

AGENDA
REGULAR JOINT MEETING OF THE CITY COUNCIL OF THE
CITY OF DUARTE, SUCCESSOR AGENCY TO DISSOLVED REDEVELOPMENT
AGENCY OF THE CITY OF DUARTE, THE DUARTE HOUSING AUTHORITY, AND
THE DUARTE COMMUNITY FACILITIES FINANCING AUTHORITY

TUESDAY, JUNE 11, 2013

6:00 p.m. – Closed Session
7:00 p.m. – Regular Session

COUNCIL CHAMBERS, 1600 HUNTINGTON DRIVE, DUARTE, CALIFORNIA 91010

MISSION STATEMENT

With integrity and transparency, the City of Duarte provides exemplary public services in a caring and fiscally responsible manner with a commitment to our community's future

MARGARET FINLAY, MAYOR
LIZ REILLY, MAYOR PRO TEM
JOHN FASANA, CITY COUNCILMEMBER
TZEITEL PARAS-CARACCI, CITY COUNCILMEMBER
PHIL REYES, CITY COUNCILMEMBER

City/Agency/Authority Staff:

Darrell George, City Manager
Kristen Petersen, Assistant City Manager and Director of Administrative Services
Craig Hensley, Community Development Director
Cesar Monsalve, Director of Parks and Recreation
Brian Villalobos, Director of Public Safety Services
Dan Slater, City Attorney
Marla Akana, City Clerk

ADDRESSING THE CITY COUNCIL/SUCCESSOR AGENCY/HOUSING AND FINANCING AUTHORITIES:

If you wish to address the City Council, Successor Agency, Housing Authority, or Financing Authority on any item on the Agenda, you should fill out a Speaker Card indicating which item or items on the Agenda you wish to speak about, and hand the card to the City Clerk. You will be called to the Podium when that item is heard by the City Council/Successor Agency/Housing Authority/Financing Authority. If you wish to address the City Council, Successor Agency, Housing Authority, or Financing Authority on any item that is not on the Agenda, but that is within the subject matter jurisdiction of the City/Agency/Housing Authority/Financing Authority, you may do so under the "Oral Communications" portion of the Agenda. At the podium, before starting your remarks, please state your name and city of residence for the record.

ADA ACCESSIBILITY NOTICE:

In compliance with the Americans with Disabilities Act, if you need assistance to participate in this meeting, you should contact the City Manager's office at (626) 357-7931. Notification no later than 1:00 p.m. on the day preceding the meeting will enable the City to make reasonable arrangements to assist your accessibility to this meeting.

Note: Any documents distributed by the City/Agency/Authorities to a majority of the City Council/Successor Agency/Housing Authority/Financing Authority Board less than 72 hours prior to the City Council/Successor Agency/Housing Authority/Financing Authority meeting will be made available for public inspection at City Hall, 1600 Huntington Drive, Duarte, CA 91010, during normal business hours, except such documents that relate to closed session items or which are otherwise exempt from disclosure under applicable law.

THE FOLLOWING ITEMS WILL BE HEARD AT 6:00 P.M.

1. CALL TO ORDER OF CITY COUNCIL, SUCCESSOR AGENCY TO DISSOLVED REDEVELOPMENT AGENCY, HOUSING AUTHORITY, AND COMMUNITY FACILITIES FINANCING AUTHORITY, AND NOTATION OF ANY ABSENCES
2. ADOPTION OF THE AGENDA
3. CLOSED SESSION
 - A. Public Input – *Members of the public wishing to speak concerning the closed sessions listed below may do so at this time. Each person may speak once for no more than 3 minutes.*
 - B. Conference with Legal Counsel – Existing Litigation (two cases), pursuant to Government Code Section 54956.9(d)(1); *City of Duarte, et al., Petitioners/Plaintiffs, vs. Ana J. Matosantos, in her official capacity as Director of the State of California Department of Finance, et al., Sacramento County Superior Court Case No. 34-2012-80001338; and City of Duarte and Successor Agency to the Dissolved Redevelopment Agency of the City of Duarte vs. Ana J. Matosantos in her official capacity as Director of the State of California Department of Finance, et al., Sacramento County Superior Court Case No. 34-2013-80001487.*
 - C. Conference with Labor Negotiators – Pursuant to Government Code Section 54957.6; Negotiators: Darrell George, Kristen Petersen; Regarding SEIU Local 721 Management and Professional Employees and General Employee Units

THE FOLLOWING ITEMS WILL BE HEARD NOT EARLIER THAN 7:00 P.M.

4. PLEDGE TO THE FLAG
5. MOMENT OF REFLECTION
6. FITNESS/MENTAL WARM-UP
7. PUBLIC REPORT OF CLOSED SESSION ITEMS
8. SPECIAL ITEMS – Page 1
 - A. Recognition – Duarte Unified School District SCMAF Track Meet Qualifiers
 - B. Recognition – Judy Blake, Duarte Woman’s Club 2013 Woman of the Year
 - C. Presentation by Habib Balian, Gold Line Construction Authority CEO – Gold Line update
9. ANNOUNCEMENTS OF UPCOMING COMMUNITY EVENTS
Any person who wishes to make a brief announcement of a future community event that is open to the general public may do so at this time.
10. ORAL COMMUNICATIONS—ITEMS NOT ON THE AGENDA (30 MINUTES)
Any person wishing to speak on any issue that is not on the Agenda, but that is within the subject matter jurisdiction of the City/Agency or Authorities, may do so at this time. The opportunity to speak is on a first come, first serve basis. Each person may speak once for no more than 3 minutes and there is a maximum of 30 minutes for all Oral Communications at this time. Under the Brown Act, members of the City Council/Successor Agency/Housing Authority/Financing Authority, and staff can respond only with a brief reply to issues raised in Oral Communications, and no action on such matters may take place at this meeting.
11. ITEMS TO BE ADDED TO THE CONSENT CALENDAR
12. CONSENT CALENDAR – Page 2
All matters listed on the Consent Calendar are to be approved with one motion unless a member of the City Council/Successor Agency/Housing Authority/Financing Authority removes an item for separate action. Any consent calendar item for which separate action is requested shall be heard as the next Agenda item. The respective entity’s consent items are shown in parentheses at the end of each item as “CC” for City Council, “SA” for Successor Agency, “HA” for Housing Authority, and “FA” for C.F. Financing Authority.
 - A. Approval of Minutes – May 28, 2013 (CC/HA/SA/FA)
 - B. Approval of Warrants – June 11, 2013 (CC/HA/SA/FA)
 - C. Motion to introduce and/or adopt all resolutions and ordinances presented for consideration by title only and waive further reading (CC/HA/SA/FA)

- D. Notice of resignation by Craig Stogner from the Public Safety Commission (Receive and file) (CC)
 - E. Award of contract to sole bidder Merry Plumbing Company in the amount of \$41,910 for Duarte Fitness Center Water Heater Conversion, and authorization for budget amendment in the amount of \$26,000 (CC)
 - F. Award of contract to lowest responsible bidder PTM General Engineering Service, Inc., in the amount of \$267,067 for Huntington Drive at Pops Road Traffic Signal and Intersection Improvements Project (CC)
 - G. Council Bill 13-R-11 A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF DUARTE, CALIFORNIA, SUPPORTING THE DUARTE ROUTE 66 PARADE AND AGREEING TO ACCEPT LIABILITY AND MAINTENANCE FOR DETOURED TRAFFIC FROM THE MOUNT OLIVE OFF-RAMP (CC)
 - H. 1) Council Bill 13-R-12 A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF DUARTE, CALIFORNIA, CALLING FOR THE HOLDING OF A GENERAL MUNICIPAL ELECTION TO BE HELD ON TUESDAY, NOVEMBER 5, 2013, FOR THE ELECTION OF CERTAIN OFFICERS AS REQUIRED BY THE PROVISIONS OF THE LAWS OF THE STATE OF CALIFORNIA RELATING TO GENERAL LAW CITIES (CC)
2) Council Bill 13-R-13 A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF DUARTE, CALIFORNIA, REQUESTING THE BOARD OF SUPERVISORS OF THE COUNTY OF LOS ANGELES TO CONSOLIDATE A GENERAL MUNICIPAL ELECTION TO BE HELD ON NOVEMBER 5, 2013, WITH THE DUARTE UNIFIED SCHOOL DISTRICT ELECTION TO BE HELD ON THE DATE PURSUANT TO § 10403 OF THE ELECTIONS CODE (CC)
3) Council Bill 13-R-14 A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF DUARTE, CALIFORNIA, ADOPTING REGULATIONS FOR CANDIDATES FOR ELECTIVE OFFICE PERTAINING TO CANDIDATE'S STATEMENTS SUBMITTED TO THE VOTERS AT AN ELECTION TO BE HELD ON TUESDAY, NOVEMBER 5, 2013 (CC)
 - I. Authorization for the City of Duarte Public Safety Department to be a signatory party to the Animal Care and Control Mutual Assistance Agreement between the County of Los Angeles and the Society for the Prevention of Cruelty to Animals – Los Angeles (CC)
 - J. Notice of absence by Johnny McLaurin from Parks and Recreation Commission meeting of 6/10/13 (Receive and file) (CC)
 - K. City Council/City Manager Conference Attendance – Chamber of Commerce Installation, Awards, and Annual Meeting Dinner, June 21, 2013, Duarte (CC)
13. ITEMS REMOVED FROM CONSENT CALENDAR
14. BUSINESS ITEM – Page 30
Consideration/approval of City of Duarte and Housing Authority Fiscal Year 2013-14 Budget
15. CONTINUATION OF ORAL COMMUNICATIONS
*Any person who did **not** speak during the initial 30 minute Oral Communications period earlier in the meeting, who wishes to speak on any issue that is not on the Agenda but that is within the subject matter jurisdiction of the City Council/Successor Agency/Housing Authority/Financing Authority, may do so at this time. Each person may speak once for no more than 3 minutes. Under the Brown Act, members of the City Council/Successor Agency/Housing Authority/Financing Authority, and staff can respond only with a brief reply to issues raised in Oral Communications, and no action on such matters may take place at this meeting.*
16. ITEMS FROM CITY COUNCIL/SUCCESSOR AGENCY/HOUSING AUTHORITY/FINANCING AUTHORITY MEMBERS AND CITY MANAGER/EXECUTIVE DIRECTOR (AB 1234 reports on trips, conference attendance, and meetings)
17. ADJOURNMENT – In memory of Ken Nakamura

MEMORANDUM

TO: City Council
FROM: City Manager
DATE: June 6, 2013
SUBJECT: Comments on Agenda Items, Meeting of June 11, 2013

ITEM 8.A. The City Council will recognize local Duarte Unified students who qualified to advance to the San Gabriel Valley Track and Field Championship Meet recently held on May 4. In partnership with DUSD, the Parks and Recreation Department, with cooperation from the various schools and their staff, organized the qualifiers. At the May 4th meet, 47 children placed in 4th place or higher in their events, and qualified to compete in the Southern California Municipal Athletic Federation (SCMAF) Track and Field Championship Meet that was held on June 2nd at Warren High School in Downey.

ITEM 8.B. Ms. Judy Blake will be recognized by the City Council as the recipient of the 2013-14 Duarte Woman's Club Woman of the Year. She was honored at a banquet held at the Community Center on March 7 for her diverse and long-term volunteer work in Duarte and beyond. Her volunteer work includes serving organizations such as the Chamber of Commerce, Route 66 Parade Committee, DCTV, Habitat for Humanity, and the Red Cross, to name a few. Ms. Blake was also recently honored by Assemblymember Roger Hernandez for her impressive volunteer work.

ITEM 8.C. Gold Line Construction Authority CEO Habib Balian will provide an update to the City Council on the status of the Gold Line construction.

ITEM 12.E (Consent). This is a budget amendment in the amount of \$26,000 and award of a contract to Merry Plumbing Company in the amount of \$41,910 for work related to the Duarte Fitness Center Water Heater Conversion, installing an energy efficient tank-less water heater system.

ITEM 12.F (Consent). This is to award a contract to PTM General Engineering Services, Inc., in the amount of \$267,067, for the Huntington Drive at Pops Road Traffic Signal and Intersection Improvement Project.

ITEM 12.I (Consent). Public Safety staff is recommending that the City enter into an Animal Care and Control Mutual Assistance Agreement with the County of Los Angeles and the Society for the Prevention of Cruelty to Animals. It is in the best interest of all parties to enter into a Mutual Assistance Agreement to define the roles, responsibilities, and liabilities of each party during an emergency. The Agreement also identifies the authorized representative(s) for each agency to ensure that the proper authorizations have been issued, establishes requirements for record keeping of all costs associated with providing assistance, and establishes indemnification for all liability, claims, losses, or damages.

ITEM 15. The fiscal year 2013-14 operating budget and capital improvement program will be presented to the City Council and Housing Authority for review, consideration, and approval.

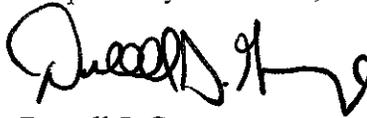
The process used for the preparation of the fiscal year 2013-14 budget was similar to that used in previous years, as we conducted a workshop to discuss budget related items. The budget workshop was held on May 6, and was open to the public. At this meeting, the Council and Authority reviewed the recommended budget prepared by staff, heard testimony from the public on budget related matters,

and considered various revenue and expenditure alternatives. At the workshop's conclusion, the Council and Authority asked for one amendment to add funding for the Youth and Family Master Plan Committee, and the resulting budget is set forth in the attached document.

The fiscal year 2013-14 budget does not plan any major organizational changes at this time. In total, the City's authorized staffing for the upcoming year includes 41.50 full or ¾-time positions, and enough part-time positions to be equivalent to another 30.25 full-time employees.

It is projected that the General Fund will end the fiscal year with a reserve of \$13.1 million; however, as we know, \$7.4 million of this amount has recently been demanded for payment to L.A. County according to the State's decision to invalidate the loan agreements between the City and the former Redevelopment Agency. As a result, the General Fund reserves drop to \$5.7 million, or 45% of the General Fund operating budget.

Respectfully submitted,

A handwritten signature in black ink, appearing to read "Darrell J. George". The signature is stylized and cursive, with a large initial "D" and a long horizontal stroke at the end.

Darrell J. George
City Manager



MEMORANDUM

TO: DARRELL GEORGE, CITY MANAGER

FROM: CESAR MONSALVE, DIRECTOR OF PARKS AND RECREATION

SUBJECT: DUARTE UNIFIED SCHOOL DISTRICT SCMAF TRACK MEET.
QUALIFIERS RECOGNITION

DATE: MAY 29, 2013

On April 13, 2013 the Duarte Unified School District successfully conducted their first annual district-wide track meet. For over 30 years the Duarte Parks and Recreation Department conducted the Junior Olympics Track Meet and this past year the baton was passed to DUSD to continue providing the children of Duarte with this exciting and valuable event that serves students from throughout the district. Teams from Andres Duarte, Beardslee, Maxwell, Royal Oaks, Valley View, and Northview Schools participated in the meet held at Duarte High School's new all weather track stadium. Each school assigned schoolteachers and district personnel to organize their team and the meet was coordinated and conducted by district staff and volunteers. The meet served once again as a qualifying event for children to advance to the San Gabriel Valley Track and Field Championship Meet that was held on May 4th. In partnership with DUSD, the Parks and Recreation Department with cooperation from the various schools and their staff organized the qualifiers and at the May 4th meet, 47 children placed in 4th place or higher in their events and qualified to compete in the Southern California Municipal Athletic Federation (SCMAF) Track and Field Championship Meet that was held on June 2nd at Warren High School in Downey.

The 47 children who qualified for the (SCMAF) Track and Field Championship Meet have been invited by Mayor Margaret Finlay to receive a certificate of achievement at the June 11 Duarte City Council meeting and the school teachers, staff and principals have also been invited to attend and be recognized for their achievements.

MINUTES

JOINT CITY COUNCIL/CITY COUNCIL AS SUCCESSOR AGENCY TO DISSOLVED REDEVELOPMENT AGENCY/HOUSING AUTHORITY/COMMUNITY FACILITIES FINANCING AUTHORITY OF THE CITY OF DUARTE REGULAR MEETING – MAY 28, 2013

- CALL TO ORDER The City Council/City Council as Successor Agency to Dissolved Redevelopment Agency/Housing Authority/Community Facilities Financing Authority of the City of Duarte met in a regular meeting in the Council Chambers, 1600 Huntington Drive, Duarte, California. Mayor Pro Tem Reilly called the meeting to order at 6:12 p.m.
- RECORDATION OF ATTENDANCE The following were in attendance:
PRESENT: Fasana (arrived prior to Closed Session), Paras-Caracci, Reilly, Reyes
ABSENT: Finlay
ADMINISTRATIVE STAFF PRESENT: City Manager George, City Attorney Slater
- ADOPTION OF AGENDA Paras-Caracci moved, Reyes seconded to adopt the Agenda, as amended to adjourn in memory of former Senator Newton Russell, and carried unanimously.
- CLOSED SESSION There was no public input. Slater stated the Closed Session is pursuant to Government Code Section 54957.6; Conference with Labor Negotiators; Negotiators: Darrell George, Kristen Petersen; Regarding SEIU Local 721 Management and Professional Employees and General Employee Units. The Closed Session concluded at 7:00 p.m. City Council reconvened at 7:04 p.m., with four members present.
- PLEDGE TO THE FLAG Jasmine Klintong led the Pledge of Allegiance to the Flag.
- MOMENT OF REFLECTION A moment of reflection was observed.
- FITNESS/MENTAL WARM-UP Fasana provided the warm-up.
- PUBLIC REPORT OF CLOSED SESSION Slater reported that during the Closed Session, City Council received a report from the negotiators and discussed related issues, with no reportable action taken.
- SPECIAL ITEMS Cesar Monsalve introduced Teen Nutrition Council members Dereck Pena, Sam Magnusson, Luciano Herrera, and Dominique Stumbaugh, who provided information about its mission, programs, and community events. Jasmine Klintong, Recreation Coordinator, presented an overview of the Healthy Choice Program, including workshops, surveys, and camps, as well as the grant application recently submitted by the City and City of Hope.
- Recognition – Chen Yang Earth Day T-Shirt Design Winner Mayor Pro Tem Reilly displayed the Earth Day T-Shirt designed by Chen Yang, and presented a Certificate and \$50 Target gift card to her mother, as Chen was unable to attend the meeting.

Public Safety update

Brian Villalobos presented the monthly Public Safety update, stated Sgt. John Carter will replace Sgt. Tony Hanes, provided information about the recent bear activity, and responded to a question about fingerprinting.

Steve Hernandez stated he was glad to hear it was bears and not people as the problem, and thinks we need to have the ability to fingerprint.

Redevelopment Dissolution
Status update

Dan Slater presented an update of recent lawsuits pertaining to the dissolution of redevelopment agencies, and discussed legislative bills, as well as action taken by the Oversight Board.

Steve Hernandez inquired about release of properties.

Slater described the process and answered questions from City Council pertaining to the Property Management Plan.

ANNOUNCEMENTS

Joanna Gee, Duarte Library, announced upcoming youth, family, and adult programs in June.

Karen Herrera announced upcoming community events, meetings, and programs in May, June, and July.

ORAL COMMUNICATIONS

The following spoke on items not on the Agenda.

Dan Lien – Duarte Chamber, Workforce Investment Board.

Henry Baltazar – Friendship city policy.

Steve Hernandez – Friendship city, hotel.

CONSENT CALENDAR

12.F. Steve Hernandez stated we need to support this item.

Paras-Caracci moved, Fasana seconded to approve the Consent Calendar as follows, and carried unanimously.

Approve Items A, B, C, F, G.

Receive and File Item D, E.

