Accommodation Meetings

An employer's obligation to engage in a good faith, interactive process with a disabled employee is one of the most important, most complicated, and for many employers, most frustrating workplace obligations. Attend this session to bolster your knowledge of your agency's obligations under the state and federal disability laws. Points to be covered will include:

- Interactive process outline

- Employer legal obligations
- Disability and workers' compensation overlap
- Inability to accommodate

Speakers: [Kelly Trainer](#)

Moderators: [Joe Eynon](#)

1:30 PM - 3:00 PM

The Cyber Rip Curl: Cyber Threats and Responses

Cyber-attacks continue to infiltrate city, state and federal agencies and pose a serious risk of a data breach. The sabotage of critical infrastructure and loss of Personal Identifiable Information (PII) has a great value to outside hackers and malevolent insiders. The Authority understands these risks and has secured coverage for the membership. Join us to cover the following issues related to Cyber Liability:

- Types of breaches
- Examine exposures
- Mitigation strategies
- Coverage provided by California JPIA

Speakers: [Melis Jakob](#),
[Jim Thyden](#),
[Randall Krause](#)

Moderators: [James Gross](#)

Speed Sessions - After Lunch

2:15 PM - 3:00 PM

Avoiding a Gnarly Wipeout: Hazardous Recreational Activities

Risk is one of the key attractions to recreational activities. It is vital that we know how to reduce injuries and our agency's exposure. This is a 45-minute session. This session will provide solutions for:

- Skate parks
- Athletic fields
- Aquatic facilities
- Parks and trails

Speakers: [Nancy White](#),
[Sam "Butch" DeFilippo](#)

Moderators: [Melaina Francis](#)

3:00 PM - 3:30 PM

Networking Break (Grand Ballroom Foyer)

Speed Sessions - Late Afternoon

3:30 PM - 4:15 PM

Keeping the Leash on Your Board: Document Retention

Not sure what documents you should be keeping and for how long? What about digital documents? Continue to be confused OR join us and learn how to tame your document retention concerns. This is a 45-minute session.

Areas to be covered include:

- What to retain
- Analog vs. digital documents
- Document retention policy

Speakers: [Scott Grossberg](#)

Moderators: [Joe Eynon](#)

Breakout Sessions - Late Afternoon

3:30 PM - 5:00 PM

How to Conduct Totally Tubular Workplace Investigations

Workplace investigations can range from the most trivial of workplace disputes to allegations that could lead to significant legal liability. How an

employer conducts and documents a workplace investigation can be the difference between resolution and litigation. This session will cover:

- The obligation to investigate
- Legally proper investigations
- Use of outside investigators

Speakers: [Kelly Trainer](#)

Moderators: [Jeff Rush](#)

3:30 PM - 5:00 PM

Navigating the Eddy of Deposition Testimony: A Mock Deposition

Attendees will be exposed to a mock deposition, and along the way, through interactive instruction, will learn how the deposition process works from preparation to testifying. The instructors will provide explain the pitfalls of the process and teach the audience how to avoid the negative impact depositions can have. Learning objectives include:

- Protocols of the deposition process
- Understanding how deposition testimony is used
- Identifying and developing themes for testimony
- What not to do and/or say

Speakers: [Michael Wroniak](#),
[Catherine "Catie" Mathers](#)

Moderators: [Maria Galvan](#)

3:30 PM - 5:00 PM

Surfing Mavericks, Tips from the Pros: Liability Update

Public agencies are continually faced with potential liability that can prove very costly. This session will provide insight and useful information from recent case law and discuss lessons learned from California JPIA cases. Cases to be covered:

- Participant Waivers: *Chavez v. Sante Fe Springs*
- Council Meeting Prayers: *Town of Greece, New York v. Galloway, et al.*
- ADA Compliance: *Fortyune v. Lomita*
- Volunteer Employment: *Enriquez v. Sierra Madre*

Speakers: [Ed Richards](#),
[Daniel Barer](#),
[James Proctor](#),
[Elizabeth Kessel](#),
[Robert Brockman](#)

Moderators: [Paul Zeglovitch](#)

Speed Sessions - Late Afternoon

4:15 PM - 5:00 PM

Surviving a Tidal Wave: Participant Waivers

If you're worried that your community programs are leaving your agency exposed to litigation you're not alone. This 45-minute session will outline the critical components of an enforceable participant waiver:

- When waivers are needed
- Effective waiver language
- Waivers involving minors

Speakers: [Scott Grossberg](#)

Moderators: [Joe Eynon](#)

5:30 PM - 7:00 PM

Reception (Plaza del Sol - outdoors)

Sponsored by Alliant Insurance Services and Markel Corporation - Public Entity Division.

Friday, October 31, 2014

7:00 AM - 8:30 AM

Breakfast Buffet (Grand Ballroom Foyer)

Full breakfast buffet will be served from 7:00 a.m. to 8:30 a.m.

Forum Sessions

8:30 AM - 9:45 AM

Finding the Big Wave Riders on Your Surf Team: Building a Successful Culture and Succession Planning (Grand Ballroom)

Your agency does not have the culture you want? Join Lizz Pellet and Doris Sims to discuss how to create a successful organizational culture, maintain it and plan ahead by having your future leaders already on board.

Speakers: [Lizz Pellet](#)

Moderators: [Paul Zeglovitch](#)

9:45 AM - 10:15 AM

Networking Break (Grand Ballroom Foyer)

Forum Sessions

10:15 AM - 11:00 AM

Finding Your Big Wave Riders: Building a Successful Culture and Succession Planning (continued) (Grand Ballroom)

Your agency does not have the culture you want? Join Lizz Pellet and Doris Sims to discuss how to create a successful organizational culture, maintain it and plan ahead by having your future leaders already on board.

Speakers: [Doris Sims](#)

Moderators: [Paul Zeglovitch](#)

11:00 AM - 11:30 AM

Opportunity Drawing and Closing Remarks (Grand Ballroom)

August 9, 2014

Dear

Ruby McKnight Williams
Awards Committee

Bill and Brenda Galloway
Honorary Co-Chairs

Darryl Dunn
Honorary Co-Chair

Gary L. Moody
Branch President

Ronald K. Matthews
Branch Vice President

Tommy McMullins
Event Chair

Juanita West Tillman
Event Co-Chair

Samella Yarbrough

Norma Bell

Lynnette West

Bettye Thomas

Nina Burton

Kylene Robinson

Ouida Robins

The Pasadena NAACP, established in 1919, continues to carry out its mission to uplift the cause of civil rights and human dignity with the service of dedicated volunteers who work tirelessly to ensure political, educational, social and economic equality of rights for all persons. The Pasadena NAACP works with allies of all races to improve the quality of life for all citizens.

We solicit your support and attendance at the 29th Annual NAACP Fundraiser, the *Ruby McKnight Williams Awards Dinner*, Thursday, October 2, 2014, at the Pasadena Hilton Hotel. Your financial support of this fundraiser will ensure that the work of the Branch continues to benefit the community. A sponsorship form is enclosed for your convenience. Please complete the form and return it by Friday, September 5, 2014.

We are pleased to honor the following individuals who have demonstrated a commitment to the principles of the organization:

- Renatta Cooper, Past President, PUSD School Board
- Stan Kong, Head of Product Design, Pasadena City College
- Deborah Williams, Member of Huntington Hospital Foundation Board
- Rev. Allen L. Williams, Pastor, First A.M.E. Church-Pasadena
- Jarvis Emerson, Director, Jackie Robinson Center
- Andrew Green, Finance Director, City of Pasadena
- Luke Walker, Owner, Luke Walker Barber Shop
- Darrell Brown, Senior Vice President, US Bank,
- Dr. Robert Bell, Assistant Superintendent, Pasadena City College
- April White-Castaneda, Human Resources Executive Director, Caltech
- Victor Valenzuela, Boxing Trainer, City of Duarte
- Joe Ford, Vice President, Hathaway-Sycamores
- Walt Butler, Former Owner, Walt Butler Sporting Goods
- Kayla Granberry, 2014 Rose Court Princess

Thank you for being a supporter of the Pasadena NAACP and we look forward to seeing you at the Ruby McKnight Williams Awards Dinner. An invitation will follow.

Sincerely,

Gary L. Moody, President

Ruby McKnight Williams Banquet - 2014

**The Pasadena Branch of The National Association
for the Advancement of Colored People**

**29TH ANNUAL RUBY MCKNIGHT WILLIAMS
AWARDS DINNER**

“Retaining Our Achieved Success”

HONORARY CHAIRPERSONS

Darryl Dunn, Rose Bowl Operating Manager
William & Brenda Galloway

KEYNOTE SPEAKER

Dr. Joy Moore

MASTER OF CEREMONIES

Andre Coleman, Deputy Editor, Pasadena Weekly

THURSDAY, OCTOBER 2, 2014

Reception 6:00 p.m. Dinner 7:00 p.m.

PASADENA HILTON HOTEL

International Ballroom
168 South Los Robles Avenue
Pasadena, CA

Gary L. Moody, President
Pasadena NAACP

Tickets will be held at the door

Please RSVP

HONOREES

RUBY MCKNIGHT WILLIAMS AWARD

Renatta Cooper, Past President, PUSD Board

COMMUNITY AWARD

Jarvis Emerson, Director, Jackie Robinson Center
Andrew Green, Director of Finance, City of Pasadena

EDUCATION AWARD

April White-Castaneda, Executive Director,
Caltech Human Resources

Dr. Robert Bell, Assistant Superintendent/
Senior Vice-President, PCC

YOUTH AWARD

Kayla Johnson Granberry, 2014 Rose Court Princess

PRESIDENT'S AWARD

Joe Ford, Vice President, Hathaway-Sycamores
Child and Family Services

CORPORATE AWARD

Luke Walker, Owner, Luke Walker's Barber Shop
Darrell Brown, Senior Vice President,
Greater Los Angeles Coastal Region of US Bank

FAITH AWARD

Rev. Allen L. Williams, Senior Pastor,
First A.M.E. Church-Pasadena

CIVIC AWARD

Deborah Williams, Member Board of Directors,
Huntington Memorial Hospital
Victor Valenzuela, Boxing Trainer, City of Duarte

ARTS AWARD

Stan Kong, Head of Product Design, PCC

SPORTS AWARD

Walt Butler, Former Owner Walt Butler Sports Shoes



Pasadena NAACP - Ruby McKnight Williams Awards Banquet

NAACP - Pasadena Branch

Thursday, October 2, 2014 from 6:00 PM to 9:00 PM (PDT)

Pasadena, CA

Ticket Information

TICKET TYPE	SALES END	PRICE	FEE	QUANTITY
NAACP Pasadena - Ruby McKnight Williams Banquet	Oct 2, 2014	\$150.00	\$9.24	<input type="text" value="0"/>
Table Sponsor	Oct 2, 2014	\$1,500.00	\$54.95	<input type="text" value="0"/>
Full Page Ad in Souvenir Journal Incl Two Tickets	Oct 2, 2014	\$1,000.00	\$39.95	<input type="text" value="0"/>
Half Page Ad in Souvenir Journal	Oct 2, 2014	\$500.00	\$24.95	<input type="text" value="0"/>
Third Page Ad in Souvenir Journal	Oct 2, 2014	\$300.00	\$17.49	<input type="text" value="0"/>
Quarter Page Ad in Souvenir Journal	Oct 2, 2014	\$150.00	\$9.24	<input type="text" value="0"/>



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PASADENA BRANCH

RUBY MCKNIGHT WILLIAMS AWARDS SPONSORSHIP FORM

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EMAIL ADDRESS: _____

NAME OF COMPANY REPRESENTATIVE: _____

TELEPHONE: _____

My Check In The Amount Of \$ _____ Is Enclosed.

Please Check All That Apply:

See Tides Foundation attachment for Gold, Silver and Bronze Sponsorship.

All other Contributions are not deductible as charitable contributions for federal income tax purposes; however they are deductible as ordinary business expenses.

\$10,000 Gold Sponsor (Two Premium Tables, a Banner and Premium Full Page Ad in Souvenir Journal)

\$5,000 Silver Sponsor (Two Tables and Full Page Ad in Souvenir Journal)

\$2,500 Bronze Sponsor (One Table and Full Page Ad in Souvenir Journal)

Donations under \$2500.00 please make checks payable to the NAACP, Pasadena Branch # 1054.

\$1,500 Table Sponsor

\$1000 (Two Tickets and Full Page Ad in Souvenir Journal)

\$500 (Half Page Ad in Souvenir Journal)

\$300 (Third Page Ad in Souvenir Journal)

\$150 (Fourth Page Ad in Souvenir Journal)

\$75 (Business Card Ad in Souvenir Journal)

Please return form to NAACP, Pasadena Branch, 595 Lincoln Avenue, Suite 103, Pasadena, CA 91103 by

September 5, 2014.

Email Address: naacppasadena@gmail.com



AGENDA MEMO

TO: Mayor and Members of the Duarte City Council

FROM: Karen A. Herrera, Deputy City Manager

SUBJECT: Community Relations Partnership and Adopt-A-Unit Plan between the City of Duarte and the National Guard Headquarters and Headquarters Troop, 1-18 Cavalry

DATE: September 18, 2014

RECOMMENDATION: That the Duarte City Council, by motion, adopt Resolution 14-R-22 in support of a Community Relations Partnership and Adopt-A-Unit Program between the City of Duarte and the National Guard Headquarters and Headquarters Troop (HHT), 1-18 Cavalry.

BACKGROUND: The California Headquarters and Headquarters Troop, 1-18 Cavalry are requesting the City of Duarte to partner with them through their "Adopt-A-Unit" program. Headquarters & Headquarters Troop 1st Squadron, 18th Cavalry Regiment, is the headquarters troop of the reconnaissance, surveillance, and target acquisition (RSTA) element of the 79th Infantry Brigade Combat Team, the only RSTA element in the California National Guard.

HHT's job is to provide the Squadron commander with a fully capable headquarters staff to analyze the battlefield situation, and to develop, disseminate, and implement plans that will enable the Squadron to find and fix the enemy. Among the 100 soldiers in the Troop are the Squadron's medics, surgeon, communications experts, and other enablers who are critical to the mission's success. They do this with a mobile Tactical Operations Center, some 37 trucks, more than 50 large antennae, and a satellite trailer that allows them to communicate to any spot on the globe, completely encrypted, both via voice and computer systems.

The Squadron's lineage dates back to 1885 with the formation of some of the earliest California National Guard units. Over the years, the Squadron has carried other designations and missions (primarily as an infantry unit), and served with distinction in Europe during World War I, and the Pacific during World War II, as well as in Korea. They became a Cavalry Squadron in the 1960s, and have since served as the security element for the prison at Guantanamo Bay and in a peace-keeping mission in Kosovo.

In addition to the combat mission, as a National Guard unit they also take very seriously the State mission, or Defense Support to Civil Authorities (DSCA). The two most noteworthy DSCA missions the Squadron has been on were the 1992 riots and the 2007 San Diego wild fires. HHT and the Squadron commander's colors are located at the Azusa armory. The line cavalymen are based in Ontario, Escondido, and El Cajon.

DISCUSSION: By entering into a community partnership with the National Guard Headquarters through the Adopt-A-Unit program, the local Commander, HHT, and the 18th U.S. Cavalry shall, if resources and needs are available, agree to partner on the following: provide Council an annual update on the mission, capabilities and training of the Troop; invite the Council and community members to an annual Armory Open House; invite the Mayor to the annual Cavalry Ball, changes of command and other ceremonies; conduct annual briefings for local service clubs and community organizations; provide static displays and color guards for community events; support local schools and displays in order to educate the greater community about the military; and participate in disaster preparedness planning, training and exercises.

In return, the City shall provide for the National Guard, resources allowing, an invitation to appropriate community events; assistance in educating the greater community about the unit through various communication platforms; introduce HHT leaders to local community organizations, and encourage community members to welcome HHT troopers in an effort to build morale.

FISCAL IMPACT: None

ATTACHMENT: Resolution 14-R-22

RESOLUTION NO.

**A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF DUARTE,
CALIFORNIA, ESTABLISHING A COMMUNITY RELATIONS PARTNERSHIP
AND ADOPT-A-UNIT PLAN WITH THE HEADQUARTERS AND
HEADQUARTERS TROOP, 1-18 CAVALRY**

WHEREAS, the National Guard is traditionally a community-based organization; and

WHEREAS, the National Guard provides vital forces that protect all Americans in times war; and

WHEREAS, the National Guard provides vital resources and capabilities to local communities in times of natural disasters; and

WHEREAS, the people of the City of Duarte are proud to support our men and women in uniform; and

WHEREAS, the Soldiers of Headquarters Troop, 1st Squadron 18th Cavalry are strengthened by forming greater bonds with our local community;

NOW, THEREFORE, BE IT RESOLVED by the City Council of the City of Duarte, California, as follows:

1. The Commander, HHT, 1st Squadron, 18th U.S. Cavalry, and the City of Duarte do hereby enter into a Community Partnership and Adopt-A-Unit Agreement.
2. The Commander, HHT, 1-18 Cavalry shall, resources and needs of the Army and National Guard and prevailing allowing:
 - a. Provide to the Council an annual update on the mission, capabilities and training of the Troop.
 - b. Host the people of the City of Duarte for an Annual Armory Open House.
 - c. Invite the Mayor to the annual Cavalry Ball, changes of command and other ceremonies, to include conducting an annual inspection of the Troop.
 - d. Conduct annual briefings for local service clubs and community organizations.
 - e. Provide static displays and color guards for community events.
 - f. Support local schools with speakers and displays for teaching about the military.
 - g. Participate in other events that strengthen the bonds of the community.
 - h. Participate in disaster preparedness planning, training and exercises.
3. The City of Duarte shall, resources and prevailing laws allowing:
 - a. Ensure HHT, 1-18 Cavalry is invited to all appropriate community events.
 - b. Help educate the community about the missions and capabilities unit and this partnership using local news publications, cable TV and other resources.

- c. Encourage local community groups to welcome HHT Troopers into the community.
- d. Encourage residents and organizations to support HHT and its Troopers to build the morale of the unit.
- e. Provide introductions of HHT leaders to local community organizations, in order to strengthen bonds between the two.

PASSED, APPROVED, AND ADOPTED this 23rd day of September, 2014.

 Mayor Elizabeth Nowak Reilly

STATE OF CALIFORNIA)
 COUNTY OF LOS ANGELES) ss.
 CITY OF DUARTE)

I, Marla Akana, City Clerk of the City of Duarte, County of Los Angeles, State of California, hereby attest to the above signature and certify that Resolution No. 14-22 was adopted by the City Council of the City of Duarte at a regular meeting of said Council held on the 23rd day of September, 2014, by the following vote:

AYES: Councilmembers:
 NOES: Councilmembers:
 ABSENT: Councilmembers:

 City Clerk Marla Akana
 City of Duarte, California



San Gabriel Basin Water Quality Authority

1720 W. Cameron Avenue, Suite 100, West Covina, CA 91790 • 626-338-5555 • Fax 626-338-5775

RECEIVED

SEP - 3 2014

CITY OF DUARTE

August 29, 2014

City Manager
CITY OF DUARTE
1600 Huntington Drive
Duarte, CA 91010

RE: NOMINATIONS FOR WQA BOARD MEMBER AND ALTERNATE REPRESENTING CITIES WITHOUT PUMPING RIGHTS

Dear City Manager:

The San Gabriel Basin Water Quality Authority (WQA) was established by the State Legislature (SB 1679) on February 11, 1993 to develop, finance and implement groundwater treatment programs in the San Gabriel Valley. The WQA is under the direction and leadership of a seven member board, one member each from an overlying municipal water district, one from a city with water pumping rights, one from a city without water pumping rights and two members representing water purveyors. Under the WQA's enabling legislation, the term of the board member and alternate representing cities without pumping rights expires on January 1, 2015. An election to fill this seat is scheduled for *December 17, 2014 at 12:00 p.m. at WOA Headquarters.*

Nominations of candidates for the office of Member of the Board of Directors of the San Gabriel Basin Water Quality Authority representing cities without pumping rights may be made by any of the cities without pumping rights listed below, by **resolution** of the city council of such city. Resolutions nominating a candidate must be received by the WQA at least 60 days prior to the election, by October 20, 2014. *Resolutions cannot be accepted prior to September 18, 2014.*

A candidate must be a city council member from a city without pumping rights; however, a city is not limited to nominating its own council members and may vote in the election whether or not it nominated a candidate. Listed below are cities from which city council members are eligible:

CITIES WITHOUT PUMPING RIGHTS

Baldwin Park
La Puente
San Dimas
Sierra Madre
West Covina

Bradbury
La Verne
San Gabriel
South El Monte

Duarte
Rosemead
San Marino
Temple City

Please find enclosed the "Call for Nominations" form and a sample resolution. Please read through the enclosures and forward copies to your council members. We will accept nominations made only by resolution from September 18, 2014 through October 20, 2014 at 5:00 p.m. Nominations arriving before or after the nomination period will not be accepted.

