

**CITY OF DUARTE
PARKS AND RECREATION COMMISSION**

MINUTES

Regular Meeting
March 14, 2016

7:00 p.m.

ROLL CALL:

PRESENT: Elisabeth Dugan, Ted Rudolph, Kirsten Nielsen, Anne Wilkins, Jim Dinsmore, Tom Reyes

ABSENT: Barbie Bylsma-Houghton

STAFF: Cesar Monsalve, Department Director

AUDIENCE: Resident Robert Jole, Council Member Liz Reilly

APPROVAL OF

MINUTES:

Wilkins moved and Nielsen seconded to approve the February 2016 minutes. The motion carried unanimously.

**ITEMS OF
BUSINESS:**

1. Discussion on Time Limits
Commissioners discussed options on setting time limits for audience members that would conform with current practices that are used by other City commissions and City Council meetings. Dinsmore made a motion to set a 5-minute time limit per audience members to speak on a subject. Wilkins seconded and the motion carried unanimously.

2. Field Use Waiver Requests
Cesar Monsalve, Parks and Recreation Director, reported that there were no fee waiver requests.

3. Presentation on Pool Use Costs and Revenue
Monsalve presented a review of the annual costs associated with the operations of the Duarte pools. The review included a breakdown of expenses for utilities such as gas and electricity, salaries, maintenance repairs and supplies. Revenue included swim lessons, swim team, pool rentals, lap swim, open swim and more. Receive and file.

4. Overview of Parks and Recreation Department and DUSD Joint Use Lease Agreement
Monsalve presented an overview of the agreement between DUSD and the City. Highlights included:

- The agreement began in 1981 when DUSD was in a poor financial state and the City was in need of additional park space for sports play and community use.
- The City invested \$1 million in infrastructure and facility improvements to the Duarte High School fields including the addition of tennis courts, field lights, scorer's boxes, irrigation systems and more.
- Over the years there have been several amendments to the original agreement including the renovation of Andres Duarte/Mt Olive Schools field into Otis Gordon Park at a \$600,000 expense.
 - Other leased properties include Beardslee Park, Northview Park, Glenn Miller Park, Andres Duarte Satellite Park.
 - The City and DUSD are currently in negotiations to revise the old agreement that does not meet modern standards. Additionally the City is seeking greater investment and financial contributions for maintenance and renovations from DUSD.

Commissioner Reyes reported that some of the DUSD joint use review is predicated on current and future actions relevant to reports submitted by a consulting company the district hired that provided data on district-wide student losses over the last few years and what actions, including possibly eliminating a school, the district will need to take. Some of the funding acquired through the sale of a school could be used to help fund improvements to facilities that are part of the agreement. Additionally, the District is considering an option to welcome and arts charter school to take over a school. A public meeting will take place on March 16, 2016, and all are welcomed to provide input and comments.

ITEMS FROM

STAFF:

1. Staff presented the Senior Center Newsletter, Activity Reports for March and flyers for Family Wilderness Day and miscellaneous activities.

ITEMS FROM

COMMISSIONERS:

Youth and Family Committee (Y & F) Report & Commissioner Report by Nielsen: No reports

Wilkins: No report

Dugan

1. Asked if some of the data to be presented to the commission or data that was presented could be included in emails in the future. Monsalve responded that he would make an effort to include that whenever possible.

Rudolph: No report

Reyes

1. Reported that the DUSD track meet is on March 19.
2. Reported that the group that conducted a tournament at Otis Gordon Park did a very good job with their clean up efforts.
3. Reminded everyone to attend the meeting on March 16.

Dinsmore

1. Reported that he was grateful for the quick response to the request to deal with organized soccer games being played at the ROP Extension. He noted that there are also some unapproved uses taking place on Sundays.

ITEMS FROM

AUDIENCE:

Reilly announced that on April 9 Citrus College is hosting a foster care adoption expo to make the public aware of the need and positive outcomes of becoming a foster parent.

ADJOURNMENT:

Wilkins moved and Reyes seconded to adjourn the meeting at 8:19 p.m. The motion carried unanimously.

Commission Vice-Chairperson

Dugan

ATTEST:


Cesar Monsalve, Secretary