RESOLUTION NO. 13-10
Intent to Levy Assessments
2013-14 Landscape/Lighting
Public Hearing 6/25/13

Item F – 13-R-10 A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF DUARTE, CALIFORNIA, DECLARING ITS INTENTION TO LEVY AND COLLECT ASSESSMENTS FOR FISCAL YEAR 2013-2014 WITHIN THE CITYWIDE LANDSCAPE AND LIGHTING MAINTENANCE DISTRICT, PURSUANT TO THE LANDSCAPE AND LIGHTING ACT OF 1972; AND FIXING A TIME AND PLACE FOR THE PUBLIC HEARING TO HEAR OBJECTIONS THERETO

PUBLIC HEARING
Andres Duarte Terrace II, LP
Bond Issuance
Council Bill 13-R-09
Issue Tax-Exempt Obligations

Mayor Pro Tem Reilly announced this was the time and place set for a Public Hearing pertaining to the issuance of bonds for Andres Duarte Terrace II, LP.

Slater read by title Council Bill 13-R-09:

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF DUARTE APPROVING BECOMING A MEMBER OF THE CALIFORNIA MUNICIPAL FINANCE AUTHORITY AND THE ISSUANCE OF TAX-EXEMPT OBLIGATIONS AND DIRECTING CERTAIN ACTIONS

Notice of the hearing had been given, the affidavit is on file, and no written correspondence was received on the matter.

Dan Slater presented a staff report about the proposed issuance of revenue bonds by the California Municipal Finance Authority, stated the public hearing is a technical requirement of the Tax and Equity Fiscal Responsibility Act (TEFRA), the bond is an amount not to exceed \$12,000,000, the purpose is to assist in the financing of the acquisition, construction, and development of the Andres Duarte Terrace II project, which is a 43-unit senior housing facility owned by the be.group, there is no cost or liability to the City, and City Council may approve the issuance of the bonds by adopting the resolution.

Mayor Pro Tem Reilly asked if there was anyone in the audience who wished to speak on the item.

Steve Hernandez asked if the residents would be impacted on taxes, and stated their first project was incredible.

Slater stated there is no liability to the City or its residents.

Fasana moved, Paras-Caracci seconded to close the Public Hearing, and carried unanimously.

There was discussion about the be.group as the parent entity of Southern California Presbyterian Homes (SCPH), and the amount of the issuance fee.

Orest Dolyniuk, SCPH/be.group, stated the approximate amount of the issuance fee is between \$25,000-\$30,000, and one-fourth of that would come to the City.

RESOLUTION NO. 13-09

Fasana moved, Paras-Caracci seconded to adopt Resolution No. 13-09, and carried 4-0-1 (with Finlay absent).

BUSINESS ITEM Energy Efficiency and City Projects presentation

Fasana declared a conflict of interest on the item due to his being employed by Southern California Edison, and left the room.

Irma Hernandez, Senior Planner, presented an overview of the San Gabriel Valley Energy Wise Partnership and the City's energy efficiency projects, including background, benefits, upgrades, community outreach, strategic planning, and future projects.

Andrea Travis-Miller and Marisa Creter, San Gabriel Valley Council of Governments, congratulated the City on its energy efficiency efforts, stated as a result, the City's status in the Energy Leader Partnership Program will advance from "Silver" to Gold," and presented the City with an incentive check in the amount of \$8,169 from the Edison Company for the swimming pool project.

Reyes moved, Paras-Caracci seconded to receive and file the report, and carried unanimously.

Fasana returned to the room and resumed his chair on the dais.

ITEMS FROM CITY COUNCIL/
CITY MANAGER

GEORGE: Attended the ICSC event in Las Vegas, stated the loss of redevelopment in California was noticeable and the impact at the local level was felt, and attended the Contract Cities Conference in Indian Wells, where redevelopment and realignment were discussed.

FASANA: Requested an update on the fingerprinting item within the next month or during the next public safety report, attended the Memorial Day observance at Live Oak Memorial Park, and suggested that if it is feasible, we can offer preferences or discounts to our veterans and perhaps one of the Commissions can look into this.

PARAS-CARACCI: Attended Contract Cities Conference where discussions included redevelopment, tax increment finance, and emergency preparedness, stated Foothill Transit announced its Executive Board entered into an employment agreement with the Executive Director, stated in the driveway between the pool and the senior center, there was a situation where a motorized scooter almost collided with a car, and suggested the possibility of a higher mirror on the left side to be able to see someone on the right side, and inquired about the possibility of having a red curb painted on a portion of Vineyard (Hensley responded).

REYES: Attended veterans event sponsored by Supervisor Antonovich and one at Live Oak Memorial Park, stated the Beardslee Park restrooms need cleaning, inquired about the cost for a restroom on the walking trail, attended Chinese Elected Officials event, appreciates everyone involved with ACT-SO, he has received complaints that the traffic signal on Mt. Olive/Huntington Drive has been off on four Fridays during the past six weeks and traffic has extended beyond Buena Vista, he hopes we are abating issues relating to foreclosures as they can be an eyesore, asked that we look at the second house from the corner of Buena Vista, east on Bloomdale, north of the teen center as it is atrocious, stated graffiti is back on the corner of Beckville/Citrusview, thanked Jeanette Santana for the fibromyalgia walk, attended transportation forum, attended the San Gabriel Valley Civic Alliance awards luncheon, stated he was disappointed with the no vote at the last Council Meeting about a friendship city, attended International Trade Outlook program in Long Beach, shared quotes from the conference about economic strategy, global trade, and economic forecast, stated he hopes we will reconsider this again for the benefit of the community, and stated Terry Cabildo was warm and kind, and left us too soon.

REILLY: Requested an update report on the mandatory commercial recycling and multi-unit program that started in July 2012, stated at Supervisor Antonovich's event, she met someone associated with Bugles Across America, who will play Taps at any military funeral, stated Luis Sedano is representing the City on the US Boxing Team in Puerto Rico, Faith Franco is participating in a tournament in Tahiti, and announced upcoming boxing tournaments.

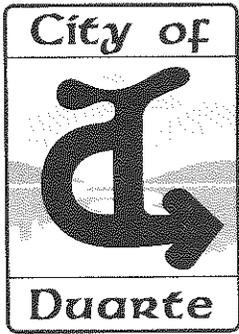
ADJOURNMENT

Paras-Caracci moved, Fasana seconded to adjourn the meeting at 9:20 p.m., in memory of Teresa Cabildo and Newton Russell, and carried unanimously.

Mayor Margaret Finlay

ATTEST:

City Clerk



City of Duarte

1600 Huntington Drive, Duarte, CA 91010 - (626) 357-7931 - FAX (626) 358-0018

To: Darrell George, City Manager

From: Brian Villalobos, Director of Public Safety Services

Subject: Resignation of Public Safety Commissioner Stogner

Date: June 4, 2013

The purpose of this memo is to request that Commissioner Craig Stogner be removed from the Public Safety Commission.

Commissioner Stogner verbally resigned from the Commission in January of 2013. Attempts to contact him to have him submit a written resignation letter have gone unanswered.

Commissioner Stogner last attended a Public Safety Commission meeting in October of 2012.

It is staff's recommendation that Commission Stogner be removed from the Public Safety Commission and that the recruitment process take place as soon as possible to fill the two vacated seats on the Commission.

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MEMORANDUM

To: Mayor and City Council

From: Rafael Casillas, P.E., Public Works Manager *RC*

Date: June 11, 2013

Subject: Budget Amendment and Award of Contract – Duarte Fitness Center Water Heater Conversion, City Project # 13-2

RECOMMENDED ACTION

Staff recommends that the City Council authorize a budget amendment and award a contract to Merry Plumbing Company for the Duarte Fitness Center Water Heater Conversion, which would fund the installation of an energy efficient tank-less water heater system. Staff is presenting the bid results and recommends the contract be awarded to the lowest responsible and responsive bidder, Merry Plumbing Company of San Marino, California, in the amount of \$ 41,910.

BACKGROUND

The Air Quality Management District (AQMD) notified the City of Duarte that the existing Duarte Fitness Center hot water heater boiler is not in compliance with the State energy requirements. The proposed project consists of the removal of the existing hot water heater boiler and the installation of an energy efficient tank-less hot water heater system. The proposed water system installation requires modifications to the existing hot water plumbing supply lines, gas supply line and electrical power. The tank-less hot water system meets AQMD requirements and is eligible for a rebate from the Gas Company.

The project was publicly advertised pursuant to Public Contract Code. A mandatory job walk was held on May 14, 2013, and two (2) contractors were in attendance. On May 28, 2013, the City Clerk's Office publicly opened bids for the above project and only one bid was received. The following is the bid result for the Duarte Fitness Center Water Heater Conversion received:

Merry Plumbing Company	\$ 41,910
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This project is partially funded from the Park Development Grant in the amount of \$16,000. A budget appropriation amendment of an additional \$26,000 is required to General Fund Facilities Account.

The lowest responsible and responsive bidder, Merry Plumbing Company, has successfully performed similar projects. Therefore, this office respectfully recommends that the City Council authorize a budget amendment and award the project "Duarte Fitness Center Water Heater Conversion" to Merry Plumbing Company of San Marino, for the bid amount submitted.



MEMORANDUM

To: Mayor and City Council

From: Rafael Casillas, P.E., Public Works Manager *RC*

Date: June 11, 2013

Subject: Award of Contract – Huntington Drive at Pops Road Traffic Signal and Intersection Improvements Project, City Project # 11-2

RECOMMENDED ACTION

Staff recommends that the City Council award a contract to PTM General Engineering Services Inc., for the Huntington Drive at Pops Road Traffic Signal and Intersection Improvement Project. Staff is presenting the bid results and recommends the contract be awarded to the lowest responsible and responsive bidder, PTM General Engineering Services Inc., California, in the amount of \$ 267,067.

BACKGROUND

On April 26, 2011, the City Council approved the use of Proposition 1B funds for the construction of selected qualified projects. The project listed included the construction of a traffic signal on Huntington Drive. Linscott, Law and Greenspan conducted a State signal warrant study for the intersections of Huntington Drive at Pops Road and Huntington Drive at Town Center/Calle Andres. The traffic study concluded that a traffic signal is warranted at the proposed location. This project is Categorically Exempt from the California Environmental Quality Act pursuant to Section 15301(c) of the California Code of Regulations.

The bid results for the Huntington Drive at Pops Road Traffic Signal and Intersection Improvement Project are as follows:

PTM General Engineering Services Inc.	\$ 267,067
KDC, Inc. dba Dynalectric	\$ 278,625
Select Electric Inc.	\$ 287,331

The low bidder, PTM General Engineering Services Inc., has successfully performed similar projects. Therefore, this office respectfully recommends that the City Council award project "Huntington Drive at Pops Road Traffic Signal and Intersection Improvement Project" to PTM General Engineering Services Inc., for the bid amount submitted.

RESOLUTION NO.

**A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF DUARTE,
CALIFORNIA, SUPPORTING THE DUARTE ROUTE 66 PARADE AND
AGREEING TO ACCEPT LIABILITY AND MAINTENANCE FOR DETOURED
TRAFFIC FROM THE MOUNT OLIVE OFF-RAMP**

WHEREAS, the Duarte Route 66 Parade Committee will be sponsoring Duarte’s Annual Route 66 Parade on Saturday, September 28, 2013; and

WHEREAS, the Parade route will travel along Huntington Drive; and

WHEREAS, to ensure adequate safety for Parade participants and the general public, the Mount Olive off-ramp of the 210/605 Freeways will need to be detoured; and

WHEREAS, the State Department of Transportation (Caltrans) requires the City to accept liability and maintenance for detoured traffic;

NOW, THEREFORE, the City Council of the City of Duarte, California, hereby supports the Duarte Route 66 Parade, and agrees to accept liability and maintenance for detoured traffic from the Mount Olive off-ramp.

PASSED, APPROVED, and ADOPTED this 11th day of June, 2013.

Mayor Margaret Finlay

STATE OF CALIFORNIA)
COUNTY OF LOS ANGELES) ss.
CITY OF DUARTE)

I, Marla Akana, City Clerk of the City of Duarte, County of Los Angeles, State of California, hereby attest to the above signature and certify that Resolution No. 13-11 was adopted by the City Council of said City of Duarte at a regular meeting of said Council held on the 11th day of June, 2013, by the following vote:

AYES: Councilmembers:
NOES: Councilmembers:
ABSENT: Councilmembers:

City Clerk Marla Akana
City of Duarte, California

RESOLUTION NO.**A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF DUARTE, CALIFORNIA, CALLING FOR THE HOLDING OF A GENERAL MUNICIPAL ELECTION TO BE HELD ON TUESDAY, NOVEMBER 5, 2013, FOR THE ELECTION OF CERTAIN OFFICERS AS REQUIRED BY THE PROVISIONS OF THE LAWS OF THE STATE OF CALIFORNIA RELATING TO GENERAL LAW CITIES**

WHEREAS, under the provisions of the laws relating to General Law cities in the State of California, a General Municipal Election shall be held on November 5, 2013, for the election of Municipal Officers;

NOW, THEREFORE, THE CITY COUNCIL OF THE CITY OF DUARTE, CALIFORNIA, DOES HEREBY RESOLVE, DECLARE, DETERMINE, AND ORDER AS FOLLOWS:

Section 1. That pursuant to the requirements of the laws of the State of California relating to General Law cities, there is called and ordered to be held in the City of Duarte, California, on Tuesday, November 5, 2013, a General Municipal Election for the purpose of electing three Members of the City Council for the full term of four years.

Section 2. That the ballots to be used at the election shall be in form and content as required by law.

Section 3. That the City Clerk is authorized, instructed, and directed to procure and furnish any and all official ballots, notices, printed matter and all supplies, equipment, and paraphernalia that may be necessary in order to properly and lawfully conduct the election.

Section 4. That the polls for the election shall be open at seven o'clock a.m. of the day of the election, and shall remain open continuously from that time until eight o'clock p.m. of the same day when the polls shall be closed, pursuant to Elections Code § 10242, except as provided in § 14401 of the Elections Code of the State of California.

Section 5. That in all particulars not recited in this Resolution, the election shall be held and conducted as provided by law for holding municipal elections.

Section 6. That notice of the time and place of holding the election is given and the City Clerk is authorized, instructed, and directed to give further or additional notice of the election, in time, form, and manner as required by law.

Section 7. That in the event of a tie vote, pursuant to § 15651(b) of the Elections Code of the State of California, if any two or more persons receive an equal and the highest number of votes for each separate office to be voted for within the City, as certified by the County of Los Angeles Registrar-Recorder/County Clerk, there shall be held within the City a Special Runoff Election to resolve the tie vote. A Special Runoff Election shall be called and held on a Tuesday not less than 40 nor more than 125 days after the administrative or judicial certification of the election which resulted in a tie vote.

Section 8. That the City of Duarte has requested the Board of Supervisors of the County of Los Angeles to consolidate this election with the Duarte Unified School District, and that the City of Duarte recognizes that additional costs will be incurred by the County by reason of this consolidation, and agrees to reimburse the County for any costs.

Section 9. That the City Clerk shall certify to the passage and adoption of this Resolution and enter it into the book of original Resolutions.

PASSED, APPROVED, AND ADOPTED this 11th day of June, 2013.

Mayor Margaret Finlay

STATE OF CALIFORNIA)
COUNTY OF LOS ANGELES) ss.
CITY OF DUARTE)

I, Marla Akana, City Clerk of the City of Duarte, County of Los Angeles, State of California, hereby attest to the above signature and certify that Resolution No. 13-12 was adopted by the City Council of the City of Duarte at a regular meeting of said Council held on the 11th day of June, 2013, by the following vote:

AYES:

NOES:

ABSENT:

City Clerk Marla Akana
City of Duarte, California

RESOLUTION NO.

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF DUARTE, CALIFORNIA, REQUESTING THE BOARD OF SUPERVISORS OF THE COUNTY OF LOS ANGELES TO CONSOLIDATE A GENERAL MUNICIPAL ELECTION TO BE HELD ON NOVEMBER 5, 2013, WITH THE DUARTE UNIFIED SCHOOL DISTRICT ELECTION TO BE HELD ON THE DATE PURSUANT TO § 10403 OF THE ELECTIONS CODE

WHEREAS, the City Council of the City of Duarte called a General Municipal Election to be held on November 5, 2013, for the purpose of the election of three Members of the City Council; and

WHEREAS, it is desirable that the General Municipal Election be consolidated with the Duarte Unified School District Election to be held on the same date and that within the City the precincts, polling places, and election officers of the two elections be the same, and that the County Election Department of the County of Los Angeles canvass the returns of the General Municipal Election, and that the election be held in all respects as if there were only one election;

NOW, THEREFORE, THE CITY COUNCIL OF THE CITY OF DUARTE, CALIFORNIA, DOES HEREBY RESOLVE, DECLARE, DETERMINE, AND ORDER AS FOLLOWS:

Section 1. That pursuant to the requirements of § 10403 of the Elections Code, the Board of Supervisors of the County of Los Angeles is hereby requested to consent and agree to the consolidation of a General Municipal Election with the Duarte Unified School District Election on Tuesday, November 5, 2013, for the purpose of the election of three Members of the City Council.

Section 2. That the County Election Department is authorized to canvass the returns of the General Municipal Election. The election shall be held in all respects as if there were only one election, and only one form of ballot shall be used.

Section 3. That the Board of Supervisors is requested to issue instructions to the County Election Department to take any and all steps necessary for the holding of the consolidated election.

Section 4. That the City of Duarte recognizes that additional costs will be incurred by the County by reason of this consolidation, and agrees to reimburse the County for any costs.

Section 5. That the City Clerk is hereby directed to file a certified copy of this Resolution with the Board of Supervisors and the County Election Department of the County of Los Angeles.

Section 6. That the City Clerk shall certify to the passage and adoption of this Resolution and enter it into the book of original Resolutions.

PASSED, APPROVED, AND ADOPTED this 11th day of June, 2013.

Mayor Margaret Finlay

STATE OF CALIFORNIA)
COUNTY OF LOS ANGELES) ss.
CITY OF DUARTE)

I, Marla Akana, City Clerk of the City of Duarte, County of Los Angeles, State of California, hereby attest to the above signature and certify that Resolution No. 13-13 was adopted by the City Council of the City of Duarte at a regular meeting of said Council held on the 11th day of June, 2013, by the following vote:

AYES: Councilmembers:

NOES: Councilmembers:

ABSENT: Councilmembers:

City Clerk Marla Akana
City of Duarte, California

RESOLUTION NO.**A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF DUARTE, CALIFORNIA, ADOPTING REGULATIONS FOR CANDIDATES FOR ELECTIVE OFFICE PERTAINING TO CANDIDATE'S STATEMENTS SUBMITTED TO THE VOTERS AT AN ELECTION TO BE HELD ON TUESDAY, NOVEMBER 5, 2013**

WHEREAS, § 13307 of the Elections Code of the State of California provides that the governing body of any local agency adopt regulations pertaining to materials prepared by any candidate for a municipal election, including costs of the candidate's statement;

NOW, THEREFORE, THE CITY COUNCIL OF THE CITY OF DUARTE, CALIFORNIA, DOES HEREBY RESOLVE, DECLARE, DETERMINE, AND ORDER AS FOLLOWS:

Section 1. GENERAL PROVISIONS. Pursuant to § 13307 of the Elections Code of the State of California, each candidate for elective office to be voted for at an election to be held in the City of Duarte on November 5, 2013, may prepare a candidate's statement on an appropriate form provided by the City Clerk. The statement may include the name, age, and occupation of the candidate, and a brief description of no more than 400 words of the candidate's education and qualifications expressed by the candidate himself or herself. The statement shall not include party affiliation of the candidate, nor membership or activity in partisan political organizations. The statement shall be filed in typewritten form in the office of the City Clerk at the time the candidate's nomination papers are filed. The statement may be withdrawn, but not changed, during the period for filing nomination papers, and until 5:00 p.m. of the next working day after the close of the nomination period.