To ensure that we receive your nominations, please send the resolution by certified mail, FedEx, UPS, etc. with "signature required" or hand deliver to our office Monday through Friday 8:00 a.m. to 12:00 p.m. and 1:00 p.m. to 5:00 p.m. After nominations are collected, a ballot listing the candidates will be sent to cities eligible to vote no later than October 31, 2014.

If I can be of any assistance, please contact me at (626) 338-5555 or at Stephanie@wqa.com .

Sincerely,



Stephanie Moreno
San Gabriel Basin Water Quality Authority
Stephanie@wqa.com

Enclosures

CALL FOR NOMINATIONS
FOR
ELECTION OF CITY MEMBERS AND ALTERNATES FROM
CITIES WITHOUT PUMPING RIGHTS
TO THE BOARD OF THE SAN GABRIEL BASIN WATER QUALITY AUTHORITY
PURSUANT TO SB 1679

CITY: DUARTE

TO THE CITY COUNCIL:

The election of the city member and alternate of the Board of the San Gabriel Basin Water Quality Authority ("the Authority") from cities without pumping rights will take place at the regular meeting of the Board of the Authority set for December 17 2014, at 12:00 p.m., at 1720 E. Cameron Ave., Suite 100, West Covina, California.

Nominations for candidates for a city member elected by cities without pumping rights may be made by any city without pumping rights. Each city may nominate only one candidate.

The member and alternate shall be City Council members or Mayors from cities without pumping rights. An alternate member acts in the place, and performs all the duties, of the city member selected by the same cities if that city member is absent from a meeting of the Authority or has vacated his or her office until the vacancy is filled pursuant to the provisions of SB 1679.

No person who, directly or indirectly, at the time of election, receives, or during the two-year period immediately preceding election received, 10 percent or more of his or her income from any person or public entity subject to regulation by, or that received grants from or contracts for work with, the Authority may serve as a member of the Authority.

Your city may nominate one candidate by resolution of the City Council. Your nomination must be submitted to the Authority at least 60, but not more than 90 days preceding the meeting at which the election is to be held.

(SAMPLE RESOLUTION)

If you would like an electronic version of this resolution please email Stephanie Moreno to request one at: stephanie@wqa.com

RESOLUTION NO. _____

**A RESOLUTION OF THE CITY COUNCIL OF THE
CITY OF _____, CALIFORNIA
NOMINATING COUNCILMEMBER _____
TO REPRESENT CITIES WITHOUT PRESCRIPTIVE WATER
PUMPING RIGHTS ON THE BOARD OF THE
SAN GABRIEL BASIN WATER QUALITY AUTHORITY**

WHEREAS, on September 22, 1992, Senate Bill 1679 was signed into law by Governor Pete Wilson authorizing the creation of the San Gabriel Basin Water Quality Authority; and

WHEREAS, the Board of the San Gabriel Basin Water Quality Authority is composed of seven members with three appointed members from each of the three municipal water districts, one elected city council person from cities in the San Gabriel Basin with prescriptive water pumping rights, one elected city council person from cities in the San Gabriel Basin without prescriptive water pumping rights, and two members representing water producers in the San Gabriel Basin and;

WHEREAS, the City of _____ is one of the cities in the San Gabriel Basin without prescriptive water pumping rights; and

WHEREAS, the City of _____ may nominate a representative by resolution from September 18, 2014 through October 20, 2014.

**NOW THEREFORE, THE CITY COUNCIL OF THE CITY OF _____,
CALIFORNIA DOES HEREBY FIND, DETERMINE AND RESOLVE AS FOLLOWS:**

SECTION 1. The City Council of the City of _____ nominates Councilmember _____ as the representative for cities in the San Gabriel Basin without prescriptive water pumping rights.

PASSED, APPROVED AND ADOPTED this _____ day of _____, 2014.

MAYOR:
POLLY LOW

MAYOR PRO TEM:
WILLIAM ALARCON

COUNCIL MEMBERS:
SANDRA ARMENTA
MARGARET CLARK
STEVEN LY



City of Rosemead

8838 E. VALLEY BOULEVARD P.O BOX 399
ROSEMEAD, CALIFORNIA 91770
TELEPHONE (626) 569-2100
FAX (626) 307-9218

September 2, 2014

Honorable Liz Reilly
Mayor
City of Duarte
1600 Huntington Drive
Duarte, CA 91010

Re: Request for Nomination to the San Gabriel Basin Water Quality Authority Board

Dear Mayor:

As you know, I have represented your city and the other cities without pumping rights on the San Gabriel Basin Water Quality which I lobbied to create in 1993 to oversee the cleanup of our groundwater basin. For the last 4 years I have served as the alternate. Every 4 years our 13 cities must hold an election for a board member. The vote is weighted by cities' population. The period when cities nominate by resolution at their council meeting closes on Oct. 20th and then the cities vote again by resolution after November 1st.

I have always appreciated having your city's nomination and final vote and hope I can count on it again. Our projects have removed over 71 tons of contaminants, but the work isn't over yet. With the severe drought we are in, our water supply could be threatened and as you know I am not afraid to ask questions. Please see my letter to the editor of Aug. 26, 2014.

Please feel free to call or email me. My cell is (626)833-6673 and my email is clarkeesc@yahoo.com.

Thanks so much,

Margaret "Maggie" Clark
Mayor Pro Tem, City of Rosemead
Alternate Board Member, San Gabriel Basin Water Quality Authority

Mayor Pro Tem Margaret Clark Biography



Margaret Clark has served on the Rosemead City Council since March 1991, including five terms as Mayor. Prior to her election to the City Council she was a Commissioner on the Rosemead Planning and Traffic Commissions. In addition to her council responsibilities, Margaret has been an active leader in national, state and regional organizations and agencies. She was elected by 88 cities to serve as President of the Los Angeles County Division of the League of California Cities and has been a member of the California Contract Cities Association executive board. Margaret also represents the City of Rosemead on the board of the San Gabriel Valley Council of Governments (SGVCOG).

Well respected for her knowledge of water quality and environmental issues, Mrs. Clark was selected by her colleagues from 29 SGVCOG cities to serve as a founding board member on the San Gabriel and Lower Los Angeles Rivers and Mountain Conservancy. She has served on the Board of Directors of the San Gabriel Basin Water Quality Authority since its establishment in 1992 by legislative action to oversee clean-up of one of the largest Superfund sites in the nation. Margaret's environmental credentials also include membership on the National League of Cities Energy, Environment and Natural Resources Committee as well as numerous other environmental committee assignments such as membership on the governing board of the Los Angeles and San Gabriel River Watershed Council.

Prior to matriculating from college, Margaret studied in Europe at the University of Bordeaux through the University of California Education Abroad Program. She holds a bachelors degree and teaching credential from UCLA, where she met her husband Jim. Soon thereafter, they chose Rosemead in which to reside and raise their family. Feel free to send Council Member Clark an e-mail at clarkeesc@yahoo.com or call her at (626) 833-6673.

Could monument status for San Gabriels jeopardize water?:**Letters***Monday, August 25, 2014*

sgvtribune.com

The San Gabriel Valley Tribune (<http://www.sgvtribune.com>)

Could mountains as a monument affect water?

In reading the Aug. 20 story "Making a move for mountains" about how the legislative proposal to make the Angeles National Forest into a National Recreation Area might be bypassed by a presidential declaration, I was very disturbed by this quote: "A San Gabriel Mountain National Monument would protect the wild portions of the San Gabriel River, which supplies one-third of the county's drinking water." Who are we protecting the river from? Our use as drinking water?

One of the reasons, in this severe drought, that the Central Valley is suffering from lack of water, resulting in killing thousands of almond trees, is because of regulations which prevent the farmers from getting the water. How do we know drastic cutbacks to our water supply could not result from this "protection" of portions of the San Gabriel River?

As a founding member of the San Gabriel Basin Water Quality Authority, which oversees the cleanup of our precious groundwater basin, I have been involved in water issues for over two decades and have many concerns about this.

Congresswoman Judy Chu had three proposals, one of which was declaring the river "wild and scenic." Because the public vetting process was not done on wild and scenic, the San Gabriel Valley Council of Governments did not take a position on it. Congresswoman Chu did not submit that bill to Congress.

During the numerous hours that I spent studying the NRA as a member of the COG ad hoc committee, I tried my best to raise vital, clarifying questions on the wild and scenic proposal, but I was never given answers as to whether it could affect us negatively in the same way the Central Valley was.

I have to wonder if this proposed "monument" is declaring the river wild and scenic, thus bypassing the public's right to know without input from the public. As the question was raised in an Aug. 20 letter by Jim Odling, why are the water agencies, which were originally very vocal in raising concerns, now silent? Who changed the rules? The outcomes look even more questionable than before. Unintended consequences may be even more devastating. Who will answer my questions? Be sure to attend the public meeting Aug. 26 beginning at 4 p.m. at Baldwin Park Performing Arts Center, 4640 N. Maine Ave. Baldwin Park, where I hope we can get some of these answers. I hope the panel will focus on this.

— *Margaret Clark, Mayor Pro Tem, Rosemead*

035



CITY OF SOUTH EL MONTE

1415 N. SANTA ANITA AVENUE
SOUTH EL MONTE, CALIFORNIA 91733
(626) 579-6540 • FAX (626) 579-2107



August 29, 2014

Dear Fellow Mayors and Councilmembers:

I would like to thank you for allowing me to serve you as a representative on the Water Quality Authority board. It has been a positive and fruitful four years. I will be working hard to continue the momentum.

During my term as your representative, we have secured over \$10 million dollars from the state to help clean up our water. Also, we continue working with Congress to draw down on the \$75 million that were allocated for the Water Quality Authority. We have continued the operation of 31 treatment plants resulting in the treatment of 1,200,000 acre-feet of water and the removal of 143,000 pounds of contamination. Working together with the board, the WQA's sunset date was successfully extended to 2030. We coordinated work among local legislators to ensure San Gabriel Valley interests are preserved in future water bonds and continued the progress on the development of a basinwide discharge permit to allow treatment and remediation plants unimpeded operation. The discharge permit was successfully adopted in July of 2014.

Colleagues, once again I am asking for your support and nomination to serve on the Board of the Water Quality Authority representing cities without prescriptive water pumping rights. It has been an honor and a pleasure to work hand in hand with my fellow board members, and I look forward to serving another term as your representative. I would like to reiterate my appreciation for your support and remain steadfast in my commitment to represent your interests.

As always if you have any questions, would like additional information or would like me to facilitate a tour for you and your colleagues, please do not hesitate to call me at (626) 641-3024. Thank you once again for allowing me the privilege of representing you and your City's water needs.

Best Regards,

Luis "Louie" Aguiñaga
Mayor
City of South El Monte
Boardmember WQA



AGENDA MEMO

TO: Mayor and Members of the Duarte City Council

FROM: Karen A. Herrera, Deputy City Manager

SUBJECT: Burrtec Waste Services Annual Performance Review

DATE: September 18, 2014

RECOMMENDATION:

That the City Council (1) receive, file, and approve the annual performance review of Burrtec's provision of waste services in the City ("Performance Review"), and (2) approve a one-year extension of Burrtec's contract with the City until December 31, 2018, which extension will be documented in a contract amendment to be presented to the City Council in November 2014.

BACKGROUND:

In 2009, as part of Amendment No. 3 to the "Agreement Between the City of Duarte and Burrtec Waste Industries" ("Agreement"), the City and Burrtec agreed to an annual "Performance Review" process. (See Attachment A) Under the Agreement, the Performance Review must be conducted on an annual basis beginning in 2014. It begins with Burrtec's submittal, on or prior to July 31, of documentation as reasonably required for the City to perform the Performance Review. The City then evaluates the documentation, conducts the review, and upon the completion of the review determines whether to approve a one-year renewal of the Agreement.

Following that procedure, City staff has received and evaluated documentation provided by Burrtec, and has compiled the Performance Review. (Attachment B) The Performance Review addresses a variety of services and issues, including: (1) Mandatory Commercial/Multi-family recycling, (2) Bulky item pick up, (3) commercial/residential complaints (including response time), (4) Sharps and Used Oil collection, (5) AB341 compliant versus non-compliant businesses (including outreach), and (6) a Future Plans category that would address such pending topics as organics recycling.¹

¹ Assembly Bill 1826 is proposed legislation addressing organic waste issues, which is currently on Governor Brown's desk awaiting signature. Under the proposed new law, on and/or after January 1, 2016, each jurisdiction must implement an organic waste recycling program that is appropriate for that jurisdiction and designed to divert organic waste generated by businesses that generate eight cubic yards (or more) of organic waste per week. That waste generation threshold is reduced to four cubic yards per week in 2017, and may be further reduced to two cubic yards per week in 2020.

The proposed results of the Performance Review are included in Attachment A to this staff report and are favorable. Upon the completion of its deliberations concerning the Performance Review, the Agreement requires that the City determine, not later than September 30, whether to approve a one-year extension of the Agreement. This process ensures a rolling three year remaining term on the Agreement, which is typical of most municipal waste hauling contracts, and is appropriate given the highly technical bidding, contractual, capital and logistical issues associated with changing a City-wide refuse and recycling contractor.

If an extension is approved, documentation of that extension will be bundled with other miscellaneous amendments to the Agreement (which may result from the rate review process to be conducted in the coming months) and presented to the City Council in November 2014.

DISCUSSION:

Since this is the first year for the Performance Review process, City staff and Burrtec representatives held several meetings to devise the baseline document that is presented to the City Council for review tonight. In addition, City staff surveyed all eighteen (18) members of the Los Angeles Regional Agency (LARA) to solicit input on the appropriate scope of the performance review process.² Although most agencies do not have performance review requirements in their waste disposal agreements, those that do provided useful feedback which helped shape the document preparation/presentation and assessment categories.

Based on the input through the LARA agencies, and other independent research, staff met with Burrtec representatives, thoroughly reviewed drafts of the Performance Review, and provided input on suggested revisions and improvements. In particular, staff commented on such areas as content, exhibits, presentation, number of categories and the executive summary. The product of that process is the approximately 51-page Performance Review, which analyzes eleven (11) categories and twenty-nine (29) sub-categories of issues, and also includes exhibits, an executive summary and findings based upon the services provided between January 1, 2013, through December 31, 2013. The eleven (11) categories evaluated in the performance review include:

- Payment of Fees to the City
- No Charge City Services
- Services
- Licenses
- Insurance/Bonds
- Monthly Waste Generation Reports
- Outreach
- Operations

² LARA is a consortium of several cities in southern California formed in 2004, and approved by CalRecycle (California's Department of Resources Recycling and Recovery) to insure that member cities meet and exceeded the mandates set by the California Integrated Waste Management Act. Duarte staff currently chair LARA.

- Vehicles
- Mandatory Commercial & Multi Family Recycling
- Future Legislation

Information, discussion and exhibits were provided for all categories and many of the twenty-nine (29) sub-categories. In general, Burrtec Waste Industries were found to be in compliance with all of the requirements and expectations for these categories.

Highlights from the performance review include:

- **Franchise Fees** - Burrtec paid \$356,732.52 in Franchise Fees
- **AB 939 Fees** – Burrtec paid \$60,654.42 in annual AB939 Fees
- **Christmas Tree Recycling** - Burrtec collected & recycled 5.68 tons of Christmas Trees
- **Senior Services** - Burrtec provides no charge barrel roll out services to 12 seniors
- **Annual Service Levels** - Burrtec provides annual service to 4,611 Barrel customers, 263 bin customers and ten (10) roll-off customers. This equates to 719,316 acts of refuse service in Duarte per year.
- **Complaints/Reponses** - During 2013 Burrtec received and responded to 153 complaint calls within twenty four (24) hours; 147 of the 153 complaints related to missed collections.
- **Bulky Item Collection** – Burrtec provided bulky item curbside collection 1007 times.
- **Community Clean-ups** – Burrtec conducted community clean-ups on April 13, 2013 and September 12, 2013, and utilized twelve (12) three-cubic yard bins in support of neighborhood clean-ups.
- **Sharps/Used Oil** - Burrtec collected 194 pounds of sharps from residential customers and picked up four (4) full oil containers.
- **Safety Record** – During 2013, Burrtec experienced two (2) incidents resulting three days away from work and twenty-nine (29) days of modified duty.
- **Vehicle Maintenance** – The all compressed natural gas (CNG) fleet is routinely inspected in intervals of thirty (30), sixty (60) and ninety (90) days, maintenance support vehicles are readily available to respond to field breakdowns, and all trucks maintain spare parts to handle quick, routine repairs.
- **Container Maintenance** – Residential bins are routinely exchanged on an as needed basis within twenty-four (24) hours of a request or once every twelve (12) months.
- **Insurance/Bonds** – Burrtec maintains all required performance bonds, worker's compensation and general liability Insurance policies.
- **Waste Generation Reports** – Burrtec submits these reports monthly and in a timely fashion. These reports enable staff to complete the Annual AB 939 State Report to CalRecycle in concert with the seventeen (17) other LARA members.
- **Community Involvement** – Burrtec is a sponsor of Earth Day, National Night Out, Mayor's Prayer Breakfast and two (2) community clean ups.
- **Public Education** – Burrtec completed four (4) newsletters, and distributed recycling, anti-scavenging, proper used oil disposal information at a variety of community events.

- **Mandatory Commercial/Multi-family Recycling** – Burrtec conducted thirty-two (32), on site waste assessments in 2013 and currently have forty-two (42) out of fifty-three (53) eligible multi-family complexes and thirty-one (31) out of 111 eligible commercial customers recycling.
- **Future Mandates (Organics)** – With the proposed implementation for Assembly Bill 1826 slated for January of 2016, Burrtec is researching and developing the necessary infrastructure to address this new mandate.

As noted above, the Agreement is currently set to expire on December 31, 2017. Should the Council approve the one-year extension, the Agreement will remain effective through December 31, 2018 maintaining the previously discussed rolling three-year term. Additionally, if the City fails to complete the performance review by September 30, 2014, or fails to act (either to grant or deny) the one year extension, the termination date on the Agreement will automatically extend to December 31, 2017.

FINDINGS AND RECOMMENDATIONS

Staff concurs with the performance review findings that Burrtec continues to be compliant with its service agreement and provide quality customer service. Based on this outcome, staff supports the one year Agreement extension until December 31, 2018 and concurs with the following additional performance review recommendations:

- **Contractors Payments to City** – Revise due date from the 10th of the month to the 30th of the month;
- **Office Hours** – Revise from Monday through Saturday, 7:00 am to 6:00 pm to Monday through Friday, 8:00 am to 5:00 pm;
- **Insurance** – Amend Insurance from \$20,000,000 per occurrence to a more accepted industry standard limit of \$2 million per occurrence plus a review of all insurance limits in general.
- **Vehicle Maintenance** – Revise truck painting requirement from a mandatory every 2.5 years to as needed or upon City request;
- **Container Maintenance** – Revise from within 24-hours to next service day and/or within 24 hours if necessary;
- **Truck Noise Testing** – Revise annually to upon City request.

FISCAL IMPACT

Dependent on City Council action. In the event of approval, the current Burrtec Service Agreement would be extended to December 31, 2018 and the above Performance Review findings will be incorporated into the next adopted Contract Amendment. Typically these amendments are negotiated in tandem with the annual rate review process, which will occur in late 2014.

ATTACHMENTS:

Attachment A: Amendment No. 3

Attachment B: Annual Performance Review

**AMENDMENT NO. 3 TO AGREEMENT BETWEEN
THE CITY OF DUARTE AND BURRTEC WASTE SERVICES LLC**

This Amendment No. 3 To The Agreement Between The City Of Duarte And Burrtec Waste Services LLC For Municipal Solid Waste, Recyclables, And Green Waste Collection, Transportation, Disposal, Composting, And Processing ("Amendment No. 3") is made and entered into as of February 24, 2009 ("Effective Date"), by and between the **CITY OF DUARTE**, a municipal corporation ("City"), and **BURRTEC WASTE SERVICES LLC**, a California limited liability company ("Contractor"). City and Contractor are sometimes referred to herein individually as a "Party" and collective as the "Parties."

