

**CITY OF DUARTE
PARKS AND RECREATION COMMISSION**

MINUTES

Regular Meeting
September 12, 2016

7:01 p.m.

ROLL CALL:

PRESENT: Elisabeth Dugan, Ted Rudolph, Anne Wilkins,
Barbie Bylsma-Houghton, Jim Dinsmore,
Tom Reyes
ABSENT: Kirsten Nielsen
STAFF: Cesar Monsalve, Department Director
AUDIENCE: Councilmember Liz Reilly, Resident Steve
Hernandez

**APPROVAL OF
MINUTES:**

The approval of the August 2016 meeting minutes was tabled until September.

**ITEMS OF
BUSINESS:**

1. Field Use Waiver Requests:
Cesar Monsalve, Parks and Recreation Director, reported that there were no waiver requests.
2. General Election Parks Measure A Report
Monsalve presented a slide show developed by Los Angeles County that detailed the Measure A ballot measure that is on the ballot for the November election.
3. Continued Dog Parks Discussion Per Duarte City Council Direction (30 Minute Maximum)
Monsalve presented an overview of the previously shown power point slide show with information on dog parks for the Commission to review and presented new slides that pertained to costs associated with the construction of several dog parks. Highlights included the following information:
 - Diamond Bar's 1.35-acre dog park cost approximately \$130,000.
 - City of Beverly Hills built a new dog park near their Civic Center at a former parking lot and away from residential areas. Total \$298,000.
 - City of Whittier built a new park complete with 19 parking spaces and many amenities at a cost of \$900,000 for land acquisition, design and construction.
 - Monsalve shared a design plan for the Beverly Hills dog park.
 - Annual maintenance costs for these parks range from \$19,000 to \$30,000 per year.

Bylsma-Houghton informed the Commissioners that she visited the City of Arcadia dog park and the Encinitas dog park and took notice of the size of the location and the park signage. She spoke to staff and found out that the Encinitas park is still a shared dog park, splitting time between being a dog park and regular community park. She also found out that Arcadia is planning on another dog park.

Commissioners asked Monsalve to return with suggestions for potential park locations either at existing parks or available properties. Include approximate costs associated with using these areas and potential challenges.

ITEMS FROM
STAFF:

1. Staff presented the Senior Center and Teen Center newsletters, Activity Reports and flyers.

ITEMS FROM
COMMISSIONERS:

Youth and Family Committee (Y & F) Report & Commissioner Report by Nielsen: No reports – Absent

Wilkins No report

Dugan

1. Informed the Commissioners of the upcoming RPAC meeting where a recommendation by the committee will be made in regard to closing an elementary school and that Beardslee School is being targeted. Asked about the City's position in regard to this issue.

Monsalve stated that while the City has not taken an official position by any actions, the approval of the sale of any property and potential for zoning approval would need the City Council's approval, therefore, the Council would need to approve the sale. Monsalve stated that city leaders, including himself, are opposed to eliminating public open park space that is currently owned or leased.

Rudolph No report

Reyes

1. Reported that the landscape contractor at Otis Gordon Park is mowing when school recess/PE is taking place.

Monsalve stated that he would contact the appropriate department to have the mowing schedule changed.

Dinsmore

1. Reported that there are still soccer game issues occurring at Royal Oaks Park Extension and asked for an update on the proposed signage for Encanto Park.

Monsalve stated that he would contact Public Safety again and encourage them to redouble their efforts in partnership with the Recreation Department's efforts. There have been some successes in removing rogue teams. Monsalve reported that the sign issue was on Azusa to approve the time change to allow parking on Encanto Parkway earlier than currently allowed.

Bylsma-Houghton

1. Encouraged Commissioners to do their homework on the dog park issue to be better informed. Reported that she would miss the October meeting.

ITEMS FROM
AUDIENCE:


Reilly announced that the Amazing Family Race will take place on Saturday, October 15 for \$40 per team and that the Real Property RPAC meeting will take place on September 13.

ADJOURNMENT:

Dugan moved and Reyes seconded to adjourn the meeting at 8:11 p.m. The motion carried unanimously.

Chairperson
Bylsma-Houghton

ATTEST:



Cesar Monsalve, Secretary