

**CITY OF DUARTE
PARKS AND RECREATION COMMISSION**

MINUTES

Regular Meeting
July 14, 2015

7:00 p.m.

ROLL CALL:

PRESENT: Houlemarde, Reyes, McLaurin, Nielsen
ABSENT: de Lira Lopez, Bylsma-Houghton, Howard
STAFF: Monsalve
AUDIENCE: Councilmember Liz Reilly, Rick Marquez,
Carolina Betancourt

**APPROVAL OF
MINUTES:**

Reyes moved and McLaurin seconded to approve the June 2015 minutes. The motion carried unanimously.

**ITEMS OF
BUSINESS:**

A. Field Use Waiver Requests

1. Cesar Monsalve, Parks and Recreation Director, reported there were 2 waiver requests. Carolina Betancourt, representing Cassandra's Heart Foundation, requested a fee waiver for fees associated with conducting a fundraiser softball tournament. Proceeds would be used for DHS student scholarships. Reyes made a motion to waive the \$600 in fees and McLaurin seconded. The motion carried unanimously. A \$250 cleaning and damage deposit is still required.
2. Rick Marquez, representing the American Cancer Society Inc. (ACS) Softball Tournament Fundraiser, requested a fee waiver for fees associated with conducting a fundraiser softball tournament. 100% of proceeds would be donated to the ACS. Reyes made a motion to waive the \$720 in fees and Nielsen seconded. The motion carried unanimously. A \$250 cleaning and damage deposit is still required.

B. Community Development Update

Monsalve presented the Commissioners with information about upcoming Duarte Community Development projects including the following highlights:

- The Ralph's grocery store is now closed and efforts are underway by the owners of the property to get another food/grocery tenant.
- There will be a Starbucks located at the corner of Buena Vista St. and Huntington Dr.
- Mikes Food shopping center has seen improvements to the parking lot and efforts are underway to encourage owners to find another grocer tenant and to get the various owners to agree to façade improvements.
- The new storage center at Buena Vista St. and Duarte Rd. is completed and include railroad and train decorative motifs along the outside of the building next to the Gold Line tracks.
- Andres Duarte II is now complete and tenants will move in soon. Of particular importance to the department is the deal with the developer to now construct a parking lot and access from existing parking area in Town Center. 28 more parking spaces will be added.
- The Third St. property is being made available to developers for high-density housing and Third St. Park would be relocated to the corner of Oak Ave. and Third St.

- The Gold Line parking lot is nearing completion and there will be a walkway from Highland Ave. to Mountain Ave. next to the tracks.

C. Golden Streets Event

Monsalve presented the Commissioners with information and a slide show about the Golden Streets open street event scheduled for June 26, 2016. Golden Streets is mostly grant funded through Metro. Open streets events close streets to motorized vehicles and allows bike riders, pedestrians, etc. to access the road freely. Event will run from 8:00 a.m. to 3:00 p.m. Highlights include:

- The route will run along the north side of Duarte Rd. and will link with Monrovia at Mountain Ave.
- Several cities are involved including Azusa, Irwindale, Duarte, Monrovia, Arcadia and South Pasadena.
- There will be a hub that will extend south to the City of Hope (COH) Campus at Village Rd. that will allow participants to enjoy festival style activities on the Pioneer Park lawn. COH will co-present these activities.
- Road closures will include many traffic controls and additional Public Safety staff. North/south traffic at Buena Vista St. and Mountain Ave. will still be available, but eastbound traffic on Duarte Rd. from Buena Vista St. to Highland Ave. will be limited to residents and COH visitors or patients only.
- One issue remains Metro's (Grant provider) desire to link all city routes, including trying to find a way to link Irwindale and Duarte's route.

D. 2015-16 Facilities Maintenance Projects

Monsalve provided details of the major projects lined up for this fiscal year. Among many projects, highlights included:

- The repairs to ROP rubber playground surface.
- Completion of Futsal courts.
- Replace faucets at Senior Center and reupholster various chairs. Paint interior.
- Steam clean tile and paint locker rooms.
- Enter into new HVAC service contract with ACCO for full service.
- Install new outdoor alarms and motion activated lights at the Teen Center.

ITEMS FROM
STAFF:

1. Attendance reports for June and the Senior Center and Teen Star newsletters were distributed.

ITEMS FROM
COMMISSIONERS:

Youth and Family Committee Report & Commissioner Report by Nielsen:

1. Nielsen reported that there is a new Committee member: Steve Hernandez.

Houlemarde: No report

McLaurin

1. Asked who is responsible for the bike trail upkeep.

Monsalve responded that the Community development Department's Field Services Division is responsible.

2. Asked if there was an update on the Special Olympics host town activities.

Council member Reilly responded that it will be held on July 22 and that highlights include a campus tour of the City of Hope, a visit to the Duarte Teen Center for activities and lunch and Duarte Dance Team interaction, followed by a dance at the Community Center.

Reyes: No report

ITEMS FROM
AUDIENCE:

None

ADJOURNMENT:

Reyes moved and Nielsen seconded to adjourn the meeting at 8:15 p.m. The motion carried unanimously.

Commission Vice-Chairperson
Ed Houlemaarde

ATTEST:



Cesar Monsalve, Secretary