RECITALS:

A. City and Contractor entered into that certain agreement titled "Agreement Between the City of Duarte and Burrtec Waste Service[sic] LLC for Municipal Solid Waste, Recyclables, and Green Waste Collection, Transportation, Disposal, Composting, and Processing dated on or about September 18, 1996, also referred to as "Agreement Between The City of Duarte And Burrtec Waste Services[sic] LLC For Solid Waste Collection, Processing and Disposal Services, September 18, 1996 (the "Original Agreement"), as amended by that certain Amendment No. 1 thereto dated on or about March 8, 2004 ("Amendment No. 1"), and by that certain Amendment No. 2 thereto dated on or about November 13, 2007. The Original Agreement as amended by Amendment No. 1 and Amendment No. 2 is hereinafter referred to collectively as the "Agreement."

B. City and Contractor desire to enter into this Amendment No. 3 to, among other provisions, amend, extend, and restate the Term of the Agreement, provide for an annual performance review, and add certain services to the list of services to be provided by Contractor.

C. Except as otherwise set forth in this Amendment No. 3, the defined terms used herein shall have the same meanings as used in the Agreement.

AMENDMENT:

NOW, THEREFORE, in consideration of the foregoing Recitals and the covenants and promises hereinafter contained, and for good and valuable consideration, the sufficiency and receipt of which are hereby acknowledged, the Parties hereto agree as follows:

1. **RECITALS INCORPORATED.** The foregoing Recitals are true and correct and are incorporated herein and made a part hereof.
2. **AMENDMENTS.** The Agreement is amended as follows:
 - A. Section 3.01 ("Term") of the Agreement is hereby amended in its entirety to read as follows:

3.01 Term. This Agreement, which is operative and in effect on the date of Amendment No. 3 to this Agreement, was set to expire on January 1, 2011, pursuant to the terms of Amendment No. 2 to this

Agreement. The expiration date of January 1, 2011 set forth in Amendment No. 2 is hereby null and void and the Term of this Agreement is hereby extended to December 31, 2017; subject to the following terms and conditions:

(a) From the Effective Date of this Amendment No. 3 and throughout the Term of this Agreement, City may terminate this Agreement for cause pursuant to the terms of this Agreement.

(b) On or after September 1, 2014 but prior to December 31, 2014, the City may elect not to approve a one year renewal with or without cause with the Agreement expiration to be effective as of December 31, 2017, subject to clause (c) below.

(c) If the City elects to approve a one year renewal between September 1, 2014 and December 31, 2014, the Agreement shall continue in full force and then as of January 1, 2015, the Agreement shall be extended one (1) year to December 31, 2018, and shall be similarly extended one (1) year each year thereafter so as to continually maintain a three (3) year period as the remaining Term of the Agreement, unless the City does not approve, with or without cause, the one-year renewal in any subsequent year during the Annual Performance Review period pursuant to the following procedures and schedule:

(1) Commencing during calendar year 2014 and each calendar year thereafter until this Agreement expires, Contractor shall submit to City, prior to July 31 of each year, the documentation reasonably required for the City to perform the Annual Performance Review.

(2) City shall conduct the Annual Performance Review on or after August 1 but prior to September 30 of each year. Upon completion of the Annual Performance Review the City shall determine, not later than September 30 of each year, whether to approve the one year renewal or not approve the one year renewal of the Agreement. If the one-year renewal is approved, a three (3) year remaining term to the Agreement would be maintained. If the City timely determines to not approve the one-year renewal to the Agreement, the Agreement shall expire as of the December 31 of the third full calendar year following such determination. If the City fails to conduct the Annual Performance Review, or if there is not a timely determination to not renew the Agreement by the City in any such year, the Agreement shall automatically be extended, as of the next immediate January 1, for one (1) year so as to maintain a three (3) year remaining term to the Agreement.

B. Section 5.05 ("Public Performance Review") is hereby amended to (i) change the heading to Section 5.05 to read "Performance Review," (ii) restate the current

Section 5.05 in its entirety as subsection (a) with the heading "Public Performance Review," and to add subsection (b) as follows:

(b) **Annual Performance Review.** Each year during the Term of this Agreement, the City shall conduct an Annual Performance Review. A sample of such a review is attached as Exhibit 1. However, this review may be revised and expanded upon mutual agreement. Nothing herein shall preclude or limit the City from conducting, at any time and from time to time, the Public Performance Review pursuant to the terms of Section 5.05(a).

C. Section 10.10.c ("Annual Rate Review and Adjustment Period") is amended by adding the following sentence at the end of such section: "Contractor agrees to forego the annual rate review and adjustment for rates effective January 1, 2009."

D. Exhibit 3.01a ("Scope of Regular Collection Services") is amended by adding Paragraphs 11 through 15 as follows: The program shall be operated in compliance with all applicable laws and regulations. Contractor shall notify City in writing of (i) the public education efforts Contractor intends to undertake to optimize participation and (ii) the commencement date of the programs listed below. Pricing related to these programs, if any, shall be determined by the Contractor, included on the fee schedule, but subject to final approval by the City.

11. **Household Sharps Collection.** Prior to January 1, 2010, Contractor shall institute and maintain a "Household Sharps" collection program to collect hypodermic needles, intravenous needles, lancets, and other devices that are used to penetrate the skin for delivery of medications generated at a single-family residence.

12. **Used Oil Collection Program.** Prior to January 1, 2010, Contractor shall institute and maintain a curbside used oil collection recycling program so that convenient curbside collection can occur through the use of used oil receptacle containers. A single-family residence shall be permitted to place at curbside for Contractor pickup not fewer than three (3) such contractor provided/approved containers per calendar year.

13. **Commercial Recycling Barrels.** Prior to January 1, 2010, Contractor shall institute and maintain a program for commercial recycling by providing businesses and other commercial users barrels for recycling which would permit comingled recyclables resulting in increased commercial diversion.

14. **E-Waste Collection.** Prior to January 1, 2010, Contractor shall institute and maintain a program for "E-Waste" collection to collect electronic waste, including but not limited to items such as

computers and computer equipments, digital photographic equipment, entertainment electronics, mobile phones, and home and auto electronics at the semi-annual community cleanup events.

15. **Construction and Demolition Roll-Off Processing.** Prior to January 1, 2010, Contractor shall institute and maintain a construction and demolition waste collection system using roll-off equipment to allow demolition and building contractors and owner-contractors to avoid separation of construction and demolition waste.

E. Additional Provision. Contractor agrees, commencing on the Effective Date of Amendment No. 3, to convert or replace its routed trash and routed recycling collection trucks serving the City from gasoline or diesel to alternative fuels such as compressed natural gas. Contractor shall convert or replace all of these trucks with alternative fuel trucks not later than December 31, 2011.

3. **NO OTHER AMENDMENT.** Except as set forth in this Amendment No. 3, the Agreement shall remain in full force and effect according to its terms.
4. **COUNTERPARTS.** This Amendment No. 3 may be executed in counterparts, each of which, when this Amendment No. 3 has been signed by both of the Parties, shall constitute one and the same instrument.
5. **EFFECTIVE DATE.** The Effective Date of this Amendment No. 3 shall be the latest of the dates set next to the signatures of the Parties, which latest date shall be inserted into the Preamble to this Amendment No. 3.

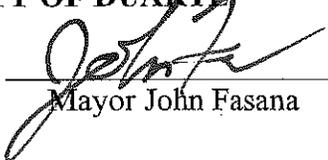
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IN WITNESS WHEREOF, the Parties have executed and entered into this Amendment No. 3 as of the Effective Date.

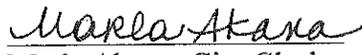
"CITY"

CITY OF DUARTE

Date: Feb 10, 2009

By: 
Mayor John Fasana

ATTEST:


Marla Akana, City Clerk

APPROVED AS TO FORM:
Rutan & Tucker, LLP


Dan Slater, City Attorney

"CONTRACTOR"

BURRTEC WASTE SERVICES LLC

Date: February 24, 2009

By: 
Printed Name: Tracy A. Sweeney

Its: Chief Operating officer

EXHIBIT 1

PERFORMANCE REVIEW

AGREEMENT BETWEEN CITY OF DUARTE AND
BURRTEC WASTE SERVICES, LLC

In Compliance
Yes No

1 Compensation

A. Payment of Fees to City

- (1) Franchise Fees
- (2) AB939 Fee

B. No Charge City Services

- (1) Collection of City generated waste
- (2) Provide recycling program at City buildings

C. Services

- (1) Provide annual residential curbside Christmas tree collection and recycling program as directed
- (2) Aid to handicapped and frail
- (3) Senior citizen rate
- (4) Respond to service complaints
- (5) Respond to complaints regarding graffiti or disrepair

D. Licenses

- (1) City business license
- (2) County haulers permit

E. Insurance/Bonds

- (1) Performance bond
- (2) Worker's Comp insurance
- (3) General Liability insurance

F. Reports

- (1) Monthly waste generation reports
- (2) Complaint reports

G. Outreach

- (1) Public education
- (2) Community involvement

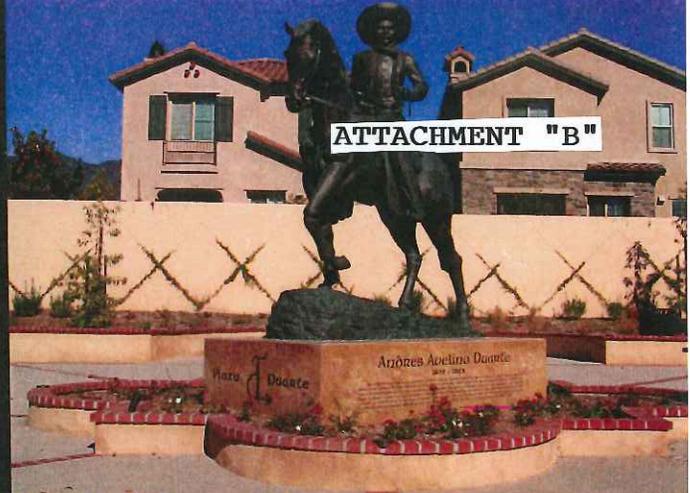
H. Operations

- (1) Safety record
- (2) Vehicle Maintenance

I. Alternative fuel vehicles



BURRTEC
 WASTE SERVICES, LLC
"We'll Take Care Of It"



City of Duarte
 Annual Performance Review

September 2014

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SECTION 1 – EXECUTIVE SUMMARY

A. Executive Summary

Background

The City of Duarte (City) and Burrtec Waste Services, LLC (Burrtec) entered into an agreement for Municipal Solid Waste, Recyclables, and Green Waste Collection, Disposal and Processing in September 1996. The agreement grants Burrtec the exclusive right to collect refuse, recyclables, and green waste from all single-family, multi-family, and commercial customers in the City.

In February 2009, the City and Burrtec amended the agreement to include provisions for an annual performance review, an extended and restated term, and added certain service programs. The performance review documentation is to be submitted by Burrtec prior to July 31st and the formal review conducted between August 1 and September 30 of each year beginning in 2014. Under the terms of the agreement, Burrtec is required to provide certain services and meet certain performance criteria. These performance criteria include:

- Remitting franchise and AB939 Fees to the City
- Providing no charge services to City facilities
- Provide residential curbside Christmas tree collections
- Provide roll-out services to handicapped and frail
- Offering a senior citizen discount rate
- Providing a high level of quality customer service
- Maintaining required permits and licenses
- Meeting specified insurance and bond requirements
- Submitting certain materials collection reports
- Conducting public education and outreach activities
- Providing safety records and proper vehicle maintenance
- Offering certain required service programs

The scope of the performance review may include items such as an audit of payment records to the City, review of customer service levels and billing, a review of customer calls and service requests, and a review of Burrtec's compliance with the terms of the Agreement. This review encompasses Burrtec's performance from January 1, 2013, through December 31, 2013.

B. Audit Results

Overall, Burrtec's performance was found to be compliant with its contractual requirements. However, some isolated exceptions were found. These exceptions and recommendations are summarized below.

- Contractors Payments to City: revise due date from the 10th of the month to the 30th of the month
- Office Hours: revise from Monday – Saturday, 7:00 a.m. to 6:00 p.m. to Monday – Friday, 8:00 a.m. to 5:00 p.m
- Insurance: further review and amended insurance provisions
- Vehicle Maintenance (Painting): revise from 2.5 years to as needed or upon City request
- Container Maintenance (Exchanges): revise from within 24 hours to next service day or within 24 hours if necessary
- Noise Testing: revise from annually to upon City request

The audit results further identified that Burrtec continues to provide excellent customer service. The responsiveness to customer and City concerns is quick and thorough. All programs have been implemented in addition to the conversion to alternative fuel trucks. Burrtec's community involvement continues to highlight its commitment to the City of Duarte and its residents.

SECTION 2 – PERFORMANCE REVIEW ELEMENTS

A. Payment of Fees to the City

1. Franchise Fees

Background

Section 10.03, per Amendment No. 4, states the City Impact Fee shall be as follows:

1. 15% of gross annual revenues received from commercial customers and all commercial services
2. 12% of gross annual revenues received from residential customers and all residential services

Findings

Burrtec pays franchise fees quarterly to the City. The following summarizes the amounts paid in 2013. Copies of the submitted Franchise Fee Worksheets were reviewed and are included in the appendix section.

Quarter	Gross Receipts	Franchise Fees
1 st	\$645,542.52	\$87,789.80
2 nd	\$631,097.06	\$86,863.43
3 rd	\$638,417.13	\$87,489.99
4 th	\$688,726.37	\$94,589.30
Total	\$2,603,783.08	\$356,732.52

2. AB939 Fees

Background

Section 5.12 of the Agreement states Burrtec shall make an annual payment to the City for AB939 administration. The amount at the execution of the agreement was \$40,000, which is subject to annual CPI adjustments.

Findings

In December 2013, Burrtec paid the City \$60,654.42 for the annual AB939 fees.

3. Contractor Payment to the City

Background

Section 10.09 Agreement states payments to the City for items listed in Section 10.03 calculated on a quarterly basis, on the tenth day of the month following the prior quarter ending date.

Findings

Burrtec had indicated a need for additional time and has been submitting fees on the 30th day of the month following the prior quarter ending date to allow for accounting reconciliations. Recommend agreement modification to allow payment submittals on the 30th day.

B. No Charge City Services

Background

Section 4.01c(4) of the Agreement states contractor shall collect refuse, recyclables and green waste from City facilities at no charge.

Findings

Burrtec currently provides trash, recycling and green waste collection to City Hall, City Yard, Duarte Park, Teen Center and Senior Center. Burrtec also provides services to special City events as requested. The regular services provided are summarized below.

Site	Address	Commodity	Bin Size	PU Days
City Yard	1101 Oak	Trash	3 yard	M
Duarte Park	1350 Brycedale	Trash	3 yard	M-W-F
Teen Center	1400 Buena Vista	Trash	3 yard	W
		Recycling	3 yard	F
City Hall	1600 Huntington	Trash	2 yard	M-Tu-W-Th-F
		Recycling	1.5 yard	Tu-F
Senior Center	1610 Huntington	Trash	2 yard	M-W-F
City Yard	1850 Highland	Trash	3 yard	Tu-F
		Recycling	3 yard	Tu-F
		Green Waste	3 yard	M-Th

C. Services

1. Christmas Tree Collection and Recycling Program

Background

Section 4.01c(3) of the Agreement requires the annual collection of Christmas Trees from December 26th through January 14th. Contractor shall notify customers by mail of the collection dates. Collected trees shall be delivered to a green waste or composting facility for diversion.

Findings

Residential customers were notified (in English and Spanish) of the curbside Christmas tree collection via the quarterly newsletter (copy included in the appendix section).

Burrtec separately collected and recycled 5.68 tons of Christmas Trees. Additional Christmas tree tonnages were collected and disposed with regular green waste materials.

2. Aid to Handicapped and Frail

Background

Section 4.01c(5) of the Agreement requires the Contractor to provide no cost push out services and/or backyard collection to qualified senior and handicapped residents.

Findings

Burrtec provides no charge barrel roll-out services to 12 senior/handicapped residents. This program offering will be included in future newsletters.

3. Senior Citizen Rate

Background

Section 4.01c(5) of the Agreement requires the Contractor to provide reduced rates for qualified senior and handicapped residents.

Findings

Burrtec offers qualified senior (62 years of age and head of household) and handicapped residents a 40-gal trash, 60-gal recycling and 60-gal green waste barrel at a rate of \$16.03 per month. Burrtec currently has 113 customers utilizing this service level.

4. Respond to Service Complaints and Complaint Report

Background

Section 4.04b of the Agreement requires Burrtec to log all complaints, including date, time, complainant's name and address and nature and date of resolution of complaint. Calls received via the answering machine shall be logged the next business day. Customer will be contacted the next business day and will make four attempts (three calls within a 24-hour period and if unable to reach the customer a postcard will be sent).

Findings

Reported service complaints and misses are responded to and addressed by the Route Supervisor and Division Manager as appropriate. Supervisory staff will personally visit customer's onsite for specific issues. Burrtec provides service to approximately 719,316 barrel annually (4,611 barrel accounts), 263 bin customers and 10 roll-off accounts. During 2013, Burrtec received 153 calls relating to missed services.

Complaints are recorded in accordance with the contract requirements. The call logs are provided to the City with the Quarterly report and summarized in the annual report. Summaries of the calls received are as follows:

Call Type	Commercial Calls	Residential Calls	Street Sweeping Calls
Complaints	0	0	1
Damages	0	0	0
Misses	6	147	8
Total	6	147	9

5. Respond to Complaint Regarding Graffiti or Disrepair

Background

Exhibit 3.01d(1) of the Agreement requires bins or containers be replaced for a variety of reasons including: defective or damaged components, graffiti, odor or unit is missing altogether.

Findings

During 2013 Burrtec exchanged three (3) bins for graffiti and 73 bins and 883 barrels for various equipment related issues.

6. Office Hours

Background

Section 4.04c of the Agreement states office hours shall be a minimum from 7:00 a.m. to 6:00 p.m. daily, and on Saturdays following recognized holidays.

Findings

Office is staffed with customer service representatives from 8:00 a.m. to 5:00 p.m. daily and on Saturday's following a recognized holiday. Customer messages left in the after hours messaging system are returned the next business day. Recommend agreement modification to change the office hours to 8:00 a.m. through 5:00 p.m., Monday-Friday. As stated in Section 4.04b of the Agreement, Burrtec's policy is to respond to messages within 24 business hours.

7. Bulky Items

Background

Section 4.01c(1)(ii) of the Agreement provides for bulky waste collection at the curbside or alley way on demand from residential customers two (2) times per calendar year to each residential customer in the City.

Findings

During 2013 there were 1,007 requests for bulky or e-waste collections in the City of Duarte. Items include: tables, chairs, dressers, strollers, toilets, barbecues, and vacuum cleaners. The calls and tonnage collected are summarized below:

Bulky Items/E-Waste Collection Requests - 2013

1 st Qtr	2 nd Qtr	3 rd Qtr	4 th Qtr	Total
234	263	276	234	1,007

Bulky Item Tonnage Collected - 2013

<u>Period</u>	<u>Refuse</u>	<u>Tin/ White</u>	<u>E-Waste</u>	<u>Sharps</u>	<u>Metal</u>	<u>Total</u>
Jan	9.01	0.53	0.03	0.01	0.01	9.59
Feb	7.90	0.09	0.03	0.01	-	8.03
Mar	8.89	-	0.03	-	-	8.92
Apr	8.82	-	0.03	-	-	8.85
May	8.09	-	0.03	0.01	0.09	8.22
Jun	9.73	0.26	0.06	0.01	-	10.06
Jul	10.98	-	0.22	-	4.55	15.75
Aug	9.08	0.18	0.03	0.01	0.01	9.31
Sep	7.87	-	0.09	0.01	1.88	9.85
Oct	8.21	-	0.03	0.01	-	8.25
Nov	8.17	0.09	-	0.01	0.02	8.29
Dec	7.33	0.09	0.13	0.01	-	7.56
Total	104.08	1.24	0.71	0.09	6.56	112.68

8. Community Clean-Ups/E-Waste

Background

Section 4.01c(1)(ii) of the Agreement provides for semi-annual clean-ups city-wide for collection of bulky items at designated locations.

Findings

Burrtec provided community clean-ups on April 13th and September 21st. In addition to the community clean-ups, Burrtec also provided 12 three cubic yard bins in support of a neighborhood clean-up at various address.