Section 2. FOREIGN LANGUAGE POLICY. Pursuant to the Federal Voting Rights Act, candidate's statements will be translated into all languages required by the County of Los Angeles and will be made available at the polling place locations, in the City Clerk's office, and on the County's website www.lavote.net. The City Clerk shall have translated and printed in the voter's pamphlet only the candidate's statements of those candidates who request and prepay a deposit for translating and printing.

Section 3. CAPITALIZATION AND BOLDING OF WORDS. The Los Angeles County interpretation for capitalization and bolding of words shall be used, as follows: Statement must be in block paragraph form. Entire statements in all capital letters, or with indentations, circles, stars, dots, italics, and/or bullets are not allowed. Words to be printed in boldface type, underscored, or capital letters are to be clearly indicated and shall not exceed 25 words per 200-word statement, or 50 words per 400-word statement.

Section 4. ADDITIONAL MATERIALS. No candidate will be permitted to include additional materials in the sample ballot package.

Section 5. PAYMENT. The City Clerk shall estimate the total cost of printing, handling, translating into foreign languages for printing, and mailing of the candidate's statements filed pursuant to this section, and require each candidate filing a statement to pay in advance his or her estimated pro rata share as a condition of having his or her statement included in the voter's pamphlet.

The City Clerk is not bound by the estimate and, if necessary, shall bill each candidate for any cost in excess of the deposit, or shall refund within 30 days of the election any unused portion of the deposit.

Section 6. The City Clerk shall provide each candidate or the candidate's representative with a copy of this Resolution at the time nominating petitions are issued.

Section 7. All previous Resolutions establishing City Council policy on payment for candidate's statements are repealed.

Section 8. This Resolution shall apply only to the election to be held on November 5, 2013.

Section 9. The City Clerk shall certify to the passage and adoption of this Resolution and enter it into the book of original Resolutions.

PASSED, APPROVED, AND ADOPTED this 11th day of June, 2013.

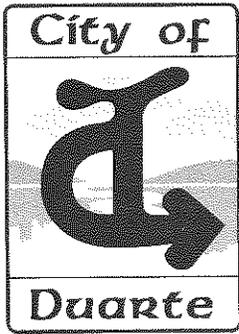
Mayor Margaret Finlay

STATE OF CALIFORNIA)
COUNTY OF LOS ANGELES) ss.
CITY OF DUARTE)

I, Marla Akana, City Clerk of the City of Duarte, County of Los Angeles, State of California, hereby attest to the above signature and certify that Resolution No. 13-14 was adopted by the City Council of the City of Duarte at a regular meeting of said Council held on the 11th day of June, 2013, by the following vote:

AYES: Councilmembers:
NOES: Councilmembers:
ABSENT: Councilmembers:

City Clerk Marla Akana
City of Duarte, California



City of Duarte

1600 Huntington Drive, Duarte, CA 91010 - (626) 357-7931 - FAX (626) 358-0018

To: Darrell George, City Manager

From: Brian Villalobos, Director of Public Safety Services

Subject: Animal Care and Control Mutual Assistance Agreement

Date: June 4, 2013

On August 15, 2011, the County of Los Angeles entered into an Animal Care and Control Mutual Assistance Agreement with the Society for the Prevention of Cruelty to Animals. This agreement allowed them to implement a plan to assist each other with the evacuation and sheltering of animals and other animal related public health, safety, and welfare issues resulting from emergencies and disasters.

Based on the fact that many times, additional assistance from unaffected jurisdictions is necessary to provide the most effective response to emergencies. The Los Angeles County Department of Animal Care and Control was authorized to reach out to Southern California Animal Control Agencies to enter into an Animal Care and Control Mutual Assistance Agreement encompassing the region.

It is in the best interest of all parties to enter into a Mutual Assistance Agreement to define the roles, responsibilities, and liabilities of each party during an emergency. The Agreement also identifies the authorized representative(s) for each agency to ensure that the proper authorizations have been issued; establishes requirements for record keeping of all costs associated with providing assistance; and establishes indemnification for all liability, claims, losses, or damages.

It is staff's recommendation that the City of Duarte enter into the Animal Care and Control Mutual Assistance Agreement as part of our on-going efforts of emergency preparedness.

The City Attorney has reviewed the proposed Animal Care and Control Mutual Assistance Agreement.

Fiscal Impact: None

017

ANIMAL CARE AND CONTROL MUTUAL ASSISTANCE AGREEMENT

This Animal Care and Control Mutual Assistance Agreement ("Agreement") is made and entered into this 15 day of August 2011, between the County of Los Angeles ("County") and the Society for the Prevention of Cruelty to Animals Los Angeles ("SPCALA").

RECITALS

WHEREAS, the parties have determined that it would be in their best interests to enter into an agreement to implement a plan to assist each other with the evacuation and sheltering of animals and other animal-related public health, safety and welfare issues resulting from emergencies and disasters.

WHEREAS, an agreement to provide mutual assistance is in accord with the California Emergency Services Act, set forth in Title 2, Division 1, *chapter 7* (§ 8550 *et seq.*) of the Government Code and specifically with *article 14* (§ 8630 *et. seq.*) of the Act; and

WHEREAS, no party should be in a position of depleting its own resources, facilities or services to aid another entity.

NOW THEREFORE, the parties hereto mutually agree to use their best efforts to provide assistance as follows:

1. DEFINITIONS:

- a. "Director" shall mean the Director of the County of Los Angeles Department of Animal Care and Control or her/his designee.
- b. "Representative" shall mean the person or persons listed on Attachment A, designated by each party to act on behalf of that party on all matters related to this Agreement, including, but not limited to requests to activate and provide staff, facilities and other resources.
- c. "Emergency" or "Emergencies" shall include fire, earthquake, flood or other natural or man-made emergency.
- d. "Agreement Coordinator" is that person charged with receiving new parties to the Agreement; maintaining a current list of signatory parties and representatives; and circulating annually a list of all parties and Representatives to all signatory parties and arranging for amendments to agreement as may be necessary.

2. **TERM/TERMINATION:** This Agreement shall begin immediately upon execution by the initial parties and shall remain in effect until terminated by agreement of a majority of the parties. Any party may terminate its participation in the Agreement with or without cause, upon the giving of at least sixty (60) calendar days written notice to the other(s).

3. **REQUEST FOR ASSISTANCE:** Assistance may be requested when an emergency has been proclaimed by the governing body of a city, county or city and county or authorized official.
4. **ASSISTANCE TO BE PROVIDED:** Upon request, and without jeopardizing the safety of animals, personnel or property within the jurisdiction of the assisting party, the parties agree to furnish personnel, facilities and other resources and to render assistance to each other as may be necessary to protect and to assist with animal issues affecting the public health, safety and welfare in response to an emergency.
5. **BEST EFFORTS:** Each party shall use its best efforts to provide assistance, but is not required to deplete its own personnel, facilities and other resources. The assistance shall be provided within the limits of the jurisdiction requesting it.
6. **REQUEST FOR ASSISTANCE:** Requests for assistance and authorization to provide assistance shall be made only by the persons listed in Attachment A ("Representatives"), which shall be updated on July 1st of each year. The annual update of representatives does not require the re-execution of the Agreement.
7. **RESOURCE MANAGEMENT:** The requesting party shall be responsible for the safekeeping of the resources provided by the assisting party. The requesting party shall remain in charge of the operations relating to the emergency and shall control and direct the use of the resources provided by the assisting party. Assisting party's personnel shall not be deemed employees of the requesting party and vice versa.
8. **RECORDKEEPING:** The parties shall document and keep accounting records of costs associated with providing assistance, including, but not limited to personnel, equipment, facilities and materials provided.
9. **TERMINATION OF ASSISTANCE:** When the assisting party's personnel, equipment or facilities are no longer required, or when the assisting party's resources are required in its own jurisdiction, the party receiving the services shall immediately arrange for the return of those resources.
10. **INDEMNIFICATION:** The requesting party shall hold harmless, indemnify and defend the assisting party, its officers, agents and employees against all liability, claims, losses, demands or actions for injury to or death of a person or persons or animals, or damages to property arising from or alleged to arise from or as a consequence of this Agreement, provided such liability, claims, losses, demands or actions are claimed to be due to the acts or omissions of the requesting party, its officers, agents or employees or employees of the assisting party, working within the scope of employment and under the direction and control of the requesting party.
11. **DISPUTES:** Any dispute arising from this Agreement is subject to mediation by a mediator selected by the parties.

12. **AMENDMENT:** The parties may agree to review, amend or modify this Agreement at any time. Any amendments to this Agreement must be made in writing and be approved and signed by authorized representatives of all parties.
13. **JURISDICTION:** This Agreement shall be governed by and construed in accordance with the laws of the State of California. This Agreement does not abrogate or waive any immunity available under the Tort Claims Act, the California Emergency Services Act, or any other applicable law.
14. **NOTICES:** All notices required, permitted or desired to be given by one party to the other shall be in writing and shall be delivered to the other party's Coordinator personally, or by United States mail, postage prepaid to the Coordinator at the address identified in Attachment A.
15. **INITIAL PARTIES:** The initial parties to this Agreement are: the County of Los Angeles and the Society for the Prevention of Cruelty to Animals Los Angeles.
16. **INITIAL AGREEMENT COORDINATOR:** The Director of the County of Los Angeles Animal Care and Control, or her/his designee, shall act as the Agreement Coordinator.
17. **ADDITIONAL SIGNATORIES:** All signatory parties agree that any other qualified public agency, duly incorporated humane society or a society for the prevention of cruelty to animals may become a party to this Agreement by executing a duplicate copy of this Agreement and sending same to the Agreement Coordinator, the County of Los Angeles, addressed as follow:

The Los Angeles County Department of Animal Control
5898 Cherry Avenue
Long Beach, California 90805
Attention: Marcia Mayeda, Director

77656

IN WITNESS WHEREOF, the parties hereto have caused this agreement to be executed as of the day and year first written above:

COUNTY OF LOS ANGELES

By Mike Antonovich
HONORABLE MICHAEL D. ANTONOVICH
Mayor, Board of Supervisors



EXECUTIVE OFFICER-CLERK
OF THE BOARD OF SUPERVISORS

Society For The Prevention Of Cruelty
To Animals Los Angeles

By Benjamin Zavalza
SACHI A. HAMAI Deputy
Executive Officer

By [Signature]
MADELINE BERNSTEIN, President
Society For The Prevention Of Cruelty
To Animals Los Angeles

APPROVED AS TO FORM:

ANDREA SHERIDAN ORDIN
County Counsel

By Diane C. Reagan
DIANE C. REAGAN
Principal Deputy County Counsel

ADOPTED
BOARD OF SUPERVISORS
COUNTY OF LOS ANGELES

31 SEP 20 2011

DEPARTMENT OF ANIMAL CARE
AND CONTROL

By Marcia Mayeda
MARCIA MAYEDA, Director

Sachi A. Hamai
SACHI A. HAMAI
EXECUTIVE OFFICER

Addendum A

Additional Signatories to the Mutual Assistance Agreement, adopted by the Board of Supervisors on September 20, 2011, between the County of Los Angeles and the Society for the Prevention of Cruelty to Animals - Los Angeles

BURBANK ANIMAL CONTROL

By _____ Date _____

Printed Name

Title

COMMERCE ANIMAL CONTROL

By _____ Date _____

Printed Name

Title

CULVER CITY ANIMAL SERVICES

By _____ Date _____

Printed Name

Title

DUARTE PUBLIC SAFETY

By _____ Date _____

Printed Name

Title

EL SEGUNDO ANIMAL CONTROL

By _____ Date _____

Printed Name

Title

GLENDORA ANIMAL CONTROL

By _____ Date _____

Printed Name

Title

Addendum A

HAWTHORNE ANIMAL SERVICES BUREAU

By _____ Date _____

Printed Name _____

Title _____

HERMOSA BEACH ANIMAL CONTROL

By _____ Date _____

Printed Name _____

Title _____

HUNTINGTON PARK ANIMAL CONTROL

By _____ Date _____

Printed Name _____

Title _____

INLAND VALLEY HUMANE SOCIETY
AND S.P.C.A.

By _____ Date _____

Printed Name _____

Title _____

LAWNDALE ANIMAL CONTROL DIVISION

By _____ Date _____

Printed Name _____

Title _____

LONG BEACH ANIMAL CARE SERVICES

By _____ Date _____

Printed Name _____

Title _____

LOS ANGELES DEPARTMENT OF
ANIMAL SERVICES

By _____ Date _____

Printed Name

Title

MANHATTAN BEACH ANIMAL CONTROL

By _____ Date _____

Printed Name

Title

MONROVIA ANIMAL CONTROL

By _____ Date _____

Printed Name

Title

MONTEREY PARK
ANIMAL CONTROL BUREAU

By _____ Date _____

Printed Name

Title

PASADENA HUMANE SOCIETY & S.P.C.A.

By _____ Date _____

Printed Name

Title

REDONDO BEACH CITY ANIMAL CONTROL

By _____ Date _____

Printed Name

Title

Addendum A

SAN GABRIEL VALLEY HUMANE SOCIETY

By _____ Date _____

Printed Name _____

Title _____

SOUTHEAST AREA
ANIMAL CONTROL AUTHORITY

By _____ Date _____

Printed Name _____

Title _____

TORRANCE ANIMAL CONTROL

By _____ Date _____

Printed Name _____

Title _____

SANTA MONICA ANIMAL CONTROL

By _____ Date _____

Printed Name _____

Title _____

TEMPLE CITY ANIMAL CONTROL

By _____ Date _____

Printed Name _____

Title _____

KERN COUNTY ANIMAL CONTROL

By _____ Date _____

Printed Name _____

Title _____

Addendum A

VENTURA COUNTY

By _____ Date _____

Printed Name

Title

ORANGE COUNTY

By _____ Date _____

Printed Name

Title

SAN BERNARDINO COUNTY

By _____ Date _____

Printed Name

Title

COUNTY OF RIVERSIDE ANIMAL SERVICES

By _____ Date _____

Printed Name

Title



MEMORANDUM

RECEIVED

JUN - 5 2013

CITY OF DUARTE

TO: CITY COUNCIL
FROM: COMMISSIONER Johnny McLaurin
SUBJECT: NOTICE OF ABSENCE FROM PARKS and Recreation COMMISSION MEETING
DATE: 06/05/13

REASON FOR ABSENCE

ACCIDENT

VACATION (checked)

SICKNESS

OTHER *

DEATH IN FAMILY

DATE OF MEETING ABSENCE JUNE 10 2013

* EXPLANATION OF ABSENCE FAMILY and I out of TOWN FROM JUNE 7 2013 TO JUNE 14 2013

Johnny McLaurin
Signature

* * * * *

Absence noted by City Council

Date

MEMORANDUM

TO: Mayor and Councilmembers

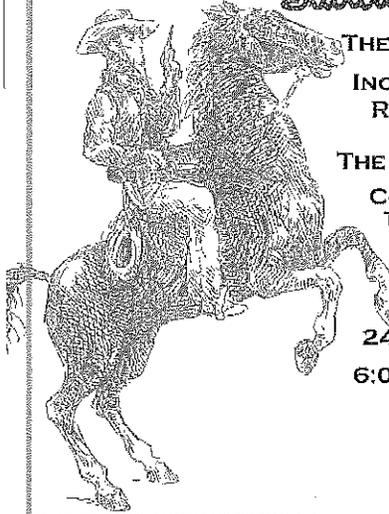
FROM: Darrell J. George, City Manager

DATE: June 6, 2013

SUBJECT: Conference Attendance – City Council Meeting of June 11, 2013



Duarte Chamber of Commerce
Installation, Awards, and Annual Meeting Dinner
June 21, 2013
Duarte
\$40 per person



Saddle Up For The New Year

THE DUARTE CHAMBER OF COMMERCE
 INCOMING CHAIRMAN OF THE BOARD
 RONA LUNDE, JAN'S TOWING, INC.
 AND
 THE 2013 - 2014 BOARD OF DIRECTORS
 CORDIALLY INVITE YOU TO ATTEND
 THE 92ND INSTALLATION, AWARDS,
 AND ANNUAL MEETING DINNER
 FRIDAY, JUNE 21, 2013
 ELKS LODGE
 2436 HUNTINGTON DRIVE, DUARTE
 6:00 SILENT AUCTION, NO HOST BAR
 6:45 DINNER
 7:30 INSTALLATION
 WESTERN WEAR ATTIRE

Saddle Up For The New Year

DUARTE CHAMBER OF COMMERCE
 THE 92ND INSTALLATION, AWARDS, AND ANNUAL MEETING DINNER
 FRIDAY, JUNE 21, 2013 RESPONSE CARD

NAME _____

COMPANY _____

ADDRESS _____

PHONE _____ E-MAIL _____

RESERVE _____ PLACES \$40.00 PER PERSON OR SPONSOR A TABLE FOR 8 \$400.00

OUR CHECK IN THE AMOUNT OF \$ _____ IS ENCLOSED

CREDIT CARD # _____ EXP. _____ CVC# _____

I CANNOT ATTEND BUT WOULD LIKE TO DONATE \$ _____

DUARTECHAMBER.COM 626-357-3333 PLEASE RESPOND BY JUNE 14, 2013

City of Duarte

June 11, 2013

To the Honorable Mayor, City Council, and Housing Authority Board of the City of Duarte

Ladies and Gentlemen:

FISCAL YEAR 2013/14 OPERATING BUDGET AND CAPITAL IMPROVEMENT PROGRAM

It is my pleasure to present to you the City of Duarte's operating budget and capital improvement program for fiscal year 2013/14. This document addresses the financial activities of the City and the Housing Authority. The Council and Authority discussed the budget and directed staff to make certain changes at the conclusion of a workshop held on May 6th, 2013. The following amounts reflect authorized expenses based on the workshop and updated information provided since that time.

<u>City of Duarte:</u>	<u>Prior Year Budget</u>	<u>FY 2013/14 Budget</u>
General Fund:		
City Council	\$ 109,600	\$ 107,200
City Manager/City Clerk	729,200	773,400
Legal Services	170,000	217,000
Promotions & Memberships	338,400	312,500
Public Safety	3,899,200	3,892,200
Community Development	2,802,300	2,762,000
Parks and Recreation	2,310,300	2,425,100
Administrative Services	1,638,500	1,829,900
Transfers Out	<u>257,900</u>	<u>215,600</u>
Total General Fund	12,255,400	12,534,900
Special Revenue Funds	\$ 4,531,900	\$ 3,784,300
Capital Project Funds	317,100	624,800
Debt Service Funds	<u>163,100</u>	<u>185,400</u>
Total Other City	\$ 5,012,100	\$ 4,594,500
<u>Duarte Housing Authority:</u>		
Total Housing Authority	\$ 488,800	\$ 73,900
Total Authorized Expenditures	\$ <u>17,756,300</u>	\$ <u>17,203,300</u>

City of Duarte

BUDGET PREPARATION

The process used for the preparation of the fiscal year 2013/14 budget was similar to that used in previous years as we conducted a workshop to discuss budget related items. The Budget workshop was held on May 6th, and was open to the public. At this meeting, the Council and Authority reviewed the recommended budget prepared by staff, heard testimony from the public on budget related matters, and considered various revenue and expenditure alternatives. At the workshop's conclusion, the Council and Authority asked for one amendment to add funding for the Youth and Family Master Plan Committee, and the resulting budget is set forth in this document.

