

## MINUTES

### CITY COUNCIL OF THE CITY OF DUARTE SPECIAL MEETING – TUESDAY, JANUARY 6, 2004

The City Council of the City of Duarte met in a special meeting in the Council Chambers, 1600 Huntington Drive, Duarte, California. Mayor Fasana called the meeting to order at 7:10 p.m.

- PLEDGE TO THE FLAG** Lt. Steve Biagini led the Pledge of Allegiance to the Flag.
- MOMENT OF REFLECTION** A silent moment of reflection was observed.
- RECORDATION OF ATTENDANCE** The following were in attendance:  
PRESENT: Finlay, Gaston, Paras, Reyes, Fasana  
ABSENT: None  
ADMINISTRATIVE STAFF PRESENT: City Manager Duff, City Attorney Ralph Leech
- ADOPTION OF AGENDA** Paras moved, Finlay seconded to adopt the Agenda, and carried unanimously.
- ANNOUNCEMENTS** Karen Herrera, Assistant to the City Manager, announced Duarte Unified School District Parent Institute on January 10, 8:30 a.m., at Northview Intermediate School, and Duarte's Promise Beautification Volunteer Project in honor of Martin Luther King Jr. on January 17, 8:00 a.m., at the northwest corner of Central and Bradbourne Avenues.
- Bill Baca, Senator Romero's office, announced the Senator will provide a letter of support for the library grant and will attend the Parent Institute.
- Steve Hernandez, Duarte, announced that Ralph Gaebel had passed away.
- FISCAL AFFAIRS**  
Warrants – 12/23/03  
Finlay moved, Paras seconded to approve payment to the Southern California Edison Company (warrants for 12/23/03), and carried with Fasana abstaining due to a declared conflict of interest.
- Finlay moved, Reyes seconded to approve the remainder of Fiscal Affairs (warrants for 12/23/03), and carried unanimously.
- ORAL COMMUNICATIONS** The following spoke about items not on the Agenda:  
Mindy Wombacher – Notice of violation.
- CONSENT CALENDAR** Reyes moved, Finlay seconded to approve the Consent Calendar, as follows, and carried unanimously.  
Approve Items A, B.
- COUNCIL BILL**  
Council Bill 04-R-01  
Appointments to SGVCOG  
Leech read by title Council Bill 04-R-01:  
A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF DUARTE, CALIFORNIA, APPOINTING SPECIFIC REPRESENTATIVES TO THE SAN GABRIEL VALLEY COUNCIL OF GOVERNMENTS
- RESOLUTION NO. 04-01** Finlay moved, Paras seconded to waive further reading and adopt Resolution No. 04-01, and carried unanimously.
- COMMISSIONS**  
Planning Commission  
MCA 03-1 (Second Units)  
Public Hearing Set 1/27/04  
Ed Cox, Director of Community Development provided a staff report about the proposed municipal code amendment.
- Finlay moved, Reyes seconded to set a Public Hearing for January 27, 2004, to consider Municipal Code Amendment 03-1 (second units), per Planning Commission recommendation, and carried unanimously.

Parks/Recreation Commission City Picnic location	<p>Donna Georgino, Director of Parks and Recreation, provided a staff report about the Commission's recommendation concerning moving the City Picnic from Royal Oaks Park to Beardslee Park.</p> <p>Finlay moved, Gaston seconded to receive and file the Parks and Recreation Commission's recommendation to leave the location of the Picnic at Royal Oaks Park, and to consider staging another citywide special event at Beardslee Park, and carried unanimously.</p>
Traffic/Safety Commission Traffic controls – Fernley Drive	<p>Cox provided a staff report about the Commission's recommendation to install traffic controls on Fernley Drive between Las Lomas Road and Crestfield Drive.</p> <p>Brian Lister, Duarte, stated he is a property owner on the street and was not notified.</p> <p>Finlay moved, Paras seconded to approve the Traffic and Safety Commission's recommendation to install the five items outlined in the staff report, and carried unanimously.</p> <p>It was suggested that the dates and times of Commission meetings be run on the DCTV scroll, with detailed information available on the City's website.</p>
CITY MANAGER Warrant Register – 1/13/04	<p>Finlay moved, Reyes seconded to authorize the City Manager to issue warrants pursuant to the Warrant Register of January 13, 2004, subject to review by the City Council at its meeting of January 27, 2004, and carried unanimously.</p>
Notice of Completion Paint Curb Address Numbers California Addressing Services	<p>Reyes moved, Finlay seconded to accept the Paint Curb Address Numbers project, per staff recommendation, authorize the City Clerk to file the necessary Notice of Completion together with release of bonds, and carried unanimously.</p>
2004-05 Budget Calendar	<p>Reyes moved, Finlay seconded to approve the 2004-05 budget calendar, with the Budget Workshop scheduled for the week of May 3, and carried unanimously.</p>
Library Grant Option Agreement	<p>Karen Herrera, Assistant to the City Manager, provided a staff report about revisions to the Option Agreement for the property at 1648 Huntington Drive, the proposed site of the new library.</p> <p>Finlay moved, Paras seconded to approve the revised Option Agreement and Agreement for Purchase and Sale of Real Property and Joint Escrow Instructions for the City's acquisition of the new library site at 1648 Huntington Drive, and authorize the City Manager to execute the foregoing documents and such other and further documents as necessary to implement the agreements on behalf of the City, per staff recommendation, and carried unanimously.</p>
Recommendation – CDBG Advisory Committee	<p>Cox provided a staff report about the proposed Community Development Block Grant (CDBG) Advisory Committee recommendation concerning 30<sup>th</sup> year CDBG projects and allocations.</p> <p>Reyes moved, Finlay seconded to approve the proposed 30<sup>th</sup> Year (2004-2005) Community Development Block Grant (CDBG) projects and allocation of funds recommendations by the CDBG Advisory Committee, per staff recommendation, with the Public Service project allocation being divided among the four public service organizations, Duarte Hawks, DYAC, Inter-City Soccer League, and Duarte Youth Community Service Council, and carried unanimously.</p> <p>Mayor Fasana requested information be provided to the Council about Inter-City Soccer League membership.</p>