9. Sharps and Used Oil Collection

Background

Amendment 3 to the Agreement revised Exhibit 3.01a to include Household Sharps Collection (item 11) and Used Oil Collection Program (item 12).

Findings

Sharps – During 2013 Burrtec collected 194 pounds of sharps from residential customers. Burrtec also provides Sharps collection containers at no charge to residents.

Sharps were also collected during the Household Hazardous Waste/E-Waste Collection Event on October 12th at City of Hope, Buena Vista Parking Lot.

Used Oil – Burrtec reminded customers of the used oil/oil filter collection program in the January newsletter (copy included in the appendix section). During 2013 Burrtec delivered seven (7) oil containers and picked up four (4) full containers.

10. Construction and Demolition Roll-Off Processing

Background

Amendment 3 to the Agreement revised Exhibit 3.01a to include C&D Processing (item 15).

Findings

A mixed C&D roll-off collection and processing program has been developed to allow demolition and building contractors a convenient means of diverting recyclable materials. C&D materials are delivered to fully permitted facilities that specialize in construction and demolition materials.

D. Licenses

1. Business License

Background

Section 10.2 of the Agreement states the Contractor shall obtain a City Business License to operate in the City.

Findings

Per Municipal Code Section 5.04.130, franchise holders are exempt from the business license requirement given that Burrtec does pay monthly franchise fees.

2. County Hauler Permit

Background

Section 5.03 of the Agreement requires the Contractor to maintain through the term all necessary permits/licenses.

Findings

Burrtec's current permit with the County of Los Angeles expires December 31, 2014 and is renewed annually. A copy of the permit is included in the appendix section.

E. Insurance/Bonds

1. Performance Bond

Background

Section 8.03 and Exhibit 6.02 require a performance bond in an amount equal to 8.5% of the gross annual revenue with the initial bond being for \$150,000.

Findings

Based on the 2013 gross receipts of \$2,603,783 Burrtec has provided a bond in the amount of \$222,000. A copy of the current performance bond is in the appendix section.

2. Worker's Compensation Insurance

Background

Section 8.01 and Exhibit 6.01 require Worker's Compensation Insurance limits of \$2,000,000 per accident; \$2,000,000 per disease (policy limit) and \$2,000,000 per disease (each employee).

Findings

Burrtec provides statutory coverage limits of \$1,000,000 for worker's compensation. Umbrella/excess liability covers the additional \$1,000,000 requirement. A copy of the insurance certificate is in the appendix section.

3. General Liability Insurance

Background

Section 8.01 and Exhibit 6.01 require General Liability Insurance limits of:

- \$1,000,000 aggregate
- \$1,000,000 products and complete operations
- \$1,000,000 occurrence
- \$1,000,000 fire/occurrence
- \$5,000 medical EA deductible
- \$1,000,000 personal and ad injury
- \$1,000,000 employee benefits liability
- \$5,000 BI and PD each occurrence deductible

Findings

Burrtec meets or exceeds these requirements with the exception of the \$5,000 medial EA deductible and the \$5,000 BI and PD each occurrence deductibles. Burrtec's deductible is higher than the \$5,000 therefore this coverage is excluded. Burrtec also has a \$2,000,000 umbrella/excess liability as additional coverage. A copy of the insurance certificate is in the appendix section. Recommend agreement modification and that the balance of the insurance coverage's be further reviewed by City staff for appropriateness.

4. Excess Liability Insurance

Background

Section 8.01 and Exhibit 6.01 require Excess Liability for Commercial Auto and Employer's Insurance limits of:

- \$20,000,000 occurrence; \$10,000 self-insured retention
- Automobile (same)
- \$1,000,000 CSL BE & PD/occurrence
- \$5,000 deductible
- \$5,000 MP – Passenger
- \$1,000,000 uninsured motorist – passenger
- \$1,000,000 non-owned/hired
- \$1,000 comp – passenger vehicles – deductible
- N/C – collision deductible
- \$1,000 sp. Perils – passenger vehicles – deductible

Findings

The \$20,000,000 per occurrence liability has been reviewed with staff and determined that the stated number should be \$2,000,000 per occurrence. Recommend agreement modification and that the balance of the insurance coverage's be further reviewed by City staff for appropriateness.

F. Monthly Waste Generation Reports

Background

No specific monthly tonnage report is required however, Burrtec does provide the information.

Findings

Waste Generation and Diversion Reports are submitted to the City on a monthly basis. A copy of the December 2013 waste generation and diversion report is included in the appendix section.

G. Outreach

1. Public Education

Background

Section 4.05 and Exhibit 3.05 of the Agreement states Contractor shall its Public Education Plan to include quarterly distribution of materials as well as public awareness and education.

Findings

During 2013 Burrtec produced and participated in a number of events promoting recycling and program information as summarized below:

<u>Date</u>	<u>Description</u>
01/15/13	January residential newsletter
03/14/13	Circulated flyer on illegal scavenging
03/15/13	March commercial newsletter
04/15/13	April residential newsletter
04/19/13	Burrtec participated in Duarte's Movie Night at Maxwell Park. From our booth we distributed recycling information, pens, pencils, note pads, rulers and flyers promoting our services.
05/21/13	Sponsor of the Duarte Chamber of Commerce's Taste of Duarte event; donated special event boxes; staffed booth where we distributed program information.
05/31/13	Participated in Duarte's Movie Night at Maxwell Park with a booth where we distributed recycling information, pens, pencils, note pads, rulers and flyers promoting our services.
06/15/13	Circulated flyer to residents with guidelines on how to properly dispose of used motor oil and filters.
07/15/14	July residential newsletter

<u>Date</u>	<u>Description</u>
09/28/13	Active participant in the Route 66 Parade, Picnic & Car Show. Booth provided personnel and community resources: recycling information, pens, pencils, note pads, rulers and flyers promoting temporary container rentals.
10/15/14	October residential newsletter
11/15/13	November commercial newsletter

A copy of the outreach material is included in the appendix section.

2. Community Involvement

Background

Section 4.05 and Exhibit 3.05 of the Agreement Contractor shall implement its Public Education Plan to include public awareness and education campaigns targeting Chamber of Commerce, service clubs, youth group, community activity sponsorships and service contributions, youth sports program sponsorships and school district youth club sponsorships and incentives.

Findings

During 2013 Burrtec participated in a number of events promoting recycling, summarized below:

<u>Date</u>	<u>Description</u>
03/27/13	Sponsor of the City of Duarte's National Night Out event stressing anti-scavenging efforts
04/13/13	Spring Clean-up Event on Saturday, April 13th with drop off locations at Duarte City Hall and the former Buena Vista Pavilion property at 2144 Buena Vista Street.
06/15/13	Circulated flyer to residents with guidelines on how to properly dispose of used motor oil and filters.
09/21/13	Conducted a Fall Clean-up Event on Saturday, September 21 st with drop off locations at Duarte City Hall and the former Buena Vista Pavilion Lot at 2144 Buena Vista Street. Burrtec also provided 12 three cubic yard bins in support of a neighborhood clean-up at various addresses.
12/09/13	Sponsor of the City of Duarte's Mayor's Prayer Breakfast

H. Operations

1. Safety Record

Background

No specific safety record requirement is stated in the Agreement, however, Burrtec provided related information.

Findings

While not universal, a company's safety record is often a good indication of the overall effectiveness of its management and operations. During 2013, a total of two incidents resulted in three days away from work and 29 days of modified duty (see OSHA Form 300A in the appendix section).

2. Vehicle Maintenance

Background

Section 4.01g(6) and Exhibit 30.1d(1) of the Agreement requires that vehicles shall be maintained in good condition so they operate properly and safely. Maintenance shall include fluid levels, lights, brake adjustment and general repair, lube chassis, visual body and chassis inspection, engine oil and filter, brake inspection and adjustments and service rear differential. Contractor shall wash all vehicles at least once each week and shall repaint all Vehicles (including trim) not less than every two and half years dating from the new acquisition thereof.

Findings

Preventative maintenance on all equipment is conducted in routine intervals of 30, 60, and 90 days. Additionally, Burrtec's maintenance program focuses on safety of equipment, quality of repair, and expediency to return vehicle to service. Maintenance support vehicles are utilized to service inoperable vehicles in the field immediately upon notification from the driver. While response times are immediate, repair and/or replacement times are dependent upon the nature of the problem. Burrtec equips all of its fleets with spare equipment for immediate deployment when a quick repair cannot be made to a front line vehicle.

Recommend agreement modification to allow repainting as needed or at the City's request in order to maintain trucks in good condition.

A copy of the most recent BIT inspection from the CHP is included in the appendix section.

3. Container Maintenance

Background

Exhibit 3.01d(1) of the Agreement provides that automated containers will be repaired and/or replaced on request. The request may be generated from the route driver, the customer, or City staff. Once the repair or replacement order is received, a container will be delivered within 24 hours. The defective or missing container will be exchanged for a new or reconditioned container. Containers are repaired and replaced whenever necessary. Residential bins will be exchanged on an as-needed basis or once every 12 months, whichever comes first. An exchange request may be generated from the route driver or the customer. Bins will be exchanged within 24 hours of the received request. Bins and containers are exchanged or replaced for a variety of reasons, including: defective or damaged components, graffiti, odor, or the unit is missing all together. All automated containers and residential bins will be maintained at the local facilities yard. Maintenance procedures include: Steam cleaning, component replacement, welding, lubrication, painting and signage.

Findings

Industry standards generally call for exchanging equipment on the next service day except in isolated cases. Recommend agreement modification to allow exchanges the next service day or within 24 hours, if necessary based on the circumstances.

I. Vehicles

1. Alternative Fuel

Background

Amendment Number 3 of the Agreement added a provision to replace the routed trash and recycling collection trucks servicing the City to alternative fuel by December 31, 2011.

Findings

Burrtec replaced the routed trash and recycling collection trucks by December 2012 with alternative fuel vehicles as summarized below:

Unit #	Year	Type	VIN	Fuel
1445	2009	Front End Loader	5VCDC6LE49H208659	CNG
1471	2009	Front End Loader	5VCDC6LEX9H209041	CNG
1508	2009	Automated	3BPZL20XXAF107910	CNG
1636	2010	Automated	3BPZL20XXAF110080	CNG
1639	2010	Automated	3BPZL20X5AF110083	CNG
1642	2010	Automated	3BPZL20X0AF110086	CNG

2. Noise Testing

Background

Section 4.01g(1)(i) of the Agreement indicates vehicles (during compaction) shall not exceed 75 decibels at a distance of 25 feet and vehicles shall be tested annually by an independent testing authority during the month of May.

Findings

Alternative fuel vehicles run substantially quieter than the older diesel models, which were utilized when the agreement was executed. Recommend agreement modification to require testing upon City request.

J. Mandatory Commercial and Multi-Family Recycling

1. AB341 Compliance

Background

California Assembly Bill 341 mandates businesses and public entities, generating four cubic yards of trash or more and multi-family residential dwellings with five or more units, to establish and maintain recycling services. The law went into affect July 1, 2012. There is no specific Agreement language on AB341 compliance, however, Burrtec has promoted its existing commercial and multi-family recycling programs as a compliance measure.

Findings

With the implementation of AB341, Burrtec prepared and mailed newsletters to all customer and multi-family customers on recycling programs and AB341 requirements (copies included in the appendix section). In addition, Burrtec

conducted 32 waste assessments during 2013. Between December 2012 and December 2013 recycling participation among multi-family and commercial increased with the addition of five recycling barrels and 19 recycling bins. The following table summarizes the AB341 status as of December 2013.

Service	Baseline		December 2013	
	Commercial (4 yd or more)	Multi-Family (5+ units)	Commercial (4 yd or more)	Multi-Family (5+ units)
With Recycling	19	41	31	42
Without Recycling	91	13	80	11

2. Commercial Recycling Barrels

Background

Amendment 3 to the Agreement revised Exhibit 3.01a to include Commercial Recycling Barrels (Item 13).

Findings

With the implementation of AB341 and in an effort to address low volume generators, Burrtec added 65 and 90 gallon recycling barrels as options for commercial and multi-family customers.

3. Outreach

Background

There is no specific Agreement language on AB341 outreach/compliance.

Findings

With the implementation of AB341, Burrtec prepared and mailed newsletters to all customer and multi-family customers on recycling during the months of March and November. In addition, Burrtec conducted 32 waste assessments during 2013.

A copy of the outreach material is included in the appendix section.

K. Future Legislation – Organics AB1826

Background

This landmark recycling bill will requires commercial recycling of organic waste starting in 2016 for businesses generating eight cubic yards or more of organic waste. The recycling requirement will phase in from 2016 to 2020 depending on

volume of organic waste generated weekly by a business. The legislation also requires that each local jurisdiction develop an organic waste recycling program.

Findings

This will require expanding service programs to include organics (food waste) collection and processing for diversion. Burrtec is developing the infrastructure to address future composting requirements.

APPENDIX

Franchise Fee Worksheets

Burrtec Waste Services LLC
 City of Duarte
 Franchise Fee Worksheet

For the quarter end 3/31/13

Cash Receipts	Commercial (DC)+(DD)+(DM)+(BH)	Rolloff (DO) +(OH)+(DT)	Residential (DR)	Total
January-13	\$ 91,571.19	\$ 20,222.17	\$ 235,511.24	\$ 347,304.60
February-13	\$ 97,897.05	\$ 16,846.07	\$ 34,398.66	\$ 149,141.78
March-13	\$ 95,618.58	\$ 22,001.53	\$ 31,476.03	\$ 149,096.14
Total	\$ 285,086.82	\$ 59,069.77	\$ 301,385.93	\$ 645,542.52
Franchise Fee %	15.00%	15.00%	12.00%	
Franchise Fee	\$ 42,763.02	\$ 8,860.47	\$ 36,166.31	\$ 87,789.80

Burrtec Waste Services LLC
 City of Duarte
 Franchise Fee Worksheet

For the quarter end 6/30/13

Cash Receipts	Commercial (DC)+(DD)+(DM)+(BH)	Rolloff (DO) +(OH)+(DT)	Residential (DR)	Total
April-13	\$ 101,507.03	\$ 30,954.98	\$ 216,263.29	\$ 348,725.30
May-13	\$ 97,600.98	\$ 19,428.07	\$ 30,639.76	\$ 147,668.81
June-13	\$ 99,042.75	\$ 22,525.60	\$ 13,134.60	\$ 134,702.95
Total	\$ 298,150.76	\$ 72,908.65	\$ 260,037.65	\$ 631,097.06
Franchise Fee %	15.00%	15.00%	12.00%	
Franchise Fee	\$ 44,722.61	\$ 10,936.30	\$ 31,204.52	\$ 86,863.43

Burrtec Waste Services LLC
 City of Duarte
 Franchise Fee Worksheet

For the quarter end 9/30/13

Cash Receipts	Commercial (DC)+(DD)+(DM)+(BH)	Rolloff (DO) +(OH)+(DT)	Residential (DR)	Total
July-13	\$ 97,493.04	\$ 21,819.16	\$ 226,568.21	\$ 345,880.41
August-13	\$ 97,117.51	\$ 29,744.00	\$ 36,556.85	\$ 163,418.36
September-13	\$ 95,519.44	\$ 20,971.21	\$ 12,627.71	\$ 129,118.36
Total	\$ 290,129.99	\$ 72,534.37	\$ 275,752.77	\$ 638,417.13
Franchise Fee %	15.00%	15.00%	12.00%	
Franchise Fee	\$ 43,519.50	\$ 10,880.16	\$ 33,090.33	\$ 87,489.99

Burrtec Waste Services LLC
 City of Duarte
 Franchise Fee Worksheet

For the quarter end 12/31/13

Cash Receipts	Commercial (DC)+(DD)+(DM)+(BH)	Rolloff (DO) +(OH)+(DT)	Residential (DR)	Total
October-13	\$ 110,185.74	\$ 37,938.11	\$ 219,325.44	\$ 367,449.29
November-13	\$ 90,708.25	\$ 23,158.79	\$ 42,759.46	\$ 156,626.50
December-13	\$ 95,443.84	\$ 40,636.86	\$ 28,569.88	\$ 164,650.58
Total	\$ 296,337.83	\$ 101,733.76	\$ 290,654.78	\$ 688,726.37
Franchise Fee %	15.00%	15.00%	12.00%	
Franchise Fee	\$ 44,450.67	\$ 15,260.06	\$ 34,878.57	\$ 94,589.30

Outreach and Educational Materials



"We'll Take Care Of It"

Happy New Year!

Is your New Year's resolution to clean-out all of your junk? If so, Burrtec offers a 3-yard to 40-yard bin for all of your residential clean-up and special project needs. Contact our Customer Service Department to begin your New Year's Resolution!



Street Sweeping Fee Changes

Customers will see a minor adjustment in street sweeping fees on their January invoice. Please contact our office if you have any questions.

Contact Information

Burrtec Waste Services

1-626-932-1558

1017 West Gladstone Street
Azusa, CA 91702

Hours of Operation

Mon-Fri 8:00 am to 5:00 pm



Residential Christmas Tree Collection

Burrtec will collect and recycle Christmas trees from single-family residences. Please place your tree at curbside during the period after Christmas (Dec. 26, 2012-Jan. 14 2013) on your collection day. Trees over 6' need to be cut in half. Please take all ornaments, lights, and metal stands off of the tree.

Extra Holiday Trash and Recycling Collection

Approximately 80% of holiday trash is recyclable. All gift boxes, wrapping paper, greeting cards, and cardboard packaging are items that may be placed in the recycling barrel. Burrtec will collect excess holiday trash and recyclables beginning December 26, 2012 through January 4, 2013 from single-family residences. Place excess holiday trash/recyclables in bags alongside automated containers on collection day.



If You Change Your Own Oil, This Information Is For You

FACT: Just one gallon of used motor oil can contaminate 1,000,000 gallons of fresh water.

Recycle used motor oil and filters in two ways:

1) Burrtec provides curbside pick-up of used oil and filters. This service is available to all single family homes. Residents should contact Burrtec to obtain a specialized drain container. Once full, contact Burrtec to schedule a pick-up. Drained filters, placed in a secure plastic bag, may also be set out for pick-up. Up to three free collections may be requested per calendar year.

2) Deliver used motor oil and filters to a certified collection center. Four collection centers exist in Duarte. Always avoid mixing used motor oil with any other fluids or substances.

AutoZone	1346 E. Huntington Dr.	626-357-0554
Advantage Ford	1031 E. Central Ave.	626-359-9689
Goodyear Tire	1098 E. Huntington Dr.	626-358-2591
Performance Nissan	1434 Buena Vista St.	626-305-3000

Free drain containers are available to Duarte residents. Containers are reusable, and have a capacity of 10 quarts. To obtain a container, contact Burrtec at 800-325-9417. Free drain containers are also available from Duarte City Hall.



For proper disposal of other hazardous wastes, please call 1-888-CleanLA, or visit www.888CleanLA.com, for information on upcoming hazardous waste roundups. Roundups are free to all LA County residents. Items accepted include auto fluids, paint, household cleaning products, pool chemicals, fertilizers, unused medication, and obsolete electronics.

Holiday Schedule (No Service)

- Christmas Day - Tuesday, December 25, 2012
- New Years Day - Tuesday, January 1, 2013

When the holiday falls on a weekday, collections for the remainder of the week will be delayed by one day. There is no service interruption or delay when the holiday falls on a Saturday or Sunday.



"We'll Take Care Of It"

¡Feliz Año Nuevo!

¿Son sus buenos propósitos del Año Nuevo limpiar y tirar todos sus cachivaches? Si es así, Burrtec le ofrece un recipiente de 3 yardas a 40 yardas para todas sus necesidades de limpieza residencial y de proyectos especiales. Póngase en contacto con nuestro Departamento de Servicio al Cliente para comenzar sus ¡Buenos Propósitos del Año Nuevo!



Cambio De Cobro En Barrida De Calles

Los clientes verán un pequeño ajuste en el cobro de la barrida de calles en su factura de Enero. Por favor llame a nuestra oficina si tiene alguna pregunta.

Información de Contacto

Burrtec Waste Services

1-626-932-1558

1017 West Gladstone Street
Azusa, CA 91702

Horas de oficina

Lunes-Viernes 8:00 am to 5:00 pm



Recolección Residencial de Árboles de Navidad

Burrtec recogerá y reciclará los árboles de Navidad de casas residenciales. Por favor coloque su árbol a la orilla de la acera durante el período después de Navidad (dec. 26, 2012-enero 14 2013) en su día de recolección. Árboles más de 6' necesitan ser cortados a la mitad. Por favor quite todos los ornamentos, luces, y la base metálica del árbol.