REVENUES AND RESOURCES

Total revenues and other resources received by the City and the Housing Authority during fiscal year 2013/14 are estimated to be \$16.5 million. This amount represents an overall decrease of \$1.8 million or 11% as compared to the 2012/13 budget. However, the 2012/13 budget assumed that the Housing Authority would receive \$1.8 million in affordable housing revenue due to the Master Financing and Grant Agreement with the former redevelopment agency. The Department of Finance has denied our request to receive revenues pursuant to this agreement and the City has since filed litigation on this issue. When projected affordable housing funds are taken out of the comparison, the cumulative revenues and resources have not changed from last year. The following items summarize significant revenue highlights for the City and Housing Authority's Funds.

General Fund

Total General Fund revenues are projected to be \$12.3 million, with a decrease of \$519,000, or 4.2%, compared to the 2012/13 budget. However, we received a one time residual payment of \$800,000 in 2012/13 from LA County as a result of the \$9.4 million in affordable housing funds that was taken from the former Redevelopment Agency and distributed to taxing entities. Ignoring this one-time anomaly, actual General Fund revenues are projected to increase by approximately \$281,000 in 2013/14. Noteworthy revenue issues are as follows:

- Based on the sales tax projections provided by our consultants HdL, staff is anticipating moderately better auto sales, general consumer goods, restaurants, business & industry and building and construction in 2013/14. The only category expected to see a drop in sales tax revenue next year is fuel & service stations, mostly because of reductions in consumption. Based on this information we are anticipating a \$329,000 or 7% increase in sales tax revenue in 2013/14.
- Unfortunately based on current year receipts and historical trends, we are projecting that Motor Vehicle License fees will be approximately 4% less in 2013/14 resulting in a \$65,000 reduction in projected revenues. This is due in large part to SB 89, which reduced our VLF funds and transferred the amounts to the Public Safety COPS funds. So, for example in 2011/12 when we lost VLF funds of approximately \$82,000, we were able to retain our COPS funds of \$100,000, but the net impact to total revenues is the loss of \$82,000.

City of Duarte

EXPENDITURES AND USES

In total, expenditures and other uses for fiscal year 2013/14 are budgeted to be \$17.2 million. This amount represents a decrease of \$482,000 as compared to the 2012/13 budget. Significant expenditure highlights are discussed below.

General Fund

Total General Fund expenditures are projected to be \$12.5 million. This figure represents an increase of \$280,000, or 2.3% more than the 2012/13 budget. Each department was asked to keep operating expenses at the status quo, thus the biggest impact to expenses are the deferred capital repairs and one time expenses being recommended for 2013/14. The General Fund 2013/14 budget, as recommended includes a deficit of \$221,500. While the baseline-operating budget reflects a surplus of approximately \$50,000, there are deferred capital expenditures and one-time expenses that are described in more detail below. Noteworthy General Fund expenditure issues are as follows:

- Employee salary and benefit costs represent about 39% of the City's General Fund expenditures. 2012/13 is the last year of the two year negotiated Memorandum of Understanding with both units. As a result, the MOUs for 2013/14 are currently under negotiation. While a status quo approach to salaries and benefit costs has been included in the budget for 2013/14, the actual costs of salaries and benefits are still to be determined as the negotiations continue to progress with SEIU Local 721.
- The City will hold its local election in coordination with the County elections in November 2014. We have estimated that the City will be billed approximately \$45,000 by LA County for costs related to the election.
- Ongoing and routine legal expenses are actually projected to decrease by approximately \$23,000 in 2013/14. However, in December 2012, the Council authorized the City Attorney to file special litigation against the State Department of Finance over the \$16 million in former Redevelopment Agency funds that have been forfeited, or are currently being demanded due to the dissolution of redevelopment. In addition, in February 2013, the City Council authorized the City Attorney to join 27 other cities in Southern California in a petition to the State Water Board that challenges the municipal storm water 4 permit that was issued by the Regional Water Quality Control Board. Both of these items are special one time litigation issues and both have begun in the current fiscal year, however we anticipate that it will cost approximately \$70,000 to continue and complete these litigation issues in fiscal year 2013/14.
- The projected cost for the Sheriff's Contract in Duarte in 2013/14 is \$2,926,000. This includes an assumption of status quo on the number of deputies in the contract, a 2.4% cost increase, recently announced by the LA County Sheriff's Department and a 4% liability trust fund charge. Approximately \$150,000 of the Sheriff's contract amount will be funded by Supplemental Law Enforcement (COPS) funds and as a result, the General Fund expenses budgeted for this item are \$2,776,000. In addition, we have been awarded approximately \$79,000 in CalGrip grant funds

City of Duarte

to offset the Sheriff's contract so that the net cost to the General Fund in 2013/14 is actually projected to be \$2,697,000.

- One example of a one-time expense included in the budget is the recently approved contract for \$47,000 with Karen Warner Associates to prepare the legally required update of the City's Housing Element for 2013-2021. While the contract is already underway and expenses will occur in the current year, the majority of the work will be completed after July 1, 2013 and as a result we have budgeted \$30,000 of this contract in 2013/14. The final Housing Element update will be completed by the end of 2013.
- The City of Duarte is very persistent in pursuing grant funding for projects and programs. Two such examples are \$30,000, which was awarded by Fire Safe Council for brush clearance and \$94,000, which was awarded by Supervisor Antonovich for tree replacement related to the windstorms of late 2011.
- One of the few negative aspects of holding the record for the most park acreage per capita than anyone in the San Gabriel Valley is the substantial cost of keeping them watered. Over the last few years the City has reduced its water usage as the cost of water has increased and the revenues of the Lighting and Landscape District and the General Fund have not kept pace with these increases. In spite of our efforts to reduce usage, Cal Am has continued to be awarded cost increases by the PUC. In the last three years our water costs have increased by 70%. That is an average increase of 23% per year. Based on the rate increase most recently approved and new rates posted by Cal Am, we expect our water costs in 2013/14 to increase by more than 29% or \$73,000. It is important to note that Cal Am is not only increasing the cost of water units, they have consistently increased the water meter cost and as a result, reduced usage cannot alleviate the total cost increase. Water costs will increase in City Facilities by \$3,000, in the Sports Park expenses by \$16,000 and in the Lighting and Landscape fund by \$54,000.
- As we have experienced reduced revenues over the past few years, several capital repairs have been deferred, but we are now recommending that high priority ones be included in the 2013/14 expenses. One such example is the Fitness Center Pool filter system. While the \$105,000 cost for a new system is substantial, it is an essential element as it filters out impurities and particles from the water used in our public pool. The normal life span for filter systems is in the 10-12 year range and the one for our pool is now 16 years old. The technology of our system is outdated and new modern filters are smaller and work more efficiently and economically.
- Staff is recommending \$7,200 be spent for the installation of hand dryers throughout the Town Center facilities. Currently we spend approximately \$6,100 annually to purchase multifold paper towels for these locations. As a result, we will recover the costs of our investment in a little over a year, while being more environmentally sensitive through reduced paper usage and waste.
- As you know, everyone's dependence on computers and lack of tolerance for down time has increased exponentially over the years. The City currently operates our computer workflow

City of Duarte

connected through the servers in a group-based format. We maintain a network of approximately 50 computers, servers, software, printers and scanners that have become a pertinent part of accomplishing every day work. Only 5 of our 42 full time employees do NOT use a computer for the majority of their work and communication. Based on an analysis of our current system, Maxtreme Services, our IT consultant is recommending that we no longer defer the replacement of our servers and related software. Most servers have a 3-year warranty and a life expectancy of 3-5 years. We currently have an Xserve that is 7 years old, no longer supported by newer versions of server software and parts that are difficult to find. Altogether, staff is recommending that Council budget \$21,000 to replace the servers and other hardware that is no longer compatible with current systems. In addition it is also recommended that we upgrade our operating system to Mac Version 10.8. This will greatly enhance our ability to manage our data and utilize the features added in the last 4 years. In addition, the City's Microsoft Office 3 year maintenance software license must be renewed by its scheduled expiration date in February 2014 and we need to purchase other specialized software that will support the new servers. Staff is recommending that \$17,000 be budgeted for software licensing costs.

- Staff is recommending that we replace the Public Safety truck used by the Community Services Officers with a Dodge Charger, which is particularly built to sustain the type of stop and go accelerated driving that is often experienced by this vehicle's usage. With lights and a 2-way radio, the new vehicle is estimated to cost approximately \$28,000 and would be funded by the Vehicle Replacement funds that were designated in the General Fund balance by City Council for this purpose. In addition, staff is recommending that the Public Safety truck used by the Public Safety Manager be replaced with a Ford Fusion Hybrid. This vehicle with lights and a 2-way radio is estimated to cost approximately \$29,000 and would be funded by AQMD funds, so it will not impact the General Fund. We anticipate that both vehicles will result in future General Fund cost savings due to reduced maintenance and fuel expenses.
- Unfortunately some increases are not always within our control. For example, we received an increase of approximately \$40,000 in the cost of our workers compensation insurance for 2013/14. Given that we have such a small workforce, even one large claim can have a noticeable impact on our costs.
- As discussed at the Budget Workshop held in May, the budget now includes \$4,000 for the Youth and Family Master Plan Committee to use for legal and other expenses related to formally registering as a non-profit organization and other annual administrative expenses.

Other City Funds

The following are highlights for City funds other than the General Fund:

- The PAEG revenues are fees paid for by cable providers who operate in the City of Duarte under the State's Digital infrastructure and Video Competition Act of 2006. The only cable provider currently required to pay PAEG fees is Charter Communication and we receive

City of Duarte

approximately \$20,000 per year. The City first began receiving these funds in 2007 and we estimate that we will have approximately \$115,000 in the PAEG fund by the end of fiscal year 2012/13. These funds can only be used for capital projects that involve government, education or public access. As part of the 2011/12 budget staff presented a proposal to replace the sound system, microphones and digital recording system in the Community Center. Council then asked that the proposal be expanded to look at the possibility of adding live webcasting equipment. This was done and altogether, the final bid estimate was \$178,000. As part of the 2012/13 budget, Council directed staff to solicit bids for the project and approved a budget of approximately \$115,000 in PAEG funds in order to implement the first phase of the project. However, since that time staff has been asked to re-evaluate the need for an onsite digital recording system given the trend towards mobile systems and remote accessed recording. While this research is still underway, staff believes that the replacement of the sound system and microphones separate from the digital recording of Council meetings is still necessary. The poor sound quality has a very negative impact on those who are watching the meeting live in the chambers and on those who use the facility for other events and meetings. As a result, staff is recommending that \$100,000 be budgeted for the replacement of the sound system and microphones in the Community Center and that the question of how best to conduct the digital recording of Council meetings be separately researched and brought back to Council as a separate item for consideration. The actual cost of the new sound system and microphone improvements would be brought back to Council for final approval when current bids are received.

- Each year we highlight the imbalance of the Citywide Landscape and Lighting District, as costs to operate and maintain continue to rise, but revenues do not adjust accordingly. While significant and noticeable reductions in service and operating efficiencies have been implemented over the last few years, we project that a subsidy of \$215,000 will be needed from the General Fund to maintain even at this lower level of service. This is a \$25,000 increase from the 2012/13 subsidy of \$180,000. As discussed earlier one of the key reasons for this increase is the projected cost of water.
- Capital improvements were included in the General Fund discussion, however several public works' capital projects will also be funded by other funds. For example, the Pops Road traffic signal will be funded with \$250,000 in Proposition 1B revenue. Gas Tax and Measure R funds will be used to fund \$750,000 for the Buena Vista Overlay project. Measure R and SB821 Pedestrian Safety Funds will be used to pay for \$50,000 in citywide concrete repairs.

Housing Authority

The Duarte Housing Authority was activated by the City Council in March 2011 thru Resolution 11-08 for the purpose of implementing the City and Agency's affordable housing efforts. On the same day, the Redevelopment Agency adopted Resolution RA-391, which provided a grant by the Agency to the Authority from the Agency's existing balance of Low and Moderate Income housing funds. Since that time the Department of Finance conducted an audit of our Affordable Housing Funds through a DDR process and demanded that \$9.4 million be paid out to LA County. The City

City of Duarte

authorized the City Attorney to initiate litigation on this issue. However in the mean time the Housing Authority does not receive any revenue and therefore is running at a deficit. Once Housing Authority properties can be sold these funds can be used to offset the negative cash balances. The role of the Housing Authority is up in the air pending a final determination on the litigation against the Department of Finance.

At this point, we have budgeted very few expenses related to the implementation of affordable housing efforts because we are currently not receiving revenue and the future of the Housing Authority is uncertain. Budgeted expenditures are \$74,000 to cover administrative costs, legal and audit services and the operation of acquired properties. To the extent that affordable housing projects evolve, estimates are prepared and the Authority approves moving forward, the budget will be amended as needed.

RESERVES

It is projected that the General Fund will end the fiscal year with a reserve of \$13.1 million, however as we know, \$7.4 million of this amount has recently been demanded for payment to LA County according to the State's decision to invalidate the loan agreements between the City and the former Redevelopment Agency. This \$7.4 million is pending litigation, but clearly it should not be considered available at this time. As a result, the general fund reserves drop to \$5.7 million or 45% of the General Fund operating budget.

The Housing Authority is projected to end the fiscal year with a negative reserve of \$1.8 million, but it separately holds \$1.2 million in funds designated for the SCPH affordable senior housing project and \$2.7 million in land assets.

ORGANIZATION AND STAFFING

The fiscal year 2013/14 budget does not plan any major organizational changes at this time. In total, the City's authorized staffing for the upcoming year includes 41.50 full or ¾-time positions, and enough part-time positions to be equivalent to another 30.25 full-time employees.

OVERALL BUDGET PERSPECTIVE

For the past several years, the cost of providing services to Duarte has been growing faster than the revenues needed to pay for them. In 2011/12 the Council agreed to make substantial reductions of over \$400,000 in program expenses and another \$300,000 in personnel expenses in order to recognize the New Normal. However, with the abolishment of Redevelopment in 2012/13 we were faced with further reductions to revenues and the need to further reduce expenditures. In spite of these extreme challenges, the City has continued to stay the storm and has kept operating expenses in line with revenues.

City of Duarte

The recommended budget holds the line on operations and utilizes the City's reserves to reinvest in the City's infrastructure and operating equipment. However it will be necessary to re-evaluate programs or identify alternative funding opportunities in the future, because the steady increase of costs cannot be managed with the slow recovery of current revenues. There continues to be a commitment on the part of staff and the City Council to pursuing sound financial management practices.

CONCLUSION

The Council is fully aware that over the past five years, over \$2 million in cuts have been made to programs, services, and personnel. While every attempt has been made to achieve a balanced budget and preserve a healthy reserve, this has not come without significant impacts to the residents of Duarte.

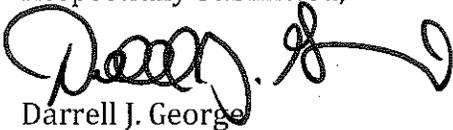
Duarte continues to offer programs and services that the City Council and the community can be proud of. We will continue to monitor the State budget situation and economic trends, and forecast their impact on Duarte resources so that we can remain ahead of the curve and retain our reserve.

Even though the 2013/14 budget picture from an operating standpoint has stabilized, the past four years of significant cuts in programs and services has taken its toll. The absorption of redevelopment and the ongoing uncertainty of the State's budget continues to force all cities to fiscally "tread water" looking ahead. Potential budgetary impacts with a high probability such as the Affordable Care Act, CalPERS Employer Rate Changes, Sheriff's Contract Increases, Landscape & Lighting Assessment District Costs, and joint DUSD/City Field Maintenance issues, all loom in Duarte's future.

While these issues are significant individually, collectively they need to be considered from a budgetary impact standpoint over the next several years. In light of this, the staff and I will be presenting each item as a stand alone component for discussion at separate workshops during the upcoming fiscal year. This will give us chance to review and discuss the potential costs and benefits of each and clearly understand the financial implications placed on future City budgets. It will also help define the revenue needs of the City pending the assessment of costs attributed to each issue.

Once again, I wish to express my appreciation to both the City Council and staff for their hard work and support in the preparation of this budget.

Respectfully Submitted,



Darrell J. George
City Manager

City of Duarte
FY14 Budget Presentation
Summary of Revenues, Expenditures, Transfers, and Fund Balances

	Fund Balance June 30, 2012	Revenues	Transfers In	Total Avail- able Funds	Expenditures	Transfers Out	Total Deductions	Fund Balance June 30, 2013
GENERAL FUND	13,347,800	12,313,400	0	25,661,200	12,319,300	215,600	12,534,900	13,126,300
SPECIAL REVENUE FUNDS								
State Gasoline Tax	429,900	557,300	0	987,200	672,100	0	672,100	315,100
Lighting & Landscape	0	1,195,900	215,600	1,411,500	1,186,500	225,000	1,411,500	0
Community Dev Block Grant	0	158,500	0	158,500	158,500	0	158,500	0
Public Access Government Fee	115,600	20,200	0	135,800	100,000	0	100,000	35,800
Supplemental Law Enf.	0	150,000	0	150,000	150,000	0	150,000	0
Bicycle & Ped. Safety	0	16,400	0	16,400	16,400	0	16,400	0
Air Quality Mgmt.	41,900	25,700	0	67,600	37,500	0	37,500	30,100
Park Develop. Grant	0	16,000	0	16,000	16,000	0	16,000	0
Quimby Act	38,600	100	0	38,700	15,000	0	15,000	23,700
Proposition A	2,325,900	695,700	0	3,021,600	695,700	0	695,700	2,325,900
Proposition C	287,500	293,500	0	581,000	305,700	0	305,700	275,300
Measure R	274,500	206,400	0	480,900	205,900	0	205,900	275,000
Subtotal	3,513,900	3,335,700	215,600	7,065,200	3,559,300	225,000	3,784,300	3,280,900
CAPITAL PROJECT FUNDS								
Community Improve.	197,200	427,600	0	624,800	624,800	0	624,800	0
Inclusionary Housing	498,900	1,900	0	500,800	0	0	0	500,800
Housing Authority	(1,725,100)	6,500	0	(1,718,600)	73,900	0	73,900	(1,792,500)
Subtotal	(1,029,000)	436,000	0	(593,000)	698,700	0	698,700	(1,291,700)
DEBT SERVICE FUNDS								
Town Center Debt Serv.	485,900	1,000	225,000	711,900	185,400	0	185,400	526,500
Subtotal	485,900	1,000	225,000	711,900	185,400	0	185,400	526,500
TOTAL ALL FUNDS	16,318,600	16,086,100	440,600	32,845,300	16,762,700	440,600	17,203,300	15,642,000

