

**CITY OF DUARTE
PARKS AND RECREATION COMMISSION**

MINUTES

Regular Meeting
August 8, 2016

7:01 p.m.

ROLL CALL: PRESENT: Elisabeth Dugan, Ted Rudolph, Kirsten Nielsen, Anne Wilkins, Barbie Bylsma-Houghton
 ABSENT: Tom Reyes, Jim Dinsmore
 STAFF: Cesar Monsalve, Department Director
 AUDIENCE: Council Member Liz Reilly

APPROVAL OF MINUTES: Wilkins moved and Nielsen seconded to approve the July 2016 minutes. The motion carried unanimously.

- ITEMS OF BUSINESS:
1. Field Use Waiver Requests:
Cesar Monsalve, Parks and Recreation Director reported that there were no waiver requests.
 2. Discussion Per Duarte City Council Direction: Dog Parks
Monsalve presented power point slide show with information on dog parks for the Commission to review in preparation for an assessment of the possibility to add a dog park in Duarte. Monsalve informed the Commissioners that a recommendation to the Council about the viability of adding a dog park would need to be made at the end of the process. Highlights included the following information:
 - Monsalve provided definitions and criteria for city parks and different types of off leash parks and trails.
 - Presented information on different nearby parks including Pasadena, Whittier, Diamond Bar, Fullerton and Glendora.
 - Shared legal information provided by JPIA on the protections afforded to municipalities that operate dog parks.
 - Provided information on commonly accepted practices in the construction of dog parks including ground material, amenities and location.
 - Monsalve informed the Commission that the discussion parameters would involve discussing the issue over a span of several meetings.
 - Commissioners discussed setting time parameters per meeting for dog park discussion. Dugan made a motion to limit dog park discussion to 30 minutes. Seconded by Rudolph. The motion carried unanimously.
 - Monsalve stated that for the next meeting he would present some costs associated with the construction of dog parks and final costs for several completed projects including maintenance.
 3. City Picnic Report
Monsalve presented an update on activities that will take place at the Annual City Picnic Celebration. Highlights included the following information:
 - With the cancellation of the parade and the potential loss of participants, extra effort is being made to add activities and entertainment that will encourage the participation of visitors.

- Inflatable attractions including slides, bouncers and obstacle course will be added.
- Outreach to DUSD will focus on getting students, their parents and teachers to participate including band and cheer participation and adding a school participation event or contest.
- A wine and beer garden is being added.
- A top entertainment has been added with L.A.Vation performing. They are the best U2 tribute band in the world.

ITEMS FROM
STAFF:

1. Staff presented the Senior and Teen Center Newsletters, Activity Reports and flyers.

ITEMS FROM
COMMISSIONERS:

Youth and Family Committee (Y & F) Report & Commissioner Report by Nielsen No reports

Wilkins No report

Dugan

1. Stated that the boxing program is a great program and only \$10 per month. The coaching is very good. There will be a boxing show on August 20 at DHS gym.

Rudolph No report

Bylsma-Houghton

1. Reported that the newly renovated pools look great. Duarte is changing fast and for the better with new stores.

ITEMS FROM
AUDIENCE:

Reilly announced that the boxing show would be held on August 20 at DHS at 1:00 p.m. Grocery Outlet is opening September 1 and Starbucks on August 11.

ADJOURNMENT:

Wilkins moved and Dugan seconded to adjourn the meeting at 8:30 p.m. The motion carried unanimously.

Chairperson
Bylsma-Houghton

ATTEST:



Cesar Monsalve, Secretary