Basura Adicional de las Fiestas y Recolección de Reciclaje

Aproximadamente 80% de la basura de las fiestas es reciclable. Todas las cajas de regalos, papel de envoltura, tarjetas, y envoltura de cartón son artículos que pueden ser colocados en el recipiente de reciclaje. Burrtec recogerá la basura adicional de las fiestas y los reciclables. La recolección comenzará el 26 de diciembre, 2012 a través del 4 de enero, 2013 de casas residenciales. Pueden colocar la basura adicional de las fiestas y reciclables en bolsas al lado sus automatico recipientes.



Si Usted Cambia su Propio Aceite, Esta Información es para Usted

HECHO: Solo un galón de aceite de motor usado puede contaminar 1,000,000 de galones de agua dulce.

Recicle aceite de motor usado en dos maneras:

1) Burrtec provee recolección de aceite y filtros usados. Este servicio está disponible a todas las casas residenciales. Los residentes deben ponerse en contacto con Burrtec para obtener un recipiente especializado con drenaje. Una vez que esté lleno, póngase en contacto con Burrtec para programar una recolección. Filtros escurridos, colocados en una bolsa de plástico segura, también pueden ser colocados para recogerse. Pueden pedirse hasta tres recolecciones por año.

2) Entregue el aceite de motor y filtros usados a un centro certificado de recolección. Existen cuatro centros de recolección en Duarte. Siempre evite mezclar aceite de motor usado con cualquier otro líquido o sustancia.

Auto Zone	1346 E. Huntington Dr.	626-357-0554
Advantage Ford	1031 E. Central Ave.	626-359-9689
Goodyear Tire	1098 E. Huntington Dr.	626-358-2591
Performance Nissan	1434 Buena Vista St.	626-305-3000

Recipientes de drenaje de aceite gratis están disponibles para residentes de Duarte. Los recipientes son reutilizables, y tienen la capacidad de 10 cuartos. Para obtener un recipiente, póngase en contacto con Burrtec al 800-325-9417. Los recipientes de drenaje de aceite también se pueden conseguir en la Municipalidad de Duarte (Duarte City Hall).



Para la eliminación apropiada de otros residuos peligrosos, por favor llame al 1-888-CleanLA, o visite www.888CleanLA.com, para información de los próximos eventos de recolección especial de materiales peligrosos. Las recolecciones especiales están disponibles para todos los residentes del Condado de Los Angeles. Artículos aceptados incluyen líquidos de auto, pintura, productos de limpieza del hogar, químicos de piscina, fertilizantes, medicamentos no utilizados, y productos electrónicos obsoletos.

Horario Festivo (No Servicio)

Día de Navidad - Martes, 25 de diciembre, 2012

Año Nuevo - Martes, 1 de Enero, 2013

Cuando el día festivo cae entre semana, las recolecciones para el resto de la semana se tardarán un día. No habrá interrupción o demora de servicio cuando el día festivo cae en un sábado o domingo.

SCAVENGING IS ILLEGAL

SCAVENGING IS ILLEGAL

Removal of garbage and/or recyclables from solid waste containers is punishable by law (DMC 6.09.020)

Report Scavenging Activity!

Please Call:
Los Angeles County
Sheriff's Department
(626) 285-7171

REMEMBER: If you see a scavenger, do not approach them! Get a description of the person and/or vehicle with license plate number and their direction of travel.

Penalty for Scavenging

- Impoundment of vehicle
- Fines



Developed in conjunction with the City of Duarte and Burrtec Waste Industries, Inc.



HURGAR EN LA BASURA ES ILEGAL

HURGAR EN LA BASURA ES ILEGAL

El llevarse basura y/o reciclajes de recipientes de desechos sólidos es castigado por ley (DMC 6.09.020)

Reporte toda actividad de hurgar!

Por favor llame al:
Departamento de Policía del
Condado de Los Angeles
(626) 285-7171

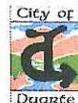
RECUERDE: Si ve a un hurgador, No se le acerque!
Obtenga una descripción de la persona y/o el vehículo con el número de placa de licencia y la dirección en que viajaba.

Penal por Hurgar

- Incautación de Vehículo
- Multas



Preparado en conjunto con la Ciudad de Duarte y Burrtec Waste Industries, Inc.





"We'll Take Care Of It"

Recycle Right!

Place these types of materials in your recycling barrel or bin.

- Aerosol cans (must be completely empty)
- Aluminum cans (please do not crush)
- Brochures
- Cardboard
- Cereal boxes (remove wax paper lining)
- Clothes hangers
- Computer paper
- Coupons
- Envelopes
- Glass bottles, jars
- Glass cosmetic bottles
- Junk mail
- Laundry bottles
- Magazines/catalogs
- Newspaper
- Paper
- Paper tubes
- Phone books
- Pizza boxes
- Plastic containers #1- #7
- Plastic milk jugs
- Styrofoam products*
- Tin cans
- Tissue boxes
- Wrapping paper



*not all areas recycle Styrofoam, please contact customer service for more details

Contact Information

Burrtec Waste Industries

(800) 325-9417

1017 West Gladstone Street
Azusa, CA 91702

Hours of Operation

Mon-Fri 8:00 am to 5:00 pm



AZ/DU/BR-MU-COM

Recycling Programs —Let Us Help!

California Assembly Bill 341 mandates businesses and public entities, generating four (4) cubic yards of trash or more and multi-family residential dwellings with five or more units, to establish and maintain recycling service. This law went into effect on July 1, 2012.

Recycling not only conserves our natural resources but can save money by reducing waste disposal costs. Burrtec recycling coordinators can assist in selecting the appropriate recycling service level, along with the necessary education and outreach to residents and managerial staff. Call our customer service department today to schedule a complimentary waste and recycling assessment.

If you already have a recycling program and would like to make additional enhancements, please call our customer service department for assistance.

Recycling Considerations: Make Your Program a Success!

Ensuring the success of your recycling program depends on a few key elements; most importantly assistance from employees and/or residents. Here are a few pointers to get you started in the right direction.

- Post signage to remind employees and/or residents to recycle specific items (cardboard, paper, etc.). Communication is essential. Newsletters and flyers also reinforce the message.
- Placement of recycling containers next to trash containers increases the chances of getting more recyclables into the correct container.
- Emptying recycling containers into the proper recycling bin will ensure that your business or multifamily residential dwelling is doing their part to lower costs and reduce landfill waste.

Top 5 Items to Keep **OUT** of the Recycling Bin

Here are the 5 top items that should never be placed in the recycling bin:

1. **No Garden Hoses.** Despite being made from rubber, vinyl or a combination of both, this item still belongs in the trash.
2. **No Diapers.** Diapers should be placed in your trash bin.
3. **No Hazardous Waste.** This means no paint, motor oil, batteries, syringes, needles, etc. Hazardous wastes place our facility staff at risk. Do not place it into the trash bin either.
4. **No Pet Food Bags.** The wax coating prevents the bags from breaking down in the recycling process, so pet food bags go into the trash bin.
5. **No Electronic Waste.** These items are best recycled through a proper e-recycler.

Scavenging Is Illegal!!

Whether it's called dumpster diving or scavenging, it is the unauthorized removal of solid waste materials. Removal of materials from a bin may increase the cost of collection services! Materials placed in a recycling bin have a value that is used to offset collection and processing costs. When a scavenger breaks the law and removes those materials they are also removing any value associated with the recycling program, which ultimately affects rates. If you see a scavenger, do not approach them! Get a description of the person and/or vehicle with license plate number or take a picture. Call or send picture to Burrtec. Also, please help us help you. Do not give permission to scavengers to take recyclables.

Recycling Life Cycle

Have you ever wondered what happens to recyclables after you place them in the bin?





April 2013

BURRTEC NEWS

Waste and Recycling Newsletter

Sponsored by the City of Duarte and Burrtec Waste Services

"We'll Take Care Of It"

Household Hazardous Waste Collection Event

April 13, 2013
 Northrop Grumman Corporation
 West 3rd Street & Zachary Padilla Avenue
 Azusa 91702

Household Hazardous Waste Collection events are FREE and open to all residents of L.A. County for household waste. There is a transportation limit of 15 gallons or 125 pounds of hazardous waste per trip.

Events are from 8:00 a.m. to 2:00 p.m.
 Please visit www.cleanLA.com for more information.

- Acceptable Items:**
- Television sets
 - Computer monitors
 - Motor oil and filters
 - Anti-freeze
 - Weed killers
 - Pesticides
 - Paints
 - Household cleaners
 - Solvents
 - Batteries



Contact Information

Burrtec Waste Services
 1-626-932-1558
 1017 West Gladstone Street
 Azusa, CA 91702

Hours of Operation
 Mon-Fri 8:00 am to 5:00 pm



Community Clean-Up!

Saturday, April 13 from 8:00 a.m. to 2:00 p.m.

Burrtec offers two convenient drop-off locations for Duarte's community clean-up. Burrtec will be collecting non-hazardous waste. Please no tires, commercial waste or hazardous waste. Please bring your Burrtec trash bill for proof of residency.

Drop-Off Locations:

- 1) Former Buena Vista Pavilion property at 2144 Buena Vista St.

Appliances

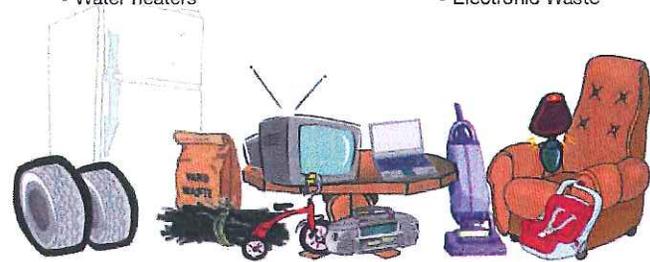
- Dishwashers
- Refrigerators
- Stoves
- Washers & dryers
- Water heaters

Furniture

- Chairs
- Couches
- Mattresses
- Tables

Others

- Bundles of lumber/ tree branches (48" max length)
- Toys
- Electronic Waste



SCAVENGING IS ILLEGAL

Removal of garbage and/or recyclables from solid waste containers is punishable by law (DMC 6.09.020)

Report Scavenging Activity!

Please Call:
 Los Angeles County
 Sheriff's Department
 (626) 285-7171

REMEMBER: If you see a scavenger, do not approach them! Get a description of the person and/or vehicle with license plate number and their direction of travel.

Penalty for Scavenging

- Impoundment of vehicle
- Fines



SCAVENGING IS ILLEGAL



Developed in conjunction with the City of Duarte and Burrtec Waste Industries, Inc.





"We'll Take Care Of It"

Evento de recolección de desperdicios domésticos peligrosos

13 de abril del 2013
 Northrop Grumman Corporation
 West 3rd Street & Zachary Padilla Avenue
 Azusa 91702

Los eventos de recolección de desperdicios domésticos peligrosos son GRATUITOS y están abiertos para desecho de desperdicios domésticos a todos los residentes del Condado de Los Ángeles. Existe un límite de transportación de 15 galones o 125 libras de desperdicios peligrosos por viaje.

Los eventos son desde las 8:00 a.m. hasta las 2:00 p.m. Para mas información sírvase visitar www.cleanLA.com

Artículos aceptables:

- Aparatos de televisión
- Monitores de computadora
- Aceite y filtros de motor
- Anticongelantes
- Mata malezas
- Pesticidas
- Pinturas
- Limpiadores domésticos
- Solventes
- Baterías



Información de Contacto

Burrtec Waste Services

1-626-932-1558

1017 West Gladstone Street
 Azusa, CA 91702

Horas de oficina
 Mon-Fri 8:00 am to 5:00 pm



¡Limpieza en la comunidad!

Sábado, 13 de abril desde las 8:00 a.m. hasta las 2:00 p.m.

Burrtec ofrece dos lugares convenientes para arrojar los desechos de la limpieza de la comunidad de Duarte. Burrtec hará una recolección de desperdicios no peligrosos. Por favor no llevar llantas, desperdicios comerciales o desperdicios peligrosos. Sírvase traer su factura de recolección de basura de Burrtec para dar prueba de su residencia.

Lugares para arrojar desechos:

- 1) Antigua propiedad del Buena Vista Pavilion en 2144 Buena Vista St.

Electrodomésticos

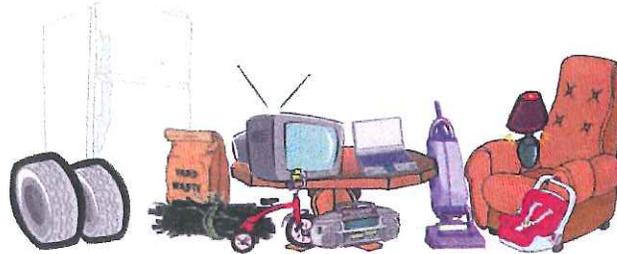
- Lavaplatos
- Refrigeradoras
- Estufas
- Lavadoras y secadoras
- Calentadores de agua

Muebles

- Sillas
- Sofás
- Colchones
- Mesas

Otros

- Atados de leña/ramas de árboles (Máximo de 48 pulgadas de longitud)
- Juguetes
- Desperdicios electrónicos



HURGAR EN LA BASURA ES ILEGAL

El llevarse basura y/o reciclajes de recipientes de desechos sólidos es castigado por ley (DMC 6.09.020)

Reporte toda actividad de hurgar!

Por favor llame al:
 Departamento de Policía del
 Condado de Los Angeles
 (626) 285-7171

RECUERDE: Si ve a un hurgador, No se le acerque!
 Obtenga una descripción de la persona y/o el
 vehículo con el número de placa de licencia y
 la dirección en que viajaba.

Penal por Hurgar

- Incautación de Vehículo
- Multas



Preparado en conjunto con la Ciudad de Duarte y
 Burrtec Waste Industries, Inc.





"We'll Take Care Of It"

Summer Gardening

It's that time of the year again! Are you gardening, planting, re-planting, clipping, trimming, or pruning this summer? Burrtec offers you a green waste collection program for all of your summer gardening needs.

Acceptable Green Waste Materials (put in your green waste barrel)

- Brush
- Grass clippings
- Leaves
- Prunings
- Shrubs trimmings
- Tree trimmings
- Twigs & small branches
- Weeds

Non-Acceptable Materials (put in your black trash barrel)

- Food waste
- Bird of Paradise
- Cactus
- Palm fronds
- Horse manure



Contact Information

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Hours of Operation

Mon-Fri 8:00 am to 5:00 pm



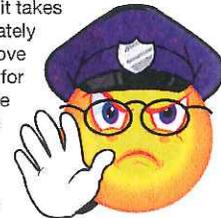
Living With Wildlife

Bears are attracted to anything smelly or edible, especially garbage. Follow these guidelines to help keep your home "bearproof":

- Deodorize garbage barrels with bleach or ammonia.
- Separate food waste and keep it in an air and odor tight container.
- Freeze meat bones or other smelly food items until pick-up day.
- Be sure to keep barbecue grills clean.
- Pick up fallen tree fruit, and put away pet food and bird feeders at night.
- Close windows at night on accessible ground floors and decks.
- Don't leave food in or near a windowsill or on a counter near an open window.
- Securely block access to potential hibernation sites, such as crawl spaces under decks or buildings.

Scavenging is Against the Law

As a Burrtec customer we recognize the time and effort it takes to separate your recyclables from your trash. Unfortunately your efforts are going to waste when scavengers remove and redeem your materials from your recycling cart for cash. The fact is you the customer, the City of Duarte and Burrtec count on the value of these materials for the following reasons:



Keep Costs Down. The value of the recycled material collected by Burrtec helps offset the costs of the collection programs.

Recycle. The recycled materials helps the City of Duarte meet the state laws to reduce the amount of solid waste going to landfills.

Identity Theft. Scavenging can easily lead to identity theft. Protect yourself by shredding personal documents and reporting scavenging activity.

Scavenging is the unauthorized removal of recyclable materials by individuals other than Burrtec, which is a misdemeanor and is punishable by law.

What to do if You See Someone Scavenging

- For your safety do not confront the scavenger
- Get a description of the person and the vehicle including license plate
- Report the crime by contacting local Law Enforcement

Please Call:
Los Angeles County
Sheriff's Department
(626) 285-7171

Holiday Schedule

- Fourth of July

The collection services for the Fourth of July holiday and the remainder of the week will be delayed by one day.

- Labor Day (Sept 2nd)

There is no interruption in collection services for the Labor Day holiday.



"Nos Encargaremos De Ello"

Jardinería de Verano

¡Es esa época del año nuevamente! ¿Está trabajando en jardín, plantando, resembrando, cortando, podando en este verano? Burrtec le ofrece un programa de recolección de desperdicios verdes para todas sus necesidades de jardinería de verano.

Materiales de Desperdicios Verdes Acceptables (Colocar en su barril verde de desperdicios)

- Matorrales
- Césped cortado
- Hojas
- Podas
- Podas de arbustos
- Podas de árboles
- Leñas y pequeñas ramas
- Malezas

Materiales no aceptables (Colocar en su barril negro de basura)

- Desperdicios de comida
- Ave del Paraíso (Planta)
- Nopales
- Hojas de Palma
- Estiércol de caballo



Información de Contacto

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Horas de oficina

Mon-Fri 8:00 am to 5:00 pm



Vivir con la vida silvestre

Los osos son atraídos por cualquier cosa maloliente o comestible, especialmente basura. Siga estas instrucciones para ayudar a mantener su hogar a "prueba de osos":

- Desodorice el barril de basura con lejía y amonía.
- Separe los desperdicios de comida y manténgalos en un recipiente hermético sin aire u olor. Congele los huesos y carnes u otros artículos con olores hasta el día de recolección.
- Asegúrese de mantener limpias las parrillas de barbacoa.
- Recoja las frutas que caen de los árboles, y separe la comida de mascotas y los comederos para pájaros en las noches.
- Cierre las ventanas durante la noche en pisos de primera planta y porches.
- No deje alimentos en o cerca de alfeizares o sobre mesas cerca de una ventana abierta
- Bloquee con seguridad el acceso a sitios de hibernación potenciales, tales como espacios para arrastrarse por debajo de porches o construcciones.

El Hurgar (Recolección de Residuos) es Contra la Ley

Como cliente de Burrtec reconocemos el tiempo y esfuerzo que se necesita para separar los materiales reciclables de la basura. Lamentablemente, sus esfuerzos están desperdiándose cuando los hurgueros se llevan sus materiales de su recipiente de reciclaje y lo venden por dinero en efectivo. El hecho es de que usted el cliente, la Ciudad de Duarte y Burrtec cuentan con el valor de estos materiales por las siguientes razones:



Mantener los costos bajos. El valor del material reciclado recogido por Burrtec ayuda a compensar los costos de los programas de recolección.

Reciclaje. Los materiales reciclados ayudan a la Ciudad de Duarte cumplir con las leyes estatales para reducir la cantidad de residuos sólidos destinados a vertederos.

El robo de identidad. El hurgar puede fácilmente resultar en el robo de identidad. Protéjase a sí mismo por medio de la trituración de documentos personales y reportar la actividad de hurgar.

El hurgar (Recolección de residuos) es el llevarse sin autorización materiales reciclables por cualquier individuo aparte de Burrtec, que es un delito y es punible por la ley.

¿Qué Hacer si ves a Alguien Hurgando?

- Para su seguridad no confronte al hurgador
- Obtenga una descripción de la persona y el vehículo, incluyendo la placa de licencia
- Denuncie el delito poniéndose en contacto con la policía local

Por favor llame al:
Departamento de Policía del
Condado de Los Angeles
(626) 285-7171

Horario Festivo

- 4 de julio

Los servicios de recolección del día feriado 4 de Julio y el resto de la semana serán retrasados por un día.

- Día del Trabajo (Sept 2)

No habrá interrupción en servicio de recolección para el día de trabajo.



"We'll Take Care Of It"

Recycling List

- Aluminum cans (do not crush)
- Aerosol cans (must be completely empty)
- Brochures
- Cardboard
- Cereal boxes (remove wax paper lining)
- Clothes hangers
- Computer paper
- Coupons
- Envelopes (includes plastic windows)
- Glass bottles & jars
- Glass cosmetic bottles
- Junk mail
- Laundry bottles
- Ledger paper
- Magazines/catalogs
- Newspaper
- Paper
- Paper tubes
- Phone books
- Pizza boxes
- Plastic containers #1-#7
- Plastic milk jugs
- Tin cans
- Tissue boxes
- Wrapping paper

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It's Cool to Reuse for School

With the school year upon us reusing materials is good for your wallet and the environment. Here are a few ways to reuse and collect items throughout the year.