City of Duarte

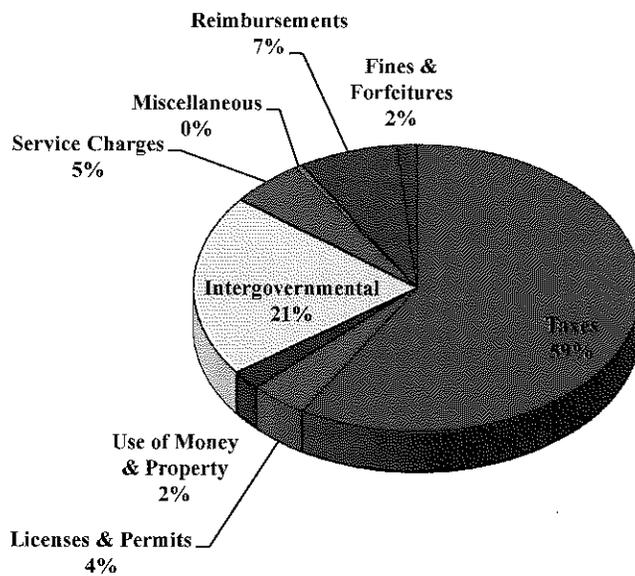
FY14 Budget Presentation

Summary of Revenues and Other Financing Sources

	<u>FY 2012-13 BUDGET</u>	<u>ESTIMATED ACTUAL</u>	<u>FY 2013-14 BUDGET</u>
GENERAL FUND			
Taxes	7,511,200	7,481,000	7,208,000
Licenses and Permits	526,000	531,500	507,500
Fines and Forfeitures	185,500	181,000	180,500
Use of Money and Property	267,000	268,000	279,000
Intergovernmental - State	2,560,500	2,626,200	2,531,400
Service Charges - Parks and Rec.	414,700	412,200	411,900
Service Charges - Other	249,500	264,400	254,500
Miscellaneous	229,300	146,400	56,000
Reimbursements	888,700	888,700	884,600
Transfers In	0	0	0
Subtotal	<u>12,832,400</u>	<u>12,799,400</u>	<u>12,313,400</u>
SPECIAL REVENUE FUNDS			
State Gasoline Tax	611,800	591,100	557,300
Lighting & Landscape	1,441,200	1,373,500	1,411,500
Community Dev. Block Grant	19,000	19,000	158,500
PAEG Fee	25,300	23,300	20,200
Supplemental Law Enforcement	135,000	135,000	150,000
Bicycle and Pedestrian Safety	11,200	11,200	16,400
Air Quality Management	29,100	25,500	25,700
Park Development Grant	16,000	16,000	16,000
Quimby Act	100	100	100
Transportation - Prop A	683,000	676,700	695,700
Transportation - Prop C	283,000	291,400	293,500
Measure R	209,400	216,400	206,400
Subtotal	<u>3,464,100</u>	<u>3,379,200</u>	<u>3,551,300</u>
CAPITAL PROJECT FUNDS			
Community Improvement	0	0	427,600
Inclusionary Housing	1,800	1,900	1,900
Housing Authority	1,764,000	6,500	6,500
Subtotal	<u>1,765,800</u>	<u>8,400</u>	<u>436,000</u>
DEBT SERVICE FUNDS			
Town Center Debt Service	225,900	226,200	226,000
Subtotal	<u>225,900</u>	<u>226,200</u>	<u>226,000</u>
TOTAL ALL FUNDS	<u>18,288,200</u>	<u>16,413,200</u>	<u>16,526,700</u>

City of Duarte FY14 Budget Presentation

General Fund Operating Budget Fiscal Year 2013-14



Revenue Comparison By Source

Total General Fund Revenues = \$12,313,400

City of Duarte

FY14 Budget Presentation

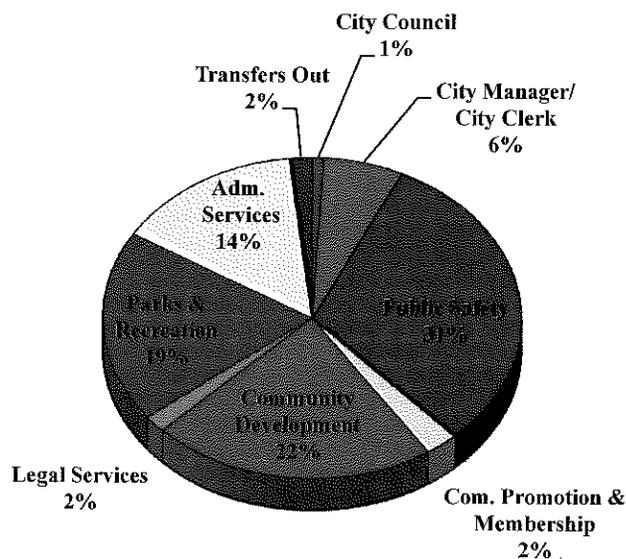
Summary of Expenditures and Other Financing Uses

	<u>FY 2012-13 BUDGET</u>	<u>ESTIMATED ACTUAL</u>	<u>FY 2013-14 BUDGET</u>
GENERAL FUND			
City Council	109,600	107,200	107,200
City Manager/City Clerk	729,200	729,200	773,400
Legal Services	170,000	170,000	217,000
Com. Promotions & Memberships	338,100	339,200	312,500
Public Safety	3,899,200	3,899,900	3,892,200
Community Development	2,110,400	2,112,300	1,843,800
Field Services	691,900	769,300	918,200
Parks and Recreation	1,591,800	1,588,100	1,612,500
Facilities Maintenance	718,500	718,800	812,600
Administrative Services	1,648,600	1,658,000	1,829,900
Transfers Out	247,800	180,000	215,600
Subtotal	<u>12,255,100</u>	<u>12,272,000</u>	<u>12,534,900</u>
SPECIAL REVENUE FUNDS			
State Gasoline Tax	1,391,400	1,391,600	672,100
Lighting & Landscape	1,441,200	1,373,500	1,411,500
CDBG	19,000	19,000	158,500
PAEG Fee	115,000	0	100,000
Supplemental Law Enforcement	135,000	135,000	150,000
Bicycle and Pedestrian Safety	11,200	11,200	16,400
Air Quality Management	12,800	9,900	37,500
Park Development Grant	16,000	16,000	16,000
Quimby Act	15,000	15,000	15,000
Transportation - Prop A	702,000	702,500	695,700
Transportation - Prop C	311,300	311,300	305,700
Measure R	291,000	291,000	205,900
Subtotal	<u>4,460,900</u>	<u>4,276,000</u>	<u>3,784,300</u>
CAPITAL PROJECTS FUND			
Community Improvement	317,100	320,000	624,800
Inclusionary Housing	0	0	0
Housing Authority	488,800	9,893,000	73,900
Subtotal	<u>805,900</u>	<u>10,213,000</u>	<u>698,700</u>
DEBT SERVICE FUNDS			
Town Center Debt Service	163,100	152,100	185,400
Subtotal	<u>163,100</u>	<u>152,100</u>	<u>185,400</u>
TOTAL ALL FUNDS	<u><u>17,685,000</u></u>	<u><u>26,913,100</u></u>	<u><u>17,203,300</u></u>

City of Duarte FY14 Budget Presentation

General Fund Operating Budget

Fiscal Year 2013-14



Expenditure Comparison By Department

Total General Fund Expenditures = \$12,534,900

City of Duarte

FY14 Budget Presentation

Personnel Summary

	FY 2012-13		FY 2013-14	
	Full-Time	Part-Time	Full-Time	Part-Time
CITY MANAGER/CITY CLERK				
City Manager	1.00	-	1.00	-
City Clerk	1.00	-	1.00	-
Deputy City Manager	1.00	-	1.00	-
City Hall Receptionist	1.00	-	1.00	-
College Intern	-	-	-	0.50
Department Total	4.00	0.00	4.00	0.50
PUBLIC SAFETY				
Director of Public Safety Services	1.00	-	1.00	-
Public Safety Manager	0.00	-	1.00	-
Code Compliance/Animal Control Off.	3.00	-	2.00	-
Crime Prevention Specialist	1.00	-	1.00	-
Administrative Secretary	1.00	-	1.00	-
Community Services Officer	-	1.50	-	1.80
Crossing Guard	-	0.90	-	0.90
Department Total	6.00	2.40	6.00	2.70
PARKS & RECREATION				
Director of Parks & Recreation	1.00	-	1.00	-
Recreation Superintendent	0.00	-	0.00	-
Recreation Supervisor	5.00	-	5.00	-
Recreation Coordinator	1.25	-	1.50	-
Administrative Secretary	1.00	-	1.00	-
Recreation Leader/Cashier	-	10.00	-	11.00
Aerobic Instructor	-	0.40	-	0.40
Lifeguard	-	2.50	-	2.50
Computer Lab Instructor	-	0.40	-	0.40
Boxing Instructor	-	1.90	-	1.90
Department Total	8.25	15.20	8.50	16.20
FACILITY MAINTENANCE				
Facilities Maintenance Supervisor	1.00	-	1.00	-
Sr Custodian	-	-	-	-
Custodian	-	6.00	-	6.60
Department Total	1.00	6.00	1.00	6.60

City of Duarte

FY14 Budget Presentation

Personnel Summary (cont.)

	<u>FY 2012-13</u>		<u>FY 2013-14</u>	
	<u>Full-Time</u>	<u>Part-Time</u>	<u>Full-Time</u>	<u>Part-Time</u>
COMMUNITY DEVELOPMENT				
Director of Community Development	1.00	-	1.00	-
City Planner	-	-	-	-
Senior Planner	2.00	-	2.00	-
Associate Planner	-	-	1.00	-
Assistant Planner	1.00	-	-	-
Public Works Manager	1.00	-	1.00	-
Assistant Civil Engineer	1.00	-	1.00	-
Administrative Secretary	2.00	-	2.00	-
Clerk Typist	-	-	-	-
College Intern	-	-	-	0.50
Department Total	<u>8.00</u>	<u>0.00</u>	<u>8.00</u>	<u>0.50</u>
FIELD SERVICES				
Field Services Manager	1.00	-	1.00	-
Field Services Supervisor	1.00	-	1.00	-
Senior Maintenance Tech/Electrician	1.00	-	1.00	-
Senior Maintenance Technician	2.00	-	2.00	-
Irrigation Control Technician	1.00	-	1.00	-
Department Total	<u>6.00</u>	<u>0.00</u>	<u>6.00</u>	<u>0.00</u>
ADMINISTRATIVE SERVICES				
Assistant City Manager	1.00	-	1.00	-
Financial Services Manager	1.00	-	1.00	-
Accountant	1.00	-	1.00	-
Accounting Specialist	1.00	-	1.00	-
Administrative Secretary	1.00	-	1.00	-
Human Resources Manager	-	-	-	-
Human Resources Specialist	1.00	-	1.00	-
College Intern	-	0.50	-	0.50
Department Total	<u>6.00</u>	<u>0.50</u>	<u>6.00</u>	<u>0.50</u>
TRANSIT				
Transit Supervisor	1.00	-	1.00	-
Lead Driver	1.00	-	1.00	-
Bus Driver	-	2.75	-	3.25
Department Total	<u>2.00</u>	<u>2.75</u>	<u>2.00</u>	<u>3.25</u>
CITY TOTAL	<u><u>41.25</u></u>	<u><u>26.85</u></u>	<u><u>41.50</u></u>	<u><u>30.25</u></u>

City of Duarte

FY14 Budget Presentation

Account Number	Account Description	FY 2012-13 Budget	Estimated Actual	FY 2013-14 Budget
General Fund Revenues and Reimbursements				
Taxes				
100-4001	General Property Tax	1,725,000	1,725,000	1,100,000
100-4002	Sales and Use Tax	4,514,000	4,514,000	4,853,000
100-4003	Franchise Tax	845,000	810,000	810,000
100-4004	Business License Tax	320,000	320,000	320,000
100-4005	Transient Occupancy Tax	65,200	70,000	70,000
100-4006	Real Property Transfer Tax	42,000	42,000	55,000
	Total Taxes	7,511,200	7,481,000	7,208,000
Licenses and Permits				
100-4201	Building Permits	350,000	350,000	325,000
100-4202	Engineering Permits	25,000	30,000	30,000
100-4203	Industrial Waste Permits	40,000	40,000	50,000
100-4204	Animal Licenses	75,000	75,000	65,000
100-4205	Parking Permits	34,500	34,500	35,000
100-4206	Sign Permits	1,500	2,000	2,500
	Total Licenses and Permits	526,000	531,500	507,500
Fines and Forfeitures				
100-4301	Traffic Fines	90,000	90,000	90,000
100-4302	Parking Citations	95,000	90,000	90,000
100-4303	Other Fines	500	1,000	500
	Total Fines and Forfeitures	185,500	181,000	180,500
Use of Money & Property				
100-4401	Interest Earnings	30,000	40,000	40,000
100-4402	Community Center Rentals	25,000	27,000	26,000
100-4403	Swimming Pool Rentals	7,000	4,000	5,000
100-4404	Other Building Rentals	16,000	7,000	9,000
100-4405	3rd Street Building Rental	38,000	40,000	42,000
100-4406	Restroom & Gazebo Rentals	2,000	3,000	3,000
100-4407	Sports Field Rentals	57,000	55,000	55,000
100-4408	Property Rental	92,000	92,000	99,000
100-4409	Sale of Property	0	0	0
	Total Use of Money & Property	267,000	268,000	279,000
Intergovernmental-State				
100-4601	Motor Vehicle License Fee	1,775,000	1,775,000	1,710,000
100-4603	State Mandates (SB90)	0	0	0

City of Duarte

FY14 Budget Presentation

Account Number	Account Description	FY 2012-13 Budget	Estimated Actual	FY 2013-14 Budget
100-4604	Public Safety Augmentation	85,000	90,000	90,000
100-4611	Grant Programs	559,000	629,100	618,000
100-4613	Other State Grants	0	0	0
100-4615	Recycling Grant	11,500	10,900	10,900
100-4616	America's Promise Grant	130,000	121,200	102,500
	Total Intergovernmental-State	<u>2,560,500</u>	<u>2,626,200</u>	<u>2,531,400</u>
Service Charges-Parks and Recreation				
100-4801	Recreation Class Fees	103,100	98,000	95,600
100-4802	Racquetball Court Fees	5,500	5,500	5,500
100-4803	Open Swim Fees	17,500	18,500	18,500
100-4804	Swim Team Fees	8,700	8,700	8,700
100-4805	Fitness Center Fees	7,500	7,500	7,500
100-4806	Adult Excursion Fees	24,100	27,000	26,300
100-4807	Health Membership Fees	80,000	77,000	75,000
100-4808	Swim Lesson Fees	77,000	85,000	85,000
100-4809	Sports Program Fees	27,300	27,300	27,300
100-4810	Teen Center Fees	9,400	7,500	7,500
100-4811	Boxing Fees	10,800	11,000	11,000
100-4812	Senior Center Fees	22,000	22,000	22,000
100-4813	Other Park & Recreation Fees	4,100	6,000	6,000
100-4814	Teen Excursion Fees	6,700	5,000	5,000
100-4815	Youth Excursion Fees	11,000	6,200	11,000
	Total Service Charges-Park & Rec	<u>414,700</u>	<u>412,200</u>	<u>411,900</u>
Service Charges - Other				
100-4901	Plan Check Fees	150,000	140,000	120,000
100-4902	Waste Management Fees	59,000	59,900	60,000
100-4903	Business License Application Fees	11,000	11,000	11,000
100-4904	Zoning Fees	15,000	40,000	50,000
100-4905	DUI Fees	1,500	1,500	1,500
100-4907	Auto Impound Fees	13,000	12,000	12,000
	Total Service Charges - Other	<u>249,500</u>	<u>264,400</u>	<u>254,500</u>
Miscellaneous				
100-5003	DUSD SRO Revenue	77,500	0	0
100-5004	Other Revenue	145,400	140,000	50,000
100-5005	Taxable Sales	1,000	1,000	1,000
100-5006	Concert In The Park	5,400	5,400	5,000
	Total Miscellaneous	<u>229,300</u>	<u>146,400</u>	<u>56,000</u>

City of Duarte

FY14 Budget Presentation

Account Number	Account Description	FY 2012-13 Budget	Estimated Actual	FY 2013-14 Budget
Reimbursements				
100-5101	Reimbursements - SA	250,000	250,000	250,000
100-5102	Reimbursements - Gas Tax	160,400	160,400	155,200
100-5103	Reimbursements - Proposition A/C	114,000	114,000	114,000
100-5105	Reimbursements - Light & Landscape	342,800	342,800	343,900
100-5106	Reimbursements - Measure R	20,000	20,000	20,000
100-5107	Reimbursements - AQMD	1,500	1,500	1,500
	Total Reimbursements	<u>888,700</u>	<u>888,700</u>	<u>884,600</u>
Other Financing Sources				
100-6906	Transfer In - RDA D/S	<u>0</u>	<u>0</u>	<u>0</u>
	Total Other Financing Sources	<u>0</u>	<u>0</u>	<u>0</u>
	Total Gen. Fund Revenues & Reimb.	<u><u>12,832,400</u></u>	<u><u>12,799,400</u></u>	<u><u>12,313,400</u></u>

City of Duarte

FY14 Budget Presentation

Account Number	Account Description	FY 2012-13 Budget	Estimated Actual	FY 2013-14 Budget
City Council				
Salaries				
1005-7002	Regular Salaries	33,000	48,000	48,000
	Total Salaries	33,000	48,000	48,000
Fringe Benefits				
1005-7071	Health Insurance	36,900	19,500	19,800
1005-7072	Retirement	9,100	9,100	9,200
1005-7073	Disability Insurance	500	500	500
1005-7074	Life Insurance	100	100	100
1005-7075	Vision	6,900	1,100	1,000
1005-7077	Medicare	600	600	600
1005-7078	Dental	0	5,800	5,500
	Total Fringe Benefits	54,100	36,700	36,700
	Total Personnel	87,100	84,700	84,700
Services and Supplies				
1005-7614	Office Supplies	500	500	500
1005-7641	Council Expenses - Fasana	3,000	3,000	3,000
1005-7642	Council Expenses - Finlay	3,000	3,000	3,000
1005-7644	Council Expenses - Reyes	3,000	3,000	3,000
1005-7646	Council Expenses - Paras-Caracci	3,000	3,000	3,000
1005-7647	Council Expenses - Reilly	3,000	3,000	3,000
1005-7980	Other Expenses	7,000	7,000	7,000
	Total Services and Supplies	22,500	22,500	22,500
	Total City Council	109,600	107,200	107,200

City of Duarte

FY14 Budget Presentation

Account Number	Account Description	FY 2012-13 Budget	Estimated Actual	FY 2013-14 Budget
City Manager/City Clerk				
Salaries				
1010-7002	Regular Salaries	480,000	480,000	484,000
1010-7003	Part-Time/Temp Salaries	0	2,000	15,000
	Total Salaries	480,000	482,000	499,000
Fringe Benefits				
1010-7071	Health Insurance	38,900	38,900	38,900
1010-7072	Retirement	126,000	126,000	128,600
1010-7073	Disability Insurance	6,800	6,800	7,500
1010-7074	Life Insurance	1,000	1,000	1,000
1010-7075	Vision	5,500	1,000	1,100
1010-7076	Tuition Reimbursement	1,200	1,200	1,200
1010-7077	Medicare	7,000	6,600	6,600
1010-7078	Dental	0	4,500	5,000
	Total Fringe Benefits	186,400	186,000	189,900
	Total Personnel	666,400	668,000	688,900
Services and Supplies				
1010-7610	Travel, Meetings, and Conferences	4,000	7,000	9,000
1010-7612	Publications	4,000	4,000	4,000
1010-7614	Office Supplies	1,500	1,500	1,500
1010-7650	Vehicle Maintenance	5,300	10,500	12,000
1010-7651	Election Services	35,000	20,000	45,000
1010-7670	Legal Notices	11,000	11,000	11,000
1010-7965	Professional Expenses	0	7,000	0
1010-7980	Other Expenses	2,000	200	2,000
	Total Services and Supplies	62,800	61,200	84,500
	Total City Manager	729,200	729,200	773,400

City of Duarte

FY14 Budget Presentation

Account Number	Account Description	FY 2012-13 Budget	Estimated Actual	FY 2013-14 Budget
Legal Services Expenditures				
Services and Supplies				
1015-7680	City Attorney	82,000	82,000	80,000
1015-7682	Labor Counsel	50,000	50,000	30,000
1015-7684	Code Enforcement	6,000	6,000	5,000
1015-7686	Other Legal Services	32,000	32,000	102,000
	Total Services and Supplies	<u>170,000</u>	<u>170,000</u>	<u>217,000</u>
	Total Legal Services Expenditures	<u>170,000</u>	<u>170,000</u>	<u>217,000</u>