ITEMS FROM COUNCIL  
City Commissions  
(Continued from 12/9/03)

Finlay moved, Reyes seconded to expand the Parks and Recreation Commission to seven members, and carried unanimously.

By a majority vote of City Council, the following appointments were made to City Commissions:

Planning – Winston Bautista, Tonette Reyes.

Economic Development – Ana Ogaz, Robert Cuite, Donna-Marie Bright, Allan Cook (Business Community Representative).

Community Services – Fred Vasquez, James Arcaro.

Traffic and Safety – Neil Bjornsen, Jim Kirchner.

Parks and Recreation – Johnny McLaurin, Ed Nielsen, Laura Pinones.

Discussion/Action – Oral Communications agenda item (Fasana)  
(Continued from 12/9/03)

Fasana moved, Paras seconded that there be one Oral Communications item on the City Council Agenda, and that it be placed prior to Items from City Council, and carried by the following Roll Call vote:

AYES: Paras, Finlay, Fasana

NOES: Reyes, Gaston

REYES: 1) Thanked staff at the Senior Center for the Christmas activities; 2) Thanked City of Hope for the luncheon and update of their campus facility; and 3) Thanked all involved in the Buena Vista Pavilion, and stated it was an outstanding event.

GASTON: 1) Thanked all who worked at the Buena Vista Pavilion, and announced a reception in their honor prior to the January 27<sup>th</sup> Council Meeting; 2) Congratulated the MAD Town Council on installation of new members, and noted Reyna Diaz received a humanitarian award from Supervisor Antonovich; 3) Suggested an arts festival at Beardslee Park be considered; 4) Requested an item about the fireworks ordinance be amended to expand the opportunities for more non-profit groups to participate, and suggested using the Buena Vista Pavilion as a model; and 5) Wished all a happy new year.

PARAS: 1) Clarified that dates and times of the Commission meetings would be placed on DCTV scroll, and it would state that for details, call City Hall or visit the website. Duff stated staff would forward that request to DCTV; 2) Stated the Buena Vista Pavilion was a wonderful event, and thanked volunteers and staff; and 3) Wished all a wonderful, happy, and prosperous new year.

FINLAY: 1) Stated Reyna Diaz was selected by Supervisor Antonovich to receive a commendation from the County Board of Supervisors for her efforts and involvement; 2) Congratulated Joan Schmidt on her tenure on the MAD Town Council; 3) Stated the undergrounding of utility lines on Huntington Drive looks great; 4) Stated the work on the bike path looks wonderful; 5) Stated she spoke about our Mentor Program at a recent conference, and provided information to staff about cities who were interested; 6) Provided information to staff from the League of American Bicyclists about awards for bicycle friendly communities; 7) Provided information about West Nile Virus and prevention of mosquito breeding; 8) Provided information to staff from South El Monte about their Welcome Home Vietnam Veterans Day; 9) Announced household hazardous waste collection events on January 10 at the South El Monte Community Center and February 7 in Claremont; 10) Stated the Sanitation District's sewage increase will be 42 cents per month, and there

will be a hearing on February 25 at the District Office; and 11) Announced School District-wide Talent Show on January 31 at the Performing Arts Center.

FASANA: 1) Announced the San Gabriel Valley Council of Governments is sponsoring a summit on growth on March 20; 2) Requested that retiring Commissioners Basil Kruger, Lynn Glover, and Eva McLaurin be recognized at a future City Council Meeting; 3) Requested that Joan Schmidt be recognized for her service on the Monrovia-Arcadia-Duarte Town Council; 4) Congratulated all who worked at the Buena Vista Pavilion; and 5) Announced Congresswoman Solis will be re-introducing the Southern California Wild Heritage Act, and will be holding a press conference on January 8, 10:30 a.m., at Encanto Park.

ADJOURNMENT

Finlay moved, Reyes seconded to adjourn the meeting at 9:05 p.m. in memory of Ralph Gaebel and Paul Gordon, to the regular meeting on January 27, 2004, 7:00 p.m., and carried unanimously.

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Mayor John Fasana

ATTEST:

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City Clerk