School Supplies: Many students leave school supplies in their lockers at the end of the year or dispose of them at home. Instead of throwing these items away, regularly collect them for a community sale or donation drive. Some of these materials can be very useful to others.

Books: Instead of tossing your old books, consider establishing a book exchange in your school or community. Or, take up a collection and donate used books to a library, nursing home, or other organization that might want them.

Art Supplies: Organize a collection of art supplies to use at school, to exchange among interested students, or to donate to a needy organization such as a homeless shelter for families and children.

Sports Equipment: You can collect unwanted or unused sports equipment to exchange within a school, for reuse in different schools, or to raise money for charities.

Special Occasion Items: Consider an annual prom dress exchange or donation drive. Collect once-worn dresses and donate them to other interested schools and organizations.

Household Hazardous Waste/E-Waste Collection Event

Collection event is scheduled for **Saturday, October 12, 2013 from 9:00 am to 3:00 pm.**

Please follow the transportation limit of 15 gallons or 125 pounds of hazardous waste per trip when driving your HHW/E-waste to the County permanent centers or collection events for disposal. Business hazardous waste and electronic waste is not accepted at the County permanent centers or collection events.

Saturday, October 12, 2013 - 9:00 am - 3:00 pm

Location: The City of Hope, Buena Vista Parking Lot, 2144 Buena Vista Street, Duarte 91010

WHAT TO BRING

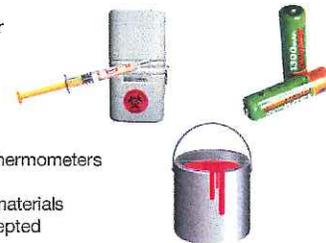
- Motor Oil, Antifreeze, Paint, Paint Thinner
- Turpentine, Cleaners with Acids or Lye
- Pesticides and Herbicides
- Household and Car Batteries
- Old Computers and Television Sets
- Sharps or Used Needles
- Expired Pharmaceuticals and Mercury Thermometers

WHAT NOT TO BRING

- Explosives, Ammunition or Radioactive materials
- Waste from Businesses will NOT be accepted
- Trash or Old Tires
- White Goods such as Washers, Stoves, Refrigerators or Air Conditioners

HOW TO PREPARE...

- In general, there is a limit of 15 gallons or 125 lbs. of hazardous waste per trip
- Bring items in a sturdy box, preferably in their original labeled containers
- Be prepared to leave your containers
- Do not mix products together



Holiday Schedule

- Thanksgiving Day - Thursday, November 28, 2013
- Christmas Day - Wednesday, December 25, 2013
- New Years Day - Wednesday, January 1, 2014

When the holiday falls on a weekday, collections for the remainder of the week will be delayed by one day. There is no service interruption or delay when the holiday falls on a Saturday or Sunday.



"Nos Encargaremos De Ello"

Lista de reciclaje

- Las latas de aluminio (no las aplaste)
- Las latas de aerosol (deben estar completamente vacías)
- Folletos
- Cartón
- Cajas de cereal (quite el forro interior de papel de cera)
- Ganchos de ropa
- Papel de computadora
- Cupones
- Sobres
- Botellas de vidrio, frascos
- Cosméticos en botellas de vidrio
- Correo Basura o propaganda
- Botellas de Lavandería
- Revistas/Catálogos
- Periódico
- Papel
- Tubos de papel
- Guías de teléfono
- Cajas de pizza
- Contenedores de plástico #1-#7
- Jarras de plástico para leche
- Latas
- Cajas de pañuelo de papel o kleenex
- Papel de envolver

Información de Contacto

Burrtec Waste Services

1-626-932-1558

1017 West Gladstone Street
Azusa, CA 91702

Horas de oficina

Lunes-Viernes 8:00 am to 5:00 pm



Es Genial Reutilizar para la Escuela

Con el año escolar ya aquí el reutilizar materiales es bueno para su cartera y para el medio ambiente. Aquí hay algunas maneras para reutilizar y recolectar artículos a través del año.

Útiles Escolares: Muchos estudiantes dejan sus artículos escolares en sus casilleros al final del año o los desechan al llegar a sus hogares. En lugar de tirar estos artículos en la basura, mejor recólcetelos para una venta de la comunidad o una recaudación de donaciones. Algunos de estos materiales pueden ser muy útiles para otros.

Libros: En lugar de tirar los libros viejos, considere establecer un intercambio de libros en su escuela o comunidad. O, comience una recolección y done sus libros usados a una biblioteca, una casa de ancianos, u otra organización que pueda quererlos.

Materiales de Arte: Organice una colección de materiales de arte para usar en la escuela, para intercambiar entre los estudiantes interesados, o para donarlos a una organización necesitada, tal como un refugio para familias y niños sin casa.

Equipo Deportivo: Usted puede coleccionar equipo deportivo nuevo o no deseado para intercambiar dentro de una escuela, para reutilizarse en diferentes escuelas, o para recaudar fondos para caridades.

Artículos de Ocasiones Especiales: Considere un intercambio de vestidos de fiesta o recaudación de donaciones. Colecte vestidos una vez usados y dónelos a otras escuelas y organizaciones interesadas.

Evento para la recolección de residuos peligrosos/ electrónicos domésticos

El evento de recolección está programado para el **sábado 12 de octubre de 2013, desde 9:00 a.m. hasta 3:00 p.m.**

Por favor respete el límite de transporte de 15 galones o 125 libras de residuos peligrosos por viaje cuando conduzca sus residuos peligrosos a los centros permanentes del condado o los eventos de recolección para su eliminación. No se aceptan residuos peligrosos/electrónicos comerciales en los centros permanentes del condado o los eventos de recolección.

Sábado 13 de octubre de 2013, de 9:00 a.m. hasta 3:00 p.m.

Lugar: City of Hope, Buena Vista Estacionamiento, 2144 Buena Vista Street, Duarte 91010

LO QUE PUEDE TRAER

- Aceite de motor, anticongelante, pintura, diluyente de pinturas
- Aguarrás, limpiadores con ácidos o lejía
- Pesticidas y herbicidas
- Baterías domésticas y de automóviles
- Computadoras y televisores viejos
- Agujas afiladas o usadas
- Fármacos vencidos o termómetros con mercurio

LO QUE NO PUEDE TRAER

- Explosivos, munición o materiales radioactivos
- Los residuos comerciales NO serán aceptados
- Basura o llantas viejas
- Electrodomésticos de línea blanca como lavadoras, estufas, refrigeradores o aires acondicionados

COMO PREPARARLO...

- En general, hay un límite de 15 galones o 125 libras de residuos peligrosos por viaje.
- Traiga los artículos en una caja reforzada, preferentemente en sus recipientes originales con su etiqueta.
- Esté preparado o preparada para dejar sus recipientes
- No mezcle los productos



Horario Festivo

Día de Gracias - Jueves, 28 de noviembre, 2013
Día de Navidad - Miércoles, 25 de diciembre, 2013
Año Nuevo - Miércoles, 1 de enero, 2014

Cuando el día festivo cae entre semana, las recolecciones para el resto de la semana se tardarán un día. No habrá interrupción o demora de servicio cuando el día festivo cae en un sábado o domingo.



"We'll Take Care Of It"

Recycle Right!

Place these types of materials in your recycling barrel or bin.

- Aerosol cans (must be completely empty)
- Aluminum cans (please do not crush)
- Brochures
- Cardboard
- Cereal boxes (remove wax paper lining)
- Clothes hangers
- Computer paper
- Coupons
- Envelopes
- Glass bottles, jars
- Glass cosmetic bottles
- Junk mail
- Laundry bottles
- Magazines/catalogs
- Newspaper
- Paper
- Paper tubes
- Phone books
- Pizza boxes
- Plastic containers #1-#7
- Plastic milk jugs
- Tin cans
- Tissue boxes
- Wrapping paper



Contact Information

Burrtec Waste Services

(800) 325-9417

1017 West Gladstone Street
Azusa, CA 91702

Hours of Operation

Mon-Fri 8:00 am to 5:00 pm



AZ/DU/BR-MU-COM

Recycling Programs —Let Us Help!

California Assembly Bill 341 mandates businesses and public entities, generating four (4) cubic yards of trash or more and multi-family residential dwellings with five or more units, to establish and maintain recycling service. This law went into effect on July 1, 2012.

Recycling not only conserves our natural resources but can save money by reducing waste disposal costs. Burrtec recycling coordinators can assist in selecting the appropriate recycling service level, along with the necessary education and outreach to residents and managerial staff. Call our customer service department today to schedule a complimentary waste and recycling assessment.

If you already have a recycling program and would like to make additional enhancements, please call our customer service department for assistance.

Recycling Considerations: Make Your Program a Success!

Ensuring the success of your recycling program depends on a few key elements; most importantly assistance from employees and/or residents. Here are a few pointers to get you started in the right direction.

- Post signage to remind employees and/or residents to recycle specific items (cardboard, paper, etc.). Communication is essential. Newsletters and flyers also reinforce the message.
- Placement of recycling containers next to trash containers increases the chances of getting more recyclables into the correct container.
- Emptying recycling containers into the proper recycling bin will ensure that your business or multifamily residential dwelling is doing their part to lower costs and reduce landfill waste.

Top 5 Items to Keep **OUT** of the Recycling Bin

Here are the 5 top items that should never be placed in the recycling bin:

1. **No Garden Hoses.** Despite being made from rubber, vinyl or a combination of both, this item still belongs in the trash.
2. **No Diapers.** Diapers should be placed in your trash bin.
3. **No Hazardous Waste.** This means no paint, motor oil, batteries, syringes, needles, etc. Hazardous wastes place our facility staff at risk. Do not place it into the trash bin either.
4. **No Pet Food Bags.** The wax coating prevents the bags from breaking down in the recycling process, so pet food bags go into the trash bin.
5. **No Electronic Waste.** These items are best recycled through a proper e-recycler.

SCAVENGING IS ILLEGAL

Removal of garbage and/or recyclables from solid waste containers is punishable by law (DMC 6.09.020)

Report Scavenging Activity!

Please Call:
Los Angeles County
Sheriff's Department
(626) 285-7171

REMEMBER: If you see a scavenger, do not approach them! Get a description of the person and/or vehicle with license plate number and their direction of travel.

Penalty for Scavenging

- Impoundment of vehicle
- Fines



Developed in conjunction with the City of Duarte and Burrtec Waste Industries, Inc.



Proper Disposal of Used Motor Oil and Filters

Obtain Free Oil Drain Containers

For a free oil drain container, Duarte residents can stop by Duarte City Hall or contact Burrtec at (800) 325-9417. Containers are reusable and have a capacity of 10 quarts.

Curbside Pick-Up

Contact Burrtec at (800) 325-9417 to schedule your curbside pick-up of oil and filters. Pick-ups will be scheduled at the earliest timeslot available, not necessarily on your regular collection day. Single family homeowners may have up to three free collections per calendar year. Simply fill the free oil drain container. Drain filter 24 hours before placing in a sealed plastic bag.

Collection Centers

You may deliver used motor oil and oil filters to one of the four certified collection centers in Duarte. Drop off oil and filters during business hours only. Do not mix oil with any other fluids or substances.

AutoZone
1346 Huntington Drive
(626) 357-0554

Advantage Ford
1031 Central Avenue
(626) 359-9689

Goodyear Tire
1098 Huntington Drive
(626) 358-2591

Nissan of Duarte
1434 Buena Vista Street
(626) 305-3000

Proper Disposal of Hazardous Waste

Call 1(888) CLEAN-LA, or visit www.CleanLA.com for information on upcoming hazardous waste roundups. Roundups are free to all LA County residents. Items accepted include auto fluids, paint, household cleaning products, pool chemicals, fertilizers, unused medication, sharps, and obsolete electronics.



Funded by CalRecycle



Cómo desechar adecuadamente del aceite de motor y filtros usados

Obtenga contenedores de cambio de aceite gratis

Para obtener un contenedor de cambio de aceite gratis, los residentes de Duarte pueden pasar por la oficina del gobierno de Duarte o pueden comunicarse con Burrtec al (800) 325-9417. Los contenedores se pueden reusar y tienen capacidad de 10 cuartos.

Recojer en la acera

Puede comunicarse con Burrtec para programar una cita para recojer los contenedores de aceite y filtros. Se recojeran los artículos en el tiempo disponible, no necesariamente en su día de recolección regular. Los propietarios de viviendas unifamiliares pueden tener hasta tres colecciones gratis por año. Solamente rellenen el contenedor de cambio de aceite. Desagüe el filtro 24 horas antes de colocar en una bolsa de plástico sellada.

Centro de Colección

Puede entregar el aceite de motor usado y filtros de aceite a uno de los cuatro centros certificados en Duarte. Puede dejar el aceite y los filtros sólo durante horas de oficina. No mezcle el aceite con otros líquidos o sustancias.

AutoZone
1346 Huntington Drive
(626) 357-0554

Advantage Ford
1031 Central Avenue
(626) 359-9689

Goodyear Tire
1098 Huntington Drive
(626) 358-2591

Nissan of Duarte
1434 Buena Vista Street
(626) 305-3000

Disposición adecuada de los desechos peligrosos

Llame al (800) 325-9417 o visite www.CleanLA.com para obtener información sobre los próximos eventos de recolección de desechos peligrosos. Los eventos son gratuitos para todos los residentes dentro del Condado de Los Ángeles. Artículos aceptados incluyen líquidos de automóviles, pintura, productos de limpieza para el hogar, productos químicos para piscinas, fertilizantes, medicamentos sin utilizar, objetos punzantes y aparatos electrónicos antiguos.



Financiado por CalRecycle



Los Angeles County Hauler Permit



COUNTY OF LOS ANGELES

Department of Public Health - Solid Waste Program

Waste Collector Permit

Under Provisions of County Ordinance Title 20

2014

COMPANY ID #	S0553
PERMIT FEE	\$1,099.00
VEHICLES PERMITTED	15
DATE OF ISSUE	12/27/2013
EXPIRATION DATE	12/31/2014

BURTEC WASTE SERVICES, LLC
9890 CHERRY AVE
FONTANA, CA 92335

CHIEF, SOLID WASTE PROGRAM

Performance Bond

This bond replaces and supersedes the prior bond # 0153513. The penal sum contained herein is not cumulative with prior bonds.

BOND NUMBER: 0153513-01

PREMIUM: \$2,775.00

FRANCHISE BOND

KNOW ALL MEN BY THESE PRESENTS, that we Burrtec Waste Service, LLC as Principal, and Berkley Insurance Company a Corporation organized under the laws of the State of Delaware, and duly authorized to transact business under the law of the State of California, as Surety, are held and firmly bound unto the City of Duarte State of California, as Obligee, in the just and full sum of Two Hundred Twenty-Two Thousand and 00/100 Dollars (\$222,000.00) for payment whereof well and truly to be made, and Principal and Surety bind themselves, their heirs, executors, administrators, successors and assigns, jointly and severally, firmly by these presents.

THE CONDITION of the foregoing obligation is such, that whereas, the above bounden Principal has entered into a Franchise Contract dated September 9, 1998 with the said Obligee for the collection, transportation and disposal of refuse from the area described in said Franchise Contract for the term commencing February 16, 2014 and ending on February 16, 2015 as will more fully appear from said Franchise Contract reference to which is hereby made.

NOW, THEREFORE, if the above bounden Principal, his or its heirs, executors, administrators, successors or assigns shall in all things stand to and abide by, and well and truly keep and perform the covenants, conditions and agreements in the said Franchise Contract on his part to be kept and performed at the time and in the manner therein specified, and in all respects according to their true intent and meaning, and shall indemnify and save harmless the said Obligee, its officers and agents, as therein stipulated, then this obligation shall become null and void; otherwise it shall be and remain in full force and virtue.

This bond is executed subject to the following express conditions, the fulfillment of which being precedent to any right of recovery hereunder.

No. 1. This bond shall be considered as one of suretyship only and the right of action is given to no one other than the Obligee named herein.

No. 2. Irrespective of the terms of the agreement mentioned above, it is agreed by all parties to this bond (the Principal, the Surety, and the Obligee) that this bond will be effective only for a period of one year from February 16, 2014 and is renewable by continuation certificates for additional periods of one year, such continuation certificates to be issued at the option of the Surety. Surety agrees to give thirty (30) days notice in writing to the Obligee of either cancellation or its intent not to renew, as provided for in this bond.

No. 3. Notice of any claim hereunder must be given to the Surety at its office at 505 N. Brand Blvd., Ste. 1040 - Glendale, CA 91203, as soon as possible and in any event within fifteen (15) days after anything shall come to the notice of the Obligee or any of its officers indicating the possibility to claim hereunder.

No. 4. Any action to recover loss hereunder shall be commenced by the Obligee in a court of competent jurisdiction within one year after giving notice of possible claim as provided in Condition No. 3 and the Principal shall be made a party to such action if he can with reasonable diligence be served with process therein.

IN WITNESS WHEREOF, we have hereunto set our hands and seals this 4th day of September, 2014.

Burrtec Waste Services, LLC
Principal

By: 

Berkley Insurance Company
Surety

By: 
Matthew F. Schafnitz,
Attorney-in-Fact

POWER OF ATTORNEY
BERKLEY INSURANCE COMPANY
WILMINGTON, DELAWARE

NOTICE: The warning found elsewhere in this Power of Attorney affects the validity thereof. Please review carefully.

KNOW ALL MEN BY THESE PRESENTS, that BERKLEY INSURANCE COMPANY (the "Company"), a corporation duly organized and existing under the laws of the State of Delaware, having its principal office in Greenwich, CT, has made, constituted and appointed, and does by these presents make, constitute and appoint: *Matthew F. Schafnitz of Brakke-Schafnitz Insurance Brokers, Inc. of Laguna Niguel, CA* its true and lawful Attorney-in-Fact, to sign its name as surety only as delineated below and to execute, seal, acknowledge and deliver any and all bonds and undertakings, with the exception of Financial Guaranty Insurance, providing that no single obligation shall exceed Fifty Million and 00/100 U.S. Dollars (U.S.\$50,000,000.00), to the same extent as if such bonds had been duly executed and acknowledged by the regularly elected officers of the Company at its principal office in their own proper persons.

This Power of Attorney shall be construed and enforced in accordance with, and governed by, the laws of the State of Delaware, without giving effect to the principles of conflicts of laws thereof. This Power of Attorney is granted pursuant to the following resolutions which were duly and validly adopted at a meeting of the Board of Directors of the Company held on January 25, 2010:

RESOLVED, that, with respect to the Surety business written by Berkley Surety Group, LLC, the Chairman of the Board, Chief Executive Officer, President or any Vice President of the Company, in conjunction with the Secretary or any Assistant Secretary are hereby authorized to execute powers of attorney authorizing and qualifying the attorney-in-fact named therein to execute bonds, undertakings, recognizances, or other suretyship obligations on behalf of the Company, and to affix the corporate seal of the Company to powers of attorney executed pursuant hereto; and said officers may remove any such attorney-in-fact and revoke any power of attorney previously granted; and further

RESOLVED, that such power of attorney limits the acts of those named therein to the bonds, undertakings, recognizances, or other suretyship obligations specifically named therein, and they have no authority to bind the Company except in the manner and to the extent therein stated; and further

RESOLVED, that such power of attorney revokes all previous powers issued on behalf of the attorney-in-fact named; and further

RESOLVED, that the signature of any authorized officer and the seal of the Company may be affixed by facsimile to any power of attorney or certification thereof authorizing the execution and delivery of any bond, undertaking, recognizance, or other suretyship obligation of the Company; and such signature and seal when so used shall have the same force and effect as though manually affixed. The Company may continue to use for the purposes herein stated the facsimile signature of any person or persons who shall have been such officer or officers of the Company, notwithstanding the fact that they may have ceased to be such at the time when such instruments shall be issued.

IN WITNESS WHEREOF, the Company has caused these presents to be signed and attested by its appropriate officers and its corporate seal hereunto affixed this 24 day of September, 2012.

Attest:
(Seal) By Ira S. Lederman
Senior Vice President & Secretary

Berkley Insurance Company
By Jeffrey M. Hafter
Senior Vice President

WARNING: THIS POWER INVALID IF NOT PRINTED ON BLUE "BERKLEY" SECURITY PAPER.