Community Promotions

Services and Supplies				
1020-7710	Chamber of Commerce	35,100	35,100	35,100
1020-7711	Employee Recognition Comm	4,500	4,500	4,500
1020-7712	Community Information	30,000	30,000	30,000
1020-7714	Rose Parade Float	0	0	0
1020-7716	Special Community Events	2,800	2,800	2,800
1020-7717	Route 66 Parade	2,700	2,400	2,400
1020-7719	Volunteer Recognition	2,000	2,000	2,000
1020-7720	DCTV	43,500	43,500	43,500
1020-7722	City Web Site	6,000	6,000	8,000
1020-7724	Post Office Parking	12,200	12,000	12,000
1020-7726	Council Cablecasting	18,400	18,400	18,400
1020-7728	America's Promise	141,000	141,200	112,500
1020-7980	Other Expenses	5,000	5,000	5,000
	Total Services and Supplies	<u>303,200</u>	<u>302,900</u>	<u>276,200</u>
	Total Community Promotions	<u>303,200</u>	<u>302,900</u>	<u>276,200</u>

City of Duarte

FY14 Budget Presentation

Account Number	Account Description	FY 2012-13 Budget	Estimated Actual	FY 2013-14 Budget
Memberships				
Services and Supplies				
1025-7696	SGV Council of Government	10,600	11,500	11,500
1025-7697	PERS Coalition	300	300	300
1025-7698	SCAG	2,100	2,100	2,100
1025-7699	League of California Cities	9,000	9,000	9,000
1025-7700	SGV Econ Partnership	5,000	5,000	5,000
1025-7701	Area D Civil Defense	1,100	1,100	1,100
1025-7702	National League of Cities	1,900	1,900	1,900
1025-7703	Contract Cities Assoc.	2,400	2,500	2,500
1025-7704	LAEDC Membership	2,500	2,500	2,500
1025-7705	LAFCO Membership	0	400	400
	Total Services and Supplies	34,900	36,300	36,300
	Total Memberships	34,900	36,300	36,300

City of Duarte

FY14 Budget Presentation

Account Number	Account Description	FY 2012-13 Budget	Estimated Actual	FY 2013-14 Budget
Public Safety				
Salaries				
1205-7002	Regular Salaries	468,000	470,000	480,700
1205-7003	Part-Time/Temporary Salaries	85,800	85,800	92,800
1205-7030	Overtime	1,000	1,000	1,000
1205-7041	Uniform Allowance	600	0	0
	Total Salaries	555,400	556,800	574,500
Fringe Benefits				
1205-7071	Health Insurance	33,100	33,100	33,100
1205-7072	Retirement	126,400	127,000	131,400
1205-7073	Disability Insurance	6,800	6,800	7,700
1205-7074	Life Insurance	1,000	1,000	1,000
1205-7075	Vision	7,600	1,100	1,200
1205-7076	Tuition Reimbursement	1,000	0	0
1205-7077	Medicare	7,900	7,900	8,100
1205-7078	Dental	0	6,500	6,600
	Total Fringe Benefits	183,800	183,400	189,100
	Total Personnel	739,200	740,200	763,600
Services and Supplies				
1205-7610	Travel, Meetings and Conference	1,000	1,000	2,000
1205-7612	Publications	1,500	2,000	2,000
1205-7613	Duplication and Photos	4,500	4,500	4,500
1205-7614	Office Supplies	2,500	2,500	2,500
1205-7615	Emergency Supplies	2,500	2,500	7,000
1205-7636	Uniforms	1,000	1,200	1,000
1205-7650	Vehicle Maintenance	33,000	33,000	38,000
1205-7655	Emergency Services	10,500	10,500	12,000
1205-7694	Public Safety Commission	200	200	200
1205-7761	Parking Ticket Collection	11,000	11,000	10,000
1205-7779	Youth Programs	29,000	29,800	16,000
1205-7780	Animal Control	32,000	32,000	30,000
1205-7781	Contract Law Enforcement	2,845,300	2,846,000	2,775,900
1205-7783	GAPP Program	70,000	68,000	70,000
1205-7784	Prisoner Maintenance	2,500	2,500	2,500
1205-7787	Public Safety Center Lease	95,000	95,000	96,000
1205-7887	Repairs and Replacements	500	500	500
1205-7980	Other Expenses	15,000	14,500	45,000
	Total Services and Supplies	3,157,000	3,156,700	3,115,100

City of Duarte

FY14 Budget Presentation

Account Number	Account Description	FY 2012-13 Budget	Estimated Actual	FY 2013-14 Budget
Capital Outlay				
1205-8030	Other Equipment	3,000	3,000	13,500
	Total Capital Outlay	<u>3,000</u>	<u>3,000</u>	<u>13,500</u>
	Total Public Safety	<u>3,899,200</u>	<u>3,899,900</u>	<u>3,892,200</u>

City of Duarte

FY14 Budget Presentation

Account Number	Account Description	FY 2012-13 Budget	Estimated Actual	FY 2013-14 Budget
Community Development				
Salaries				
1405-7002	Regular Salaries	717,500	718,600	726,800
1405-7003	Part-Time/Temporary Salaries	0	0	15,000
	Total Salaries	<u>717,500</u>	<u>718,600</u>	<u>741,800</u>
Fringe Benefits				
1405-7071	Health Insurance	65,500	65,500	65,500
1405-7072	Retirement	193,600	193,900	198,300
1405-7073	Disability Insurance	10,400	10,400	11,600
1405-7074	Life Insurance	1,600	1,600	1,600
1405-7075	Vision	11,900	1,600	2,100
1405-7076	Tuition Reimbursement	0	0	0
1405-7077	Medicare	10,200	10,200	10,300
1405-7077	Dental	0	10,300	11,900
	Total Fringe Benefits	<u>293,200</u>	<u>293,500</u>	<u>301,300</u>
	Total Personnel	<u>1,010,700</u>	<u>1,012,100</u>	<u>1,043,100</u>
Services and Supplies				
1405-7610	Travel, Meetings, and Conferences	5,000	5,000	5,000
1405-7612	Publications	8,500	9,000	5,000
1405-7613	Duplication and Photos	3,000	3,000	3,000
1405-7614	Office Supplies	3,000	3,000	3,000
1405-7650	Vehicle Maintenance	6,700	6,700	7,200
1405-7690	Planning Commission	500	500	500
1405-7800	Building Department Services	290,000	290,000	250,000
1405-7801	Industrial Waste Inspections	15,000	15,000	15,000
1405-7802	NPDES Requirements	45,000	45,000	45,000
1405-7965	Professional Services	495,000	495,000	325,000
1405-7967	Public Works Inspections	10,000	10,000	20,000
1405-7969	City Engineer	85,000	85,000	85,000
1405-7975	Economic Dev Expenses	0	0	25,000
1405-7980	Other Expenses	8,000	8,000	12,000
1405-8040	Building Improvements	125,000	125,000	0
	Total Services and Supplies	<u>1,099,700</u>	<u>1,100,200</u>	<u>800,700</u>
	Total Community Development	<u>2,110,400</u>	<u>2,112,300</u>	<u>1,843,800</u>

City of Duarte

FY14 Budget Presentation

Account Number	Account Description	FY 2012-13 Budget	Estimated Actual	FY 2013-14 Budget
Field Services				
Salaries				
1410-7002	Regular Salaries	410,800	411,800	424,400
1410-7030	Overtime	5,200	3,000	3,000
1410-7041	Uniform Allowance	900	900	0
	Total Salaries	416,900	415,700	427,400
Fringe Benefits				
1410-7071	Health Insurance	55,300	55,300	55,300
1410-7072	Retirement	97,500	101,400	103,800
1410-7073	Disability Insurance	5,900	5,900	6,700
1410-7074	Life Insurance	1,000	900	900
1410-7075	Vision	11,000	1,600	1,800
1410-7076	Tuition Reimbursement	0	0	0
1410-7077	Medicare	5,800	5,800	6,000
1410-7078	Dental	0	9,400	1,000
	Total Fringe Benefits	176,500	180,300	175,500
	Total Personnel	593,400	596,000	602,900
Services and Supplies				
1410-7610	Travel, Meetings, and Conferences	2,500	2,500	3,000
1410-7612	Publications	3,000	3,000	3,000
1410-7614	Office Supplies	300	300	300
1410-7621	Other Supplies	2,000	2,000	2,000
1410-7630	Equipment Rentals	1,500	1,500	1,500
1410-7636	Uniforms	3,000	3,000	3,000
1410-7650	Vehicle Maintenance	50,000	50,000	50,000
1410-7656	Emergency Generator	9,000	9,000	9,000
1410-7810	Street Sweeping	1,600	1,600	1,600
1410-7814	Graffiti Removal	10,000	10,000	10,000
1410-7887	Repairs and Maintenance	600	600	1,000
1410-7815	Brush Clearance	0	0	30,000
1410-7896	Tree Replacement	0	0	98,000
1410-7980	Other Expenses	15,000	15,000	15,000
	Total Services and Supplies	98,500	98,500	227,400

City of Duarte

FY14 Budget Presentation

Account Number	Account Description	FY 2012-13 Budget	Estimated Actual	FY 2013-14 Budget
Sports Park				
Sports Park				
1415-7661	Sports Park - Other Services	0	2,000	3,800
1415-7843	Sports Park - Water	0	30,000	45,000
1415-7875	Sports Park - Lighting	0	14,200	11,000
1415-7889	Sports Park - Repairs	0	3,000	1,500
1415-7907	Sports Park - Tree Trimming	0	0	1,000
1415-7916	Sports Park - Landscape	0	25,600	25,600
	Total Services and Supplies	<u>0</u>	<u>74,800</u>	<u>87,900</u>
	Total Field Services	<u>691,900</u>	<u>769,300</u>	<u>918,200</u>

City of Duarte

FY14 Budget Presentation

Account Number	Account Description	FY 2012-13 Budget	Estimated Actual	FY 2013-14 Budget
Parks and Recreation Programs				
Salaries				
1605-7002	Regular Salaries	340,400	338,500	345,900
1605-7003	Part-Time/Temporary Salaries	1,000	1,000	1,000
1605-7010	Playground Supervisor Salaries	90,600	90,600	92,000
1605-7011	Fitness Center Salaries	162,300	162,300	163,200
1605-7012	Aquatics Salaries	76,900	76,900	83,100
1605-7013	Boxing Salaries	58,000	53,000	53,000
1605-7014	Teen Center Salaries	118,000	118,000	120,000
1605-7016	Senior Center Salaries	116,700	116,700	117,300
1605-7030	Overtime	200	200	200
	Total Salaries	964,100	957,200	975,700
Fringe Benefits				
1605-7071	Health Insurance	77,700	80,100	80,100
1605-7072	Retirement	172,900	172,300	177,300
1605-7073	Disability Insurance	9,300	9,300	10,400
1605-7074	Life Insurance	1,400	1,400	1,400
1605-7075	Vision	14,200	2,100	2,300
1605-7076	Tuition Reimbursement	0	0	0
1605-7077	Medicare	14,300	14,300	14,600
1605-7078	Dental	0	12,100	13,200
	Total Fringe Benefits	289,800	291,600	299,300
	Total Personnel	1,253,900	1,248,800	1,275,000
Services and Supplies				
1605-7610	Travel, Meetings, and Conferences	3,000	4,000	2,500
1605-7612	Publications	1,700	1,300	1,700
1605-7614	Office Supplies	3,000	3,000	3,000
1605-7636	Uniforms	500	500	500
1605-7650	Vehicle Maintenance	10,000	10,000	13,700
1605-7691	Parks and Recreation Commission	200	200	200
1605-7693	Youth Council	2,200	2,500	2,200
1605-7713	Grant Programs	49,000	49,000	49,000
1605-7729	Concerts in the Park	9,400	9,400	8,800
1605-7730	Special Events	10,600	11,500	11,500
1605-7732	City Picnic	10,200	10,200	10,200
1605-7733	Senior Center	22,600	22,600	23,600
1605-7735	Teen Center	13,200	15,000	13,200

City of Duarte

FY14 Budget Presentation

Account Number	Account Description	FY 2012-13 Budget	Estimated Actual	FY 2013-14 Budget
Continued - Services and Supplies				
1605-7736	Recreation Classes	74,200	74,200	69,200
1605-7737	Adult Excursions	16,900	16,900	18,300
1605-7738	Teen Excursions	7,700	5,000	7,000
1605-7739	Publicity	22,600	17,500	18,000
1605-7740	Youth Excursions	9,000	9,500	9,500
1605-7745	Boxing Programs	12,100	17,200	12,400
1605-7750	Bus Rentals	15,100	15,100	15,100
1605-7753	Youth Program (CDBG)	20,000	20,000	20,000
1605-7980	Other Expenses	24,700	24,700	27,900
	Total Services and Supplies	<u>337,900</u>	<u>339,300</u>	<u>337,500</u>
	Total Parks & Recreation Programs	<u>1,591,800</u>	<u>1,588,100</u>	<u>1,612,500</u>

City of Duarte

FY14 Budget Presentation

Account Number	Account Description	FY 2012-13 Budget	Estimated Actual	FY 2013-14 Budget
Facilities Maintenance Expenditures				
Salaries				
1610-7002	Regular Salaries	63,300	62,200	66,000
1610-7003	Part-Time/Temporary Salaries	278,300	278,300	278,300
1610-7030	Overtime	200	200	200
1610-7041	Uniform Allowance	300	300	300
	Total Salaries	342,100	341,000	344,800
Fringe Benefits				
1610-7071	Health Insurance	10,300	10,300	10,300
1610-7072	Retirement	17,400	17,100	18,400
1610-7073	Disability Insurance	900	1,000	1,100
1610-7074	Life Insurance	100	100	100
1610-7075	Vision	2,000	300	300
1610-7077	Medicare	3,900	5,000	5,000
1610-7078	Dental	0	1,700	1,800
	Total Fringe Benefits	34,600	35,500	37,000
	Total Personnel	376,700	376,500	381,800
Services and Supplies				
1610-7616	Pool Supplies	6,000	8,000	6,000
1610-7617	Pool Chemicals	15,000	15,000	15,000
1610-7618	Building Supplies	60,000	60,000	60,000
1610-7633	Cable Access	400	500	500
1610-7636	Uniforms	1,500	1,500	1,400
1610-7652	Building Maintenance Services	53,400	53,000	53,400
1610-7830	Telephones	37,000	37,000	35,000
	Sub-total	173,300	175,000	171,300
1610-7836	Water - City Hall	600	800	800
1610-7837	Water - Community Center	600	700	700
1610-7838	Water - Fitness Center	10,000	10,000	10,000
1610-7839	Water - Public Safety Center	500	600	600
1610-7841	Water - 3rd Street Building	1,200	1,500	1,500
1610-7847	Water - Oak Street	200	200	200
	Total Water	13,100	13,800	13,800
1610-7851	Gas - City Hall	1,000	1,000	1,000
1610-7852	Gas - Community Center	1,300	1,100	1,100

City of Duarte

FY14 Budget Presentation

Account Number	Account Description	FY 2012-13 Budget	Estimated Actual	FY 2013-14 Budget
Continued - Services and Supplies				
1610-7853	Gas - Fitness Center	10,000	8,000	8,000
1610-7854	Gas - Public Safety Center	400	400	400
1610-7855	Gas - Senior Center	600	600	600
1610-7856	Gas - Teen Center	800	500	500
1610-7857	Gas - 3rd Street Building	800	700	700
1610-7858	Gas - Rop Building	500	300	300
1610-7859	Gas - Duarte Park Building	400	400	400
1610-7860	Gas - Duarte Snack Bar	700	600	600
1610-7861	Gas - Oak Street Building	0	0	0
	Total Gas	16,500	13,600	13,600
1610-7867	Electric - Town Center	73,000	73,000	60,000
1610-7868	Electric - Public Safety Center	11,000	11,000	11,000
1610-7869	Electric - Senior Center	20,000	20,000	20,000
1610-7870	Electric - Teen Center	15,000	15,000	15,000
1610-7871	Electric - 3rd Street Building	9,000	9,000	9,000
1610-7872	Electric - Duarte Park Building	900	900	900
1610-7873	Electric - Maintenance Yard	4,000	4,000	4,000
1610-7878	Electric - Oak Street Building	0	0	0
	Total Electric	132,900	132,900	119,900
1610-7980	Other Expenses	0	0	0
1610-8100	Other Capital Improvements	6,000	7,000	112,200
	Total Services and Supplies	341,800	342,300	430,800
	Total Facilities Maint. Expenditures	718,500	718,800	812,600

City of Duarte

FY14 Budget Presentation

Account Number	Account Description	FY 2012-13 Budget	Estimated Actual	FY 2013-14 Budget
Finance				
Salaries				
1805-7002	Regular Salaries	435,500	435,500	441,500
	Total Salaries	435,500	435,500	441,500
Fringe Benefits				
1805-7071	Health Insurance	36,900	36,900	36,900
1805-7072	Retirement	118,300	118,300	121,300
1805-7073	Disability Insurance	6,400	6,400	7,100
1805-7074	Life Insurance	1,000	1,000	1,000
1805-7075	Vision	8,000	1,100	1,300
1805-7077	Medicare	6,300	6,300	6,400
1805-7078	Dental	0	6,900	7,600
	Total Fringe Benefits	176,900	176,900	181,600
	Total Personnel	612,400	612,400	623,100
Services and Supplies				
1805-7610	Travel, Meetings & Conferences	2,000	4,000	4,000
1805-7612	Publications	1,500	600	600
1805-7614	Office Supplies	3,500	3,300	3,000
1805-7650	Vehicle Maintenance	4,200	4,200	4,200
1805-7653	Bank Charges	7,000	7,000	7,000
1805-7654	Audit Services	30,000	24,000	25,000
1805-7762	Property Tax Collections	21,200	17,000	17,000
1805-7764	CEC Loan Principal	7,100	14,000	14,000
1805-7765	CEC Loan Interest	3,000	6,000	6,200
1805-7924	Bad Debts	3,000	0	0
1805-7965	Professional Services	10,000	11,000	11,000
1805-7980	Other Expenses	2,000	1,500	1,500
	Total Services and Supplies	94,500	92,600	93,500
	Total Finance	706,900	705,000	716,600

City of Duarte

FY14 Budget Presentation

Account Number	Account Description	FY 2012-13 Budget	Estimated Actual	FY 2013-14 Budget
Personnel				
Salaries				
1810-7002	Regular Salaries	60,800	60,800	63,300
1810-7003	Part-Time/Temp Salaries	12,000	13,000	14,000
	Total Salaries	72,800	73,800	77,300
Fringe Benefits				
1810-7071	Health Insurance	4,000	4,000	4,000
1810-7072	Retirement	16,700	16,700	17,600
1810-7073	Disability Insurance	900	900	1,000
1810-7074	Life Insurance	100	100	100
1810-7075	Vision	700	800	100
1810-7077	Medicare	1,000	1,100	1,100
1810-7078	Dental	0	900	600
	Total Fringe Benefits	23,400	24,500	24,500
	Total Personnel	96,200	98,300	101,800
Services and Supplies				
1810-7610	Travel, Meetings & Conferences	2,000	2,000	2,000
1810-7611	Training	3,000	3,000	3,000
1810-7612	Publications	1,000	1,000	1,000
1810-7614	Office Supplies	1,500	1,500	1,500
1810-7660	Other Services	1,000	1,000	1,000
1810-7671	Recruiting Advertisements	1,000	1,000	1,000
1810-7673	Physical Exams	1,400	1,400	1,400
1810-7774	Unemployment Insurance	11,000	8,000	8,000
1810-7980	Other Expenses	5,000	5,000	5,000
	Total Services and Supplies	26,900	23,900	23,900
	Total Personnel	123,100	122,200	125,700

City of Duarte

FY14 Budget Presentation

Account Number	Account Description	FY 2012-13 Budget	Estimated Actual	FY 2013-14 Budget
Information Technology				
Services and Supplies				
1815-7631	Equipment Maintenance	4,000	6,000	5,000
1815-7632	Software Maintenance	1,800	3,000	21,000
1815-7820	Finance System Support	55,300	55,300	50,400
1815-7821	Personal Computer Support	26,100	30,000	26,200
1815-7965	Professional Services	97,200	97,200	97,200
1815-7980	Other Expenses	7,600	7,600	7,500
	Total Services and Supplies	<u>192,000</u>	<u>199,100</u>	<u>207,300</u>
Capital Outlay				
1815-8011	Computer Equipment	17,900	17,900	42,000
	Total Capital Outlay	<u>17,900</u>	<u>17,900</u>	<u>42,000</u>
	Total Data Processing	<u>209,900</u>	<u>217,000</u>	<u>249,300</u>
Risk Management				
1820-7771	Repair of City Property	10,000	10,000	10,000
1820-7772	Liability Coverage	170,100	170,100	171,100
1820-7773	Worker's Compensation Coverage	82,900	82,900	124,000
1820-7775	Property Coverage	24,300	24,600	26,000
1820-7776	Faithful Performance Bond	1,000	1,000	1,100
	Total Services and Supplies	<u>288,300</u>	<u>288,600</u>	<u>332,200</u>
	Total Risk Management	<u>288,300</u>	<u>288,600</u>	<u>332,200</u>

City of Duarte

FY14 Budget Presentation

Account Number	Account Description	FY 2012-13 Budget	Estimated Actual	FY 2013-14 Budget
General Services				
Services and Supplies				
1825-7613	Duplication and Photos	13,000	13,000	13,000
1825-7614	Office Supplies	5,000	3,000	3,000
1825-7626	Postage	7,000	7,000	7,000
1825-7630	Equipment Rental	20,000	19,000	20,000
1825-7631	Equipment Maintenance	20,000	24,000	24,000
1825-7674	Retiree Health Insurance	240,000	240,000	296,200
1825-7687	Waste Management Services	2,900	2,600	2,600
1825-7688	Oil Recycling Grant	5,000	5,000	5,000
1825-7746	Other Recreation Programs	0	1,700	0
1825-7747	Beverage Container Recycling	6,500	5,900	6,300
1825-7945	Operation of Acq Prop	0	3,000	3,000
1825-7980	Other Expenses	1,000	1,000	1,000
	Total Services and Supplies	<u>320,400</u>	<u>325,200</u>	<u>381,100</u>
	Total General Services	<u>320,400</u>	<u>325,200</u>	<u>381,100</u>
1830-8100	Vehicle Replacement	0	0	25,000
	Total Vehicle Replacement	<u>0</u>	<u>0</u>	<u>25,000</u>
	Total Administrative Services	<u>1,648,600</u>	<u>1,658,000</u>	<u>1,829,900</u>

City of Duarte

FY14 Budget Presentation

Account Number	Account Description	FY 2012-13 Budget	Estimated Actual	FY 2013-14 Budget
Transfers Out and Reimbursements				
1905-9011	Transfers Out - Vehicle Replacement Fund	0	0	0
1905-9020	Transfers Out - Light/Landscape District Fund	247,800	180,000	215,600
1905-9060	Transfers Out - Other	0	0	0
	Total Other Financing Uses	<u>247,800</u>	<u>180,000</u>	<u>215,600</u>
	Total Transfers Out & Reimbursements	<u>247,800</u>	<u>180,000</u>	<u>215,600</u>

City of Duarte

FY14 Budget Presentation

Account Number	Account Description	FY 2012-13 Budget	Estimated Actual	FY 2013-14 Budget
State Gasoline Tax Fund				
Revenues:				
Use of Money and Property				
220-4401	Interest Earnings	4,000	4,000	3,000
	Total Use of Money and Property	4,000	4,000	3,000
Intergovernmental - State				
220-4606	Gasoline Tax - 2105	111,800	104,000	98,500
220-4607	Gasoline Tax - 2106	79,600	73,100	75,000
220-4608	Gasoline Tax - 2107	160,400	153,500	155,200
220-4609	Gasoline Tax - 2107.5	5,000	5,000	5,000
220-4613	Other State Grants	0	0	0
220-4614	Gasoline Tax - 2103 (Prop 42)	251,000	251,500	220,600
	Total Intergovernmental - State	607,800	587,100	554,300
	Total Revenues	611,800	591,100	557,300
Expenditures:				
Gas Tax 2105				
Capital Outlay				
2205-8070	Street Improvements	624,000	651,700	58,000
2205-8100	Other Capital Improvements	50,000	21,800	50,000
	Total Capital Outlay	674,000	673,500	108,000
	Total Gas Tax 2105	674,000	673,500	108,000
Gas Tax 2106				
Services and Supplies				
2210-7811	Street Maintenance	0	700	10,000
2210-7812	Street Striping and Marking	60,000	20,300	40,000
2210-7813	Regulatory Signs	0	4,900	5,500
2210-8070	Street Improvements	0	220,200	7,000
2210-8100	Other Capital Improvements	186,000	0	14,100
	Total Services and Supplies	246,000	246,100	76,600
	Total Gas Tax 2106	246,000	246,100	76,600

City of Duarte

FY14 Budget Presentation

Account Number	Account Description	FY 2012-13 Budget	Estimated Actual	FY 2013-14 Budget
Gas Tax 2107				
Reimbursements				
2215-8610	Reimbursements - General Fund	160,400	160,400	155,200
	Total Reimbursements	<u>160,400</u>	<u>160,400</u>	<u>155,200</u>
	Total Gas Tax 2107	<u>160,400</u>	<u>160,400</u>	<u>155,200</u>
Gas Tax 2107.5				
Services and Supplies				
2220-7980	Other Expenses	0	0	5,000
	Total Services and Supplies	<u>0</u>	<u>0</u>	<u>5,000</u>
	Total Gas Tax 2107.5	<u>0</u>	<u>0</u>	<u>5,000</u>
Gas Tax -Other				
Services and Supplies				
2225-7811	Street Maintenance	0	0	0
2225-7980	Other Capital Improvements	0	0	0
2225-8070	Street Improvements	311,000	0	200,000
2225-8100	Other Capital Improvements	0	311,600	127,300
	Total Services and Supplies	<u>311,000</u>	<u>311,600</u>	<u>327,300</u>
	Total Gas Tax -Other	<u>311,000</u>	<u>311,600</u>	<u>327,300</u>
	Total Expenditures	<u><u>1,391,400</u></u>	<u><u>1,391,600</u></u>	<u><u>672,100</u></u>

City of Duarte

FY14 Budget Presentation

Account Number	Account Description	FY 2012-13 Budget	Estimated Actual	FY 2013-14 Budget
Lighting and Landscape District Fund				
Revenues:				
Special Assessments				
240-4101	Lighting and Landscape Assessments	1,192,400	1,192,400	1,194,900
	Total Special Assessments	1,192,400	1,192,400	1,194,900
Miscellaneous				
240-5004	Other Revenue	1,000	1,100	1,000
	Total Miscellaneous	1,000	1,100	1,000
Other Financing Sources				
240-6901	Transfers In - General Fund	247,800	180,000	215,600
	Total Other Financing Sources	247,800	180,000	215,600
	Total Revenues	1,441,200	1,373,500	1,411,500
Expenditures:				
Citywide Lighting				
Services and Supplies				
2405-7662	Other Services - Citywide	5,000	5,000	5,000
2405-7875	Electric - Sports Park	14,200	0	0
2405-7876	Electric - Citywide	166,000	166,000	170,000
2405-7877	Electric - Traffic Signal	14,000	14,000	15,000
	Total Electric	199,200	185,000	190,000
Services and Supplies				
2405-7888	Repairs - Citywide	7,000	7,000	7,000
2405-7889	Repairs - Sports Park	1,000	0	0
2405-7890	Repairs - Traffic Signal	20,000	20,000	20,000
	Total Repairs and Replacements	28,000	27,000	27,000
	Total Services and Supplies	227,200	212,000	217,000
Reimbursements				
2405-8610	Reimbursements - General Fund	94,900	94,900	94,900
	Total Reimbursements	94,900	94,900	94,900
	Total Citywide Lighting	322,100	306,900	311,900

City of Duarte

FY14 Budget Presentation

Account Number	Account Description	FY 2012-13 Budget	Estimated Actual	FY 2013-14 Budget
Citywide Landscape				
Services and Supplies				
2410-7661	Other Services - Sports Park	2,000	0	0
2410-7662	Other Services - Citywide	5,000	5,000	5,000
2410-7663	Other Services - Medians	5,500	5,500	5,000
	Total Other Services	12,500	10,500	10,000
2410-7842	Water - Medians	31,200	31,200	40,000
2410-7843	Water - Sports Park	30,000	0	0
2410-7844	Water - Citywide	99,600	99,600	120,000
	Total Water	160,800	130,800	160,000
2410-7874	Electric - Medians	11,000	11,000	11,000
2410-7876	Electric - Citywide	16,000	16,000	15,000
	Total Electric	27,000	27,000	26,000
2410-7888	Repairs - Citywide	3,000	3,000	3,000
2410-7889	Repairs - Sports Park	2,000	0	0
2410-7891	Repairs - Medians	2,000	2,000	2,000
	Total Repairs and Replacements	7,000	5,000	5,000
2410-7896	Tree Plant-Citywide	0	0	1,000
2410-7898	Tree Plant - Medians	0	0	1,000
	Total Tree Plant	0	0	2,000
2410-7906	Tree Trimming - Citywide	17,000	17,000	17,000
2410-7907	Tree Trimming - Sports Park	0	0	0
2410-7908	Tree Trimming - Medians	0	0	0
2410-7909	Tree Trimming - Residential	27,400	27,400	27,400
	Total Tree Trimming	44,400	44,400	44,400
2410-7915	Landscape Maintenance - Citywide	95,200	95,200	95,200
2410-7916	Landscape Maintenance - Sports Park	25,600	0	0
2410-7917	Landscape Maintenance - Medians	53,200	53,200	53,200
	Total Landscape Maintenance	174,000	148,400	148,400
	Total Services and Supplies	425,700	366,100	395,800
Reimbursements and Transfers				
2410-8610	Reimbursements - General Fund	193,000	193,000	193,000
2410-9030	Transfer Out - Town Center	225,000	225,000	225,000
	Total Reimbursements	418,000	418,000	418,000
	Total Citywide Landscaping	843,700	784,100	813,800

City of Duarte

FY14 Budget Presentation

Account Number	Account Description	FY 2012-13 Budget	Estimated Actual	FY 2013-14 Budget
Kendick Tract				
Services and Supplies				
2420-7835	Water	1,500	1,500	1,500
2420-7887	Repairs and Replacements	500	500	500
2420-7914	Landscape Maintenance	4,100	4,100	4,100
	Total Services and Supplies	<u>6,100</u>	<u>6,100</u>	<u>6,100</u>
Reimbursements				
2420-8610	Reimbursements - General Fund	2,100	2,200	2,200
	Total Reimbursements	<u>2,100</u>	<u>2,200</u>	<u>2,200</u>
	Total Kendick Tract	<u>8,200</u>	<u>8,300</u>	<u>8,300</u>
Las Lomas Villas				
Services and Supplies				
2421-7835	Water	13,500	13,500	13,500
2421-7866	Electric	500	500	500
2421-7887	Repairs and Replacements	3,000	3,900	4,800
2421-7914	Landscape Maintenance	15,600	15,600	15,600
	Total Services and Supplies	<u>32,600</u>	<u>33,500</u>	<u>34,400</u>
Reimbursements				
2421-8610	Reimbursements - General Fund	12,200	12,200	12,200
	Total Reimbursements	<u>12,200</u>	<u>12,200</u>	<u>12,200</u>
	Total Las Lomas Villas	<u>44,800</u>	<u>45,700</u>	<u>46,600</u>
Encanto Parkway				
Services and Supplies				
2422-7835	Water	3,200	3,200	3,200
2422-7866	Electric	1,100	1,100	1,100
2422-7887	Repairs and Replacements	1,000	1,900	2,900
2422-7914	Landscape Maintenance	5,500	5,500	5,500
	Total Services and Supplies	<u>10,800</u>	<u>11,700</u>	<u>12,700</u>
Reimbursements				
2422-8610	Reimbursements - General Fund	3,400	3,400	3,400
	Total Reimbursements	<u>3,400</u>	<u>3,400</u>	<u>3,400</u>
	Total Encanto Parkway	<u>14,200</u>	<u>15,100</u>	<u>16,100</u>

City of Duarte

FY14 Budget Presentation

Account Number	Account Description	FY 2012-13 Budget	Estimated Actual	FY 2013-14 Budget
Amberwood Homes				
2423-7835	Water	7,000	7,000	7,000
2423-7866	Electric	300	300	300
2423-7887	Repairs and Replacements	500	1,500	1,900
2423-7914	Landscape Maintenance	10,500	10,500	10,500
	Total Services and Supplies	<u>18,300</u>	<u>19,300</u>	<u>19,700</u>
Reimbursements				
2423-8610	Reimbursements - General Fund	2,200	2,200	2,200
	Total Reimbursements	<u>2,200</u>	<u>2,200</u>	<u>2,200</u>
	Total Amberwood Homes	<u>20,500</u>	<u>21,500</u>	<u>21,900</u>
Village and Windsor Homes				
Services and Supplies				
2424-7835	Water	2,200	2,200	2,200
2424-7866	Electric	300	300	300
2424-7887	Repairs and Replacements	500	900	1,200
2424-7914	Landscape Maintenance	6,600	6,600	6,600
	Total Services and Supplies	<u>9,600</u>	<u>10,000</u>	<u>10,300</u>
Reimbursements				
2424-8610	Reimbursements - General Fund	2,800	2,800	2,800
	Total Reimbursements	<u>2,800</u>	<u>2,800</u>	<u>2,800</u>
	Total Village and Windsor Homes	<u>12,400</u>	<u>12,800</u>	<u>13,100</u>
Hearthstone Del Norte				
Services and Supplies				
2425-7660	Other Services	5,300	5,300	5,300
2425-7835	Water	9,400	9,400	9,400
2425-7866	Electric	2,800	2,800	2,800
2425-7887	Repairs and Replacements	1,500	500	500
2425-7914	Landscape Maintenance	4,800	6,400	6,400
	Total Services and Supplies	<u>23,800</u>	<u>24,400</u>	<u>24,400</u>
Reimbursements				
2425-8610	Reimbursements - General Fund	3,700	3,200	3,200
	Total Reimbursements	<u>3,700</u>	<u>3,200</u>	<u>3,200</u>
	Total Hearthstone Del Norte	<u>27,500</u>	<u>27,600</u>	<u>27,600</u>

City of Duarte

FY14 Budget Presentation

Account Number	Account Description	FY 2012-13 Budget	Estimated Actual	FY 2013-14 Budget
Mike's Center				
Services and Supplies				
2426-7810	Street Sweeping	7,200	7,200	7,200
2426-7835	Water	800	800	800
2426-7866	Electric	7,100	7,100	7,100
2426-7887	Repairs and Replacements	700	700	700
2426-7914	Landscape Maintenance	2,200	2,200	2,200
	Total Services and Supplies	18,000	18,000	18,000
Reimbursements				
2426-8610	Reimbursements - General Fund	2,600	2,600	2,600
	Total Reimbursements	2,600	2,600	2,600
	Total Mike's Center	20,600	20,600	20,600
Rancho Verde Homes				
Services and Supplies				
2427-7835	Water	7,500	7,500	7,500
2427-7866	Electric	600	600	600
2427-7887	Repairs and Replacements	2,500	2,800	2,800
2427-7914	Landscape Maintenance	8,600	8,600	8,600
	Total Services and Supplies	19,200	19,500	19,500
Reimbursements				
2427-8610	Reimbursements - General Fund	5,900	5,900	5,900
	Total Reimbursements	5,900	5,900	5,900
	Total Rancho Verde Homes	25,100	25,400	25,400
Emblem Homes				
Services and Supplies				
2429-7835	Water	1,400	1,400	1,400
2429-7866	Electric	300	300	300
2429-7887	Repairs and Replacements	1,000	1,000	1,000
	Total Services and Supplies	2,700	2,700	2,700
Reimbursements				
2429-8610	Reimbursements - General Fund	1,100	1,100	1,100
	Total Reimbursements	1,100	1,100	1,100
	Total Emblem Homes	3,800	3,800	3,800

City of Duarte

FY14 Budget Presentation

Account Number	Account Description	FY 2012-13 Budget	Estimated Actual	FY 2013-14 Budget
Mesa Gas Lights				
Services and Supplies				
2430-7835	Water	900	900	0
2430-7850	Gas	8,500	8,500	8,500
2430-7887	Repairs and Replacements	2,000	3,000	3,000
	Total Services and Supplies	<u>11,400</u>	<u>12,400</u>	<u>11,500</u>
Reimbursements				
2430-8610	Reimbursements - General Fund	2,300	2,300	2,300
	Total Reimbursements	<u>2,300</u>	<u>2,300</u>	<u>2,300</u>
	Total Mesa Gas Lights	<u>13,700</u>	<u>14,700</u>	<u>13,800</u>
Las Brisas Homes				
Services and Supplies				
2431-7835	Water	3,200	3,200	3,600
2431-7866	Electric	400	400	400
2431-7887	Repairs and Replacements	2,000	2,700	2,700
2431-7914	Landscape Maintenance	9,600	9,600	9,600
	Total Services and Supplies	<u>15,200</u>	<u>15,900</u>	<u>16,300</u>
Reimbursements				
2431-8610	Reimbursements - General Fund	3,500	3,500	3,500
	Total Reimbursements	<u>3,500</u>	<u>3,500</u>	<u>3,500</u>
	Total Las Brisas Homes	<u>18,700</u>	<u>19,400</u>	<u>19,800</u>
Las Posadas Homes				
Services and Supplies				
2432-7835	Water	2,100	2,100	2,500
2432-7866	Electric	300	300	300
2432-7887	Repairs and Replacements	800	1,400	1,400
2432-7914	Landscape Maintenance	10,000	10,000	10,000
	Total Services and Supplies	<u>13,200</u>	<u>13,800</u>	<u>14,200</u>
Reimbursements				
2432-8610	Reimbursements - General Fund	6,500	6,500	6,500
	Total Reimbursements	<u>6,500</u>	<u>6,500</u>	<u>6,500</u>
	Total Las Posadas Homes	<u>19,700</u>	<u>20,300</u>	<u>20,700</u>

City of Duarte

FY14 Budget Presentation

Account Number	Account Description	FY 2012-13 Budget	Estimated Actual	FY 2013-14 Budget
Buena Vista Villas				
Services and Supplies				
2433-7835	Water	3,500	3,500	3,500
2433-7866	Electric	300	300	300
2433-7887	Repairs and Replacements	500	1,100	1,400
2433-7914	Landscape Maintenance	6,400	6,400	6,400
	Total Services and Supplies	10,700	11,300	11,600
Reimbursements				
2433-8610	Reimbursements - General Fund	3,700	3,700	3,700
	Total Reimbursements	3,700	3,700	3,700
	Total Buena Vista Villas	14,400	15,000	15,300
Citrus Villas				
Services and Supplies				
2434-7835	Water	1,500	1,500	1,500
2434-7866	Electric	1,500	1,500	1,500
2434-7887	Repairs and Replacements	700	1,200	1,200
2434-7914	Landscape Maintenance	4,400	4,400	4,400
	Total Services and Supplies	8,100	8,600	8,600
Reimbursements				
2434-8610	Reimbursements - General Fund	2,900	2,900	2,900
	Total Reimbursements	2,900	2,900	2,900
	Total Citrus Villas	11,000	11,500	11,500
Ridgecrest				
Services and Supplies				
2435-7835	Water	4,500	4,500	4,500
2435-7866	Electric	400	400	400
2435-7887	Repairs and Replacements	500	500	900
2435-7914	Landscape Maintenance	6,200	6,200	6,200
2435-7918	Fuel Modification	0	4,000	4,000
2435-7919	Observation/Oversite	0	1,500	1,500