STATE OF CONNECTICUT)
) ss:
COUNTY OF FAIRFIELD)

Sworn to before me, a Notary Public in the State of Connecticut, this 24 day of September, 2012, by Ira S. Lederman and Jeffrey M. Hafter who are sworn to me to be the Senior Vice President and Secretary, and the Senior Vice President, respectively, of Berkley Insurance Company.

EILEEN KILLEEN
NOTARY PUBLIC, STATE OF CONNECTICUT
MY COMMISSION EXPIRES JUNE 30, 2017
Eileen Killeen
Notary Public, State of Connecticut

CERTIFICATE

I, the undersigned, Assistant Secretary of BERKLEY INSURANCE COMPANY, DO HEREBY CERTIFY that the foregoing is a true, correct and complete copy of the original Power of Attorney; that said Power of Attorney has not been revoked or rescinded and that the authority of the Attorney-in-Fact set forth therein, who executed the bond or undertaking to which this Power of Attorney is attached, is in full force and effect as of this date.

Given under my hand and seal of the Company, this 4th day of September, 2014.

(Seal) Andrew M. Tuma

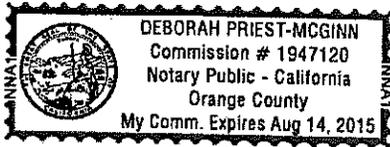
WARNING - Any unauthorized reproduction or alteration of this document is prohibited. This power of attorney is void unless seals are readable and the certification seal at the bottom is embossed. The background imprint, warning and confirmation (on reverse) must be in blue ink.

CALIFORNIA ALL-PURPOSE ACKNOWLEDGMENT

State of California }
 County of Orange }

On September 4th, 2014 before me, Deborah Priest-McGinn, Notary Public
 personally appeared Matthew F. Schafnitz

who proved to me on the basis of satisfactory evidence to be the person~~(s)~~ whose name~~(s)~~ is/~~are~~ subscribed to the within instrument and acknowledged to me that he/~~she/they~~ executed the same in his/~~her/their~~ authorized capacity~~(ies)~~, and that by his/~~her/their~~ signature~~(s)~~ on the instrument the person~~(s)~~, or the entity upon behalf of which the person~~(s)~~ acted, executed the instrument.



I certify under PENALTY OF PERJURY under the laws of the State of California that the foregoing paragraph is true and correct.

WITNESS my hand and official seal.

Signature Deborah Priest-McGinn
 Signature of Notary Public

Place Notary Seal Above

OPTIONAL

Though the information below is not required by law, it may prove valuable to persons relying on the document and could prevent fraudulent removal and reattachment of this form to another document

Description of Attached Document

Title or Type of Document: _____ Number of Pages: _____
 Signer(s) Other Than Named Above: _____

Capacity(ies) Claimed by Signer(s)

- Signer's Name:
 Individual
 Corporate Officer -- Title(s):
 Partner - Limited General
 Attorney-in-Fact
 Guardian or Conservator
 Other:

Signer is Representing:

- Signer's Name:
 Individual
 Corporate Officer -- Title(s):
 Partner - Limited General
 Attorney-in-Fact
 Guardian or Conservator
 Other :

Signer is Representing:

Insurance Certificate



CERTIFICATE OF LIABILITY INSURANCE

DATE (MM/DD/YYYY)
9/4/2014

THIS CERTIFICATE IS ISSUED AS A MATTER OF INFORMATION ONLY AND CONFERS NO RIGHTS UPON THE CERTIFICATE HOLDER. THIS CERTIFICATE DOES NOT AFFIRMATIVELY OR NEGATIVELY AMEND, EXTEND OR ALTER THE COVERAGE AFFORDED BY THE POLICIES BELOW. THIS CERTIFICATE OF INSURANCE DOES NOT CONSTITUTE A CONTRACT BETWEEN THE ISSUING INSURER(S), AUTHORIZED REPRESENTATIVE OR PRODUCER, AND THE CERTIFICATE HOLDER.

IMPORTANT: If the certificate holder is an ADDITIONAL INSURED, the policy(ies) must be endorsed. If SUBROGATION IS WAIVED, subject to the terms and conditions of the policy, certain policies may require an endorsement. A statement on this certificate does not confer rights to the certificate holder in lieu of such endorsement(s).

PRODUCER Alliant Insurance Services, Inc. 735 Carnegie Drive, Suite 200 San Bernardino CA 92408	CONTACT NAME: Karen Adcock PHONE (A/C, No, Ext): 909-474-8768 FAX (A/C, No): 909-886-2013 E-MAIL ADDRESS: kadcock@alliant.com PRODUCER CUSTOMER ID#:														
INSURED Burrtec Waste Industries, Inc. 9890 Cherry Avenue Fontana CA 92335	<table border="1" style="width: 100%; border-collapse: collapse;"> <tr> <th style="text-align: left;">INSURER(S) AFFORDING COVERAGE</th> <th style="text-align: left;">NAIC #</th> </tr> <tr> <td>INSURER A: New Hampshire Ins Co</td> <td></td> </tr> <tr> <td>INSURER B: National Union Fire of PA</td> <td>19445</td> </tr> <tr> <td>INSURER C: Navigators Insurance Company</td> <td>42307</td> </tr> <tr> <td>INSURER D: National Union Fire Ins Co Pittsbur</td> <td>19445</td> </tr> <tr> <td>INSURER E: National Union Fire Ins Co Of PA</td> <td>19445</td> </tr> <tr> <td>INSURER F: Lexington Insurance Company</td> <td>19437</td> </tr> </table>	INSURER(S) AFFORDING COVERAGE	NAIC #	INSURER A: New Hampshire Ins Co		INSURER B: National Union Fire of PA	19445	INSURER C: Navigators Insurance Company	42307	INSURER D: National Union Fire Ins Co Pittsbur	19445	INSURER E: National Union Fire Ins Co Of PA	19445	INSURER F: Lexington Insurance Company	19437
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COVERAGES **CERTIFICATE NUMBER:** 899269888 **REVISION NUMBER:**

THIS IS TO CERTIFY THAT THE POLICIES OF INSURANCE LISTED BELOW HAVE BEEN ISSUED TO THE INSURED NAMED ABOVE FOR THE POLICY PERIOD INDICATED. NOTWITHSTANDING ANY REQUIREMENT, TERM OR CONDITION OF ANY CONTRACT OR OTHER DOCUMENT WITH RESPECT TO WHICH THIS CERTIFICATE MAY BE ISSUED OR MAY PERTAIN, THE INSURANCE AFFORDED BY THE POLICIES DESCRIBED HEREIN IS SUBJECT TO ALL THE TERMS, EXCLUSIONS AND CONDITIONS OF SUCH POLICIES. LIMITS SHOWN MAY HAVE BEEN REDUCED BY PAID CLAIMS.

INSR LTR	TYPE OF INSURANCE	ADDL/SUBR INSR/ WVD	POLICY NUMBER	POLICY EFF (MM/DD/YYYY)	POLICY EXP (MM/DD/YYYY)	LIMITS
C	GENERAL LIABILITY <input checked="" type="checkbox"/> COMMERCIAL GENERAL LIABILITY <input type="checkbox"/> CLAIMS-MADE <input checked="" type="checkbox"/> OCCUR GEN'L AGGREGATE LIMIT APPLIES PER: <input type="checkbox"/> POLICY <input type="checkbox"/> PRO-JECT <input checked="" type="checkbox"/> X <input type="checkbox"/> LOC	Y	LR14CGEI03473IC	3/1/2014	3/1/2015	EACH OCCURRENCE \$1,000,000 DAMAGE TO RENTED PREMISES (Ea occurrence) \$300,000 MED EXP (Any one person) \$Excluded PERSONAL & ADV INJURY \$1,000,000 GENERAL AGGREGATE \$2,000,000 PRODUCTS - COMP/OP AGG \$2,000,000 \$
B	AUTOMOBILE LIABILITY <input checked="" type="checkbox"/> ANY AUTO <input type="checkbox"/> ALL OWNED AUTOS <input type="checkbox"/> SCHEDULED AUTOS <input checked="" type="checkbox"/> HIRED AUTOS <input checked="" type="checkbox"/> NON-OWNED AUTOS	Y	4584331 4584330	3/1/2014 3/1/2014	3/1/2015 3/1/2015	COMBINED SINGLE LIMIT (Ea accident) \$2,000,000 BODILY INJURY (Per person) \$ BODILY INJURY (Per accident) \$ PROPERTY DAMAGE (Per accident) \$ 4584331 CSL Over \$10,000 GCW 4584330 CSL Under \$10,000 GCW
F	UMBRELLA LIAB <input type="checkbox"/> OCCUR <input checked="" type="checkbox"/> EXCESS LIAB <input type="checkbox"/> CLAIMS-MADE DEDUCTIBLE \$ RETENTION \$		021391622	3/1/2014	3/1/2015	EACH OCCURRENCE \$2,000,000 AGGREGATE \$2,000,000 \$ \$
A	WORKERS COMPENSATION AND EMPLOYERS' LIABILITY ANY PROPRIETOR/PARTNER/EXECUTIVE OFFICER/MEMBER EXCLUDED? (Mandatory in NH) If yes, describe under DESCRIPTION OF OPERATIONS below	Y/N N/A	WC001894400	3/1/2014	3/1/2015	<input checked="" type="checkbox"/> WC STATUTORY LIMITS <input type="checkbox"/> OTHER E.L. EACH ACCIDENT \$1,000,000 E.L. DISEASE - EA EMPLOYEE \$1,000,000 E.L. DISEASE - POLICY LIMIT \$1,000,000
D	Business Auto Any Auto, Hired, Non-Owne		4584330	3/1/2014	3/1/2015	CSL Under 10,000 GCW 2,000,000

DESCRIPTION OF OPERATIONS / LOCATIONS / VEHICLES (Attach ACORD 101, Additional Remarks Schedule, if more space is required)
 Job: Operations pertaining to named insured for certholder. Certificate holder is additional insured as respects to general and auto liability per endorsements attached.

CERTIFICATE HOLDER City of Duarte City Clerk 1600 Huntington Drive Duarte CA 91010	CANCELLATION SHOULD ANY OF THE ABOVE DESCRIBED POLICIES BE CANCELLED BEFORE THE EXPIRATION DATE THEREOF, NOTICE WILL BE DELIVERED IN ACCORDANCE WITH THE POLICY PROVISIONS. AUTHORIZED REPRESENTATIVE
---	--

**BURRTEC WASTE INDUSTRIES, INC.
NAMED INSURED**

Agua Mansa MRF, LLC
AVCO Disposal, Inc.
Burr Girls, LLC
Burr Group LP
Burr Group, Inc.
Burr Properties, LLC
Burrline LLC
Burrtec Environmental, LLC
Burrtec Recovery & Transfer, LLC
Burrtec Retirement Savings Plan
Burrtec Waste & Recycling Services, LLC
Burrtec Waste Group, Inc.
Burrtec Waste Industries, Inc. (formerly PSP Waste Services, Inc.)
Burrtec Waste Industries, Inc. DBA Burbank Recycling
Burrtec Waste Industries, Inc. DBA: Agua Mansa Recycling & Transfer Co.
Burrtec Waste Industries, Inc. DBA: Burrtec Recycling & Transfer Co.
Burrtec Waste Industries, Inc. DBA: Burrtec Recycling Center
Burrtec Waste Industries, Inc. DBA: Coachella Valley Compost
Burrtec Waste Industries, Inc. DBA: Coachella Valley Transfer Station
Burrtec Waste Industries, Inc. DBA: Desert Disposal
Burrtec Waste Industries, Inc. DBA: East Valley Recycling & Transfer
Burrtec Waste Industries, Inc. DBA: Inland Empire Recycling
Burrtec Waste Industries, Inc. DBA: Marks Disposal
Burrtec Waste Industries, Inc. DBA: Tri-Co
Burrtec Waste Industries, Inc. DBA: Tri-County Disposal
Burrtec Waste Industries, Inc. DBA: Trico Disposal
Burrtec Waste Services, LLC
Crestline Disposal
Currans Rubbish Disposal, Inc.
E. Cole Burr, individually and as Trustee of the Burr Family Trust
EDCO Disposal Corp (but only as respects to vehicles registered in their name)
Edward G. Burr, Sandra L. Burr, Cole Burr and Tracy A. Burr, Individually and
Burr Properties: 9910, 9934, 9930, 9964, 9820, 9890, 9982 Cherry Ave, Fontana,
CA and 17000 Abbey Lane, corner of Abbey Lane and Bimini (5 acres), and
18997 Abbey Lane, Victorville California
Empire Disposal, LLC
Fontana Rubbish Collectors, Inc.
Inland BioEnergy, LLC
Jack's Disposal, Incorporated DBA: Yukon Disposal
Jack's Disposal, Incorporated
Kaiser Recycling Corporation
KGB Properties, LLC
Lake Arrowhead Disposal
Lucerne Valley Disposal, Inc.
Monte Vista Disposal, Inc.
Mountain Disposal Services, Inc.
Rancho Disposal Service, Inc.
Rialto Services, Inc.
Running Springs Disposal
TECMEC Maintenance Enterprise, Inc.
Tracy A. Burr, individually and as Trustee of the Burr Family Trust
Tri-County Disposal, Inc.
Tri-County Disposal, Inc. DBA: Gary's Disposal (but only as respects to vehicles
registered in this name)
Victorville Disposal, Inc.
West Valley MRF, LLC
West Valley Recycling and Transfer, Inc.
Yucaipa Disposal, Inc.

POLICY NUMBER: LA14CGL103473IC

COMMERCIAL GENERAL LIABILITY

THIS ENDORSEMENT CHANGES THE POLICY. PLEASE READ IT CAREFULLY.

**ADDITIONAL INSURED – OWNERS, LESSEES OR
CONTRACTORS – (FORM B)**

This endorsement modifies insurance provided under the following:

COMMERCIAL GENERAL LIABILITY COVERAGE PART.

SCHEDULE

Name of Person or Organization:

Any person or organization for whom you are performing operations when you and such person or organization have agreed in writing in a contract or agreement that such person or organization be added as an additional insured on your policy.

(If no entry appears above, information required to complete this endorsement will be shown in the Declarations as applicable to this endorsement.)

WHO IS AN INSURED (Section II) is amended to include as an insured the person or organization shown in the Schedule, but only with respect to liability arising out of "your work" for that insured by or for you.

ENDORSEMENT

This endorsement, effective 12:01 A.M. 3/1/14 forms a part of

policy No. 4584331 and issued to BURRTEC WASTE GROUP, INC.
4584330

by NATIONAL UNION FIRE INSURANCE COMPANY OF PITTSBURGH, PA

THIS ENDORSEMENT CHANGES THE POLICY. PLEASE READ IT CAREFULLY.

ADDITIONAL INSURED - WHERE REQUIRED UNDER CONTRACT OR AGREEMENT

This endorsement modifies insurance provided under the following:

BUSINESS AUTO COVERAGE FORM

SCHEDULE

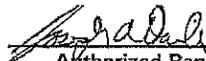
ADDITIONAL INSURED:

ANY PERSON OR ORGANIZATION FOR WHOM YOU ARE CONTRACTUALLY BOUND TO PROVIDE ADDITIONAL INSURED STATUS, BUT ONLY TO THE EXTENT OF SUCH PERSON'S OR ORGANIZATION'S LIABILITY ARISING OUT OF A COVERED "AUTO".

I. SECTION II - LIABILITY COVERAGE, A. Coverage, 1. - Who Is Insured, is amended to add:

d. Any person or organization, shown in the schedule above, to whom you become obligated to include as an additional insured under this policy, as a result of any contract or agreement you enter into which requires you to furnish insurance to that person or organization of the type provided by this policy, but only with respect to liability arising out of use of a covered "auto". However, the insurance provided will not exceed the lesser of:

- (1) The coverage and/or limits of this policy, or
- (2) The coverage and/or limits required by said contract or agreement.



Authorized Representative or
Countersignature (in States Where
Applicable)

BURRICK WASTE SERVICES
CITY OF DUARTE

CFRMS Program Code	Description	Jan-13	Feb-13	Mar-13	Apr-13	May-13	Jun-13	Jul-13	Aug-13	Sep-13	Oct-13	Nov-13	Dec-13	Y-T-D
Refuse														
	Residential Refuse	463.39	393.94	435.09	421.56	478.48	417.67	440.73	472.05	384.59	444.51	385.33	358.49	5,096.49
	Residential Bulky Items	9.01	7.90	8.89	8.82	8.09	9.73	10.96	9.08	7.87	8.21	8.17	7.33	104.08
	Residential Refuse (residue)	31.23	24.83	28.59	25.79	28.84	27.16	27.71	25.92	24.03	26.87	27.35	28.36	326.68
	Government Refuse													0.00
	School Refuse	6.49	5.80	6.17	6.55	6.64	6.02	6.96	6.23	6.20	4.32	3.73	3.30	68.41
	Residential Bin Refuse (residue)													0.00
	Multi-Family Refuse	200.97	180.23	191.37	194.24	197.35	178.55	203.89	182.61	181.51	197.54	178.10	157.46	2,243.82
	Multi-Family Refuse (residue)	318.18	284.03	302.08	333.80	338.18	307.52	359.92	322.74	321.49	336.79	306.22	270.63	3,801.58
	Commercial Refuse	248.41	203.61	207.31	260.93	258.76	208.03	208.75	209.84	262.04	296.14	180.97	178.69	2,721.48
	Roll-off Refuse	2.47	1.90	2.35	1.89	1.54	2.59	2.24	2.90	2.42	1.95	2.13	2.40	26.78
	Commercial Refuse (residue)	0.00	1.97	0.68	0.00	13.51	1.10	15.34	6.12	1.32	0.89	0.49	1.12	42.34
	Roll-off Refuse (residue)	1,282.85	1,106.29	1,185.70	1,255.88	1,333.80	1,159.02	1,278.82	1,240.21	1,193.74	1,318.78	1,094.47	1,009.93	14,459.09
	Refuse Totals													
	Source Reduction													
	1000-SR-XGC Xeriscaping, Grasscycling													0.00
	1010-SR-BCM Backyard Composting													0.00
	1020-SR-BWR Business Source Reduction													0.00
	1030-SR-PMT Procurement													0.00
	1040-SR-SCH School Source Reduction													0.00
	1050-SR-GOV Government Source Reduction													0.00
	1060-SR-WTE Material Exchange, Thrift Shops													0.00
	1070-SR-OTH Other Source Reduction													0.00
	Source Reduction Totals	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
	Recycling (Net of Residue)													
	2000-RC-CRB Residential Curbside Recycling	102.81	81.74	94.10	84.89	94.95	89.41	91.21	85.31	79.09	88.47	80.03	93.34	1,076.35
	2010-RC-DRP Residential Drop-Off Recycling													0.00
	2020-RC-RFB Residential Buy-Back Centers													0.00
	2030-RC-RYB Residential Buy-Back Centers													0.00
	2040-RC-OSP Commercial On-Site Pickup	14.72	12.80	13.21	12.99	13.27	14.03	11.63	15.07	12.81	13.12	10.85	18.43	162.93
	2040-RC-SFC Commercial Self-Haul Recycling													0.00
	2050-RC-SCH School Recycling													0.00
	2060-RC-GOV Government Recycling	46.35	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	46.35
	2070-RC-SNL Special Collection - Seasonal													0.00
	2080-RC-SPE Special Collection - Events													0.00
	2090-RC-OTH Other Recycling-Pre-Sorted Roll-off	0.00	4.50	0.00	0.00	0.00	0.00	6.58	0.00	4.34	2.29	1.75	3.57	23.17
	Recycling Totals	163.88	99.04	107.31	97.88	108.22	103.44	109.42	100.38	96.24	103.88	102.67	115.44	1,307.80
	Composting													
	3000-CM-RCG Residential Curbside Greenwaste	187.64	206.07	248.71	271.82	280.22	234.02	263.65	249.15	219.44	243.69	208.48	182.38	2,795.27
	3010-CM-RSG Residential Self-Haul Greenwaste													0.00
	3020-CM-COG Commercial On-Site Greenwaste	20.43	16.32	11.02	13.79	11.50	9.80	11.91	14.09	109.24	55.49	25.44	19.87	320.70
	3030-CM-CGG Commercial Self-Haul Greenwaste													0.00
	3040-CM-FWC Food Waste Composting													0.00
	3050-CM-FWC School Composting													0.00
	3060-CM-GOV Government Composting	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
	3070-CM-OTH Other Composting	208.07	224.39	259.73	285.61	291.72	243.52	275.56	263.24	328.68	299.16	233.92	202.25	3,115.97
	Composting Totals													
	Special Waste													
	4000-SF-ASH Ash													0.00
	4010-SF-SLG Sludge (sewage industrial)													0.00
	4020-SF-TRS Tires	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	7.06	0.00	2.97	10.05
	4030-SF-WHG White Goods	0.53	0.09	0.00	0.00	0.00	0.26	0.00	0.18	0.00	0.00	0.08	0.09	1.24
	4040-SF-SCM Scrap Metal	0.01	0.00	0.00	1.64	0.09	0.00	4.95	0.01	1.88	0.00	0.02	0.00	8.20
	4050-SF-WDW Wood Waste	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
	4060-SF-CAR Concrete/Asphalt/Rubble	0.00	0.00	0.00	0.00	0.00	12.00	0.00	24.00	20.00	12.00	0.00	0.00	68.00
	4070-SF-DSD Disaster Debris													0.00
	4080-SF-SGL Shingles													0.00
	4090-SF-RND Rendering													0.00
	4100-SF-OTH Other Special Waste	0.00	0.00	0.00	3.97	0.00	0.00	2.60	0.00	0.00	0.00	13.20	0.00	19.77
	Special Waste Totals	0.54	0.09	0.00	5.61	0.09	12.26	7.15	24.19	21.88	19.08	13.31	3.06	107.26