City of Duarte

FY14 Budget Presentation

Account Number	Account Description	FY 2012-13 Budget	Estimated Actual	FY 2013-14 Budget
Continued - Services and Supplies				
2435-7920	Debris/Storm Drain System	0	1,000	1,100
2435-7980	Other Expenses	9,200	0	0
2435-7983	Reserve/Contingency	0	2,700	2,700
	Total Services and Supplies	<u>20,800</u>	<u>20,800</u>	<u>21,300</u>
	Total Ridgecrest	<u>20,800</u>	<u>20,800</u>	<u>21,300</u>
	Total Expenditures	<u>1,441,200</u>	<u>1,373,500</u>	<u>1,411,500</u>

City of Duarte

FY14 Budget Presentation

Account Number	Account Description	FY 2012-13 Budget	Estimated Actual	FY 2013-14 Budget
Community Development Block Grant				
Revenues:				
Intergovernmental - Federal				
260-4501	Community Development Block Grant	19,000	19,000	158,500
	Total Intergovernmental - Federal	<u>19,000</u>	<u>19,000</u>	<u>158,500</u>
	Total Revenues	<u>19,000</u>	<u>19,000</u>	<u>158,500</u>
Expenditures:				
Personnel				
2605-7020	CDBG Administrative Salaries	0	0	0
2605-7021	CDBG Code Enforcement Salaries	0	0	0
	Total Personnel	<u>0</u>	<u>0</u>	<u>0</u>
Services and Supplies				
2605-7751	Home Rehabilitation Program	19,000	19,000	0
2605-7754	Youth Services	0	0	0
	Total Services and Supplies	<u>19,000</u>	<u>19,000</u>	<u>0</u>
Capital Outlay				
2605-8061	ADA Curb Ramps	0	0	104,500
2605-8062	ADA Bus Stop Improvements	0	0	54,000
	Total Capital Outlay	<u>0</u>	<u>0</u>	<u>158,500</u>
	Total Expenditures	<u>19,000</u>	<u>19,000</u>	<u>158,500</u>

City of Duarte

FY14 Budget Presentation

Account Number	Account Description	FY 2012-13 Budget	Estimated Actual	FY 2013-14 Budget
PAEG Fund				
Revenues:				
Use of Money & Property				
270-4401	Interest Earnings	300	300	200
	Total use of Money & Property	<u>300</u>	<u>300</u>	<u>200</u>
Intergovernmental-State				
270-4617	PAEG Fees	25,000	23,000	20,000
	Total Intergovernmental-State	<u>25,000</u>	<u>23,000</u>	<u>20,000</u>
	Total Revenues	<u><u>25,300</u></u>	<u><u>23,300</u></u>	<u><u>20,200</u></u>
Expenditures:				
Services and Supplies				
2705-8100	Other Capital Improvements	115,000	0	100,000
	Total Services and Supplies	<u>115,000</u>	<u>0</u>	<u>100,000</u>
	Total Expenditures	<u><u>115,000</u></u>	<u><u>0</u></u>	<u><u>100,000</u></u>

City of Duarte

FY14 Budget Presentation

Account Number	Account Description	FY 2012-13 Budget	Estimated Actual	FY 2013-14 Budget
Supplemental Law Enforcement Fund				
Revenues:				
Use of Money and Property				
290-4401	Interest Earnings	0	0	0
	Total Use of Money and Property	<u>0</u>	<u>0</u>	<u>0</u>
Intergovernmental - State				
290-4605	Supplemental Law Enforcement	135,000	135,000	150,000
	Total Intergovernmental - State	<u>135,000</u>	<u>135,000</u>	<u>150,000</u>
	Total Revenues	<u><u>135,000</u></u>	<u><u>135,000</u></u>	<u><u>150,000</u></u>

Expenditures:

Services and Supplies

2905-7781	Contract Law Enforcement	135,000	135,000	145,000
2905-7785	Special Events Patrol	0	0	5,000
	Total Services and Supplies	<u>135,000</u>	<u>135,000</u>	<u>150,000</u>
	Total Expenditures	<u><u>135,000</u></u>	<u><u>135,000</u></u>	<u><u>150,000</u></u>

City of Duarte

FY14 Budget Presentation

Account Number	Account Description	FY 2012-13 Budget	Estimated Actual	FY 2013-14 Budget
Bicycle and Pedestrian Safety Fund				
Revenues:				
Intergovernmental - State				
300-4612	Bicycle and Pedestrian Grant	11,200	11,200	16,400
	Total Intergovernmental - State	<u>11,200</u>	<u>11,200</u>	<u>16,400</u>
	Total Revenues	<u>11,200</u>	<u>11,200</u>	<u>16,400</u>
Expenditures:				
Capital Outlay				
3005-8060	Sidewalk Improvements	11,200	11,200	16,400
	Total Capital Outlay	<u>11,200</u>	<u>11,200</u>	<u>16,400</u>
	Total Expenditures	<u>11,200</u>	<u>11,200</u>	<u>16,400</u>

City of Duarte

FY14 Budget Presentation

Account Number	Account Description	FY 2012-13 Budget	Estimated Actual	FY 2013-14 Budget
Air Quality Management Fund				
Revenues:				
Use of Money and Property				
320-4401	Interest Earnings	100	0	0
	Total Use of Money and Property	100	0	0
Intergovernmental - Local				
320-4701	AB2766 Subvention	29,000	25,500	25,700
	Total Intergovernmental - Local	29,000	25,500	25,700
Service Charges - Other				
320-4908	Bus Pass Fees	0	0	0
	Total Service Charges - Other	0	0	0
	Total Revenues	29,100	25,500	25,700
Expenditures:				
Services and Supplies				
3205-7696	SGV Council of Government	2,900	0	0
3205-7752	Senior Bus Passes	0	0	0
3205-7788	Shuttle Services	7,000	7,000	5,000
3205-7980	Other Expenses	1,400	1,400	1,000
3205-8013	Vehicles	0	0	30,000
3205-8610	Reimbursements-General Fund	1,500	1,500	1,500
	Total Services and Supplies	12,800	9,900	37,500
	Total Expenditures	12,800	9,900	37,500

City of Duarte

FY14 Budget Presentation

Account Number	Account Description	FY 2012-13 Budget	Estimated Actual	FY 2013-14 Budget
Park Development Grant Fund				
Revenues:				
Intergovernmental - State				
400-4611	Grant Programs	0	0	0
	Total Intergovernmental - State	<u>0</u>	<u>0</u>	<u>0</u>
Intergovernmental - Local				
400-4702	Safe Neighborhood Parks Grant	16,000	16,000	16,000
	Total Intergovernmental - Local	<u>16,000</u>	<u>16,000</u>	<u>16,000</u>
Other Financing Sources				
400-4401	Interest Earnings	0	0	0
400-6901	Transfer In - General Fund	0	0	0
	Total Other Financing Sources	<u>0</u>	<u>0</u>	<u>0</u>
	Total Revenues	<u><u>16,000</u></u>	<u><u>16,000</u></u>	<u><u>16,000</u></u>
Expenditures:				
Capital Outlay				
4005-8040	Building Improvements	0	0	0
4005-8041	Park Improvements	0	0	0
4005-8100	Other Capital Improvements	16,000	16,000	16,000
	Total Capital Outlay	<u>16,000</u>	<u>16,000</u>	<u>16,000</u>
	Total Expenditures	<u><u>16,000</u></u>	<u><u>16,000</u></u>	<u><u>16,000</u></u>

City of Duarte

FY14 Budget Presentation

Account Number	Account Description	FY 2012-13 Budget	Estimated Actual	FY 2013-14 Budget
Quimby Act Fund				
Revenues:				
Special Assessments				
420-4103	Quimby Act	100	100	100
	Total Special Assessments	<u>100</u>	<u>100</u>	<u>100</u>
	Total Revenues	<u><u>100</u></u>	<u><u>100</u></u>	<u><u>100</u></u>
Expenditures:				
Capital Outlay				
4205-8041	Park Improvements	15,000	15,000	15,000
	Total Capital Outlay	<u>15,000</u>	<u>15,000</u>	<u>15,000</u>
	Total Expenditures	<u><u>15,000</u></u>	<u><u>15,000</u></u>	<u><u>15,000</u></u>

City of Duarte

FY14 Budget Presentation

Account Number	Account Description	FY 2012-13 Budget	Estimated Actual	FY 2013-14 Budget
Proposition A Transit Fund				
Revenues:				
Use of Money and Property				
440-4401	Interest Earnings	20,000	9,000	10,000
	Total Use of Money and Property	20,000	9,000	10,000
Intergovernmental - Local				
440-4703	Transit - Proposition A	325,000	328,000	350,000
	Total Intergovernmental - Local	325,000	328,000	350,000
Reimbursements				
440-5104	Reimbursements - Proposition C	301,300	301,000	295,700
440-5106	NTD Grant Revenue	36,700	38,700	40,000
	Total Other Financing Sources	338,000	339,700	335,700
	Total Revenues	683,000	676,700	695,700
Expenditures:				
Salaries				
4405-7002	Regular Salaries	151,100	151,100	153,100
4405-7003	Part-Time/Temporary Salaries	146,100	146,100	145,000
4405-7030	Overtime	200	500	0
4405-7041	Uniform Allowance	300	0	0
	Total Salaries	297,700	297,700	298,100
Fringe Benefits				
4405-7071	Health Insurance	14,300	14,300	14,300
4405-7072	Retirement	40,300	40,300	41,300
4405-7073	Disability Insurance	2,200	2,200	2,400
4405-7074	Life Insurance	300	300	300
4405-7075	Vision	2,800	400	700
4405-7077	Medicare	4,200	4,200	4,300
4405-7078	Dental	0	2,400	2,400
	Total Fringe Benefits	64,100	64,100	65,700
	Total Personnel	361,800	361,800	363,800

City of Duarte

FY14 Budget Presentation

Account Number	Account Description	FY 2012-13 Budget	Estimated Actual	FY 2013-14 Budget
Services and Supplies				
4405-7610	Travel, Meetings, and Conferences	100	200	200
4405-7613	Duplication and Photos	2,200	2,600	2,600
4405-7614	Office Supplies	800	800	800
4405-7619	Fuel and Oil	108,000	108,000	100,000
4405-7620	Tires	11,000	11,000	11,000
4405-7621	Other Supplies	500	500	500
4405-7636	Uniforms	800	800	800
4405-7650	Vehicle Maintenance	1,500	1,500	1,700
4405-7673	Physical Exams	1,000	1,000	1,000
4405-7674	Retiree Health Insurance	12,000	12,000	12,000
4405-7696	SGV Council of Government	0	0	0
4405-7775	Property Coverage	0	0	0
4405-7814	Graffiti Removal	15,000	15,000	15,000
4405-7821	Personal Computer Support	1,300	1,300	1,300
4405-7887	Repairs and Replacements	81,000	81,000	80,000
4405-7980	Other Expenses	1,000	1,000	1,000
	Total Services and Supplies	<u>236,200</u>	<u>236,700</u>	<u>227,900</u>
Reimbursements				
4405-8610	Reimbursements - General Fund	104,000	104,000	104,000
	Total Reimbursements	<u>104,000</u>	<u>104,000</u>	<u>104,000</u>
	Total Expenditures	<u><u>702,000</u></u>	<u><u>702,500</u></u>	<u><u>695,700</u></u>

City of Duarte

FY14 Budget Presentation

Account Number	Account Description	FY 2012-13 Budget	Estimated Actual	FY 2013-14 Budget
Proposition C Transit Fund				
Revenues:				
Use of Money and Property				
460-4401	Interest Earnings	3,000	1,400	1,500
	Total Use of Money and Property	<u>3,000</u>	<u>1,400</u>	<u>1,500</u>
Intergovernmental - Local				
460-4704	Transit - Proposition C	280,000	290,000	292,000
	Total Intergovernmental - Local	<u>280,000</u>	<u>290,000</u>	<u>292,000</u>
	Total Revenues	<u><u>283,000</u></u>	<u><u>291,400</u></u>	<u><u>293,500</u></u>
Expenditures:				
Capital Outlay				
4605-8070	Street Improvements	0	0	0
	Total Capital Outlay	<u>0</u>	<u>0</u>	<u>0</u>
Reimbursements				
4605-8610	Reimbursements - General Fund	10,000	10,000	10,000
4605-8620	Reimbursements - Proposition A	301,300	301,300	295,700
	Total Reimbursements	<u>311,300</u>	<u>311,300</u>	<u>305,700</u>
	Total Expenditures	<u><u>311,300</u></u>	<u><u>311,300</u></u>	<u><u>305,700</u></u>

City of Duarte

FY14 Budget Presentation

Account Number	Account Description	FY 2012-13 Budget	Estimated Actual	FY 2013-14 Budget
Measure R Local Fund				
Revenues:				
Use of Money & Property				
470-4401	Interest Earnings	1,400	1,400	500
	Total use of Money & Property	<u>1,400</u>	<u>1,400</u>	<u>500</u>
Intergovernmental-Local				
470-4706	Transit-Measure R LR	208,000	215,000	205,900
	Total Intergovernmental-Local	<u>208,000</u>	<u>215,000</u>	<u>205,900</u>
	Total Revenues	<u><u>209,400</u></u>	<u><u>216,400</u></u>	<u><u>206,400</u></u>
Expenditures:				
Capital Outlay				
4705-806C	Sidewalk Improvements	0	0	40,000
4705-807C	Street Improvements	221,000	239,000	105,900
4705-810C	Other Capital Improvements	50,000	32,000	40,000
4705-861C	Reimbursements-General fund	20,000	20,000	20,000
	Total Capital Outlay	<u>291,000</u>	<u>291,000</u>	<u>205,900</u>
	Total Expenditures	<u><u>291,000</u></u>	<u><u>291,000</u></u>	<u><u>205,900</u></u>

City of Duarte

FY14 Budget Presentation

Account Number	Account Description	FY 2012-13 Budget	Estimated Actual	FY 2013-14 Budget
Town Center Debt Service Fund				
Revenues:				
Use of Money and Property				
520-4401	Interest Earnings	900	1,200	1,000
520-5004	Other Revenue	0	0	0
	Total Use of Money and Property	<u>900</u>	<u>1,200</u>	<u>1,000</u>
Other Financing Sources				
520-6902	Transfers In - Light & Landscape District	225,000	225,000	225,000
	Total Other Financing Sources	<u>225,000</u>	<u>225,000</u>	<u>225,000</u>
	Total Revenues	<u><u>225,900</u></u>	<u><u>226,200</u></u>	<u><u>226,000</u></u>
Expenditures:				
Financing Services				
5205-8314	Trustee Services	7,000	6,000	2,000
5205-8330	Other Expenses	25,000	20,000	0
	Total Financing Services	<u>32,000</u>	<u>26,000</u>	<u>2,000</u>
Debt Service				
5205-8340	Principal Payment	100,000	95,000	163,100
5205-8350	Interest Expense	31,100	31,100	20,300
	Total Debt Service	<u>131,100</u>	<u>126,100</u>	<u>183,400</u>
	Total Expenditures	<u><u>163,100</u></u>	<u><u>152,100</u></u>	<u><u>185,400</u></u>

City of Duarte

FY14 Budget Presentation

Account Number	Account Description	FY 2012-13 Budget	Estimated Actual	FY 2013-14 Budget
Inclusionary Housing Fund				
Revenues:				
Use of Money and Property				
610-4401	Interest Earnings	1,800	1,900	1,900
	Total Use of Money and Property	<u>1,800</u>	<u>1,900</u>	<u>1,900</u>
	Total Revenues	<u><u>1,800</u></u>	<u><u>1,900</u></u>	<u><u>1,900</u></u>
Expenditures:				
Capital Outlay				
6105-8100	Other Capital Improvements	0	0	0
	Total Capital Outlay	<u>0</u>	<u>0</u>	<u>0</u>
	Total Expenditures	<u><u>0</u></u>	<u><u>0</u></u>	<u><u>0</u></u>

City of Duarte

FY14 Budget Presentation

Account Number	Account Description	FY 2012-13 Budget	Estimated Actual	FY 2013-14 Budget
Community Improvement Fund				
Revenues:				
Intergovernmental - Federal				
620-4503	Other Federal Grants	0	0	35,000
620-4506	Federal STPL Grants	0	0	0
	Total Intergovernmental - Federal	<u>0</u>	<u>0</u>	<u>35,000</u>
Intergovernmental - Local				
620-4611	Grant Programs	0	0	319,700
	Total Intergovernmental - Local	<u>0</u>	<u>0</u>	<u>319,700</u>
Intergovernmental - State				
620-4613	Other State Grants	0	0	72,900
	Total Intergovernmental - State	<u>0</u>	<u>0</u>	<u>72,900</u>
	Total Revenues	<u><u>0</u></u>	<u><u>0</u></u>	<u><u>427,600</u></u>
Expenditures:				
Capital Outlay				
6205-8041	Park Improvements	0	0	0
6205-8070	Street Improvements - Prop 1B	317,100	320,000	197,200
6205-8071	Street Improvements - STPL	0	0	0
6205-8072	Street Improvements - ARRA	0	0	0
6205-8100	Other Capital Improvements	0	0	427,600
	Total Capital Outlay	<u>317,100</u>	<u>320,000</u>	<u>624,800</u>
	Total Expenditures	<u><u>317,100</u></u>	<u><u>320,000</u></u>	<u><u>624,800</u></u>

City of Duarte

FY14 Budget Presentation

Account Number	Account Description	FY 2012-13 Budget	Estimated Actual	FY 2013-14 Budget
Housing Authority Fund				
Revenues:				
Use of Money and Property				
680-4401	Interest Earnings	30,000	6,500	6,500
	Total Use of Money and Property	<u>30,000</u>	<u>6,500</u>	<u>6,500</u>
Other Financing Sources				
6805-6904	Transfer In - Affordable housing	1,734,000	0	0
	Total Other Financing Sources	<u>1,734,000</u>	<u>0</u>	<u>0</u>
	Total Revenues	<u>1,764,000</u>	<u>6,500</u>	<u>6,500</u>
Expenditures:				
Administration Services				
6805-7071	Health Insurance	2,000	1,200	0
6805-7072	Retirement	33,500	10,000	0
6805-7073	Disability Insurance	1,900	0	0
6805-7074	Life Insurance	300	0	0
6805-7075	Vision and Dental	300	800	0
6805-7077	Medicare	1,900	0	0
6805-7310	Meeting Stipends	1,500	2,900	3,900
6805-7311	Administrative Services	338,500	35,000	50,000
6805-7312	Legal Counsel	38,000	25,000	20,000
6805-7315	RDA Audit Services	8,000	0	0
6805-7316	RDA Other Expenses	2,000	9,816,900	0
	Total Administration Services	<u>427,900</u>	<u>9,891,800</u>	<u>73,900</u>
Services and Supplies				
6805-7940	Acquisition Expenses	0	0	0
6805-7945	Operation of Acquired Property	31,800	1,200	0
6805-7965	Professional Services	25,000	0	0
6805-7980	Other Expenses	4,100	0	0
	Total Services and Supplies	<u>60,900</u>	<u>1,200</u>	<u>0</u>
Capital Outlay				
6805-8080	Site Clearance Costs	0	0	0
6805-8090	Project Construction Cost	0	0	0
6805-8100	Other Capital Improvements	0	0	0
	Total Capital Outlay	<u>0</u>	<u>0</u>	<u>0</u>
	Total Expenditures	<u>488,800</u>	<u>9,893,000</u>	<u>73,900</u>