BURRTEC WASTE SERVICES
CITY OF DUARTE

CWMB Program Code	Description	Jan-13	Feb-13	Mar-13	Apr-13	May-13	Jun-13	Jul-13	Aug-13	Sep-13	Oct-13	Nov-13	Dec-13	Y-TD
Public Education & Outreach														
5000-ED-ELC	Electronic (radio, TV, WWW, Hotlines)													0.00
5010-ED-PRN	Printed Media													0.00
5020-ED-OUT	Outreach (workshops, fairs, field trips)													0.00
5030-ED-SCH	Other Public Education													0.00
5040-ED-OTH	Other Public Education													0.00
Public Education & Outreach Totals		0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
Policy Incentives														
6000-PI-PUB	Product & Landfill Bans													0.00
6010-PI-EIN	Economic Incentives													0.00
6020-PI-ORD	Ordinances													0.00
6030-PI-OTH	Other Policy Incentives													0.00
Public Education Totals		0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
Facility Recovery														
7000-FR-MRF	Material Recovery Facility													4.30
7010-FR-LAN	Landfill													0.00
7020-FR-TST	Transfer Station													0.00
7030-FR-CMF	Composting Facility													0.00
7040-FR-ADC	Alternate Daily Cover													0.00
7050-FR-OTH	Other Facility Recovery													0.00
Facility Recovery Totals		0.00	0.02	0.01	0.00	2.42	0.11	0.45	1.29	0.00	0.00	0.00	0.00	4.30
Transformation														
8000-TR-WTE	Waste-to-Energy													0.00
8010-TR-WDW	Bioness (wood waste)													0.00
8020-TR-TRS	Tires													0.00
8030-TR-OTH	Other Transformation													248.58
Transformation Totals		0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	5.27	83.03	160.28	248.58
Household Hazardous Waste														
9000-HH-PMF	Permanent Facility													0.00
9010-HH-MPC	Mobile/Periodic Facility													0.00
9020-HH-CSC	Curbside Collection													0.00
9030-HH-WSE	Waste Exchange													0.00
9040-HH-EDP	Educational Programs													0.71
9045-HH-EWA	Electronic Waste													0.09
9050-HH-OTH	Other Household Hazardous Waste													0.80
HHW Totals		0.03	0.03	0.03	0.03	0.03	0.06	0.22	0.03	0.09	0.03	0.00	0.13	0.80
		0.01	0.01	0.00	0.00	0.01	0.01	0.00	0.01	0.01	0.01	0.01	0.01	0.80
		0.04	0.04	0.03	0.03	0.04	0.07	0.22	0.04	0.10	0.04	0.01	0.14	0.80
All Programs Total		372.53	323.58	367.08	389.13	402.49	359.50	392.80	389.14	446.90	427.46	432.94	481.77	4,784.71
Total Refuse		1,282.86	1,106.29	1,185.70	1,255.88	1,333.60	1,159.02	1,278.62	1,240.21	1,193.74	1,318.78	1,094.47	1,093.93	14,459.09
Total Tonnes Generated		1,555.38	1,429.67	1,552.76	1,645.07	1,736.09	1,518.52	1,671.42	1,629.35	1,540.64	1,746.23	1,527.41	1,491.10	19,243.80
Multi-Family Net Diverted Tonnage		7.69	5.57	6.90	6.38	6.36	7.08	5.63	7.29	6.20	6.20	5.13	8.72	79.18
2030-RC-OSP	Multi-Family Curbside Recycling	6.65	4.67	4.24	4.68	4.11	3.43	4.25	4.37	4.10	3.42	3.87	3.68	51.47
3020-CM-COG	Multi-Family Curbside Greenwaste													

OSHA Form 300A/Summary of Work-Related Injuries and Illnesses



Year 2013

U.S. Department of Labor
Occupational Safety and Health Administration
Form approved OMB no. 1218-0178

OSHA's Form 300A (Rev. 01/2004) Summary of Work-Related Injuries and Illnesses

All establishments covered by Part 1904 must complete this Summary page, even if no injuries or illnesses occurred during the year. Remember to review the Log to verify that the entries are complete. Using the Log, count the individual entries you made for each category. Then write the totals below, making sure you've added the entries from every page of the Log. If you had no cases with "0."

Employees former employees, and their representatives have the right to review the OSHA Form 300 in its entirety. They also have limited access to the OSHA Form 301 or its equivalent. See 29 CFR 1904.35, in OSHA's Recordkeeping rule, for further details on the access provisions for these forms.

Number of Cases

Total number of deaths	(G)	0	(H)	(I)	(J)
Total number of cases with days away from work		0			
Total number of cases with job transfer or restriction		2			
Total number of cases other recordable cases		0			

Number of Days

Total number of days away from work	(K)	3	(L)
Total number of days of job transfer or restriction		23	

Injury and Illness Types

Total number of ...	(M)		(N)	(O)	(P)
(1) Injury		2	(4) Poisoning		0
(2) Skin Disorder		0	(5) Hearing Loss		0
(3) Respiratory Condition		0	(6) All Other Illnesses		0

Post this Summary page from February 1 to April 30 of the year following the year covered by the form

Public reporting burden for this collection of information is estimated to average 50 minutes per response, including time for reviewing the instructions, searching existing data sources, gathering the data needed, and completing and reviewing the collection of information. Persons are not required to respond to the collection of information unless it displays a currently valid OMB control number. If you have any comments about these estimates or any aspects of this data collection, contact: US Department of Labor, OSHA, Office of Statistics, Room N-2644, 200 Constitution Ave. NW, Washington, DC 20210. Do not send this completed form to this office.

Establishment Information	
Your establishment name <u>Burner Waste Services</u>	
Street <u>1917 W. Chilesdine St</u>	
City <u>Asus</u>	State <u>CA</u> Zip <u>91702</u>
Industry description (e.g., Manufacture of motor truck trailers)	
<u>Waste and Recycling Haulers</u>	
Standard Industrial Classification (SIC), if known (e.g., SIC 3714)	
<u>4 9 5 3</u>	
OR North American Industrial Classification (NAICS), if known (e.g., 336272)	
Employment Information	
Annual average number of employees	<u>43</u>
Total hours worked by all employees last year	<u>94659.08</u>
Sign here <u>Michael Rhodes Jr</u>	
Knowingly falsifying this document may result in a fine!	
I certify that I have examined this document and that to the best of my knowledge the entries are true, accurate, and complete.	
<u>Michael Rhodes Jr</u>	Division Manager
Company executive	Title
<u>800-325-9417</u>	Phone
	Date <u>2/12/14</u>

Motor Carrier Safety Compliance Report/Terminal Record Update

STATE OF CALIFORNIA
DEPARTMENT OF CALIFORNIA HIGHWAY PATROL

**SAFETY COMPLIANCE REPORT/
TERMINAL RECORD UPDATE**

CHP 343 (Rev 6-10) OPI 062

Page 1 of 7 pages

NEW TERMINAL INFORMATION
 Yes No

CA NUMBER: 195546 FILE CODE NUMBER: 272909 COUNTY CODE: 19 DCD

TERMINAL TYPE: Truck Bus

CGDE: 1 OTHER PROGRAM(S): LOCATION CODE: 525 SUBAREA: S34

TERMINAL NAME: **BURRTEC WASTE SERVICES LLC**

TERMINAL STREET ADDRESS (NUMBER, STREET, CITY), ZIP CODE: **1017 W GLADSTONE AVENUE, AZUSA, CA 91702**

TELEPHONE NUMBER (W/ AREA CODE): **(800) 325-9417**

MAILING ADDRESS (NUMBER, STREET, CITY, STATE, ZIP CODE) (IF DIFFERENT FROM ABOVE): **9890 CHERRY AVENUE, FONTANA, CA 92335**

INSPECTION LOCATION (NUMBER, STREET, CITY OR COUNTY): **SAME AS ABOVE**

LICENSE, FLEET AND TERMINAL INFORMATION

HM LIC NO	HWT. REG NO	IMS LIC NO	TRUCKS AND TYPES	TRAILERS AND TYPES	BUGS BY TYPE	DRIVERS	BIT FLEET SIZE
N/A	N/A	N/A	17 - S	N/A	I- N/A II- N/A	7	
EXP. DATE	EXP. DATE	EXP. DATE	REG. CT	HW VEH.	HW CONT.	PPB / CSAT	
N/A	N/A	N/A	N/A	N/A	N/A	<input type="checkbox"/> Yes <input checked="" type="checkbox"/> No	17

CONSOLIDATED TERMINALS: Yes No

FILE CODE NUMBER OF CONSOLIDATED TERMINALS AND DIVISION LOCATIONS BY NUMBER. (Use Remarks for Additional FCNS)

EMERGENCY CONTACTS (In Calling Order of Preference)

EMERGENCY CONTACT (NAME): **MICHAEL RHODES**
DAY TELEPHONE NO (W/ AREA CODE): **(800) 325-9417**
NIGHT TELEPHONE NO (W/ AREA CODE): **(909) 851-7734**

EMERGENCY CONTACT (NAME): **AUGUSTINE ROMERO**
DAY TELEPHONE NO (W/ AREA CODE): **(800) 325-9417**
NIGHT TELEPHONE NO (W/ AREA CODE): **(626) 222-1667**

ESTIMATED CALIFORNIA MILEAGE FOR THIS TERMINAL LAST YEAR (2012)

A UNDER 15,000	B 15,001 - 50,000	C 50,001 - 100,000	D 100,001 - 500,000	E 500,001 - 1,000,000	F 1,000,001 - 2,000,000	G 2,000,001 - 5,000,000	H 5,000,001 - 10,000,000	I MORE THAN 10,000,000
<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

OPERATING AUTHORITIES OR PERMITS

PUC: T N/A

US DOT: T N/A

TCP: PSC: N/A

MC: MX: N/A

MOTOR CARRIER OF PROPERTY PERMIT ACTIVE: Yes No N/A

REASON FOR INSPECTION: _____

RENEWAL BIT INSPECTION

REQUIREMENTS	VIOL	HAZARDOUS MATERIALS	CONTAINERS/TANKS	VEHICLES PLACED OUT-OF-SERVICE
MAINTENANCE PROGRAM	0	1 S 2 S 3 S 4 S	1 S 2 S 3 S 4 S	1 N/A 2 N/A 3 N/A 4 N/A
DRIVER RECORDS	0	No. 4 Time 4	No. 7 Time 1	No. 4 Time 4
DRIVER HOURS	0	<input checked="" type="checkbox"/> No H/M Transported <input type="checkbox"/> No H/M violations noted		
BRAKES	1			
LAMPS & SIGNALS	0			
CONNECTING DEVICES	0			
STEERING & SUSPENSION	0			
TIRES & WHEELS	0			
EQUIPMENT REQUIREMENTS	1			
CONTAINERS & TANKS	0			
HAZARDOUS MATERIALS	0			

REMARKS: **SEE 343-1 ON FOLLOWING PAGES:**

BIT: I R NON-BIT

FEE'S DUE: Yes No

CHP 343: GHP 1600 COL:

INSPECTION DATE(S): **1/15/2013** TIME IN: _____ TIME OUT: _____

INSPECTED BY (NAME(S)): **MCS I A. GIESING** ID NUMBER(S): **A13743** SUSPENSE DATE: Auto None

MOTOR CARRIER CERTIFICATION

I hereby certify that all violations described hereon and recorded on the attached pages (2 through 7), will be corrected in accordance with applicable provisions of the California Vehicle Code and the California Code of Regulations. I understand that I may request a review of an unsatisfactory rating by contacting the Motor Carrier Safety Unit Supervisor at (323) 644-9557 within 5 calendar days of the rating.

CURRENT TERMINAL RATING: **SATISFACTORY**

CARRIER REPRESENTATIVE'S SIGNATURE: *X Augustine Romero* DATE: **1/15/2013**

CARRIER REPRESENTATIVE'S PRINTED NAME: **AUGUSTINE ROMERO** TITLE: **TRANS MGR** DRIVER LICENSE NUMBER: _____ STATE: _____

Destroy Previous Editions

Chp343_06

CONTINUATION

CHP 343-1 (REV 10-97) OPI 062

DATE	01/15/13	THIS IS A CONTINUATION OF	CHP 343	
CARRIER NAME	BURRTEC WASTE SERVICES LLC		CA NUMBER	195546
ADDRESS	1017 W GLADSTONE AVENUE, AZUSA, CA 91702		FO NUMBER	272909
REMARKS				

**USED CHP 407F/ASPEN REPORT DATED 1/3/2013
TO ASSES CARRIERS REGULATED EQUIPMENT.**

MAINTENANCE RECORDS

ALL MAINTENANCE RECORDS ARE CURRENT AND ON FILE.

**GAVE CARRIER COPY OF CHP 108 "TRUCK AND/OR TRACTOR MAINTENANCE & SAFETY
INSPECTION"**

**COPIES OF CHP 108 "TRUCK AND/OR TRACTOR MAINTENANCE & SAFETY INSPECTION"
FORMS ARE AVAILABLE AT: <http://www.chp.ca.gov/publications/pdf/chp108.pdf>**

DRIVERS RECORDS

ALL DRIVERS RECORDS ARE CURRENT AND ON FILE.

TERMINAL IS RATED SATISFACTORY

Community Clean-Ups

City of Duarte Clean Up Event Summary April '13

Date	Trash			Concrete			E-Waste					
	Tons	Facility	Routes	Recovered	Tons	Facility	Routes	Recovered	Tons	Facility	Routes	Recovered
4/13/13	7.53	PH	9001-02	7.53	8	NUWAY	9001-02	9	1.48	E.R.	9001-02	1.48
4/13/13	7.61	PH	9001-02	7.61	0	N/A	9001-02	0	0	E.R.	9001-02	0
4/13/13	6.96	PH	9001-02	6.96	0	N/A	9001-02	0	0	E.R.	9001-02	0
4/13/13	7.94	PH	9001-02	7.94	0	N/A	9001-02	0	0	E.R.	9001-02	0
4/13/13	3.28	PH	9001-02	3.28	0	N/A	9001-02	0	0	E.R.	9001-02	0
4/13/13	1.68	PH	9001-02	1.68	0	N/A	9001-02	0	0	E.R.	9001-02	0
Totals	35.00			35.00	8.00			9	1.48			1.48

Date	Scrap Metal			GreenWaste			Tires					
	Tons	Facility	Routes	Recovered	Tons	Facility	Routes	Recovered	Tons	Facility	Routes	Recovered
4/13/13	1.61	I.M	9001-02	1.61	8.07	S.C.	9501	8:07	0	BJ	9001-02	0
	0	I.M	9001-02	0	9.71	P.H.	9501	9.71	0	BJ	9001-02	0
	0	I.M	9001-02	0	0	N/A	9001-02	0	0	BJ	9001-02	0
	0	I.M	9001-02	0	0	N/A	9001-02	0	0	BJ	9001-02	0
	0	I.M	9001-02	0	0	N/A	9001-02	0	0	BJ	9001-02	0
Totals	1.61			1.61	17.78			17.78	0			0

White Goods	Total #	E-Waste Goods		Total #	Electric Goods	Total #	Bulky / Mixed	Total #
		Recovered	Percentage					
Refrigerators	9	Television	61	Printers	3	Chairs/Tables/Doors	21	
Stoves	7	Monitors	29	PC Towers	7	Sofas	8	
Washer	7	VCR'S / DVD'S	8	Vacuums	4	Mattresses	20	
Dryers	7	Stereos	4	Microwaves	5	Toilets	9	
Water Heater	11	Speakers	3	Fans	2	Tires	0	
Total	41	Total	105	Total	21	Total	58	Total #
		Total Tonnage	Recovered	Percentage				Total #

TRASH	35.00	100%
RECYCLING	0.00	0%
E-WASTE	1.48	100%
SCRAP METAL	1.61	100%
GREENWASTE	17.78	100%
TIRES	0	0%
TOTAL	55.87	100%

Total Loads	9
Total Tons Collected	55.87
Total Tons Diverted	20.87
Diversion Percentage	37%

White Goods / Scrap Metal: Bikes, parts, bars, rims, rebar, construction material, Water heater, pumps, Fenders, Dryers, Hoods, and other small metal parts.

E-Waste Goods: TV'S, Computers, Printers, Monitors Stereos, Microwaves

Electric Goods: Towers, Vacuums, fans

Bulky / Mixed Items Included: Sofas, Mattresses, Tires, Plastic items.

Comments: No Hazardous Waste was collected.

City of Duarte Clean Up Event Summary September '13

Date	Trash			Concrete			E-Waste					
	Tons	Facility	Routes	Recovered	Tons	Facility	Routes	Recovered	Tons	Facility	Routes	Recovered
9/21/13	5.13	P.H.	9001-02	5.13	0	N/A	9001-02	0	0.28	E.R.	9001-02	0.28
9/21/14	1.11	P.H. MRF	9001-02	1.94	0	N/A	9001-02	0	0			0
	0			0	0	N/A	9001-02	0	0			0
	0			0	0	N/A	9001-02	0	0			0
	0			0	0	N/A	9001-02	0	0			0
	0			1	0	N/A	9001-03	0	0			0
	0			0	0	N/A	9001-02	0	0			0
Totals	6.24			8.07	0.00			0	0.28			0.28

Date	Scrap Metal			GreenWaste			Tires					
	Tons	Facility	Routes	Recovered	Tons	Facility	Routes	Recovered	Tons	Facility	Routes	Recovered
	0	I.M.	9001-02	0	3.32	P.H.	9501	3.32	0	B.J.	9001-02	0
	0			0	0			0	0			0
	0			0	0			0	0			0
	0			0	0			0	0			0
Totals	0			0	7.67			7.67	0			0

White Goods	Total #	E-Waste Goods		Total #	Electric Goods		Total #	Bulky / Mixed	Total #
		Television	Monitors		Printers	PC Towers			
Refrigerators	4	0	0	10	0	0	4	0	4
Stoves	1	0	0	5	0	0	5	0	3
Washer	2	0	0	5	0	0	4	0	15
Dryers	1	0	0	1	0	0	3	0	5
Water Heater	0	0	0	5	0	0	10	0	0
Total	8	0	0	26	0	0	26	0	27

BULKY ITEMS	Total Tonnage		Percentage
	Recovered	Percentage	
TRASH	6.24	129%	
RECYCLING	8.07	#DIV/0!	
E-WASTE	0.28	100%	
SCRAP METAL	0	#DIV/0!	
GREENWASTE	7.67	100%	
TIRES	0	100%	
TOTAL	22.26	100%	

BULKY ITEMS	Total Loads	Total Tons Collected	Total Tons Diverted	Diversion Percentage

White Goods / Scrap Metal: Bikes, parts, bars, rims, rebar, construction material, Water heater, pumps, Fenders, Dryers, Hoods, and other small metal parts.

E-Waste Goods: TVs, Computers, Printers, Monitors Stereos, Microwaves

Electric Goods: Towers, Vacuums, fans

Bulky / Mixed Items Included: Sofas, Mattresses, Tires, Plastic items.

Comments: No Hazardous Waste was collected.
Hazardous waste program collection at City of